

**ଜିଲ୍ଲା ଖଣିଜ ପ୍ରତିଷ୍ଠାନ, ସୁନ୍ଦରଗଡ଼.**  
**DISTRICT MINERAL FOUNDATION, SUNDARGARH**



ସୁନ୍ଦରଗଡ଼

**RFP NO: -DMF/SNG/04-2019-20.**

**REQUEST FOR PROPOSAL (RFP)**

For

**“Operation & Management of 37 nos. Ambulance Service (BLS & ALS), 13 no. Maha-Prayan Vehicles in Sundargarh District out of D.M.F Fund”.**

**TENDER SCHEDULE**

Last date for submission of Sealed Tender: 19-12-2019 up to 5.00 P.M.

Opening of Technical Bid & Financial bid: 21-12-2019 at 11.00 AM

**Issued by:**  
**Collector & Chairperson**  
**DMF, Sundargarh .**

# ଜିଲ୍ଲା ଖଣିଜ ପ୍ରତିଷ୍ଠାନ, ସୁନ୍ଦରଗଡ଼.

## **DISTRICT MINERAL FOUNDATION, SUNDARGARH.**



(1<sup>st</sup> floor, DMF Office)  
District Rural Development Agency  
Email- dmfsundergarh@gmail.com  
Sundargarh -770001  
Tel / Fax No. 06622-273846

Letter No. 911 / (DMF)

Dated the 04 / 12 / 2019

### **1<sup>st</sup> Corrigendum Notice to RFP NO: -DMF/SNG/ 04-2019-20.**

This is for information of all the bidders that following Corrigendum are being made in tender documents (**RFP NO: DMF/SNG/ 04-2019-20**) for selection of Implementing Agency /Firm of National and International repute for "**Operation & Management of 37 nos. Ambulance Service (BLS & ALS), 13 no. Maha-Prayan Vehicles in Sundargarh District out of D.M.F Fund**".

Sl. No	Clauses as per DTCN	As per Corrigendum
1	<u>Page 6: 6 (11)</u> Performance Security Deposit for an amount of 5% of the contract value	The bidder whose proposal will be accepted and awarded shall have to deposit Performance Security @ 5% of the annual contract value, valid up to 03 Years and additional 60 days.
2	<u>5. iv. Content of the Proposal and Page no. 16</u> EMD amount of Rs. 30,00,000/- in shape of Demand Draft/ Banker's cheque / Fixed Deposit Receipt / Bank Guarantee issued by any scheduled commercial bank operating in India drawn in favor of CEO, District Mineral Foundation, Sundargarh, payable at Sundargarh.	EMD amounting to Rs.30,00,000/- should be submitted in shape of Demand Draft/ Banker's cheque only issued by any scheduled commercial bank operating in India, payable at Sundargarh in favour of CEO, DMF, Sundargarh, will be submitted. In case of FD or TDR, it must be issued from any scheduled commercial bank duly pledged in favour of CEO, DMF, Sundargarh.
3	<u>Sl. No. 3, Last Bullet, ii</u> Patient transport services with minimum pre-hospital care for transportation of pregnant women and sick children to and from government health intuitions under Janani Shishu Surksha Karyakram.	No Vehicle under Janani Suraksha karyakram would be part of this Service.
4	<u>II-PART B (Technical Proposal) (iii)</u> Details of manpower (positions and reporting structure) to be engaged at each level (i.e. field operation, call centre operation and project management) and their role and responsibility	The Provision of Call Centre is not part of this Bid. Call Centre will be managed by H&FW Deptt., Govt. of Odisha.
5	<u>ANNEXURE 3A : (Financial Bid)</u> 30 Nos. ALS Ambulances 7 Nos. BLS Ambulances	<u>ANNEXURE 3A : (Financial Bid)</u> 30 Nos. BLS Ambulances 7 Nos. ALS Ambulances
6	<u>Clause 8 – Sl. No. – B Page No. – 20</u> <u>FINANCIAL STRENGTH</u> Bidder turn over  Average Annual Turnover – 10.00 – 15.00 Cr – 10 Marks Average Annual Turnover – 15.01 – 20.00 Cr – 15 Marks Average Annual Turnover – Above 20.00 Cr – 20 Marks	<u>Bidder turn over</u>  Average Annual Turnover – 8.00 – 10.00 Cr – 10 Marks Average Annual Turnover – 10.01 – 12.00 Cr – 15 Marks Average Annual Turnover – Above 12.00 Cr – 20 Marks

7	The last date of receipt of bid is on 04-12-2019 at 5:00 P.M.	The last date of receiving bid is on <b>19-12-2019 at 5:00 P.M.</b>
8	Date of opening of Technical Bid and Commercial bid is on 06-12-2019 at 11.00 A.M.	The date of opening of Technical Bid and Commercial bid is on <b>21-12-2019 at 11.00 A.M.</b>

The Corrigendum Notice is available in the district **website :www. sundargarh.nic.in.**  
All other terms and conditions remain unchanged.

  
**Collector & Chairperson-cum  
Managing Trustee, DMF, Sundargarh.**

**Memo No. 912 /DMF Dated.04-12-2019 //**

Copy submitted to the Joint Secretary to Government, Planning and Convergence Department ,Odisha, Bhubaneswar for kind information.

  
**Collector & Chairperson-cum  
Managing Trustee, DMF, Sundargarh.**

**Memo No. 913 / DMF Dated.04-12-2019 //**

Copy to the A.D.M., Sundargarh/ Rourkela/ Sub-Collector, Sadar/Panposh/Bonai/All Block Development Officers of the District/Executive Engineer, R&B Division, Sundargarh/Rourkela/ Executive Engineer, RW Division, Sundargarh/Rourkela/ Executive Engineer Minor Irrigation Division ,Sundargarh/ Executive Engineer, Irrigation Division ,Sundargarh/ Executive Engineer, Rukura Irrigation Division, Panposh/ Executive Engineer, RWSS Division, Sundargarh/Rourkela/ Executive Engineer, OLIC, Sundargarh/ Rourkela/ Executive Engineer, PHED, Rourkela/Executive Officers of Urban Local Bodies of the district/ DI & PRO, Sundargarh/ Rourkela / DPC, SSA,Sundargarh /DEO, Sundargarh/ DWO, Sundargarh/ CDM & PHO, Sundargarh / Director, RGH, Rourkela for information and with a request to display this Tender Notice in their respective office Notice Board for wide publication.

Copy to Addl. P.D.(Tech.), DRDA, Sundargarh/ to Addl. P.D.(Admn.), DRDA, Sundargarh/ Asst. Director, OREDA, DRDA, Sundargarh/ Asst. P.D.(Finance), DRDA, Sundargarh/ Asst. P.D.(RH), DRDA, Sundargarh/ Junior Engineer(Estimator), DRDA, Sundargarh/Cashier, DRDA, Sundargarh/ Architect & Urban Planner, PMAY, DUDA Cell, DRDA, Sundargarh/ Notice Board of DRDA, Sundargarh for information & necessary action. They are requested to remain present during opening of Technical Bid.

  
**Collector & Chairperson-cum  
Managing Trustee, DMF, Sundargarh.**

**Memo No. 914 /DMF Dated .04-12-2019 //**

Copy to DIO, NIC, Sundargarh with a request to upload this corrigendum Notice in the Sundargarh District Web-Site [www.sundargarh.nic.in](http://www.sundargarh.nic.in) by **04.12.2019** for wide publication and timely response by the intending bidders.

  
**Collector & Chairperson-cum  
Managing Trustee, DMF, Sundargarh.**

**ଜିଲ୍ଲା ଖଣିଜ ପ୍ରତିଷ୍ଠାନ, ସୁନ୍ଦରଗଡ଼.**  
**DISTRICT MINERAL FOUNDATION, SUNDARGARH.**



(1<sup>st</sup> floor, DMF Office)  
District Rural Development Agency  
Email- [dmfsundergarh@gmail.com](mailto:dmfsundergarh@gmail.com)  
Sundargarh -770001  
Tel / Fax No. 06622-273846

Letter No.737/(DMF)

Dated the 07/11/ 2019

**RFP NO: -DMF/SNG/04-2019-20**

1	The Collector-cum-Chairperson, District Mineral Foundation (DMF) Sundargarh, Government of Odisha invites technical and financial proposals from reputed implementing Agency/ Firms of National and International repute for <b>"Operation &amp; Management of 37 nos. Ambulance Service (BLS &amp; ALS), 13 no. Maha-Prayan Vehicles in Sundargarh District out of D.M.F Fund"</b> as detailed in the Scope of Work in this DTCN.	
2	Nature of Works	:- Operation & Management of 37 nos. Ambulance Service (BLS & ALS), 13 no. Maha-Prayan Vehicles in Sundargarh District out of D.M.F Fund
3	Method of Selection	:- Quality-cum-Cost Based Selection (QCBS)
4	Tender(Bid) Cost	:- Rs.10,000/- to be submitted in shape of DD in favour of Chief Executive Officer, DMF, Sundargarh to be drawn at Sundargarh
5	EMD	:- Rs.30,00,000 to be submitted in shape of DD in favour of Chief Executive Officer, DMF, Sundargarh to be drawn at Sundargarh
6	Availability of bid document in the website	:- From 11.00 A.M. of 11.11.2019 to 04.12.2019 up to 5:00 P.M.
7	Last date of receipt of Bid	:- 04.12.2019 up to 5:00 P.M.
8	Last date of Pre Bid Query	:- 29.11.2019 up to 5:00 PM
9	Mode of Receipt of Bids	:- Through Speed Post/ Registered Post (India Post) and by no other means.
10	Date of opening of Technical Bid and Commercial Bid	:- Date: 06.12.2019 at 11:00 A.M.
11	Address for Business query and correspondence	:- Chief Executive Officer, 1 <sup>st</sup> Floor , DRDA Building District Mineral Foundation, Sundargarh PIN -770001 , Odisha . Tel- 06622-273846
12	<p>The bidders have to participate in OFF-LINE bidding only. Further details can be seen from the Sundargarh District website (<a href="http://www.sundergarh.nic.in">www.sundergarh.nic.in</a>). Any addendum /corrigendum / cancellation of tender can also be seen in the said websites. If any query then contact E-mail ID - <a href="mailto:dmfsundergarh@gmail.com">dmfsundergarh@gmail.com</a>.</p> <p><b>Note:</b></p> <ol style="list-style-type: none"> <li>i. The date of opening of the Price bids will be intimated to the qualified Bidders before the due date through Email or Telephone, if it will not be possible to open on the same day of opening.</li> <li>ii. Collector &amp; Chairperson-cum-Managing Trustee of DMF reserves the right to change any schedule of bidding process.</li> </ol>	

Sd/-  
Collector & Chairperson,  
DMF, Sundargarh

**Memo No.738 /DMF**

**Dt. 07-11-2019**

Copy submitted to the Commissioner-cum- Secretary to Government, Health & Family Welfare Department, Government of Odisha for favour of kind information.

**Sd/-**  
**Collector & Chairperson,**  
**DMF, Sundargarh**

**Memo No.739 /DMF**

**Dt. 07-11-2019**

Copy submitted to the Joint Secretary to Government, Planning and Convergence Deptt., Odisha, Bhubaneswar for favour of kind information.

**Sd/-**  
**Collector & Chairperson,**  
**DMF, Sundargarh**

**Memo No.740 DMF**

**Dt. 07-11-2019**

Copy to DIO, NIC, Sundargarh with a request to upload this Request for Proposal (RFP) in the Sundargarh District Web-Site [www.sundargarh.nic.in](http://www.sundargarh.nic.in) by **11.11.2019** for wide publication and timely response by the intending Contractors.

**Sd/-**  
**Collector & Chairperson,**  
**DMF, Sundargarh**

**Memo No.741 /DMF**

**Dt. 07-11-2019**

Copy to the A.D.M., Sundargarh/ Rourkela/ Sub-Collector, Sadar/Panposh/Bonai/ All Block Development Officers of the District/Executive Engineer, R&B Division, Sundargarh/Rourkela/ Executive Engineer, RW Division, Sundargarh/Rourkela/ Executive Engineer Minor Irrigation Division, Sundargarh/ Executive Engineer, Irrigation Division, Sundargarh/ Executive Engineer, Rukura Irrigation Division, Panposh/ Executive Engineer, RWSS Division, Sundargarh/Rourkela/ Executive Engineer, OLIC, Sundargarh/ Rourkela/ Executive Engineer, PHED, Rourkela/Executive Officers of Urban Local Bodies of the district/ DI & PRO, Sundargarh/ Rourkela/ CDM & PHO, Sundargarh / Director, RGH, Rourkela for information and with a request to display this Tender Notice in their respective office Notice Board for wide publication.

Copy to Addl. P.D.(Tech.), DRDA, Sundargarh/ Asst. Director, OREDA, DRDA, Sundargarh/ Asst. P.D.(Finance), DRDA, Sundargarh/ Asst. P.D.(RH), DRDA, Sundargarh/ Junior Engineer(Estimator), DRDA, Sundargarh/Cashier, DRDA, Sundargarh / Notice Board of DRDA, Sundargarh for information & necessary action.

**Sd/-**  
**Collector & Chairperson,**  
**DMF, Sundargarh**

## **BACKGROUND INFORMATION:**

### **1. ABOUT SUNDARGARH:**

Sundargarh District was constituted on the 1st January, 1948, True to its name, this beautiful District of Sundargarh with about 43 percent of its total area under forest cover and numerous colourful tribes dotting its landscape and with abundant mining potential is bounded by Ranchi District of Jharkhand on the North, Raigarh District of Chhatisgarh on the west and North West, Jharsuguda, Sambalpur and Angul Districts of Odisha on the South and South East and Singhbhum District of Jharkhand and Keonjhar District of Odisha on the east.

The Sundargarh town is the district headquarter. Geographically, the district is not a compact unit and consists of widely dissimilar tracts of expansive and fairly open, dotted with tree, clad isolated peaks, vast inaccessible forests, extensive river valleys and mountainous terrain. Broadly speaking, it is an undulating tableland of different elevations broken up by rugged hill ranges and cut up by torrential hill streams and the rivers IB and Brahmani. The general slope of the District is from north to south. Because of this undulating, hilly and sloping nature of landscape, the area is subjected to rapid runoff leading not only to soil erosion but also to scarcity of water for both agriculture and drinking purposes. Brahmani, Sankh, Koel and IB are the major rivers flowing through this District. Covering a geographical area of 9712 SQ. KMs., Sundargarh District is the second largest District of the state, accounting for 6.23 percent of its total area. Out of this total area, forests cover 4232.57 SQ. KMs., this being the second largest in the state, accounting for 8.53 percent of the state total.

Sundargarh District has 3 sub divisions, 16 Tehsils, 17 Blocks and 262 Gram Panchayats. Topographically, this district is located between latitude 21 degree 36' N to 22 degree 32' N and longitude 83 degree 32' E to 85 degree 22' E. The population of this District is 20, 80,664, this being the fifth most populous District of the state. Its rural population exceeds twelve lakhs and the urban population is more than six lakhs. The male literacy rate is 82.13 and female literacy rate in the District is 65.93.

The climate of this District is characterized by extremely hot summers and cool winters. Climate is hot & moist sub humid. Normal rainfall of the District is approximately 1230 mm, but there is a deviation in receipt of rainfall pattern which is influencing crop production.

Sundargarh is recognized as an industrial district in the map of Odisha. Steel Plant, Fertilizer Plant, Cement factory, Ferro Vanadium Plant, Machine building factory, Glass and china clay factory and Spinning mills are some of the major industries of this District. Sundargarh occupies a prominent position in the mineral map of Odisha and is rich in iron ore, limestone, manganese, dolomite, and fire clay. Major industries are the Odisha Cements Ltd, Hart Fertilizers Ltd, and Odisha Industries Ltd. The industrial town of Rourkela in this District has the first government sector plant built with foreign collaboration and was the first in India to use LD oxygen technology.

### **2. SCOPE OF WORK**

Operationalization of an existing project with a fleet of 37 nos. ambulances and 13 nos. Maha-Prayan Vehicles will deploy strategically across the Sundargarh district. Number of Ambulances may increase/decrease during the contract period.

The Service Provider shall implement and run the EMAS (ALS & BLS) in coordination with Department and other agencies such as Police, Road Transport, Fire Service to integrate, operate and manage all four services in the District smoothly and efficiently without any legal and operational complication. The primary objective of all four services is to provide transit healthcare, transportation to avail further health care facilities at the nearest and appropriate identified health facility, particularly in attending to the emergency situations relating to pregnant women, neonates, mother of neonates, infants and children in situations of serious ill health and all other health emergencies in the general population that includes natural calamities and other disasters; and thereby assisting the District to achieve the critical Millennium Development Goals in the health sector; i.e. reduction in Infant Mortality Rate, Maternal Mortality Rate, accidental death

and overall reduce the vulnerability of the people to ailments/diseases by providing access to the emergency responses and helping in reduction of out of pocket expenditure of the beneficiary .

The scope of services include procurement of assets, operation and maintenance of Ambulances, provision of medical and nonmedical consumables regularly and consistently and also associated activities in designated zones within the Sundargarh District.

The coverage of respective services shall be as below.

Sl. No	Proposed Services	Coverage & Size (Proposed)
1	Emergency Medical Ambulance Service. (ALS +BLS)	minimum of 37 nos. ambulances (7 nos. ALS & 30 nos. BLS).
2	Maha-Prayan Vehicles ( or Dead body carrier)	13 nos. vehicle

**Manpower for various services:**

The Service Provider, at each district, shall provide at least one field coordinator to respond, attend and explain the progress to Collector& chairperson, DMF / CDM&PHO for co-ordination/ resolution of complaints, if any. However, in case of districts having 20 or more ambulances the Agency shall provide atleast two field coordinators to manage the operation and coordination with district authority . While recruiting existing field staff the incoming Service Provider shall ensure that their performance and conduct in the earlier project is satisfactory. All HR related data could be collected from the office of the CDM & PHO . Service Provider must keep following categories of manpower having required qualifications as given below

**A-Basic Life Support & Advanced Life Support Ambulance**

Sl.No	Position	Qualification and Experience
1	Emergency Medical Technician	<p><b>Basic Qualification:</b></p> <ul style="list-style-type: none"> <li>B.SC. Nursing/GNM/ B.Pharma/ D. Pharma</li> </ul> <p><b>Basic Skill &amp; Training:</b></p> <ul style="list-style-type: none"> <li>Emergency management Skills like Bleeding Control, Defibrillation, Spinal Immobilization, Oxygen Therapy ,Medicine Administration</li> <li>The EMT should undergo training of at least one month or till proficiency in a tertiary care institution or at any recognized institutes to handle the life-saving &amp; life sustaining equipment &amp; administer use splints. EMTs should be trained and certified in Advance Life Support (ALS)/ Advance Cardiac Life Support (ACLS)/ Integrated Trauma Life Support (ITLS) from a recognized national/international institution.</li> </ul>
2	Ambulance Care Assistant	<p><b>Basic Qualification:</b></p> <ul style="list-style-type: none"> <li>Matriculation or 8th Standard (Pass)</li> </ul> <p><b>Basic Skill &amp; Training</b></p> <ul style="list-style-type: none"> <li>First aid and life saving palliative skill</li> <li>Trained in first aid and life saving palliative skill. The training module content and duration has to be agreed by the Authority</li> </ul>
3	Driver	<p><b>Basic Qualification:</b></p> <ul style="list-style-type: none"> <li>8th Standard (Pass) with valid driving license for LMV (Commercial) and badge license</li> </ul> <p><b>Basic Skill &amp; Training:</b></p> <ul style="list-style-type: none"> <li>Working knowledge on first aid and patient handling</li> <li>If required a in-house training module may be developed by the Agency in consultation with the Authority</li> </ul>

4	Team Size in each shift	<i>One EMT, one Ambulance Care Assistant and one driver in each ambulance (ALS &amp; BLS).</i>
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#### **B) Minimum Educational Qualification of Key Personnel**

1	Fleet Management	MBA/PGDM
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- Agency (Service Provider) shall ensure that the working hours of ambulance staff are within the permissible limit as prescribed under relevant laws in India. The Agency shall also ensure that no staff is allowed to work for more than 12 hours in a day. Service provider shall also carry out medical fitness test on yearly basis of all ambulance staff from the designated government health facility to ensure they have the required level of medical fitness to carry out their job responsibility efficiently and effectively .

#### **3. OBJECTIVE OF THE PROJECT**

- To provide 24 x 7 Ambulance Services through toll- free numbers across the Sundargarh districts . Identify and respond to medical emergencies in the entire district
- Bidder may thus, take into account, a fleet of 30 Basic Life Support Ambulances (BLS) and 07 Advanced Life support (ALS) ambulances to be operated fully equipped with Medical and non-medical equipment's.
- Provide trained manpower and specified medical equipment and treatment that will stabilize the patients and then transport them to the nearest Government/Govt. aided/Army within the shortest reasonable possible time.
- Ensure normal response time as given under the Clause Operational Parameter and Penalty .
- To provide transport to quality emergency care within the shortest possible time in an emergency. Ensure delivery of quality emergency care across the chain of services with a proper emergency management system. To ensure that the system is efficient and effective as possible by providing first class management service quality and monitoring systems to run the ambulance service. And the key objectives are to provide Ambulatory services with two levels of pre-hospital care – Advance Life Support (ALS) and Basic Life Support (BLS). Provide comprehensive Emergency Medical Services (EMS) to the people of sundargarh with enhanced quality of emergency care during transportation through the introduction of models customized for the District .

#### **4. MONITORING & EVALUATION**

- The performance will be reviewed monthly by Collector & Chairperson , DMF Sundargarh
- Evaluation of performance shall be undertaken by Chief District Medical Officer, (CDM & PHO) , Sundargarh
- Establish and operate GPS based Automatic Vehicle Location Tracking System for all ambulances, Hearse Van. This will include biometric attendance and online real-time data transfer.

In addition to biometric attendance, there should be provision for transfer of other data as and when required subject to the availability of network in the locality. The bidder may come out with technical solution to ensure maximum connectivity Develop and

implement a foolproof monitoring and evaluation system to ensure efficiency in capacity utilization

#### **5. RESPONSIBILITY OF THE SERVICE PROVIDER**

- i. Operation & Management of 37 nos. Ambulance Service (BLS & ALS), 13 no. Maha-Prayan Vehicles in Sundargarh District.
- ii. Provide technological, leadership, administrative and managerial support in open and transparent manner to produce mutually agreed outcomes.
- iii. Performance of the activities and carrying out its obligations with all due diligence, efficiency and economy in accordance with the generally accepted professional techniques and practices.
- iv. Observance of sound management practices, employing appropriate advanced technology and safe methods. In respect of any matter relating to the agreement, always act as faithful partner to the Government and shall all times support and safeguard the Government's legitimate interests in any dealing with the contracts, sub-contracts and third parties.
- v. Shall not accept for his own benefit any commission, discount or similar payment in connection with the activities pursuant to discharge of his obligations under the agreement, and shall use his best efforts to ensure that his personnel and agents, either of them similarly shall not receive any such additional remuneration.
- vi. Bidder is required to observe the highest standard of ethics and shall not use 'corrupt/fraudulent practice'. For the purpose of this provision, 'corrupt practice' means offering, giving, receiving or soliciting anything of value to influence the action of a public official in implementation of the project and 'fraudulent practice' means misrepresentation of facts in order to influence implementation process of the project in detriment of the Government.
- vii. Recruit, train and position qualified and suitable personnel for implementation of the project at various levels. The staff so engaged/recruited/ appointed shall be exclusively on the pay rolls of the bidder and shall under no circumstances this staff will ever have any claim, whatsoever for appointment with the Government. Bidder shall not assign or sublet his contract or any substantial part thereof to any agency.
- viii. The bidder shall be fully responsible for adhering to the provisions of various laws applicable on them including Labour laws and Minimum Wages Act. In case the bidder fails to comply with the provisions of applicable laws and thereby any financial or other liability arises on the Government by Court orders or otherwise, the bidder shall be fully responsible to compensate/indemnify to the Government for such liabilities. For realization of such damages, Government may even resort to the provisions of Public Debt Recovery Act or other laws as applicable on the occurrence of such situations.
- ix. Assist the Government when required in accreditation of hospitals in the District and such other matters from time to time.

- x. Conduct training programs for paramedics, doctors and other academic activities (workshops/ seminars ) as required for governmental doctors and others on the request of the Government (Government to bear expenses on such workshops/ seminars ).
- xi. Strive for continuous improvement in management of Emergency Response Services and shall ensure proper and timely monitoring of the services.
- xii. Strict adherence to the stipulated time schedules for various activities.
- xiii. Operation and Maintenance of fully equipped all Ambulances as per the vehicle manufacturers maintenance schedules throughout the life of the agreement to prevent any structural or functional deterioration of the assets handed over to the bidder according to the guidelines laid down by the Government.
- xiv. Ensuring 24x7 services .
- xv. Ensuring proper and timely monitoring of the services.
- xvi. Recruit and train human resource required for existing as well as the anticipated expansion of the project.
- xvii. Training norms/ courses for EMTs/ Pilots/technical personnel shall be duly approved by the Government.
- xviii. To maintain records and submit various reports and information within the stipulated timeframe

#### **6. TERMS & CONDITIONS (T&C)**

- 1- The REQUEST FOR PROPOSAL (RFP) For Operation & Management of 37 nos. Ambulance Service (BLS & ALS), 13 no. Maha-Prayan Vehicles in Sundargarh District out of D.M.F Fund will be based on Technical Evaluation of Technical Bids & Financial Evaluation of the Financial Bid to be carried out by the Tender Committee approved by Collector & Chairperson, DMF , Sundargarh .
- 2- The bidder shall be deemed to have been satisfied himself as to the scope of the task as well as all the conditions and circumstances affecting implementing of the Project. Should he find any discrepancy in the RFP document including terms of reference, he should submit his issue/question in writing at least a week before the Last date of bid submission .
- 3- The Tender Committee for Technical & Financial Evaluation of the Tenders reserves the right to accept or reject any tender or any part of the Tender without assigning any reasons thereof.
- 4- No conditional Tender shall be accepted. The committee reserves the right to accept or reject any Tender without assigning any reasons thereof.
- 5- The decision of the committee on the technical suitability and quality shall not be opened for discussion. Every bidder must go through the T&C of the RFP Document carefully and understand them before submitting the bid. No excuse that the conditions have not been read or understood will be entertained later.
- 6- The Tender submitted shall be valid for a period of Three (3) months from the date of issue of the RFP

- 7- The bidder shall deposit Bid Security/Earnest Money Deposit (EMD) amounting to Rs. 30,00,000/- (Rupees Thirty Lakhs only) in the form of Banker's Cheque/ Demand Draft of a Scheduled bank in favor of the CEO , DISTRICT MINERAL FOUNDATION , SUNDARGARH . In the absence of the EMD, technical proposal of the bidder shall be rejected.
- 8- The EMD shall be kept valid through the proposal validity period and would be required to be extended if so required by the department.
- 9- The EMD shall be returned back to unsuccessful bidders on the date of execution of the agreement subject to the receipt of a written application addressed to the CEO, District Mineral Foundation, Sundargarh . Return of EMD shall not carry any Interest Component.
- 10- The EMD shall be forfeited, without any right of claim of the bidder, if the bidder withdraws its proposal during the interval between the proposal due date and expiration of the proposal validity period .
- 11- **The bidder whose proposal will be accepted and awarded shall have to deposit Performance Security @ 5% of the annual contract value, valid up to 03 Years and additional 60 days.**
- 12- The PSD of the successful Tenderer shall be deposited in the Security Deposit Account of CEO, District Mineral Foundation, Sundargarh . This is retained as a security deposit until the period of work / contract may be found satisfactorily completed. The PSD may be refunded on receipt of a written application addressed to the CEO, District Mineral Foundation , Sundargarh. Refund of PSD shall not carry any Interest Component .
- 13- No bidder will be allowed at any time, on any ground whatsoever to claim revision of or modification in the rates quoted by him. The representation of the bidder, that the computation, typographical or clerical error, etc has been committed in the bid, and a request for revision. Such a plea shall not be entertained after opening of the bid .
- 14- Unless otherwise specified, all supporting documents submitted and asked for under the RFP must be duly attested by Vendor .
- 15- The Price bid shall not be opened for those bidders who have not complied with the provisions of the Bid Document or PSD clause or who have not complied with the provisions / technical specification of the bid document or whose bid have been determined as non-responsive or fail to qualify in the Technical Evaluation due to non-submission of certain documents as has been required under the RFP.
- 16- At any time prior to the date of submission of the Bids, the Tender Inviting Authority may, for any reason whatsoever, whether on his own initiative or in response to a clarification requested by a prospective bidders, modify the Tender Documents by an act of amendment thereafter referred to as an Addendum for Addition & Corrigendum for Correction. All prospective bidders who have received the bid documents will be notified of the Addendum / Corrigendum and that will be

binding on them. In order to provide reasonable time to take the Amendment into account, the Tender Inviting Authority may at its discretion extend the date and time for submissions of Bids.

- 17- Reward of Contract (ROC) to be signed between the Authorized Representative other Department and the successful bidder would be valid for a period of Three Years from the date of ROC, extendable for a period of 2 Years subject to the concurrence of both the parties.
- 18- The Tender Committee, in view of unsatisfactory Service Provided or Poor Quality of Products / Items Provided or Non-compliance with the T&C of the RFP Document or the ROC duly signed maybe at liberty to provide two written warnings to the Firm, after which the Firm may be Terminated from the Contract, without assigning any reasons to the Contract either wholly or in part, with a 30 (Thirty) Days' Notice. The Firm will not be entitled to any compensation whatsoever in respect of such termination.
- 19- Successful Bidder is bound to perform as per the T&C of the RFP and the tender submitted by the successful bidder in consideration to the ROC signed upon. If at any stage it is found that the service rendered or materials supplied are not in accordance to the T&C of the RFP or as specified by the Tender Committee or as per the tender submitted and agreed upon by the successful bidder and the ROC signed upon, the action as deemed fit by the tender committee will be taken against the firm along with the payment for damages sustained by the department (if any) and loss of the security deposit submitted by the respective firm.
- 20- In addition to the above Para failure to honor the Term & Conditions as stipulated will lead to blacklisting of the said firm under the Government of Odisha for a period of three years.
- 21- If found that the Successful Bidder is incompetent to provide the Service requested, in such a situation, the proposal may be reviewed for award of the contract to the next qualifying bidder or go for a fresh bid depending on the circumstance. No form of compensation shall be payable in any form whatsoever to the forfeited firm. In case it is decided to go for the next qualifying bidder, negotiation maybe considered to bring down their price nearer to the originally Evaluated or Lowest bidder in consideration herewith.
- 22- All services / supplies shall be of best quality in accordance with Approved Industry Standards. In case of any articles supplied or services rendered are not as per Qualitative Standards, the same shall be liable to be rejected or replaced and any expense as a result of the rejection or replacement shall be entirely being at the cost of the successful bidder.
- 23- All communication and information provided should be legible. The financial proposals given in figures should be mentioned in words also .
- 24- No change in/or supplementary information shall be accepted once the proposal is submitted. However, the DMF / CDM&PH reserves the right to seek additional information and/or clarification from the Bidders, if found necessary, during the course of evaluation of the proposal. Non submission, incomplete submission or delayed submission of such

additional information or clarifications sought by DMF / CDM&PH may be a ground for rejecting the proposals.

- 25- The Bidder should designate one person ("Contact Person" and "Authorized Representative and Signatory") authorized to represent the Bidder in its dealings with DMF / CDM&PH . This designated person should hold the Power of Attorney and be authorized to perform all tasks including but not limited to providing information, responding to enquiries. The Covering Letter submitted by the Bidder shall be signed by the Authorized Signatory and shall bear the stamp of the firm.
- 26- The Bidder shall be responsible for all the costs associated with the preparation of the Proposal and any subsequent costs incurred as a part of the Bidding Process. DMF / CDM&PH shall not be responsible in any way for such costs, regardless of the conduct or outcome of this process.
- 27 - The DMF may, in exceptional circumstances and at its sole discretion, revise the time schedule (extension in time) by issuance of addenda. Communication of such extension to the persons who submit the RFP document.
- 28 - The contract shall be governed by the laws in force in India. In the event of any dispute arising out of the Tender, such dispute would be subjected to the Jurisdiction of the Arbitrator to be mutually decided in accordance with the Arbitration & Conciliation Act, 1996 within the Sundargarh, Odisha only . Legal proceedings, if any, shall be subject to courts under Sundargarh jurisdiction only.
- 29 - **Termination /Suspension of Agreement:**
- a) The Government may, by a notice in writing suspend the agreement if the service provider fails to perform any of his obligations including carrying out the services, provided that such notice of suspension —
- Shall specify the nature of failure, and
  - Shall request remedy of such failure within a period not exceeding 15 days after the receipt of such notice.
- b) The Government after giving 30 days clear notice in writing expressing the intention of termination by stating the ground/ grounds on the happening of any of the events (i) to (iv), may terminate the agreement after giving reasonable opportunity of being heard to the service provider.
- i. If the service provider do not remedy a failure in the performance of his obligations within 15 days of receipt of notice or within such further period as the Government have subsequently approve in writing.
  - ii. If the service provider becomes insolvent or bankrupt.
  - iii. If, as a result of other than force majeure conditions, service provider is unable to perform a material portion of the services for a period of not less than 60 days: or

iv. If, in the judgment of the Government, the service provider is engaged in corrupt or fraudulent practices in competing for or in implementation of the project.

C) In the event of premature termination of the contract by the Government on the instances other than non-fulfillment/ non-performance of the contractual obligation by the agency, the balance remaining un-paid amount on account of capital expenditure as on the day of termination shall be released within six months from the date of such termination

30- **Single bidder**

Collector & chairperson , DMF , Sundargarh will do it's best to encourage the participation of multiple parties for the tender, however in the case of a single bidder, Collector & chairperson , DMF , Sundargarh can take a decision of awarding the contract due to the nature of the service being that of emergency services and affecting the lives of the citizens of the District .

31 - **Force Majeure:** The above condition of Ambulance Services / Emergency

response services are subject to majeure conditions which are beyond the control of the Operator, do not involve fault or negligence of the supplier and are not anticipated. Such events may include but are not limited to riots, mutinies, war, fire, storm, tempest, flood, epidemics or other exceptional cases like quarantine

restrictions, freight embargoes. On specific request made by the Operator, the Performance Standards as a direct consequence of such Force Majeure Events or circumstances then no penalties applicable for the relevant default in Performance Standards applied to such particular defaults may be allowed by the Mission Director at his discretion for such period as may be considered reasonable. However, the condition shall not include scarcity of raw materials, power cut, labour dispute, failure of Sub Vendor and increase in cost of Raw Material or any other circumstances being under the control of the Bidder or party concerned.

32- **Statutory Compliance:** the Service Provider is responsible for the compliance of the statutory requirement under any law in respect of any asset and operation. The Service Provider shall be held responsible in case of any penalty, loss or other legal consequences arising out of non-compliance and will have to make good at its own cost.

33- **Emergency Response:** On receiving call of such nature, wherein ambulance is required, the control room shall communicate with the nearest ambulance and take the patient to the nearest designated Government /Empaneled Health Facility depending on the severity of the patient's condition within the shortest possible time. The concerned health facility is also to be informed in advance to keep them prepared for immediate emergency care . The Service Provider shall be responsible to maintain the average response time of 25 minutes across the District (monthly average of all vehicles (ALS & BLS)) as a key performance

- parameter. Service provider's preferred destination shall be government health facilities. Service provider shall obtain concurrence of the Authority for finalisation of the scripts before being used for handling service request by call centre executives or call takers .
- 34- **Standard Operating Procedures and Protocols:** The Service Provider shall be responsible to abide by the Standard Operating Procedures (SOPs) and protocols to ensure a uniform practice of health department including operation of Ambulances , and Hearse Vans .
- 35- Shall not accept for his own benefit any commission, discount or similar payments in connection with the activities pursuant to discharge of his obligations under the agreement, and shall use its best efforts to ensure that his personnel and agents, either of them similarly shall not receive any such additional remuneration or undue benefits
- 36- Recruit, train and position qualified and suitable personnel for implementation of the project i.e. IPTHHS at various levels. The staff so engaged/recruited/appointed by the Service Provider shall be exclusively on the pay rolls of the bidder and shall under no circumstances this staff will ever have any claim, whatsoever for appointment with the Government. The Service Provider shall be solely responsible for the performance and conduct of the staff notwithstanding the source of hiring such staff. The Service Provider shall be fully responsible for adhering to provisions of various laws applicable on them including Labour laws. In case the Service Provider fails to comply with the provisions of applicable laws and thereby any financial or other liability arises on the Government by Court orders or otherwise, the Service Provider shall be fully responsible to compensate/indemnify to the Government for such liabilities. For realization of such damages, Government may even resort to the provisions of any Act, which is in force or other laws as applicable on the occurrence of such situations.
- 37- Strict adherence to the stipulated timeline and Service Level Agreements (SLAs) for various activities and for shortfalls, pay penalties as mentioned in the document.
- 38- Insurance cost (Comprehensive with Zero Depreciation) of all Ambulances, for both initial and subsequent years shall be borne by the Agency. The comprehensive insurance shall cover at least 5 persons in ambulances. Agency shall ensure timely renewal of the insurance coverage of the assets including ambulances and submit the covering note every year. Discontinuance of insurance shall be treated as default.

## **7 . INSTRUCTIONS TO APPLICANTS**

### **1- Scope of Proposal**

- i. Detailed description of the objectives, scope of services, deliverables and other requirements relating to Operation & Management of 37 nos. Ambulance Service (BLS & ALS), 13 nos. Maha-Prayan Vehicles in Sundargarh District are specified in this RFP along with the manner in which the Proposal is to be prepared and submitted by the bidders. Eligibility criteria, evaluation and selection method and other terms and conditions are also given for the understanding of all interested parties.
- ii. The selection of the Service Provider shall be on the basis of evaluation of the proposal by the Department through its authorized representatives in the manner as specified in this RFP. Applicants shall be deemed to have understood and agreed that no

explanation or justification for any aspect of the selection process will be given and that the Departments' decision is without any right of appeal whatsoever

- iii. The Applicant shall submit its Proposal in the form and manner specified in this RFP. The Financial Proposal (Part C) should be submitted in the format specified in Annexure-3 & 3A for acknowledgement of RFP terms and schedule of price respectively. Upon selection, the Applicant shall be required to enter into an Agreement with the Department.

## **2- Eligibility Criteria**

- i- The applicant(s) can either be a Partnership Firm, Company, Society or a Trust fulfilling following conditions are only eligible to apply. No Consortium/ Joint Ventures/ Associations/ Sub – contracting shall be allowed under this project
- ii- Should have minimum two year of experience as on the last date of bid submission in successful operation and management of at least a fleet of Ambulances/ MMUS/Maha-Prayan Vehicles with GIS based GPRS integrated vehicle monitoring system.
- iii- Should have at least average annual turnover (audited) of Rs. 10 crores during last two completed financial years (i.e. (2018-19 & 2017-18) of average annual turnover in the similar line of activities (i.e. Ambulance and Health Sector Services). Bidder needs to submit audited Statement of Accounts and Turnover Certificate duly certified by Chartered Accountant. While calculating turnover, only audited statement shall be considered .
- iv- Bidder should not be insolvent, in receivership, bankrupt or being wound up, not having its affairs administered by a court or a judicial officer, not have its business activities suspended and must not be subject of legal proceedings for any of the foregoing reason
- v- Bidder and their directors, partners and officers should not have, been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter in to a procurement contract within a period of three years preceding the commencement of the procurement process .
- vi- Bidders should not have been blacklisted or otherwise disqualified pursuant to any debarment proceedings by any Central or State Government, Local Government or Public Sector Undertaking in India and which is for the time being in force .

## **3- Signing and Submission of Proposal :**

- 1- The proposal shall be submitted in three parts

Part A – Key Submissions

Part B – Technical Proposal

Part C- Financial Proposal

- 2- The Proposal shall be typed or written in indelible ink and shall be signed by the authorized representative of the applicant.

Power of Attorney for signing of bid: The bidder should submit a Power of Attorney as per the format at Annexure-6 authorizing the signatory of the bid to commit on behalf the bidder.

- 3- Any interlineations, erasures or overwriting shall be valid only if the same is found initialled or signed by the authorized signatory to the bid, prior to opening of the same. **However, no interlineations, erasures or overwriting are allowed in the Financial Proposal .**
- 4- The proposal shall be prepared in the manner as detailed in following paras. The bidder shall ensure that the pages are serially numbered with indexing and duly signed by the bidder or the authorized signatory. The proposal should be received through courier, speed post or registered post. Proposals received after the due date and time of submission shall be treated as late bid and be liable for rejection

#### **4- Preparation of Proposal**

- 1- The Key- Submissions (Part A), Technical Proposal (Part B) and Financial Proposal (Part C) must be inserted in separate sealed envelopes, along with applicant's name and address in the left hand corner of the envelope and super scribed in the following manner.

**Part-A – Key-Submissions for** Operation & Management of 37 nos. Ambulance Service (BLS & ALS), 13 nos. Maha-Prayan Vehicles

**Part-B- Technical Proposal for** Operation & Management of 37 nos Ambulance Service (BLS & ALS), 13 nos. Maha-Prayan Vehicles

**Part-C - Financial Proposal for** Operation & Management of 37 nos. Ambulance Service (BLS & ALS), 13 nos. Maha-Prayan Vehicles

- 2- All three envelopes i.e. envelope for Part-A, Part-B and Part-C must be packed in a separate sealed outer cover and clearly super scribed with the following
  - i- Proposal for Operation & Management of 37 nos. Ambulance Service (BLS & ALS), 13 nos. Maha-Prayan Vehicles,
  - ii- The Applicant's Name & address shall be mentioned in the left hand corner of the outer envelope .
- 3- The inner and outer envelopes shall be addressed to CEO , District Mineral Foundation , Sundargarh at the following address

**1<sup>st</sup> Floor , DRDA Building  
District Mineral Foundation, Sundargarh  
PIN -770001 , Odisha . Tel- 06622-273846**

If the outer envelope is not sealed and marked as mentioned above, then Authority will assume no responsibility for the tender's misplacement or premature opening .

#### **5- Content of the Proposal**

##### **I-PART A (Key-Submission)**

This part of the proposal i.e. Part A (Key-Submissions) shall contain following documents

- i. Covering Letter cum Project Undertakings as per Annexure-4
- ii. A non-refundable amount of Rs. 10,000.00 in shape of demand draft or pay order from any scheduled commercial bank drawn in favor of CEO , District Mineral Foundation , Sundargarh at Sundargarh towards bid processing fee.
- iii. Proof of eligibility or declaration with respect to the criteria given in this RFP. Format for Average Annual turnover and experience given in Annexure-9. Self attested photocopies of

Parmanent Account Number (PAN), GST Registration Certificate and Income Tax Return and Acknowledgement copy for last 2 years.

- iv. EMD amounting to Rs.30,00,000/- should be submitted in shape of Demand Draft/ Banker's cheque only issued by any scheduled commercial bank operating in India, payable at Sundargarh in favour of CEO, DMF, Sundargarh, will be submitted. In case of FD or TDR, it must be issued from any scheduled commercial bank duly pledged in favour of CEO, DMF, Sundargarh.

### II-PART B (Technical Proposal)

The applicants are requested to submit a detailed technical proposal with respect to the integration, operation and management of Emergency Medical Ambulance Services, Maha-Prayan Vehicles (Dead body Carrier). The current project that is integration of all services together shall be known as "Integrated Patient Transport and Health Helpline Service".

- i- Duly filled up Organisation Profile, Application Form (as per Annexure 2)
- ii- Proposed organizational structure and Curriculum Vitae (CV) of key personnel's to be involved in the implementation and operation of the project. Format for CV is given in Annexure -8.
- iii- The Provision of Call Centre is not part of this Bid. Call Centre will be managed by H&FW Deptt., Govt. of Odisha.
- iv- Approach, Methodology and Manpower Planning for integration, operation and management of all existing services with proposed modification/value addition.
- v- Detailed implementation plans to integrate and operate above services through one centralized call center. The Service Provider selected through this tendering process shall be allowed a maximum time period of three months for completion of the integration, implementation and taking over of operation of entire project in all districts from the date of signing of the Agreement. However, the on-going services shall not be discontinued/disrupted at any point of time for which the Service Provider (incoming) shall propose plan for smooth transition. Department shall coordinate between both the agencies (incoming and outgoing) for successful implementation of the transition plan.
- vi- Detailed strategy for performance monitoring and evaluation, quality assurance and internal control.
- vii- Power of Attorney authorizing the signatory for signing the proposal on behalf of the Proposer/Bidder as per Annexure-6.
- viii- Affidavit certifying that none of the Entity / Promoter(s)/ Directors/ Partner(s) are not Blacklisted as per Annexure-10.
- ix- A copy of the RFP document sealed and signed in all pages by the applicant
- x- Any other details the bidder like to include in the proposal

### III-PART C (Financial Proposal)

- i- The applicant must submit the Financial Proposal using Form specified in Annexure 3 & 3A with proper signature and seal of the applicant or duly authorized signatory
- ii- In case of EMAS (ALS & BLS), Maha-Prayan Vehicles the Agency (Service Provider) shall be paid on monthly basis towards operational expenditure
- iii- For comparison purpose, guaranteed mileage 2500 KM running per month shall be taken for EMAS (ALS & BLS) vehicles & beyond 2500 km shall be paid extra as per actual consumption of fuel on average of Rs 10/ Km .
- iv- Technical specifications and equipment of ALS, BLS and Maha-prayan is given in Annexure-5. The operational requirements given in the Annexure is over and above the services described in the RFP document elsewhere. The bidder may propose better methodology and approach to achieve the outcomes.

- v- In case of any discrepancy between figures and words in the financial proposal, the one described in words shall be adopted
- vi- The same person signing the RFP shall sign the financial proposal also
- vii- No interlineation or overwriting is allowed in the financial proposals

**Note:**

Billing shall be for the entire KM run by the ambulance exclusively to attend the emergency call starting from point of dispatch to point of incident (pick up point) and up to health facility and back to base location. In case, the control room to attend another call before it reached the base location diverts the vehicle, then point of diversion shall be taken in lieu of base location. The billable KM will not include the distance run for fuel filling, repairing or any other purpose.

**6- Content of the Proposal**

A bidder is eligible to submit only one bid for the project. A bidder bidding as single entity shall not be entitled to submit another bid either as a single entity as the case may be.

**7- Cost of Proposal**

The Applicants shall be responsible for all of the costs associated with the preparation of their Proposals and their participation in the Selection Process. DMF will neither be responsible nor in any way liable for such costs, regardless of the conduct or outcome of the selection process.

**8- Acknowledgement by Applicant**

It shall be deemed that by submitting the Proposal, the Applicant has

- (i) Made a complete and careful examination of the RFP;
- (ii) Received all relevant information requested from Authority;
- (iii) Acknowledged and accepted the risk of inadequacy, error or mistake in the information provided in the RFP or furnished by or on behalf of the Authority or relating to any of the matters stated in the RFP Document;
- (iv) Satisfied itself about all matters, things and information, necessary and required for submitting an informed Proposal and performance of all of its obligations there under;
- (v) Acknowledged that it does not have a Conflict of Interest; and
- (vi) Agreed to make a presentation before the Procurement Committee duly constituted by the Authority;
- (vii) Agreed to be bound by the undertaking provided by it under and in terms thereof.

The Authority shall not be liable for any omission, mistake or error on the part of the Applicant in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to RFP or the Selection Process, including any error or mistake therein or in any information or data given by the DMF .

**9- Proposal Due Date**

Proposal filled in all respect must reach at the address, time and date as specified through Speed / Regd. Post/Courier. If the specified date for the submission of proposal is declared as a holiday at office of the DMF , the Proposals will be received up to the appointed time on the next working day.

## 10-Pre-Bid Enquiry

- i- During the course of Pre-Proposal Enquiry, the Applicants are free to seek clarifications and make suggestions for consideration of the Authority. The Authority shall endeavour to provide clarifications and such further information as it may, in its sole discretion, shall be considered for facilitating a fair, transparent and competitive selection process. Prospective bidders are required to submit their queries in writing / email to [dmfsundergarh@gmail.com](mailto:dmfsundergarh@gmail.com) on or before the date of Date – 29.11.2019 in the format as per Annexure-1 .
- ii- Any amendment or clarifications to queries or otherwise, arising out of pre-proposal conference, shall be uploaded on [www.sundergarh.nic.in](http://www.sundergarh.nic.in) . No public or separate communication shall be sent to prospective bidders in this regard.

## 11-RFP Opening

- i- Tender committee duly constituted by Collector & Chairperson, DMF will open all Proposals, in the presence of Applicants or their authorized representatives who choose to attend, at the place, date and time as mentioned In the Notice Inviting Proposal, given in the beginning of this RFP .
- ii- The Applicant's representatives who are present shall sign a register evidencing their attendance. In the event of the specified date being declared a holiday at the office of DMF , the RFPs shall be opened at the appointed time and location on the next working day .

## 12-Means of Finance

**Capital Expenditure :** Service provider will born all capital expenditure relating procurement, designing, refurbishing, and installation of assets IT infrastructure (hardware) in 37 nos. ambulances (ALS &BLS), 13 nos. Maha-Prayan Vehicles machineries, equipment, medicines, consumables & GPS for Vehicle Tracking and Monitoring System .

### **Operational Expenditure :**

Government shall bear the operational cost for running the ambulance service on guarantee mileage of 2500 kilometer run/ fixed cost basis as the case may be & beyond the guarantee mileage Rs 10 per Km shall be paid extra . DMF shall not pay more than the finalized rates entered with the winning bidder in this regard .

- 13- The Service Provider shall submit the GPS reports (as customized by the Authority from time to time) along with monthly claim to validate the same. Service Provider shall go to the destination by following shortest possible route and shall avoid detouring the vehicle to gain kilometers. In case, detouring is done due to reasons beyond the control of the Service Provider, the same shall be reasoned out in the monthly claim.
- 14- Any penalties imposed against non-compliance shall be recovered from the bills/performance security raised by the Service Provider. If penalties or any other payment recovered from Performance Security, then the Service Provider is required to replenish the Performance Security to make it to its original amount within 15 days from such deductions.

- 15- Monthly payment of Ambulance Services & Maha-Prayan Vehicles shall be based on as per financial bid (Annexure 3A)
- 16- Investment and Ownership : All movable and immovable assets created in the project will be the property of Service Provider .

## **8- CRITERIA FOR EVALUATION**

### **1- Evaluation of Technical Proposals :**

- i- In the first stage, Part A (Key-Submission) shall be opened and the eligibility shall be assessed as per the set criteria .
- ii- Technical Proposal (Part B) of those applicants shall be considered for technical evaluation that qualifies the eligibility criteria as mentioned in Clause above. Technical Proposal will be evaluated on the basis of Applicant's experience, presentation and financial capability. Only those Applicants whose score on evaluation of technical proposal is more than or equal to seventy (70) out of the total technical score of one hundred (100) shall be considered for Financial Bid Opening
- iii- The key personnel, as given by the Service Provider in the technical proposal should not change during the tenure of the contract, without prior approval of the Collector & Chairperson , DMF , Sundargarh .
- iv- Technical Proposal of all the Applicants will be evaluated based on appropriate marking system. The categories for marking and their respective weightage are as under

Sl. No	CRITERIA	MAXIMUM MARKS
<b>A</b>	<b>EXPERIENCE OF THE BIDDER</b>	
	i- Years of experience in operation and management of Ambulance Service (ALS & BLS)/ Similar services.  Experience: (a) between 2 to 3 years (>= 2 years & <= 3 years): 10 points; (b) between 3 to 5 years: 15 points; (c) more than 5 years: 20 points;	<b>20</b>
	ii- Experience in operation and management of Emergency Medical Ambulances (BLS, ALS ) for Government  (a) From 20 up to 40 ambulances – 10 points; (b) From 41 up to 70 ambulances – 15 points; (c) More than 70 ambulances -20 points)	<b>20</b>
	iii- Experience in tracking of vehicles using Geographical Information System with GPRS integrated Ambulance Monitoring System.	<b>10</b>
<b>B</b>	<b>FINANCIAL STRENGTH</b> <b>Bidder turn over</b> Average Annual Turnover – 8.00 – 10.00 Cr – 10 Marks Average Annual Turnover – 10.01 – 12.00 Cr – 15 Marks Average Annual Turnover – Above 12.00 Cr – 20 Marks	<b>20</b>
<b>C</b>	<b>TECHNICAL PRESENTATION (BEFORE THE EVALUATION COMMITTEE)</b> <b>APPROACH AND METHODOLOGY</b>	
	i- Project Implementation Plan including transition plan, methodology, approach and innovations.	
	ii- Indicators, methods and procedure proposed for performance evaluation and monitoring	<b>30</b>
	iii- Manpower Planning, Training and Recruitment	
	<b>TOTAL</b>	<b>100</b>

2- All Applicants shall be required to make presentations up to 15 minutes, before opening of Financial Proposals, to demonstrate their credentials before the Evaluation Committee and to submit hard copies during the presentation. The presentation shall broadly cover the following aspects:

- (i) Brief Company profile, local presence, associates, major clients & projects etc.
- (ii) Experience and capabilities of conducting similar assignments
- (iii) Understanding of assignment along with methodology indicating broad road map
- (iv) Risks and proposed risks mitigating measures
- (v) Proposed Key Personnel along with Team Leader and Manpower commitment.

The time and venue for the presentation shall be intimated to the Applicants.

**Evaluation of Financial Proposal:**

- a) Financial Proposals of only those applicant Agencies who are technically qualified (i.e. obtain minimum 70% in Technical Evaluation) shall be opened.
- b) Lowest evaluated Financial Proposal (Fm) will be given the maximum financial score of 100. Other Financial Proposals shall be given financial scores that are inversely proportional to the lowest Financial Proposal as stated below:

$F_s = 100 \times (F_m / \text{Financial Proposal of the Applicant under consideration})$  where

Fm: Lowest Financial Proposal and Fs: Financial Score of the Applicant under consideration

- 1- Financial bid of only those bidders whose technical score (as per the technical evaluation) is 70 (seventy) or above shall be considered for financial bid opening. The Financial proposals of the technically qualified bidders will be opened.
- 2- DMF reserves the right to ask for detailed cost-sheet for any of the activities if necessary, for price rationalisation from the L1 Bidder

**Final Selection of Agency**

The final score of an Applicant shall be calculated as follows:

Weighted Technical Score = Technical Score (Ts)\*70%

Weighted Financial Score = Financial Score (Fs)\*30%

Final Score = Weighted Technical Score + Weighted Financial Score .

Agencies will be ranked on the basis of score obtained and the highest scoring agency will be selected

**Note: -**

- i- DMF reserves the right to cancel the whole tender process in case DMF feels that the price quoted by the preferred bidder is not reasonable and may invite fresh proposals
- ii- DMF reserves the right to cancel the whole tender process without assigning any reason thereof

## ANNEXURES

### **ANNEXURE-1: FORMAT FOR PRE-BID QUERIES**

The bidder will have to ensure that their queries in soft copy for the pre-bid queries should reach the through email at [dmsundergarh@gmail.com](mailto:dmsundergarh@gmail.com) on or before the date **29.11.2019 up to 5:00 PM** of Pre-bid Queries in the prescribed format as mentioned below.

<b>S. No</b>	<b>RFP Document (Clause and Page number)</b>	<b>Content of RFP requiring clarification(s)</b>	<b>Clarification Requested</b>

Any other form of submission will not be entertained

## ANNEXURE 2: ORGANISATION PROFILE

Name of the Service Provider:	
Address of Registered Office:	
Year of Establishment:	
Annual Turnover* in last two years (Rs. in Lakh) Financial Year 2017-18: Financial Year 2018-19: Average Annual Turnover for above two Financial Years (2018-19 & 2017-18 ): *Audited Statement of Accounts & Tax Audit Report to be enclosed for calculation of Turnover	
Details of current commitments and contracts successfully executed for any Government Agency.	To be furnished in the format given below along with the copy of Letter of Award/ Work Order/ Letter of Satisfaction

The information should be provided in the format given below for each reference assignment for which the applicant, was legally contracted by the client stated below.

Assignment Name:	
Location	
Name of the Client:	
Address:	
Start date (Month/Year) to Completion Date (Month/ Year):	
Value of the Contract/ Work Order (in INR):	
Name of Associated Firms (s) if any	
Brief Description of Project:	
Details of the assignment/works executed by the Applicant	

## ANNEXURE 3 : ACKNOWLEDGEMENT AND FINANCIAL PROPOSAL

### FINANCIAL PROPOSAL

To

**Collector & Chairman,  
District Mineral Foundation  
Sundargarh-770001 , Odisha**

Sub: Request for Proposal for "Operation & Management of 37 nos. Ambulance Service (BLS & ALS), 13 no. Maha-Prayan Vehicles in Sundargarh District out of D.M.F Fund.

Sir,

1. Having carefully examined all the parts of the RFP documents and having obtained all the requisite information affecting this proposal and being aware of all conditions and difficulties likely to affect the execution of the agreement, I/We hereby propose to implement the project as described in the RFP document in conformity with the conditions of agreement, technical aspects and the sums indicated in this financial proposal.
2. I/We declare that we have read and understood and that we accept all clauses, conditions, and descriptions of the RFP document without any change, reservations and conditions.
3. If our proposal is accepted, we undertake to deposit performance Security equivalent to 5% of the Contract value, before execution of the formal agreement
4. I/We agree to abide by this proposal/bid for a period of 90 days from the date of its opening and also undertake not to withdraw and to make any modifications unless asked for by you and that the proposal may be accepted at any time before the expiry of the validity period.
5. Unless and until the formal agreement is signed, this offer together with your written acceptance thereof shall constitute a binding contract between me/us and the Government of Odisha.
6. We submit the Financial Bid as appended herewith.

Yours faithfully

Signature of the authorized signatory

**ANNEXURE 3A :****Financial Bid**

For

“Operation & Management of 37 nos. Ambulance Service (BLS & ALS), 13 no. Maha-Prayan Vehicles” in Sundargarh District out of D.M.F Fund..

Sl. No.	Particulars	No. of Vehicle	Per-vehicle per month Cost (Inclusive of GST)	Total cost Inclusive of GST
A	Emergency Medical Ambulance Service: ALS & BLS Ambulances	30 Nos. BLS <sup>+</sup> Ambulances		
		7 Nos. ALS Ambulances		
B	Maha-Prayan Vehicles / Dead Body Carrier <u>Note :</u>	13 Nos. Maha-Prayan Vehicles		
		<b>TOTAL COST ( A+B) Exclusive of GST</b>		

**Note :** Average monthly running of 2500 KM per vehicle/ month is presumed .The vehicle (BLS/ ALS) or Mahaprayan vehicle shall be paid fuel charges at INR 10/-per kilometer per vehicle over 2500 KM which will be paid as per actual running kilometer & to be verified by CDM & PHO, Sundargarh . This additional fuel charge ( Rs 10/ Km) will not consider in the price evaluation .

Place-  
Date -

Signature of Authorized Signatory  
Seal with Designation

**ANNEXURE 4: FORMAT FOR COVERING LETTER**

**Format for Covering Letter**

*On the Letterhead of the Applicant (in case of Single Applicant)*

Date:.....

**To**

**The Collector & Chairperson-Cum  
Managing Trustee, DMF, Sundargarh**

**Re:** Operation & Management of 37 nos. Ambulance Service (BLS & ALS), 13 no. Maha-Prayan Vehicles” in Sundargarh District out of D.M.F Fund.

Madam / Sir,

Being duly authorized to represent and act on behalf of..... (Hereinafter referred to as “the Applicant”), and having reviewed and fully understood all of the requirements and information provided, the undersigned hereby apply for the qualification for **“Operation & Management of 37 nos. Ambulance Service (BLS & ALS), 13 no. Maha-Prayan Vehicles” in Sundargarh District out of D.M.F Fund**”. We are enclosing our Application with EMD amount of Rs. \_\_\_\_\_ in the form of Demand Draft (DD) and copies of Proposal (Part A, Part B and Part C) with the details as per the requirements of the RFP. We confirm that our proposal is valid for a period of minimum 180 days from *date of Bid opening*

Yours faithfully,

\_\_\_\_\_  
(Signature of Authorized Signatory)  
Name, Title and Address)

## ANNEXURE 5: TECHNICAL SPECIFICATIONS (AMBULANCE and MAHA-PRAYAN)

### Equipment for ALS Ambulance

SL. No	Name of the Equipment	Specifications
1	Defibrillator / Monitor with facility to monitor ECG, NIBP, SPO2	<ol style="list-style-type: none"> <li>1- Unit should be lightweight compact and portable (not exceeding 6 kg.)</li> <li>2. Unit should have faculty for Automatic External Defibrillation and manual defibrillation</li> <li>3. Should be able to deliver shock from 2-200 joules through biphasic technology.</li> <li>4. Should have facility for printing ECG and critical events.</li> <li>5. Should have facility for Pulse oximeter &amp; Non Invasive Blood Pressure (Adult &amp; pediatric)               <ol style="list-style-type: none"> <li>a. Should have facility for charging from both 12V DC &amp; 220V AC.</li> <li>b. Should be supplied with                   <ol style="list-style-type: none"> <li>i. Reusable pulse oximeter probe (two)</li> <li>ii. ECG cable -12 lead (two)</li> <li>iii. ECG cable - 3 lead (two)</li> </ol> </li> <li>c. Rates for consumables should be offered in price bid</li> <li>d. Optional item to be quoted invasive blood pressure- monitoring module complete with reusable transducer</li> </ol> </li> </ol>
2	Syringe pump	<ol style="list-style-type: none"> <li>1. Must be user-friendly with simple menu driven operation.</li> <li>2. Must have flow rate programmable from 0.1 to 1200 ml/hr.</li> <li>3. Should accept standard disposable syringe (10-60ml)</li> <li>4. Automatic detection of syringe size and proper fixing. Must provide alarm for wrong loading of syringe.</li> <li>5. Selectable occlusion pressure trigger level from 100mm hg to 1100mm hg to allow use over a range of applications.</li> <li>6. Should have comprehensive package including occlusion pressure, pre alarm and alarm, end of infusion alarm, low battery pre alarm and alarm, maintenance reminder alarm, near empty alarm, syringe disengaged alarm, etc. (with high sensitivity).</li> <li>7. Battery backup o 6-8 hours or more when fully charged with provision to display residual battery life in hours and minutes.</li> <li>8. History / memory for at least last few patients with alarm clock records.</li> <li>9. Comprehensive safety check, with dear alarm messages</li> <li>10. AC mains (100 - 240V) and battery (lead acid) powered RS 232 serial link for remote monitoring and control of infusion.</li> </ol>

SL. No	Name of the Equipment	Specifications
3	Transport Ventilator	<p>Should be light-weight (less than 4 Kg.), robust (drop and water resist) and user friendly and suitable for adults, children and infant up to 5 Kg.</p> <ol style="list-style-type: none"> <li>i. Modes of ventilation: CMV</li> <li>ii. Assist Control</li> <li>iii. Optional PEEP facility</li> </ol> <ol style="list-style-type: none"> <li>1. Separate control for inspiratory and expiratory times and flow rate.</li> <li>2. Adjustable pressure limit to safety cope with all patients.</li> <li>3. High inflation pressure alarm.</li> <li>4. Power source: Compressed air / oxygen (dependence on battery or AC power is not desirable)</li> <li>5. Control Settings: <ol style="list-style-type: none"> <li>a. Inspiratory time: 0.5 - 2 Sec</li> <li>b. Expiratory time 0.6 -6 Sec.</li> <li>c. Flow Control (range 6 -60L / min.)</li> </ol> </li> <li>d. With above controls, one should be able to deliver respiratory ratio of up to 1: 3</li> <li>6. F102: 100% oxygen and air mix, approx. 45%</li> <li>7. Equipment should be complete with carry bag, patient circuit, pressure regulator for the oxygen cylinder and relief valve.</li> <li>8. Should have airway pressure monitor</li> <li>9. Should have a disconnect alarm. (Visual and audible)</li> </ol>
4	Suction Pump (electronic)	<ol style="list-style-type: none"> <li>1. Equipment shall be with 12V DC Maximum negative pressure from - 200 -700mbar in steps of 100 or less with suitable setting marks.</li> <li>2. Sufficient capacity 500ml secretion bottles with efficient over-flow protected with adjustable negative pressure (Min. 5 Nos. Polycarbonate &amp; autoclavable)</li> <li>3. Ambulance Wall countable.</li> <li>4. Power Pack rechargeable Nico Battery 12 V with battery chargers connecting cable for connection to 230v AC+ 10%, 50 Hz and with provision for recharging from the vehicle with vehicle circuit connecting cable.</li> <li>5. Battery charged life shall be of min. 90 minutes</li> <li>6. Suction capacity 10-16 liter per minutes</li> </ol>

SL. No	Name of the Equipment	Specifications
5	Suction Pump	Manual
6	Laryngoscope with blades	<ol style="list-style-type: none"> <li>1. Standard equipment in metal with 3 standard size curved blades and one extra large blade (Adult &amp; Child).</li> <li>2. Handle should have comfortable grip.</li> <li>3. Good quality light source (Fiber optic / conventional)</li> </ol>
7	Oxygen cylinder "B" Type	<ol style="list-style-type: none"> <li>1. Colour coded lightweight Aluminum alloy oxygen cylinder for providing oxygen therapy of total capacity of 1500 Ltr.</li> <li>2. Mounted with pressure reducer and flow-meter provision of capacity upto 15 Liters per minutes and outlet for secretion aspiration.</li> <li>3. Reliable and complete test certificate.</li> <li>4. Should be provided with an adapter to refill the cylinder from a bulk cylinder.</li> <li>5. Should be membrane pressure reducer with manometer complete with flow meter 0-15 liters /min. and humidifier</li> </ol>
8	Artificial Manual Breathing Unit (Adult)	<p>The equipment shall be with:</p> <ol style="list-style-type: none"> <li>1. Easy Grip manual resuscitator with transparent face -mask.</li> <li>2. Adult models (1500 to 2000ml bag capacity)</li> <li>3. Standard 15-22 mm Swivel connector allows connections to all common masks Endotracheal Tubes.</li> <li>4. Provision to give supplemented oxygen-by-oxygen reservoir providing 100% oxygen.</li> <li>5. Non-rebreathing valve enabling the patient to inspire oxygen from the reservoir bag.</li> </ol>
9	Artificial Manual Breathing Unit (Child & neonatal)	<ol style="list-style-type: none"> <li>1. Automatic loading stretcher with capability to convert into wheel chair.</li> <li>2. Built with anodized aluminum lightweight / stainless steel.</li> <li>3. Adjustable backrest 0 dg -90 dg, which allows fixing the backrest safety in any position.</li> <li>4. Side protections completely overturn able.</li> <li>5. Safety lever for the legs positioned near the unlocking device allowing thus the release operation for the loading, keeping the hands on the stretcher.</li> <li>6. Vertical legs protected by nylon wedges.</li> </ol> <p>Automatic centering device mounted on rotating wheels. This system automatically blocks the back wheels in the central position during the loading of the stretcher on the ambulance without having turn the wheels manually.</p> <p>Length: 190-200 cm</p>

SL. No	Name of the Equipment	Specifications
10	Suction Pump	Manual
11	Laryngoscope with blades	<ol style="list-style-type: none"> <li>1. Standard equipment in metal with 3 standard size curved blades and one extra large blade-(Adult &amp; Child).</li> <li>2. Handle should have comfortable grip.</li> <li>3. Good quality light source (Fiber optic / conventional)</li> </ol>
12	Oxygen cylinder "B" Type	<ol style="list-style-type: none"> <li>1. Colour coded lightweight Aluminum alloy oxygen cylinder for providing oxygen therapy of total capacity of 1500 Ltr.</li> <li>2. Mounted with pressure reducer and flow-meter provision of capacity upto 15 Liters per minutes and outlet for secretion aspiration.</li> <li>3. Reliable and complete test certificate.</li> <li>4. Should be provided with an adapter to refill the cylinder from a bulk cylinder.</li> <li>5. Should be membrane pressure reducer with manometer complete with flow meter 0-15 liters /min. and humidifier</li> </ol>
13	Artificial Manual Breathing Unit (Adult)	<p>The equipment shall be with:</p> <ol style="list-style-type: none"> <li>1. Easy Grip manual resuscitator with transparent face -mask.</li> <li>2. Adult models (1500 to 2000ml bag capacity)</li> <li>3. Standard 15-22 mm Swivel connector allows connections to all common masks Endotracheal Tubes.</li> <li>4. Provision to give supplemented oxygen-by-oxygen reservoir providing 100% oxygen.</li> <li>5. Non-rebreathing valve enabling the patient to inspire oxygen from the reservoir bag.</li> </ol>
14	Artificial Manual Breathing Unit (Child & neonatal)	<ol style="list-style-type: none"> <li>1. Automatic loading stretcher with capability to convert into wheel chair.</li> <li>2. Built with anodized aluminum lightweight / stainless steel.</li> <li>3. Adjustable backrest 0 dg -90 dg, which allows fixing the backrest safety in any position.</li> <li>4. Side protections completely overturn able.</li> <li>5. Safety lever for the legs positioned near the unlocking device allowing thus the release operation for the loading, keeping the hands on the stretcher.</li> <li>6. Vertical legs protected by nylon wedges.</li> </ol> <p>Automatic centering device mounted on rotating wheels. This system automatically blocks the back wheels in the central position during the loading of the stretcher on the ambulance without having turn the wheels manually.</p> <p>Length: 190-200 cm  Width: 55-60cm Height: 80-85cm Weight 35-40 kg.  Loading Capacity: 160-180 kg.</p> <p>Stand for automatic loading stretcher with locking facility for quick fixing system with handle to mount the stand in very position on the stretcher</p>

15	Canvas Stretcher Folding	<ol style="list-style-type: none"> <li>1. Should be lightweight and made up of tubular aluminum alloy.</li> <li>2. Should be easy o carry.</li> <li>3. Should be rugged.</li> <li>4. Should be compact &amp; foldable in 2</li> <li>5. Should have automatic locking, which does not fold in automatically.</li> <li>6. Should have provision to put IV pole on the stretcher.</li> <li>7. Should come with IV Stand as Standard.</li> </ol> <p>Extended Dimensions Length: 200-210 cm Width: 50-60cm Height: 15-20cm Weight: 5 kg. to 6 kg Approx</p>
16	Stretcher Scoop	<ol style="list-style-type: none"> <li>1. The equipment shall be lightweight aluminum stretcher, which folds in two half and separates for application and removal, locking adjustable length with latches-with nylon-straps.</li> <li>2. Narrow food end frame or handling in confined areas.</li> </ol> <p>Length: 160 to 200 Cm Width: 42 cm (Minimum) Weight: &lt; 10 kg. Load capacity -120 kg (Min.)</p>
17	B.P. Instrument Aneroid	Scale 0-300mmhg. Air release at closed lap max 4mmHg/Minute. Manual setting of deflation possible upto 2/3mmHg/s. From 260mmHg. To 15mm Hg max deflation time 10 seconds. Gauge's background in white colour. Graduated scale for ever/ 2mmhg, with bigger notches ungraduated every 10 units and bigger graduated every 20 units. Floating zero (the printer hasn't stop point but swings freely), nylon rip-off straps cuff matching colours with pouch, latex bulb with completely chromium -plated valve. Air taps wholly chromium plated with regulation of vent-hole air by screw valve. Nylon off pouch with zip
18	Stethoscope	Stethoscope with standard adult size, chromium plated metal binaural, V rubber tube in one piece. Rotating piper fitting for both functions
19	Pneumatic Splints set of 6 adult sizes with carrying case. 1. Hand & Wrist 2. Half arm 3. Full arm 4. Foot and ankle 5. Half leg 6. Full leg	<ol style="list-style-type: none"> <li>1. X-ray through the splints</li> <li>2. Inflation tubes extension with dosing damp makes dosing easy and quick after inflation.</li> <li>3. Fixing of splint is by zipper or belt</li> <li>4. Distal end left open to expose toes</li> <li>5. Should be washable and reusable.</li> </ol>
20	Gauze Cutter	Emergency scissors with thermoplastic handle and steel blade to cut clothes Length should be 18 cm.
21	Artery Forceps	Standard equipment in stainless steel 14 cm
22	Magilis forceps	Standard equipment in stainless steel
23	Cervical Collar	<ol style="list-style-type: none"> <li>1. Should be adjustable to 4 different sizes.</li> <li>2. Should be pre-molded chin support, locking dips and rear ventilation panel, enlarged trachea opening.</li> <li>3. Should be high-density polyethylene and foam padding with one-piece design enables efficient storage where space is limited.</li> <li>4. Should be X-ray lucent and easy to clean and disinfect</li> </ol>

24	First Aid Bag	Bag with partitions for vials transport. Indispensable implement to protect and identify any kind of vials. Made with nylon, it should be provided with 2 compartments, of which one divided in 3 partitions and one divided in 2. Inside elastic band to fix the vials and transparent accommodation for identification labels. Dimensions: .30x18 x 15 cm or Pre-packed kits as convenient as long as it contains the specified first aid items
25	Spinal Board	<ol style="list-style-type: none"> <li>1. Should be in plastic material at high strength and waterproof.</li> <li>2. It should be 4 rules for the quick and total fixing of the head Immobilizer and two cavities when the board lays on the floor, when the base is blocked in the traditional way, that allow o avoid damages to rip-off straps during the usage or accommodation in the ambulance.</li> <li>3. It should be 20 handles far the transport, supplied with 3 belts with rapid unhooking buckle</li> <li>4. Should have maximum radio transparency to make exams without compromise patient condition.</li> </ol>
26	Double head Immobilizer for scoop stretcher	<ol style="list-style-type: none"> <li>1. Head Immobilizer should be mounted and separated on the scoop stretcher.</li> <li>2. Should be standard side rigid blocks instead of the adjustable ones.</li> <li>3. Should be with padded belts for the fixing.</li> <li>4. It should be covered by a liquid proof and bacterial proof material.</li> </ol>
27	Oxygen Cylinder "J" Type	<ol style="list-style-type: none"> <li>1. It should be a standard 'J' type molybdenum steel cylinder to fill medical oxygen. .</li> <li>2. The capacity should be of 5000 to 6000 Litres (5 to 6 M3) at a pressure of 1800 - 2000lbs/inch,</li> <li>3. A pressure regulator capable of reducing the pressure to appropriate level to run either a ventilator or provide oxygen therapy a flow meter should be provided</li> </ol>
28	Portable hand held glucometer	The glucometer with test strips and standard accessories.
29	Nebulizer	To be used for the patients suffering from respiratory disorders, chronic obstructive pulmonary disease (CORD), cystic fibrosis or other lung disorders, with severe attach of asthma need to be administered with bronchodilators

## List of Medicines for ALS Ambulance

Medicine	
Sr. No.	Particulars
1.	Inj. Adrenaline
2.	Inj. Atropine
3.	Inj. Calcium Carbonate
4.	Inj. Dopamine
5.	Inj. Dobutamine
6.	Inj. Noradrenaline
7.	Inj. Nitroglycerine
8.	Inj. Sodium Bicarbonate
9.	Inj. Hydrocortisone
10.	Inhaler Beclomethasone (250 micro/dose)
11.	Inhaler Salbutamol (200 micrograms)
12.	Inj. Frusernide
13.	Inj. Diazepam/Midazolam
14.	Inj. Deriphyllin
15.	Inj. Phenytoin sodium
16.	Inj. Avil
17.	Inj. Metochlorpropamide
18.	Inj. Ondansetrone
19.	Inj. KCL
20.	Inj. Lignocaine 2%
21.	In): Amidorone (50 mo/ml)
22.	In). Magnesium sulphate 25% 2mL
23.	Inj. Mannitol 20 %
24.	Inj. Morphine/Inj. Petrtidine
25.	Inj. Noradrenaline bititrate 4mg, 2 ml. Ampule
26.	Activated charcoal
27.	In). Naloxone HC1
28.	Inj. Fentanyl
29.	Bacteriostatic water for Injection
30.	Inj. Sodium Valporate
31.	Inj. Diclofenac (Aqueous)
32.	Inj. Paracetamol

The overall medicines list may be reviewed and updated by the including on recommendations of the Emergency Medical Council .

Sl.No	Consumables
1	Cotton
2	Bandage (a) 15cm (b) 10cm (c) 6cm
3	Savlon
4	Betadine
5	Micropore
6	Pain Spray
7	Mistdress Spray
8	Vinodine Spray
9	Coolex Spray
10	Face Mask (Disposable)
11	Surgical Gloves
12	LML disposable
13	Wide bore needles
14	Disposable L.P. Needles
15	Syringes ABG (2 & 5 ml)
16	Three way stop cock
17	Extension / lines
18	Disposable suction catneters
19	ECG electrodes
20	Light Stylets of different sizes
21	Guedel's airway 00-5,00,0,1,2,3,4,5
22	Nasal airways (all sizes) & catheters
23	Binasal Cannula, Combitube, COPA
24	Tracheostomy tube cuff & Plain (all sizes)
25	Mini Tracheostomy kit
26	Ventimask, facemask with nebulizer
27	Pressure Infusion Bags
28	Rightangled Snivel Connector
29	G.V. Paint
30	IV. Fluids
31	Micro drip-set & Drip sets
32	Nasogastric Tubes
33	Bum Pack : Standard package, clean burn sheets (or towels for children)
34	Triangular bandages ( Minimum 2 safety pins each)
35	Dressings : Sterile multi-trauma dressings (various large and small sizes); ABDs, 10"x12" or larger; 4"x4" gauze sponges; Cotton Rolls

- 36 Gauze rolls Sterile (various sizes)
- 37 Elastic bandages Non-sterile (various sizes)
- 38 Occlusive dressing Sterile. 3'x8" or larger
- 39 Adhesive tape (Micron) : Various sizes (including 2" or 3") Adhesive tape (hypoallergenic): various sizes (including 2' or 3")
- 40 Cold packs
- 41 Waste bin for sharp needles, etc.
- 42 Disposable bags for vomiting, etc.
- 43 Teeth guard
- 44 Sample collection kits
- 45 Delivery kit
- 46 Bed Pans
- 47 First Aid Kits
- 48 Splints
- 49 Oxygen Gases
- 50 Patient cables, sensors, defib pads etc.

## Equipment for BLS Ambulance

SL. No	Name of the Equipment	Specifications
1	AED to deliver Biphasic technology to deliver 200 joules shock with AC/DC charging provision.	<p>Unit should have facility for Automatic External Defibrillation with standard accessories.</p> <p>Should be able to deliver shock upto 200 joules through biphasic technology.</p> <p>Audio alarm</p> <p>It should have facility for transmission of above patient specific data/output of the device from ambulance to a receiving station</p> <p>The unit should have facility for recharging from a 12 volt DC or 220 volt AC line</p>
2	Suction Pump (Electrical)	<p>Equipment shall be with 12V DC Maximum negative pressure from -200 to 700 mbar in steps of 100 less with suitable setting marks.</p> <p>Sufficient capacity 500ml secretion bottles with efficient over-low protected with adjustable negative pressure (Min. 5 Nos. Polycarbonate &amp; autoclavable).</p> <p>Ambulance Wall countable.</p> <p>Power Pack rechargeable Nico Battery 12V with battery chargers connecting cable for connection to 230 V AC+ 10%, 50 Hz and with provision or recharging from -the vehicle with vehicle circuit connecting cable.</p> <p>Battery charged life shall be of min. 90 minutes. Suction capacity 10-16 ltr per minutes.</p>
	Suction Pump	Manual
	Laryngoscope with blades	<ol style="list-style-type: none"> <li>Standard equipment in metal with 3 standard size curved blades and one extra large blade (Adult &amp; Child).</li> <li>Handle should have comfortable grip.</li> <li>Good quality light source (Fiber optic / conventional)</li> </ol>
	Oxygen cylinders "B" Type	<p>Colour coded light weight Aluminum alloy oxygen cylinder for providing oxygen therapy of total capacity of 165 Ltr. Mounted with pressure reducer and flow-meter provision of capacity upto 15 Ltr per minutes and outlet for secretion aspiration.</p> <p>Refillable and complete test certificate.</p> <p>Should be provided with an adapter to refill cylinder from a bulk cylinder.</p> <p>Should be membrane pressure reducer with manometer complete with flow meter 0-15 liters /min. and humidifier.</p>
	Artificial Manual Breathing Unit (Adult)	<p>The equipment shall be with:</p> <p>Easy Grip manual resuscitator with transparent facemask.</p> <p>Adult models (1500 to 2000ml bag capacity)</p> <p>Standard 15-22 mm Swivel connector allows Connections to all common masks, Endotracheal Tubes.</p> <p>Provision to give supplemented oxygen by oxygenreservoir providing 100% oxygen.</p> <p>Non-rebreathing valve enabling the patient to inspire oxygen from the reservoir bag.</p>

	Artificial Manual Breathing Unit (Child & neonatal)	<p>The equipment shall be with:</p> <p>Easy Grip manual resuscitator with transport facemask.</p> <p>Child models (500 o 250ml bag capacity)</p> <p>Standard 15-22 mm Swivel connector allows connections to all common masks Endotracheal Tubes.</p> <p>Provision to give supplemented oxygen-by-oxygen reservoir providing 100% oxygen.</p> <p>Non-rebreathing valve enabling the patient to inspire oxygen from the reservoir bag</p>
	Collapsible Chair cum Trolley Stretcher	<p>Automatic loading stretcher with capability to convert into wheel chair. Built with anodized aluminum lightweight / stainless steel.</p> <p>Adjustable backrest 0 dg -90 dg, which allows fixing the backrest safety in any position.</p> <p>Side protections completely overturn able.</p> <p>Safety lever for the legs positioned near the unlocking device allowing thus the release operation for the loading, keeping the hands on the stretcher.</p> <p>Vertical legs protected by nylon wedges.</p> <p>Automatic centering device mounted on rotating wheels. This system automatically blocks the back wheels in the central position during the loading of the stretcher on the ambulance without having turn the wheels manually.</p> <p>Length: 190-200 cm Width: 55-60cm Height: 80-85cm Weight 35-40 kg. Loading Capacity: 160-180 kg.</p> <p>Stand for automatic loading stretcher with locking facility for quick fixing system with handle to mount the stand in very position on the stretcher</p>
	Canvas Stretcher Folding	<p>Should be lightweight and made up of tubular aluminum alloy.</p> <p>Should be easy o carry.</p> <p>Should be rugged.</p> <p>Should be compact &amp; foldable in 2</p> <p>Should have automatic locking, which does not fold in automatically.</p> <p>Should have provision to put IV pole on the stretcher.</p> <p>Should come with IV Stand as Standard.</p> <p>Extended Dimensions</p> <p>Length: 200-210 cm</p> <p>Width: 50-60cm</p> <p>Height: 15-20cm</p> <p>Weight: 5 kg. to 6 kg Approx</p>
	Stretcher Scoop	<p>The equipment shall be lightweight aluminum stretcher, which folds in two half and separates for application and removal, locking adjustable length with latches with nylon-straps.</p> <p>Narrow food end frame or handling in confined areas.</p> <p>Length: 160 to 200 Cms</p> <p>Width: 42 cm (Minimum) Weight: &lt; 10 kg. Load capacity -120 kg (Min.)</p>
	B.P. Instrument Aneroid	<p>Scale 0-300mmhg. Air release at closed lap max 4mmHg/Minute. Manual setting of deflation possible upto 2/3mmHg/s. From 260mmHg. To 15mm Hg max deflation time 10 seconds. Gauge's background in white colour. Graduated scale for ever/ 2mmhg, with bigger notches ungraduated every 10 units and bigger graduated every 20 units. Floating zero (the 0 printer hasn't stop point but swings freely), nylon rip-off straps cuff matching colours with pouch, latex bulb with completely chromium - plated valve. Air taps wholly chromium plated with regulation of vent-hole air by screw valve. Nylon off pouch with zip. Single packaging on printed carton box.</p>

	Stethoscope	Stethoscope with standard adult size, chromium plated metal binaural, V rubber tube in one piece. Rotating piper fitting for both functions
	Pneumatic Splints set of 6 adult sizes with carrying case. 1.Hand & Wrist 2.Half arm 3.Full arm 4.Foot and ankle 5.Half leg 6.Full leg	1.X-ray through the splints 2.Inflatory tubes extension with dosing damp makes dosing easy and quick after inflation. 3.Fixing of splint is by zipper or belt 4.Distal end left open to expose toes 5.Should be washable and reusable.
	Gauze Cutter	Emergency scissors with thermoplastic handle and steel blade to cut clothes. Length should be 18 cm
	Artery Forceps	Standard equipment in stainless steel 14 cm
	Magill's forceps	Standard equipment in stainless steel
	Cervical Collar	Should be adjustable to 4'ifferent sizes. Should be pre-molded chin support, locking dyps and rear ventilation panel, enlarged trachea opening. Should be high-density polyethylene and foam padding with one-piece design enables efficient storage where space is limited. Should be X-ray lucent and easy to dean and disinfect.
	First Aid Bag	Bag with partitions for vials transport. Indispensable implement to protect and identify any kind of vials. Made with nylon, it should be provided with 2 compartments, of which one divided m 3 partitions and one divided in 2. Inside elastic band to fix the vials and transparent accommodation for identification labels. Dimensions: .30x18 x 15 cm or Pre-packed kits as convenient as long as it contains the specified first aid items
	Spinal Board	Should be in plastic material at high strength and waterproof. It should be 4 rules for the quick and total fixing of the head Immobilizer and two cavities when the board lays on the floor, when the base is blocked in the traditional way, that allow o avoid damages to rip-off straps during the usage or accommodation in the ambulance. It should be 20 handles far the transport, supplied with 3 belts with rapid unhooking buckle Should have maximum radio transparency to make exams
	Double head immobilizer for scoop stretcher	Head Immobilizer should be mounted and separated on the scoop stretcher. Should be standard side rigid blocks instead of the adjustable ones. Should be with padded belts for the fixing. It should be covered by a liquid proof and bacterial proof material.
	Oxygen Cylinder "J" Type	It should be a standard 'J' type molybdenum steel cylinder to fill medical oxygen. . The capacity should be of 5000 to 6000 Liters (5 to 6 M3) at a pressure of 1800 - 2000ibs/inch, A pressure regulator capable of reducing the pressure to appropriate level to run either a ventilator or provide oxygen therapy with a flow meter should be provided
	Nebulizer	To be used for the patients suffering from respiratory disorders, chronic obstructive pulmonary disease (CORD), cystic fibrosis or other lung disorders, with severe attach of asthma need to be administered with bronchodilators

	Stethoscope	Stethoscope with standard adult size, chromium plated metal binaural, V rubber tube in one piece. Rotating piper fitting for both functions
	Pneumatic Splints set of 6 adult sizes with carrying case. 1.Hand & Wrist 2.Half arm 3.Full arm 4.Foot and ankle 5.Half leg 6.Full leg	1.X-ray through the splints 2.Inflatory tubes extension with dosing damp makes dosing easy and quick after inflation. 3.Fixing of splint is by zipper or belt 4.Distal end left open to expose toes 5.Should be washable and reusable.
	Gauze Cutter	Emergency scissors with thermoplastic handle and steel blade to cut clothes. Length should be 18 cm
	Artery Forceps	Standard equipment in stainless steel 14 cm
	Magill's forceps	Standard equipment in stainless steel
	Cervical Collar	Should be adjustable to 4'uffferent sizes. Should be pre-molded chin support, locking dips and rear ventilation panel, enlarged trachea opening. Should be high-density polyethylene and foam padding with one-piece design enables efficient storage where space is limited. Should be X-ray lucent and easy to dean and disinfect.
	First Aid Bag	Bag with partitions for vials transport. Indispensable implement to protect and identify any kind of vials. Made with nylon, it should be provided with 2 compartments, of which one divided m 3 partitions and one divided in 2. Inside elastic band to fix the vials and transparent accommodation for identification labels. Dimensions: .30x18 x 15 cm or Pre-packed kits as convenient as long as it contains the specified first aid items
	Spinal Board	Should be in plastic material at high strength and waterproof. It should be 4 rules for the quick and total fixing of the head Immobilizer and two cavities when the board lays on the floor, when the base is blocked in the traditional way, that allow o avoid damages to rip-off straps during the usage or accommodation in the ambulance. It should be 20 handles far the transport, supplied with 3 belts with rapid unhooking buckle Should have maximum radio transparency to make exams
	Double head immobilizer for scoop stretcher	Head Immobilizer should be mounted and separated on the scoop stretcher. Should be standard side rigid blocks instead of the adjustable ones. Should be with padded belts for the fixing. It should be covered by a liquid proof and bacterial proof material.
	Oxygen Cylinder "J" Type	It should be a standard 'J' type molybdenum steel cylinder to fill medical oxygen. . The capacity should be of 5000 to 6000 Liters (5 to 6 M3) at a pressure of 1800 - 2000ibs/inch, A pressure regulator capable of reducing the pressure to appropriate level to run either a ventilator or provide oxygen therapy with a flow meter should be provided
	Nebulizer	To be used for the patients suffering from respiratory disorders, chronic obstructive pulmonary disease (CORD), cystic fibrosis or other lung disorders, with severe attach of asthma need to be administered with bronchodilators

	Hand held battery operated Pulse Oxymeter	Pulse Oxymeter is essential to read the current amount of oxygen present in the patient blood by placing the sensor over the fingertip. The reading will indicate whether there is urgent need to provide high doses of oxygen or need for intubation.
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## 2.2 List of Consumables for BLS Ambulance

Sr.No	Item
1	Cotton
2	Bandage (a) 15cm (b) 10cm (c) 6cm
3	Savlon
4	Betadine
5	Leucoplast
6	Pain Spray
7	Mistdress Spray
8	Vinodine Spray
9	Coollex Spray
10	Face Mask (Disposable)
11	Surgical Gloves
12	LMA disposable
13	Wide bore needles
14	Disposable L.P. Needles
15	Syringes ABG (2& 5 ml)
16	Three way stop cork
17	Extension 1/V lines
18	Disposable suction
19	ECG electrodes
20	Lighted Styles of different sizes
21	Guedel's airway 00-5,00,0,1,2,3,4,5
22	Nasal airways (all sizes) & catheters
23	Binasal Cannula, Combitube, COPA
24	Tracheostomy tube cuff & Plain (all sizes)
25	Mini Tracheostomy kit
26	Ventimask, facemask with nebulzer
27	Pressure Infusion Bags
28	Right-angled Snivel Connector
29	G.V. Paint
30	I.V. Fluids
31	Micro drip-set & Drip-set
32	Nasogastric Tubes
33	Burn Pack: Standard package, clean burn sheets (or towels for children)
34	Triangular bandages ( Minimum safety pins each)
35	Dressings Sterile multi-trauma dressings (various large and small sizes); ABC's, 10"x12" or larger; 4"x4" gauze sponges; Cotton Rolls
36	Gauze rolls Sterile (various sizes)
37	Elastic bandages Non-sterile (various sizes)
38	Occlusive dressing Sterile, 3"x8" or larger
39	Adhesive tape: Various sizes (including 2" or 3") Adhesive tape ( hypoallergenic) : Various sizes (including 2" or 3")
40	Cold packs
41	Waste bin for sharp needles, etc.
42	Disposable bags for vomiting, etc.

43	Teeth guard
44	Sample collection kits
45	Delivery kit
46	Bed Pans
47	First Aid Kits
48	Splints
49	Oxygen Gases
50	Patient cables, sensors, defib pads etc.

### 3. Minimum Ambulance Rescue Equipment for ambulances (ALS & BLS)

#### I. Specification of Ambulance Vehicles

Engine		Brakes	
Model	FM 2.6 CR	Type	Hydraulic, Dual Circuit, Vacuum Assisted ABS with EBD
Emission	BSIV	Front	4-Piston, Ventilated, Disc Brakes with Wear Indicator
Type	4 Cylinder	Rear	Drum Brakes
Displacement	2596 cc	Parking Brakes	Mechanical on Rear Wheels
Max. Output	67kW(91hp)@2800rpm	<b>Dimensions (mm)</b>	
Max. Torque	250Nm@1400-2400rpm	Wheelbase	3350
<b>Transmission</b>		Overall Length	5415
Type	Synchromesh	Overall Width	1900
No. of Gears	5 Forward & 1 Reverse (5th Gear Overdrive)	Overall Height	2550 (2780 with AC)
<b>Axles</b>		Overhang Front	900
Front	Dead Rigid, I-Beam & Reverse Elliot Type	Overhang Rear	1165
Rear	Live Rigid	Ground Clearance	210
<b>Suspension</b>		<b>Weight(kg.) TYPE (B,C,D)</b>	
Front	Semi Elliptical Leaf Springs with Hydraulic Shock Absorber & Anti Roll Bar	Max FAW	1710
Rear	Semi Elliptical Leaf Springs with Hydraulic Shock Absorber	Max RAW	2030
<b>Steering</b>		Max GVW	3740
Type	Power Steering	<b>Fuel Tank Capacity</b>	70 Ltrs
<b>Turning Radius</b>	6.5 M	<b>Seating Capacity</b>	
<b>Wheels &amp; Tyres</b>	215/75 R15"	Type B	9+P+D
<b>Provision of AC</b> In ALS and BLS Ambulances		Type C	9+P+D
		Type D	
			9+P+D

Ambulance (BLS) will carry the following additional items:

- (a) Hammer, one four pound with 15-inch handle.
- (b) One axe
- (c) Wrecking Bar, minimum 24-inch (bar and 1 w preceding items can either be separate or combined as a forcible entry tool).
- (d) Crowbar, minimum 48 inches, with pinch point.

**4. Vehicle type and other requirement for Vehicles:**

a) All the Vehicles are to be of uniform make and shall have to be AIS-125 Certified Type-C Ambulances. The BLS ambulance should be capable of making minimum 200mm ground clearance. Maintenance cost of medical equipment's of the ambulances will be borne by the service provide.

b) All vehicles should not be older than 1 year at the time of deployment of vehicle from its first registration.

c) Considering the topography and road conditions in the District in general and in rural in specific the Service provider is required to provide suitable vehicles having following specifications.

d) Capable of accommodating stretcher (one) and oxygen cylinder (one) of required specification as given below.

e) The vehicle must have ladder for safe climbing, water and light facility and curtains in the windows of the vehicle to maintain privacy.

f) All ambulances shall be fitted with satellite connected fixed type GPS

**g) Basic Technical Specifications:**

S.No.	Item	Particulars
1	Stretcher:	(i) (ISI/CE/FDA Mark) Minimum of 6 ft. (180 Cm) length with auto loading ambulance stretcher having stainless steel top and load bearing capacity of at least 120 kg.
2	Oxygen cylinder	(ii) ISI/CE/FDE Mark, 10 Ltr, colour coded lightweight aluminum alloyed along with medical grade oxygen delivery system.
3	Logo & Branding	(i) Vehicles shall have logo and other prints as prescribed by Collector & Chairperson , DMF . There won't be any other logo/design printed on the vehicles other than as prescribed by the Authority. (ii) The service provider as part of the operational cost shall do logo and stickering in 2.5 years interval.
4	Vehicle	(i) Emission standard: BS-IV compliant (As per government stipulation) (ii) Minimum Ground Clearance : 190 mm (iii) Gears: Five (5) forward and one (1) reverse type (iv) Wheel Radios: 15 inch (minimum) (v) Fully built compact body for driver, patient and attendants' seats (vi) The driver's cabin should be separate, so as to cater for the privacy of the patient. (vii) Vehicle should have loading facility from the rear side

## h. Design of Maha-Prayan Vehicles

### Specification Vehicles

Engine		Brakes	
Model	FM 2.0 CR	Service Brakes	Hydraulic, Dual Circuit, Vacuum Assisted (ABS with EBD Optional)
Emission Compliance	BSIV	Front	Disc Brakes
Type	3 Cylinder	Rear	Drum Brakes with LSV
Displacement	1947 cc	Parking Brakes	Mechanical on Rear Wheels
Max. Output	50kW(67hp)@3200rpm	<b>Dimensions (mm)</b>	
Max. Torque	175Nm@1600-2400rpm	Wheelbase	3050
<b>Transmission</b>		Overall Length	4832
Type	Synchromesh	Overall Width	1790
No. of Gears	5 Forward & 1 Reverse	Overall Height	2055
<b>Axles</b>		Overhang Front	707
Front	Independent	Overhang Rear	1075
Rear	Live Rigid	Ground Clearance	210
<b>Suspension</b>		<b>Weight(kg.)</b>	
Front	Independent with Solid torsion bar, hydraulic telescopic shock absorber and anti roll bar	Max FAW	1075
Rear	Semi Elliptical Two Stage Leaf springs with hydraulic telescopic shock absorber	Max RAW	1905
<b>Steering</b>		Max GVW	2980
Type	Mechanical (Power Steering Optional)	<b>Fuel Tank Capacity</b>	60 Ltrs
<b>Turning Radius</b>	7.0 M	<b>Cargo Box (LxWxH)</b>	<b>2000x1475x1230 mm</b>
<b>Wheels &amp; Tyres</b>	7.0 R15		

- A. Every Maha-Prayan Vehicles will be provided with the following minimum board, Equipment.
- i. Stretcher/ Auto-Loader or boarding facility for the corpse
  - ii. Fumigation Machine or carbonization facility as per NABH/ISO Standards.
  - iii. Motorized cleaning machine with jet nozzle
- B. The Maha-Prayan Vehicles will be fabricated as per specifications. The fabrication design should provide space for following :-
- i. Seating arrangement on one side
  - ii. Elevated platform for placing the dead body.
  - iii. Each vehicle have a GPS Locator and accessible through Mobile Phone
  - iv. Providing insurance cover to the vehicles and Staff etc. will be responsibility of agency

**ANNEXURE- 6: POWER OF ATTORNEY**

**Format for Power of Attorney for Signing of Application**

*(On a Stamp Paper of relevant value)*

**Power of Attorney**

Know all men by these presents, we.....(name and address of the registered office) do hereby constitute, appoint and authorize Mr. / Ms.....(name and residential address) who is presently employed with us and holding the position of .....as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid for **Integrated patient Transport and Health Helpline Services in Sundargarh** including signing and submission of all documents and providing information / responses to the Department of Health & Family Welfare, Government of Odisha , representing us in all matters before department, and generally dealing with Department of Health & Family Welfare, Government of Odisha in all matters in connection with our bid for the said Project. We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us. Dated this the \_\_\_\_\_ day of \_\_\_\_\_ 200\_

For \_\_\_\_\_

(Name, Designation and Address)

Accepted

\_\_\_\_\_(Signature)

(Name, Title and Address of the Attorney)

Date : \_\_\_\_\_

**Note:**

- i. *The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, as laid down by the applicable law and the charter documents of the executants(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.*
- ii. *In case an authorized Director of the Applicant signs the Application, a certified copy of the appropriate resolution/ document conveying such authority may be enclosed in lieu of the Power of Attorney.*

**ANNEXURE-7: BANK GUARANTEE FORMAT FOR PERFORMANCE SECURITY**

**Issuing Bank:** *[insert: Bank's Name, and Address of Issuing Branch or Office]*

**Beneficiary:** *[insert: Name and Address of Authority]*

**Date:** \_\_\_\_\_

**PERFORMANCE GUARANTEE No.:** \_\_\_\_\_

We have been informed that *[insert: name of the Awardee]* (hereinafter called "the Agency") has entered into Contract No. *[insert: reference number of the contract]* dated \_\_\_\_\_ with you, for Operation & Management of 37 nos. Ambulance Service (BLS & ALS), 13 no. Maha-Prayan Vehicles" in Sundargarh District out of D.M.F Fund. (hereinafter called "the Contract"). Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Agency, we *[insert: name of Bank]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of *[insert: amount in figures]* (Rs\_\_\_\_) *[insert: amount in words]*<sup>21</sup> upon receipt by us of your first demand in writing accompanied by a written statement stating that the Agency is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Agency before presenting us with the demand.

This guarantee shall be valid until the ..... day of ....., 20.....

We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the Agency shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

Our..... branch at .....<sup>22</sup> (Name & Address of the ..... branch) is liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us at our .....branch a written claim or demand and received by us at our

\_\_\_\_\_

21 The Guarantor shall insert the amount as specified in the RFP.

.....branch on or before Dt.....otherwise bank shall be discharged of all liabilities under this guarantee thereafter.

\_\_\_\_\_ *[signature (s)]*  
**Signature of the Authorised Officer of the Bank)**

**Name and Designation of the Officer**

**Seal, name & Address of the Bank and the Branch**

## **ANNEXURE-8: CV FORTMAT FOR KEY PERSONNEL**

Format of Curriculum Vitae (CV) for Proposed Key Personnel

1. Proposed Position/Role:-
2. Name of Staff:-
3. Qualification: -
4. Date of Joining with the current Agency: -
5. Total Years of Experience:-
6. Detailed Tasks Assigned:-

Key Qualifications:

[Give an outline of staff members experience and training most pertinent to tasks on assignment. Describe level of responsibility (Managerial, Supervisory etc.) held during relevant previous assignments and give dates and locations.]

Education:

[Summarize college/university and other specialized education of staff member, giving names of schools, dates attended, and degrees obtained.]

Employment Record:

[Starting with present position, list in reverse order every employment held. List all positions held by staff member, giving dates, names of employing organizations, titles of positions held, and locations of assignments, size of the fleet managed (in case of fleet manager). Also give types of activities performed and Client references, where appropriate.]

Certification:

I, the undersigned, certify that to the best of my knowledge and belief this CV correctly describes my qualifications and past experiences. I will undertake this assignment for the full project duration in terms of roles and responsibilities assigned in the technical proposal or any agreed extension of activities thereof. I understand that any mis-statement herein leads to disqualification of CV.

Date:

Signature of Key Professional with Date

Authorized Signatory with Date and Seal:  
Name, Designation and Address:

NB: CV write-up restricted to 4 pages only with quality information relevant to the key professional requirements.

## ANNEXURE-9. AVERAGE ANNUAL TURNOVER STATEMENT

The Average Annual Turnover statement of ..... <name of the organization>, at .....<address of the organization >, for the last three financial year are given below and certified that the statement is true and correct.

Sl. No.	Financial Year	Turnover in lakhs (₹)
1	2017-18	
2	2018-19	
	Average annual turnover statement	

Date:

Signature of Chartered Accountants

Place:

Seal:

Membership No:

**ANNEXURE-10.**

**NON-BLACKLIST**

We, .....<name of the Organization>, having our registered office at ..... , <HQ address of the Organization> hereby declare that we are submitting this proposal in reference to the "Operation & Management of 37 nos. Ambulance Service (BLS & ALS), 13 no. Maha-Prayan Vehicles" in Sundargarh District out of D.M.F Fund' We declare that we have not been blacklisted by any Ministry / Department / Public Sector Undertaking or any other agency of the Central/State Government.

We declare that there are no proceedings, disputes or enquiries pending against us in connection with cheating, misappropriation of funds or exploitation of beneficiary.

We also acknowledge that in case of misrepresentation of the information, our proposal / contract shall be rejected / terminated at any stage by the client, which shall be binding on us. Any loss or damage to the client, on this count will be compensated by us.

Date:

Authorized Signature

Place:

Name and Title of Signatory

Seal:

Note:

1. To be issued on the letter head of the Organisation