



Letter No: _____ / CPMU-NUHM- RKL/ 2017-18 Date: ___/___/___

Specifications, Terms & Conditions for Erection of Hoardings under NUHM,Rourkela

1. Sealed Tenders are invited from the interested/bonafied/reputed agencies having adequate experience in erection of hoarding.
2. Interested bidders may obtain detail terms and conditions from the website for taking up this assignment. The interested bidder may download the tender document from the website www.sundargarh.nic.in
3. Sealed tenders will be received through speed post/Registered post/courier only on or before **24.03.18 by 5 pm** and the said tenders will be opened on **26.03.18 at 11.30 am** in presence of purchase committee & bidders or authorized representatives in the office of the Municipal Commissioner,RMC,Rourkela. Absence of any bidder will not be a bar to open the tender.
4. Tenders received incomplete or after the scheduled date and time shall be rejected.
5. The tender will be in two parts i.e Technical bid(Cover-A) and financial bid(Cover-B). The bidders should submit their technical & financial bid separately in two envelopes and should be put into another cover superscribed as “ **Tender for Erection of Hoarding under NUHM,Rourkela**” and addressed to the Additional District Urban Public Health Officer, City Programme Management Unit,NUHM,Rourkela Municipal Corporation, Udit Nagar, Rourkela, Pin-769012.
6. Tender must be accompanied by EMD of **Rs.11000/** (Rupees Eleven Thousand only)by way of demand draft drawn on any Nationalized bank in favour of City Health Society,NUHM,Rourkela payable at Rourkela. Tenders if not accompanied by EMD will be not be considered. Security of unsuccessful bidder will be returned without interest on finalization of bid. Security of successful bidder will be retained & will be refunded on successful completion of the job without interest.
7. Agencies are requested to down load the tender paper from the above mentioned website. The amount **Rs.1000/-(Rupees One Thousand only)** towards cost of Tender paper should be deposited in favour of City Health Society,NUHM,Rourkela in shper of Demand Draft/Bankers Cheque which is non-refunable.
8. If the successful bidder fails to supply within the stipulated period i.e 15 days, liquidated damage @0.5 % of the tender value per week per delay shall be deducted from the final payment.Deduction shall be made till 4 % of purchase order rate. If the bidder still fails to supply, his order stand cancelled.
9. The City Health Society,NUHM,Rourkela will not pay any advance payment to the organisation. The organisation will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regard.
10. All information, documents and data coming in the possession of the organisation as a result of execution of the job shall at all time remain the property of the NUHM,Rourkela. The organization shall not make or allow any of his employee or agents etc to make an unauthorized copy,use, access or other utilization of this material commercially or otherwise,directly or indirectly except as agreed to by the office. The organisation shall also ensure complete confidentiality of the information and data provided to it in the



OFFICE OF THE ADDITIONAL DISTRICT URBAN PUBLIC HEALTH OFFICER
CITY PROGRAMME MANAGEMENT UNIT, NUHM, ROURKELA
(Department of Health & Family Welfare, Govt. Of Odisha)



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11. The cost towards the testing of sample will be borne by the successful bidder.
12. Under no circumstances shall the organization appoint any sub-contractor or sub-lease the contract. If it is found that the organization has violated these conditions the contract will be terminated forthwith without any notice & security deposited by the organization shall be forfeited.
13. The agency must have experienced in executing more than two similar assignments, out of which one must from Govt.
14. Rates quoted against this tender enquiry shall remain valid upto 12 months from the date of issue of 1st order. No request for increase in rates if any will be allowed or entertained during the period.
15. All documents submitted should be signed by the authorized signatory of the organization.
16. Bidders who qualify technically, their financial proposal shall only be opened.
17. The authority reserves the right to reject/cancel any or all the tenders without assigning any reason thereof.

Specification

Sl No	Size of the Hoarding	Specification in detail	Other Terms & Conditions
1	Size of the Hoarding (Size- 8' X 16')	<ul style="list-style-type: none"> • Quality of surface angel frame to be used should be of good quality. 1. Joist- 5 " X 2.5" 2. Angle-3" X 3 " 3. Angle- 2" X 2" • Three feet deep concrete on each pole of the board along with supporting Iron Angle. • Frame should be made from Iron Angle • Flex should be best quality with digital multicoloured printing. • Flex should be fixed by iron pipes & GI wires • Structure of the hoarding will be 5 feet height from ground level. 	The estimates per hoarding should be inclusive of cost of material,tax,transportation, Erection,mounting and annual maintenance cost (AMC) upto one year. The agency should quote the rate per hoarding as per the size.
2	Size of the Hoarding (6 ft X 3 ft)	Display area- (6 ft X 3 ft) Displav material- Preferably 18 gauge	The estimates per hoarding should be



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		printed or painted Tin Plate Total Height from inside the ground- 10 ft L Iron Angle(2'' L Iron Angle should be used) Base (Inside Ground)- 2.0 ft inside cement concrete. Above ground(Ground to Top)- 8.0 ft Length- 6 ft L Iron angle(2'' L Iron Angle should be used) Mid Joist Bar to support display material :- 3 ft L Iron angle(2'' L Iron Angle should be used)	inclusive of cost of material, tax, transportation, erection, mounting and annual maintenance cost (AMC) up to one year. The agency should quote the rate per hoarding as per the size.
3	Size of the Hoarding (4 ft X 3 ft)	Display area:- (4ft x 3ft) Display material:- Preferably 18 guage printed Tin Plate. Total Height from inside the ground:- 10 ft L Iron Angle(2'' L Iron Angle should be used) Base (Inside Ground)- 2.0 ft inside cement concrete. Above ground(Ground to Top)- 8.0 ft Length- 4 ft L Iron angle(2'' L Iron Angle should be used)	The estimates per hoarding should be inclusive of cost of material, tax transportation, erection, mounting and annual maintenance cost (AMC) upto one year. The agency should quote the rate per hoarding as per the size.

GENERAL GUIDELINES :-

- Agency will be responsible for all types of transportation, installation and mounting of harding in different areas as decided by the different authorities.
- The agency will submit quality photograph (Two for each hoarding) with clearly mentioning location and date of mounting at the backside of the photograph.
- The hoarding installation should be done at prominent location at city level in consultation with competent authorities.
- Agency will submit the bills after installation of hoarding & the bills should be certified by the city Programme Manager, NUHM, Rourkela, JE,NHM,Rourkela and counter signed by the ADUPHO, Rourkela.
- Payment will be made through e-payment/DD/Cheque only in the name of party after completion of activity and submission of bills and photographs .

15-03-18
Additional District Urban
Public Health Officer, Rourkela



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**TENDER FORM
PART-I
(TECHNICAL BID)**

1	Name of the Organization	
2	Address of the Organization	
3	Name of authorized signatory (in Capital Letters)	
4	Authorization and specimen signature of the authorized signatory.	
5	Telephone number of the authorized signatory/ Organization	
6	Registration number (Attach photo copy registration certificate)	
7	Photo copy of GST Registration Certificate/GST pament proof (Up to date)	
8	Photo copy of PAN	
9	Photo copy of Financial Audited certificate/Income Tax Return certificate of the organization for last three years(2014-15)(2015- 16)(2016-17)	
10	Draft number and date of the EMD of Rs.11,000/- submitted by the organization.(Refundable)	
11	Draft number and date of the Tender paper fee of Rs.1000/- submitted by the organization.(Non- refundable)	
12	Wheter all documents submitted signed by the authorized signatory of the organization.	
13	Proof of three similar assignments under taken and one from Govt.	

DECLARATION

I/we hereby, certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my/our knowledge. I/We understand that in case of any deviation in the above statement at any state, the Firm/Agency will be blacklisted and will not have any dealing with in future.

(Signature and Seal of the Authorized Signature)

Place:



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**TENDER FORM
PART-II
(FINANCIAL BID)**

SL. NO	Specification of the Items	Rate per Unit (exclusive of Tax & Other charges)	Other incidental charges if any (specify in detail)	Tax amount if any (in detail with %)	Total Amount
1	Size of the Hoarding (Size-8' X 16')				
2	Size of the Hoarding (6ft X 3ft)				
3	Size of the Hoarding (4ft X 3ft)				

N.B.; Rate should be quoted inclusive of Cost of sheet, Printing, Pesting, transportation, designing, DTP, as per specifications and also inclusive of charges of GST& other taxes as applicable. The authority reserves the right to procure the mini hoardings as per the requirement of the size as per necessity.

(Signature and Seal of the Authorized Signature)

Place:

Date: