



CITY HEALTH SOCIETY
National Urban Health Mission, Rourkela
Deptt. of Health & Family Welfare, Govt. Of Odisha



Engagement of Contractual Doctors(Medical Officers/ Part-Time Specialists)

Adv No.: 1242

Date: 26-07-2018

Applications are invited from the interested candidates for filling up the posts of Medical Officers & Part-Time Specialists for the Urban Primary Health Centres under National Urban Health Mission, Rourkela, Health & Family Welfare Deptt. Odisha. Interested candidates can log on to www.sundargarh.nic.in for details of job description, application form, eligibility criteria, age etc. The applications must be enclosed with the photocopies of the educational and experience certificate and applied to the ADUPHO, NUHM, CPMU, O/o- Rourkela Municipal Corporation, (Room No-20), Udit Nagar, Rourkela through speed/registered/speed post/by hand on or before 07.08.18 by 5 pm. No application will be received after scheduled timing of registration. The authority reserves the right to cancel any or all application without assigning any reason thereof

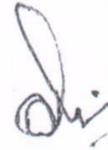
S.N.	Name of the posts	Remuneration	Vacancies
01	Medical Officers(MBBS)	Base- Rs48,000/ + PI subject to performance as per ToR	03 Nos
02	Part-time (O & G) Specialist	Per Day-Rs.2500 for 2 Sessions i.e Morning & Evening Session(Weekly once per UPHC)	4 Nos.
03	Part-time (Paediatric) Specialist		2 Nos.
04	Part-time (Medicine) Specialist		3 Nos.
05	Part-time (ENT/Eye/Skin) Specialist		2 Nos.

Sd/-

Additional District Urban Public Health Officer, Rourkela

Engagement of Medical Officer in the UPHC under NUHM, Rourkela in Contractual Basis

S. N.	Name of the posts	Qualification and experience & age	Remuneration	Vacancy	Job description
1	Medical Officer (MO)	MBBS degree from an institution reorganized by Medical council of India Age- upto 65 years	Base – Rs. 48,000/- + PI @ 25% on base	2 nos.	Attend OPD hour in the hospital or shift duty will be allotted by the MO(I/C) Provide consultation support to patients coming to the hospital. Apart from the OPD,MO has to ensure the implementation of field level activities of urban health programmes, monitoring and supervision of the health programmes in particular and overall in-charge of the UPHC.



APPLICATION FORM FOR MEDICAL OFFICER (MO)

Advertisement No		Photograph				
Post Applied For						
1 Applicant Name (in Capital) :						
2. Father's Name :						
3. Date of Birth :		4. Sex :	5. District of Domicile:			
6. Age as on 03.08.17 :						
7. Please Mention if SC/SC/OBC/GEN						
8. Present Contact Address with Telephone No:						
9. Permanent Contact Address :						
10. E-Mail id:		11. Mobile No:				
12. Languages spoken/written:						
13. Education: High school onwards, please list all your qualifications :						
Exam Passed	Name of Board or University	Year of Passing	Marks Excluding 4 th optional			Full /Part Time/Distance
			Full Marks	Mark Secured	%	

14. Employment Record					
Total years of post qualification experience:					
Years of experience in Government :					
15. Details of Employment: (Use separate sheets if required).					
Starting with your present employment, list in reverse order all the employments you have had.					
Name of the Employer	Post held	From Date	To date	Total Experience	
				Years	Month

Declaration: I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material information is false/incorrect or is suppressed by me, my candidature/appointment in City Health Society (CHS), NUHM, Rourkela, Odisha is liable to be rejected/terminated. I also declare that I have never been disengaged from service under OSH & FW, Odisha on administrative ground such as disobedience/poor performance/misbehaviour/criminal activity etc.

Date :

Place:

Full Signature of the Applicant

Note:

The following documents are to be enclosed along with the application:

- 1) Self attested photo copies of all documents in support of age, qualification, experiences etc.
- 2) Two copies of passport size colour attested photograph. One copy of self attested photograph will however to affixed at the position in the application form.
- 3) Self attested photocopy of Identity proof (Voter ID Card/PAN card/Driving License/Aadhar card/Passport).
- 4) Self attested photocopy of M.B.B.S certificate with mark sheet.
- 5) Self attested photocopy of M.D. certificate with mark sheet.
- 6) Self attested photocopy of Registration certificate from OMC/other state Medical council with IMC approval.

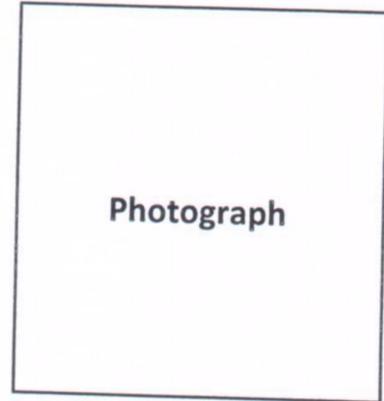
[Handwritten Signature]

Terms of Reference (ToR) of Part-Time Specialist Doctors

Sl No	Subject	Proposal
1	Days & Time of service	Fixed day assured specialist service will be provided in the UPHC once in a week as per fixed day & time. OPD hour will be from 8 am to 11 am & 5 pm to 8 pm (06 hrs per day).
2	Age Limit	No age bar
3	Job Description of Paediatric Specialist	The Paediatric Specialist will treat the sick children, the children referred from UHND in the OPD. Separate OPD Register will be maintained for specialist services.
4	Job Description of O & G Specialist	The O & G Specialist will treat the patients having O & G Problem, the patients referred from UHND to the OPD. S/he will provide ANC,PNC to the patients. Separate OPD Register will be maintained for specialist services.
5	Job Description of Medicine Specialist	The Medicine Specialist will treat the patients referred from below the Sub-Centre level as well as patients coming to OPD. Separate OPD Register will be maintained for specialist services.
6	Job Description of ENT/ Eye/ Skin Specialist	The ENT/ Eye/ Skin Specialist will treat the patients referred from the below the Sub-Centre level as well as coming to OPD. Cases identified from the field level by grass root level workers i.e. ASHA/AWWs/MHU Team to be referred to the OPD. Separate OPD Register will be maintained for specialist services.
7	Remuneration & mode of payment	Remuneration will be given to the Specialists @ Rs. 2500/- per day per 02 sessions (Rs.1250/- per session). The Specialist will submit the claim sheet in the prescribed format to the concerned MO, UPHC. The MO,UPHC will verify the claim sheet & submit the same to the City Programme Management Unit, NUHM, Rourkela by 5 th of every month with his/her signature on monthly basis. The CPMU will ensure the transfer of the claims to the person concerned after receipt of the claim sheet.
8	Others	The Committee will allocate the UPHCs on rotation basis to the Specialist. In case of poor performance & irregular in duty, disobedience to the authority, the decision of the City Health Society (CHS) is binding and final. In case of any emergency or in-convenience on the part of the specialist doctors for which they want to remain leave, they have to submit the leave application to the concerned MO, UPHC well in advance.

(Annexure-II)

**APPLICATION FOR EMPANELEMENT OF PART TIME SPECIALIST
(O&G/ PEAD/MED/ENT/EYE/DENTAL/SKIN)**



City Name :

Name of the Candidate :
Father's name :
Sex :
Nationality :
Communication Address :

Permanent Address :

Telephone Number :
Email :
Date of Birth (Copy of the proof) :
Qualification (Copy of the proof) :
Present position :
Name of the UPHC in choice :
Option-1 :
Option-2 :

Signature & Date