

DISTRICT EDUCATION OFFICE, SUNDARGARH

No. 9051 Date 12.9.2018

SHORT TENDER CALL NOTICE

Sealed tender in the prescribed tender paper are invited from the registered firms/ authorized dealers/ distributors/ reputed suppliers/ manufactures / Wholesale cooperative stores having valid PAN and GSTIN registration for supply of articles/ items required for Hostel, utensils for Kitchen, Bed items and other assets as detailed in **Annexure-A, B, C, D & E** respectively for 04 number of Girls' Hostels of Odisha Adarsha Vidyalaya located at Mahipani in Bisra Block, Teliposh in Kuarmunda Block, Paragposh in Lahunipara Block and Lathikata.

The tender is to be received only **through Registered Post/ Speed Post** on or before **29.09.2018 by 5 PM** in the office of the District Education Officer, Sundargarh which will be opened on **29.09.2018 at 5.30 PM** in the office chamber of the Collector, Sundargarh by the Procurement Committee. The tenderers or their authorized representatives may present during the opening of the tender.

For more details. Term & conditions, and tender paper for supply of the items please visit the official website www.sundargarh.nic.in of Sundargarh District. Also, available in the office of the District Education Officer, Sundargarh from **17.9.2018 to 28.9.2018** during office hour on all working day on payment of **Rs. 1000/- (One thousand only)** per tender in shape of bank draft in favour of **District Education Officer, Sundargarh** which is non-refundable. It can also be downloaded from the website and submitted along with a bank draft of Rs. 1000/- only. The Collector, Sundargarh reserves right to reject or cancel any or all the tender without assigning any reason thereof.

By Order of Collector, Sundargarh


12/9/2018
District Education Officer,
Sundargarh

Memo No. 9052 Date 12.9.2018

Copy to District Informatics Officer, NIC, Sundargarh for information and necessary action. He is requested to display the tender call notice in the district website for wide publicity.


12/9/2018
District Education Officer,
Sundargarh

Memo No. 9053 Date 12.9.2018

Copy for display in the Notice Board of this office/ OAV concerned for wide publicity.


12/9/2018
District Education Officer,
Sundargarh



Terms and Conditions

1. The rates should be inclusive of all taxes.
2. The tenderer should submit the tender with valid VAT clearance/ GST certificate/ Dealership Certificate/ PAN card/ Sales tax and income tax clearance certificate for last three financial years along with the registration certificate.
3. The items as per Annexure-A, B, C, D & E should be delivered / installed at the different Girls' Hostel of Odisha Adarsha Vidyalaya located at Mahipani in Bisra Block, Teliposh in Kuarmunda Block, Paragposh in Lahunipara Block and Lathikata of Sundargarh District. No transportation charges will be paid for the purpose.
4. The tender paper in sealed cover must be accompanied by Earnest Money Deposit (EMD). The amount of EMD shall be 5% of total indicative price (estimated cost) of the items quoted by the tenderer in shape of D.D drawn (as mentioned against each items at Part-II Financial Bid) in favour of **District Education Officer, Sundargarh** on any Nationalized Bank payable at Sundargarh which will be refunded without interest to the unsuccessful tenderer after finalization of tender and to the successful tenderer after supply of the materials completely, within 3 months from the date of delivery/ successful installation of goods in good condition. Exemption claimed, if any shall be accompanied with recent Govt. Order/ Circular.
5. The successful tenderers will have to deposit security money i.e., 5% of the total estimated cost of materials, which is to be paid by him in shape of Bank draft in favour of the **District Education Officer, Sundargarh** payable at **Sundargarh**.
6. The tenderer must apply in 02 bids for the purpose. The 1st bid will be **Technical bid** containing documents, copies of GST registration certificate, PAN, EMD etc. as mentioned in **PART-I** of the tender paper. The 2nd bid will be the **Financial bid** containing item wise quoted rate of the firm as per **PART-II**.
7. The tenderer who wants to quote for all groups/ more than one groups of items (as has been grouped annexure-wise, at Annexure-A, B, C, D & E) should submit separate tender paper in respect of each group super-scribing on the top of the cloth-lined envelop "**TENDER PAPER FOR ITEMS IN ANNEXURE- _____ FOR OAV HOSTELS**".
8. Tenderer need to submit separate tender paper with required documents for each group of items i.e. separate envelop for each Annexure. If any tenderer wants to quote part items of the list, he should strike out the other item(s) in the said list.
9. The materials should be supplied within 10 days from the date of placement of order. The materials should be delivered in full and in good condition.

[Handwritten signature]



10. If any of the suppliers fails to supply the materials within the stipulated period, the order will stand cancelled and EMD & Security Deposit amount so deposited by him will be forfeited.
11. The conditional tender shall not be acceptable.
12. If successful tenderer fails to execute agreement or withdraw the tender then his/her EMD amount shall be forfeited.
13. The authority reserves the right to reject any or all tenders/ supply order without assigning any reason thereof.
14. Supply of materials other than the branded company as mentioned in the tender will warrant rejection of the materials supplied and resulting in forfeiture of the EMD.
15. Supply order / quantity of items will be placed according to availability of funds.
16. Payment will be made after full supply of materials in good condition and verification of materials with reference to the brand name as approved by the committee.
17. The bidders who have been blacklisted either by tender inviting authority or central/State government shall not eligible for participating in the tender process. For the purpose an undertaking in support of non- blacklisting of the firm shall be submitted as a part of technical bid.
18. A checklist is attached with this tender paper which shall be submitted by the bidders along with the technical bid.
19. The bidders are required to submit photocopy of authorized dealership certificate issued by the manufacturer in respect of branded/standard items as shown in tender paper/sample.

[Signature]
12/9/2018



APPLICATION FOR BIDDING

Sub: Supply of articles to Girls Hostels of different Odisha Adarsha Vidyalayas under Sundargarh District

PART-I

Sl. No	Particulars	To be filled up by the bidders arranging document serially
1	Name of firm/Supplier	
2	Full address	
3	Contact number & email address	
4	Registration number	
5	Income tax clearance certificate for last three years	
6	PAN card	
7	GSTIN Registration certificate	
8	Proof of experience, if any.	
9	Undertaking for capacity to deliver goods in stipulated time	
10	Annual turnover of the bidder	
11	BD No. & Date of EMD Amount. (5% of indicative price of quoted items)	
12	Undertaking for no pending legal case	
13	Undertaking in support of non-blacklisting of the firm/bidder	
14	Undertaking for no cross ownership	

Signature of the Bidder
with date & Seal

Jan



PART-II (Financial Bid)
(To be submitted in separate envelop)

Financial Bid for group of item at Annexure- A (Kitchen Item)

Name of the Bider: _____

Address: _____

SI No.	Item Name	Specification of item/ Brand	Quantity/ Unit	Indicative Price per unit	Total Estimated cost	EMD Amount	Annexure No. of Tender Call notice	Amount quoted per unit in Rs.		If sample/ Boucher of the item submitted
								In figure	In words	
1	2	3	4	5	6	7	8	9	10	11
1	Gas light		20	1200	24000	1200				
2	Mug (silver)		400	50	20000	1000				
	Specification	Smooth edge, fine finish, minimum weight 180 gms								
3	Kadhai & Dhankuni		24	833	20000	1000				
	Specification	Minimum dia 30", depth 5", High strength, thickness 3mm, two handles, lid (Dhankuni) as per dia, strong and heavy.								
4	Tasala & Dhankuni		8	1000	8000	400				
	Specification	Steel Tasala with cover, heavy quality								
5	Tawa		36	67	2400	120				
6	Belanapata		8	200	1600	80				
7	Roti Seka		8	50	400	20				
8	Thalia for making of Roti		4	300	1200	60				
9	Pitha Khadika		24	200	4800	240				
10	Danki		24	200	4800	240				
11	Dal Chatu		16	100	1600	80				
12	Knife		8	100	800	40				
13	Steel glass		400	2	800	40				
	Specification	Stainless steel glass Minimum Height- 6.5" and minimum Weight- 150gm								
14	Sila & Silapua		4	200	800	40				
15	Bucket(silver)		400	200	80000	4000				
	Specification	Aluminium Bucket, minimum 36cm height, capacity 18 litre, top diameter 32.50cm, weight 1.25ke								



1	2	3	4	5	6	7	8	Amount quoted per unit in Rs.		11
								9	10	
16	Dekchi & Dhankuni		24	1667	40000	2000				
	Specification	Minimum Inner dia 22" height 12" Capacity 70 ltr weight with two handles 10 kg, lid weight 2kg(Cooking for 100 students)								
17	Drum & Dhankuni for		16	1250	20000	1000				
	Specification	Steel body with steel lid. Minimum 15" wide X 15" depth with capacity of minimum 16 litres								
18	12 Lt. Pressure Cooker		4	10000	40000	2000				
	Specification	Branded company 12 liter capacity, Height around 400 mm, weight around 9.5 kg. Base thickness minimum 4 millimeter.								
19	Steel tray		400	100	40000	2000				
	Specification	Made of good grade stainless steel. BPA/ Toxin free. 5 chambers, Minimum weight 420 gms, if rectangular minimum size should be 14.5"L X 12"W. May be round in corresponding size								
20	Gas stove		16	3750	60000	3000				
21	Gas cylinder		16	2500	40000	2000				
22	Hemadasta		4	500	2000	100				
23	Spoon		48	125	6000	300				
24	Tea pot		4	500	2000	100				
25	Bucket for washing vegetables		40	500	20000	500				
	Specification	Galvanishged Iron Bucket with handle, Minimum Height 18" X Dia 14" with 0.4mm thickness								
26	Silver Bucket		24	200	4800	240				
	Specification	Aluminium Bucket, minimum 36cm height, capacity 18 litre, top diameter 32.50cm, weight 1.25ke								
27	Mug (Silver)		20	100	2000	100				
	Specification	Smooth edge, fine finish, minimum weight 180 gms								
28	Wall Mirror		100	1000	100000	5000				

N.B: Please strike through the row against the item for which you do not want to quote price.



PART-II (Financial Bid)
(To be submitted in separate envelop)

Financial Bid for group of item at **Annexure- B (Bed Item)**

Name of the Bider: _____

Address: _____

Sl No.	Item Name	Specification of item/ Brand	Quantity/ Unit	Indicative Price per unit	Total Estimated cost	EMD Amount	Annexure No. of Tender Call notice	Amount quoted per unit in Rs.		If sample/ Boucher of the item submitted
								In figure	In words	
1	2	3	4	5	6	7	8	9	10	11
1	Dari		16	500	8000	400				
2	Floor Mat		480	20	9600	480				
3	Masari		400	250	100000	5000				
	Specification	For single bed (6'X3'). Good Nylon/ Poly cotton net with cotton cloth attachment below								
4	Blanket		400	400	160000	8000				
	Specification	Woollen blanket of size 1-7'XB-4' Good quality								
5	Bedsheets		400	300	120000	6000				
6	Dunlop & cover		400	500	200000	10000				
	Specification	Sponge/ Foam mattress of size 72"X32"X2.5" with poly cotton cover.,Fine finishing, Normal cotton/ poly cotton cover to keep the Bed Mattress of size 72"X32"X2.5"								
7	Pillow with cover		400	200	80000	4000				
	Specification	Pillow (50X35 cm) with cotton cover 1.5 kg good quality cotton inside								

N.B: Please strike through the row against the item for which you do not want to quote price.



PART-II (Financial Bid)
(To be submitted in separate envelop)

Financial Bid for group of item at Annexure- C (Electric and Electronics Item)

Name of the Bider: _____

Address: _____

Sl No.	Item Name	Specification of item/ Brand	Quantity/ Unit	Indicative Price per unit	Total Estimated cost	EMD Amount	Annexure No. of Tender Call notice	Amount quoted per unit in Rs.		If sample/ Boucher of the item submitted
								In figure	In words	
1	2	3	4	5	6	7	8	9	10	11
1	Water Purifier		4	50000	200000	10000				
	Specification	Please mention specification, brand and rate.								
2	Fan		440	1500	660000	33000				
	Specification	Celling fan of Branded Company (sweep 1200mm)								
3	Microphone set		4	15000	60000	3000				
	Specification	Ahuja Company or any branded company. Digital player amplifier, 4 mike and 1 aux input, built in MP3 player with USB reader and remove control. Two double speakers sound box with input power 50 watt, compatitble to amplifier. One cordless microphone and one microphone with cord and stand.								
4	Generator set		4	30000	120000	6000				
	Specification	Self started unleaded petrol run 1 KVA(1000W) super silent Generator conforming to latest norms for noise and emission prescribed by CPCB(Central Pollution Control Board). Safety measures like monitor for engine, control panel display to prevent engine seizure and other major problem for customer safety are to be provided (with complete delivery, installation and functioning at the OAV/ Hostel Point)								
5	Colour Television		4	20000	80000	4000				
	Specification	Branded/reputed company make Size: 32" /42 "LED TV (please mention brand wise price)								
6	Griender		4	3000	12000	600				
	Specification	Branded company, Minimum-500 watt, capacity-2 litres, warranty-5 years, detachable stainless steel drum and roller stone assembly, RPM 1400,1-piece table top wet grinder (2 litres) and 1-piece grinding stone Weight minimum 12 kg.								
7	Computer Destop & Printer		4	43000	172000	8600				
	Specification	HP Computer Desktop: Processer:- Core i3, RAM:-4GB, Hard Diski:- 1TB Monitor Size:- 19.5" Epson Printer M200								
8	Wall Clock		16	500	8000	400				
9	Torch (3 cell)		20	500	10000	500				

N.B: Please strike through the row against the item for which you do not want to quote price.



PART-II (Financial Bid)
(To be submitted in separate envelop)

Financial Bid for group of item at **Annexure- D (Musical Item)**

Name of the Bider: _____

Address: _____

SI No.	Item Name	Specificatio n of item/ Brand	Quantity/ Unit	Indicative Price per unit	Total Estimated cost	EMD Amount	Annexure No. of Tender Call notice	Amount quoted per unit in Rs.		If sample/ Boucher of the item submitted
								In figure	In words	
1	2	3	4	5	6	7	8	9	10	11
1	Harmonium		4	5000	20000	1000				
	Specification	40 + notes (3.5 octave) double harmonium, Kanjilal reed, side vale, box system with good quality wood and cover								
2	Dholki/Tabla		4	1000	4000	200				
	Specification	Sheesham wood/ steel body, Regular size good quality leather, Chimula with cover								
3	Drum		4	1000	4000	200				

N.B: Please strike through the row against the item for which you do not want to quote price.



PART-II (Financial Bid)
(To be submitted in separate envelop)

Financial Bid for group of item at Annexure- E (Furniture and other Item)

Name of the Bider: _____

Address: _____

SI No.	Item Name	Specification of item/ Brand	Quantity/ Unit	Indicative Price per unit	Total Estimated cost	EMD Amount	Annexure No. of Tender Call notice	Amount quoted per unit in Rs.		If sample/ Boucher of the item submitted
								In figure	In words	
1	2	3	4	5	6	7	8	9	10	11
1	Almirah		16	8000	128000	6400				
2	Big table		8	3000	24000	1200				
	Specification	Size W-48" X D-24" X H 30" with 3 drawers of size W-14" X D-22" X H-17" and locking facility. Frame and footrest made out of ERW mild steel, size- 25 X 25X 1.25 mm. Top made out of 8 mm thick ISI marked pre-laminated board. Each drawer shall be fitted with corrosion free handle. Knee space width-560 mm. The lock shall be of 6 levers with duplicate keys of non-corrosive material conforming to ISI 729/79								
3	Small table		400	1000	400000	20000				
	Specification	Size 2'x2.5' with 1 drawer and foot rest.								
4	Chair		80	500	40000	2000				
	Specification	Fiber armed chair from branded company								
5	Lock & key		400	50	20000	1000				
6	Hostel Bell		4	500	2000	100				
7	Lock (for the gate Big)		20	100	2000	100				
8	Dias		4	2000	8000	400				

N.B: Please strike through the row against the item for which you do not want to quote price.