



BY E-Mail

ଜିଲ୍ଲା କାର୍ଯ୍ୟାଳୟ, ସୁନ୍ଦରଗଡ଼ (ସଂସ୍ଥା ଉପ-ବିଭାଗ)

District Office, Sundargarh (Establishment Section)

e-mail: dm-sundargarh@nic.in, dceestablishmentsng@gmail.com, hrmsng@gmail.com, FAX- 06622-273166, PIN- 770001

No.

144

Date:

16-01-2019

To

The **ADM, Rourkela/ Project Director, DRDA, Sundargarh/ All Sub-Collectors/ Deputy Controller, Civil Defence, Rourkela/ All Tahasildars/ All BDOs/ All Project Administrators, ITDAs/ DWO, Sundargarh/ All CDPOs of ICDSs/ CSO, Sundargarh/ DPO, Sundargarh/ RTO, Sundargarh & Rourkela/ DI & PRO, Sundargarh & Rourkela/ District Election Officer, Sundargarh/ District Sports Officer, Sundargarh/ DSSO, Sundargarh/ DSWO, Sundargarh/ Head Master, STS, Balulata.**

Sub: Recruitment to Odisha Revenue Service (ORS) (Group-B) by way of "Selection" for the Recruitment year 2018.

Madam/ Sir,

In enclosing herewith a copy of the Letter No-VI-Con-81/2018-1200/CS, Dated 27/12/18 of the Secretary, Board of Revenue, Odisha, Cuttack on the above subject, I am to request you to provide the "**Service Particulars & other relevant information/ documents**" along with "**original Service Book**" of the suitable employee(s) to this office by Dt: **31/01/2019** for recommendation of their names for Odisha Revenue Service (ORS) (Group-B) by way of "Selection" for the Recruitment year 2018. As this is a time bound work, recommendation received after the stipulation date will not be considered.

This may be treated as **MOST URGENT**.

Yours faithfully,

W
16/01/19
Addl. District Magistrate,
Sundargarh

Memo No 145 /Estt, Date 16-01-19

Copy to the DIO, NIC, Sundargarh for information and necessary action. He is requested to host the letter along with the Letter No-VI-Con-81/2018-1200/CS, Dated 27/12/18 of the Secretary, Board of Revenue, Odisha, Cuttack for information of all officers concerned.

W
16/01/19
Addl. District Magistrate,
Sundargarh



BOARD OF REVENUE: ODISHA: CUTTACK
(Confidential Section)

No.VI-Con-81/2018 - _____/CS., Dated:

CORRIGENDUM

The term "The Ministerial officers working under Revenue Administration whose cases have been recommended against "PROMOTION" category and fulfill the above eligibility criteria are not eligible for consideration against "SELECTION" Category." as mentioned in Para-5 of the letter No. VI-Con-81/2018-1200/CS, Dt. 27.12.2018 is treated as withdrawn and substituted as follows:

"The Ministerial Officers/ Revenue Field Service Staff working under Revenue Administration need not be recommended for Recruitment to ORS against "SELECTION" category for the year, 2018 as per Rule 4(C) of ORS(Recruitment) Rule, 2011." .

The Other information in the letter will remain unchanged.

sd/-
Secretary
Board of Revenue, Odisha, Cuttack

Memo No. 43 /CS., Dated. 9.1.2019

Copy forwarded to All Departments of Govt. of Odisha / All Heads of Departments/ All Collectors for information & necessary action.

sd/-
Secretary
Board of Revenue, Odisha, Cuttack

Memo No. _____/CS., Dated.

Copy forwarded to Joint Secretary to Govt., Revenue & D.M. Department, Bhubaneswar for information only.

sd/-
Secretary
Board of Revenue, Odisha, Cuttack

17/1/19
EST
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17.1.19
Dharani, SC

Memo No 187, Date 19/01/19

Copy to the **ADM, Rourkela/ Project Director, DRDA, Sundargarh/ All Sub-Collectors/ Deputy Controller, Civil Defence, Rourkela/ All Tahasildars/ All BDOs/ All Project Administrators, ITDAs/ DWO, Sundargarh/ All CDPOs of ICDSs/ CSO, Sundargarh/ DPO, Sundargarh/ RTO, Sundargarh & Rourkela/ DI & PRO, Sundargarh & Rourkela/ District Election Officer, Sundargarh/ District Sports Officer, Sundargarh/ DSSO, Sundargarh/ DSWO, Sundargarh/ Head Master, STS, Balulata** for information.


Deputy Collector, Establishment
Collectorate, Sundargarh

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11.01.19

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BOARD OF REVENUE: ODISHA: CUTTACK
(Confidential Section)

No.VI-Con-81/2018 - 1200 /CS., Dated: 27.12.18

From

Sri Goswami Golam Debata, I.A.S,
Secretary

To

The All Departments of Government /
All Heads of Departments /
All Collectors

Dharani SC

Sub: Recruitment of Odisha Revenue Service(ORS) (Group-B) by way of
Selection for the recruitment year, 2018


10/01/19

Sir,

I am directed to say that, it has been decided by the Government in Revenue & Disaster Management Department to recruit 71 Officers (UR-35, SC-05, ST-31) to the cadre of Odisha Revenue Service(ORS) (Group-B) by way of "Selection" for the recruitment year, 2018 under Rule-4(c) of the Odisha Revenue Service (Recruitment) Rules, 2011 from among the officers having the following eligibility criteria with **Outstanding merit and ability**.

- He/ She is a graduate and has worked for at least 05 years of service in Group-C post carrying a scale of pay of Rs. 4,750 - 7,500/- in pre-revised scale of pay(ORSP Rules 1998) & Pay Band-2, Rs-9,300 -34,800/- with Grade Pay of Rs. 4,200/- in pre-revised Scale of pay (ORSP Rules, 2008) Corresponding to pay at Level-9 as per Pay matrix under ORSP Rules,2017 or higher scale of pay as on 1st January, 2018.
- He/ She has passed Departmental Examination.
- Not more than 50 years of age as on 1st January, 2018.

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2. For recommendation against Selection, you are requested to ensure that the names of the willing candidates who really deserve consideration on the basis of their outstanding performance and exceptional merit as reflected in their CCRs are to be sponsored to this office. An undertaking to accept the appointment on selection to ORS (Group-B) should be obtained from the concerned candidates.
 3. The recommending authorities are particularly requested to see that all columns of the prescribed **proforma(enclosed)** are correctly filled up separately in respect of each nominee with accurate particulars duly authenticated.
 4. The recommending authorities are requested to furnish attested photocopy of latest available 05(Five) years CCRs preceding the Recruitment year, 2018 of officers who are eligible as on 1st day of January of the Recruitment year, 2018 as per Rule-3(C) of the Orissa Civil Service (Criteria for Promotion) Rules, 1992 read with clarification issued by Government in General Administration Department vide Letter No. 4280, dated 19.02.2010. No Remarks Certificate may be furnished for the non-available period of C.C.R. The recommendation should be routed through their respective Heads of Department/ Department of Govt. as the case may be & reach the Board within the stipulated period. Any application received directly at Board of Revenue without the Knowledge of concerned Heads of Deptt./ Deptt. of Govt. will be rejected out rightly & will not be considered at all.
 5. The Ministerial officers working under Revenue Administration whose cases have been recommended against "PROMOTION" category and fulfill the above eligibility criteria are not eligible for consideration against "SELECTION" Category.
 6. No candidate should be recommended against whom CBI/ Vigilance/ Departmental or Judicial Proceeding is pending or being contemplated.

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7. As per the ORV in posts and Services (for SC & ST) Act, 1975 and rules framed there under required number of vacancies will be filled up by eligible SC & ST candidates. Hence SC/ST candidates who are coming under eligibility criteria may be recommended along with others. Similarly, required posts are reserved for Persons with Disabilities in pursuance of Resolution No. 7140, Dtd. 05.09.2017 of Govt. of Odisha, Social Security & Empowerment of Persons with Disabilities Department.
 8. The recommendations along with CCRs and required Service particulars in respect of each nominee should reach Board of Revenue, Odisha, Cuttack on or before 15th February, 2019 by 5 P.M. unflinching along with Soft copy of the consolidated statement of recommendations in the enclosed proforma (**Annexure- 'A'**). Recommendation received after the stipulated date will be rejected outrightly without assigning any reason thereof.
 9. While sending the recommendation to the Board of Revenue, Odisha, Cuttack, the Recommending Authorities are requested to arrange the names according to their seniority following the principle provided under Rule-8 of Odisha Revenue Service(Recruitment) Rules, 2011.
 10. The proforma for recommendation along with instructions are available in Board of Revenue Web-site(i.e. ori.nic.in/bor) which may be accessed. However, a copy of the prescribed proforma is enclosed for reference(**Annexure-'B'**).
 11. Any omission, wrong or incomplete information furnished in respect of service particulars, CCRs and the certificate of recommending authority etc. may render the recommendation invalid and it shall be liable for rejection for which the recommending authorities shall be entirely responsible.
 12. The names of the officers with identical names must be differentiated clearly by A,B (or) 1,2 etc.

13. The recommendations must be sent securely in sealed cover with specification on the cover Recommendation for "Selection" to ORS against the year of recruitment-2018.

Yours faithfully,

Secretary

Memo No. _____/CS, Dated. _____

Copy forwarded to Joint Secretary to Govt., Revenue & D.M. Department,
Bhubaneswar for information with reference to their letter No.42069/ R & DM, Dt.
07.12.2017

Sd/-
Secretary

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ANNEXURE-'A'

PROFORMA FOR RECOMMENDATION TO ORS (GROUP-B) BY WAY OF "SELECTION"

(for the recruitment year-2018)

Service Particulars :

1. Name (in full) :
2. (a) Designation as on 01.01.2018
(b) Office Address :
3. Father's Name :
4. Permanent Home Address :
At:
PO:
PS:
Tahasil :
Home District :
5. Date of Birth :
6. Age as on 01.01.2018 :
7. Whether S.C./ S.T. :
8. Whether P.W.D.
(Person with Disability) (Yes/ No) :
9. Educational Qualification :
10. Date of first appointment in
Govt. Service :
11. Length of Service with designation Year Month Day
as on 01.01.2018 :
12. Scale of Pay & Grade Pay in the
pre-revised scale :
13. Cell & Level as per Pay matrix under
ORSP Rule, 2017 as on 01.01.2018:
14. Length of service rendered in Group-C Post carrying a pay scale of Rs. 4750-
7500/- in pre-revised scale of pay (ORSP Rule 1998) & PB-2, Rs. 9300-34,800/-
with Grade pay of 4200/- in pre-revised scale of pay (ORSP Rule 2008),
corresponding to Cell No. & Level as per Pay-matrix under ORSP Rule 2017 or
higher scale of pay as on the 1st day of January, 2018. :

15. Whether passed the departmental examination, if any, prescribed or exempted from passing the same.

Yes	No	Not Prescribed	Exempted
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(Strike out which is not applicable)

16. Whether complete Confidential Character Rolls arranged in proper sequence / have been properly explained.

17. Period of C.C.Rs furnished: From _____ To _____

CERTIFICATE

I hereby certify that-

- i) The particulars furnished in items 1 to 17 are correct to the best of my Knowledge.
- ii) I have gone through the complete CCRs of the nominee carefully and the basis of the entries therein, consider him/ her to be an officer of Outstanding merit and ability, suitable for Selection to the Odisha Revenue Service (ORS) (Group-B).
- iii) I have gone through the relevant provision of the Odisha Revenue Service (Recruitment) Rules, 2011 carefully and consider the nominee eligible for "Selection" on the basis of age, experience and other conditions of eligibility specified in the said Rules and Regulations.
- iv) No C.B.I./ Vigilance case/ Departmental Proceedings etc are pending against the nominee.

Signature of the recommending authority
Designation with full official address

Signature of the Countersigning Authority
Designation with full official address

