

ଜିଲ୍ଲା ମୁଖ୍ୟ ଚିକିତ୍ସା ଓ ଜନ ସ୍ୱାସ୍ଥ୍ୟ ଅଧିକାରୀ, ସୁନ୍ଦରଗଡ଼

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER: SUNDARGARH.

Notice No. ୭୭୧ /CDM&PHO/SNG/Dt. ୭.୨.୧୭

(ଏମ୍. ଏଚ୍. ଟି କିଟ୍ ଓ ଅନ୍ୟାନ୍ୟ ଉପଯୋଗ ସାମଗ୍ରୀ କ୍ରୟ ସମ୍ବନ୍ଧେ ବିଜ୍ଞାପନ)

The sealed tenders are invited from the willing supplier/wholesaler/manufacturers to quote the rates of MHT Kits & other items under DEIC for the year'2018-19. The bidders are requested to submit their sealed tenders to the office of the undersigned by Speed Post/Regd. Post/Courier Services only on or before dt. ୨୦.୧.୨୦୧୭ till ୫ P.M. The said tenders will be opened on dt. ୨୧.୧.୨୦୧୭ at ୧୦:୩୦ A.M/NOON/P.M. and after due date & time any tender will not be entertained. The bidders himself or their representatives are requested to remain present for opening of tenders in the fixed date & time. The details term & conditions and items list can be down loaded from the district website-www.sundergarh.nic.in.

The undersigned reserves the right to accept/reject any/ all tenders without assigning any reason thereof.

**Sd/-Dr.D.K.Sarangi,**  
Chief District Medical & Public Health Officer,  
Sundargarh.

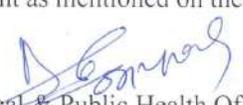
Memo No. ୭୭୨ /CDM&PHO/SNG/dtd. ୭.୨.୧୭

Copy forwarded to the District Informatics Officer, NIC, Sundargarh for information & necessary action. He is requested to upload the details term & conditions & item list & publish the same in the district website.

  
Chief District Medical & Public Health Officer,  
Sundargarh.

Memo No. ୭୭୩ /CDM&PHO/SNG/dtd. ୭.୨.୧୭

Copy forwarded to the Dy. Director (Advertisement)-Cum-Secretary to Govt. I & P.R. Department, Odisha, Bhubaneswar for favour of information and necessary action. He is requested to publish the above advertisement as mentioned on the table.

  
Chief District Medical & Public Health Officer,  
Sundargarh.

Memo No. ୭୭୪ /CDM&PHO/SNG/dtd. ୭.୨.୧୭

Copy to Notice Board of CDM&PHO/DHH, Sundargarh for wide publication.

  
Chief District Medical & Public Health Officer,  
Sundargarh.

Contd-P/2.....

## TERMS & CONDITION

### ELIGIBILITY CRITERIA

1. Valid manufacturing license / Import License. Importers have to furnish the authorization from the manufacturer.
2. Valid ISO 9001/ ISO 14001 certificate.
3. Product must be BIFMA/BIS 18001/CE / US FDA/BS OHSAS etc Certified
4. Renderer should have proof of supply of ten (10) or more of the item (s) mentioned in the schedule of requirement to any Govt. organization / Corporate Hospitals / PSU Hospitals / UN Agencies and certificate in support of that from the user in last 2 years.
5. Proof of Average annual turnover of the manufacturing firm of Rs.10 Lakhs or more in last three (3) financial years in India .
6. Proof of manufacturing these instruments from last 3 years at least (Certificate of Incorporation of the manufacturer)
7. Copy of valid GST registration certificate should be attached with the Tender Document.
8. Copy of PAN should be attached with the Tender Document.
- ✓ 9. The undersigned/Committee is not bound to accept the lowest quoted rate considering the technical and quality aspect.
- ✓ 10. ~~The quoted items will be selected as per the lowest quoted rates by the bidders.~~
11. The goods should be supplied to the FOR destination and no charge for freight should be claimed.
12. The quotation will not be entertained after due date & time fixed for.
13. If any information or documents furnished are found to be incorrect or misleading at any stage the tender will be rejected.
14. All the documents should be attested by notary.
15. The approved rate will be valid for one year from the date of finalisation of the tender.
16. The Technical bid and the Price bid should be in separate envelope subscribed with Tender call notice for **“supply of MHT kit and other items under DEIC for the year’2018-19”**
17. Manufacturing unit who has been blacklisted either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting.

### TENDER FEE

Tender document fee of Rs.1, 000/- with 5 % GST (**Non refundable**) in shape of Demand Draft in favour of ZSS (NRHM) Additionality, Sundargarh from any Nationalised / Scheduled Bank payable at Sundargarh.



### **EMD**

Earnest Money Deposit of Rs. [2% i.e Rs.12000/- + 5% GST(**Refundable**) in shape of Demand Draft in favour of ZSS (NRHM) Additionality, Sundargarh from any Nationalised / Scheduled Bank payable at Sundargarh which will be refund after the one year validity of the Tender.

### **SECURITY DEPOSIT (Performance Security)**

The performance Security should be submitted in shape of Bank Draft from a Nationalised Bank in favour of ZSS (NRHM) Additionality, Sundargarh (payable at Sundargarh) equal to the amount of 10% of the purchase order value of the item within 21 days of issue of the purchase order, which will be deposited in the ZSS(NRHM) Additionality account of Sundargarh and which will be refunded after completion of supply.

### **ACCEPTANCE OF TENDER AND SUPPLY CONDITIONS:**

- The C.D.M & P.H.O, Sundargarh, Odisha reserves the right to reject the tenders or to accept the tenders for the supply of the item tendered without assigning any reason thereof.
- The C.D.M & P.H.O, Sundargarh, Odisha will be at liberty to terminate the contract either wholly or in part without assigning any reasons thereof. The tenderers will not be entitled to any compensation whatsoever for such termination.
- The supply should be completed within 45 days from the date of issue of purchase order unless otherwise specified. If no supply is received even after 45 days or 60 days with liquidated damage from the date of issue of the purchase orders from the C.D.M & P.H.O, Sundargarh, Odisha, such orders will stand cancelled automatically without further notice. Penalties shall also thereafter be applied to the tenderer.
- The approved firm shall also suffer forfeiture of the EMD and Security Deposit.
- If the approved supplier fails to execute the supply within the stipulated time, the C.D.M & P.H.O, Sundargarh, Odisha is empowered to purchase the same items from L<sub>2</sub> or L<sub>3</sub> tenderer if they match the L<sub>1</sub> rate.
- The C.D.M & P.H.O, Sundargarh, Odisha or his authorised representative (s) has the right to inspect the factory of those company who have quoted for the tender, before accepting the rate quoted by them or before releasing any purchase order (s) or at any point of time during the validity period of tender and has also the right to reject the tender or terminate / cancel the orders issued or not to reorder based on the facts brought out during such inspections.

### **DELIVERY:-**

The items will be delivered to the office of the consignee i.e. CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, SUNDARGARH



### LOGOGRAMS AND LABELLING:

Tenderer for the supply of medical equipments shall give an undertaking in his tender that he will print "**Govt. of Orissa Supply - Not For Sale**" in bold letters in indelible ink on the equipment.

### LIQUIDATED DAMAGE :

- The C.D.M & P.H.O, Sundargarh may allow extension for a maximum period of 2 (two) weeks (14 days), after the stipulated date of supply (i.e. 45 days) with a penalty of 0.5% which will be deducted from the purchase order value as "Liquidated Damage", for each week (7 days) upto a maximum 2% on the value of the goods.
- If the supplier fails to complete the supply within the extended period, i.e. 60 days after being allowed by the C.D.M & PHO, no further purchase order will be placed to the firm for the said item and the concerned firm will be blacklisted for two (2) years from the date of issue of letter for the said item.

### TERMS OF PAYMENT :

- No advance payments towards cost of medical equipments will be made to the tenderer.
- 100% payment will be made after successful supply of the items to the supplying firm.
- Payment will only be made after handing over the Agreement, undertaking, of the tender items to the consignee and a letter to this effect should be submitted to the payment authority from the consignee.
- No claims shall be made against the **C.D.M & P.H.O, Sundargarh** in respect of interest on earnest money deposit or security deposit or any delayed payment or any other deposit.
- Payments in shape of Draft / Pay Order will preferably be dispatched to the supplier by Registered post with A.D or e-payment / on-line transfer or may be handed over to the authorized person of the supplier.

  
Chief District Medical & Public,  
Health Officer, Sundargarh

**LIST OF ITEMS**

**A. Development Assessment Kit(Supplied in a bag)**

SL.NO.	ITEMS NAME	QUANTITY PER KIT	REMARKS
1	Rattle	2	
2	Bell	2	
3	Torch	2	
4	Small Toy(Baby Doll)	2	
5	Ball	2	
6	Dangling Object	1	
7	Container with Cap on	2	
8	Crayon pencil	2	
9	Drinking Cup	1	
10	Picture Book	2	
11	Blocks	2	
12	Spoon	2	
13	Cloth	2	
14	Doll(Big)	1	
15	Shape	2	
16	Plastic Ring Thread	2	
17	Pegs and Rings	2	
18	Strings and beads	2	
19	3 puzzles with 4 pieces each	2	
20	Mirrors	1	
21	Toy car	2	
22	Seven pieces of laminated colour paper	2 Sets	
23	Small Shirt with button	2	
24	Small Bottle	2	
25	Picture Cards	2	
26	Coloured Wool	2	
27	Carrying Bag	1	

NB:- THE RATE SHOULD BE ONE KIT OF THE ABOVE ITEMS.

NB:- 104 Kits

**B. Anthropometric Instrument & Other Items**

SL.NO.	ITEMS NAME	QUANTITY	REMARKS
1	Baby Weighing Scale (Digital)		
2	Adult Weighing Scale		
3	BP Apparatus Aneroid		
4	Head Circumference Tape	104	
5	Infantometer		
6	Stadiometer	52	
7	Stethoscope	2	1 for Paediatric 1 for Adult

8	Magnifying glass for skin lesion	52	
9	Thermometer (Digital)	52	
10	Laminated colour reference charts with carrying album/folder	52	
11	Tongue depressor stick	5	
12	Carrying Container Bag/Box	52	
13	Swings	1	
14	Slides	1	
15	See Saw	1	
16	Tricycle	1	
17	Snellen Chart(Hang Type)	1	
18	Static Cycle Exerciser	1	

**C. Eye Screening & Dental equipments**

SL.NO.	ITEMS NAME	QUANTITY	REMARKS
1	Trial Lens Set	1	
2	Metallic-indowebel,Trial frame-indowebel	1	
3	Dark Box	1	
4	Dental X-Ray Film		
5	Developer 1 kg	1	
6	Fixture 1 kg	1	
7	Tiffin Box	1	
8	Stabilizer 1KW	1	
9	MHT Screening Charts	52	

**D.Other**

SL.NO.	ITEMS NAME	QUANTITY	REMARKS
1	LED TV	1	
2	Sound System(Speaker)	2	
3	Dari 9" X 12"	2	
4	Digital Wall Clock	1	
5	MHT Referral & Follow up register	100	
6	DEIC Register	6	
7	OPD Ticket	10000 Nos	

  
 Chief District Medical & Public,  
 Health Officer, Sundargarh

**DETAILS OF MHT SCREENING KIT**

(Annex - 1)

MHT Screening Kit has 2 parts.

A. Development Assessment Kit (Supplied in a Bag)

B. Anthropometric Instrument & Other Items

A. Development Assessment Kit

Sl.	Item Name	Specification	Qty
1	Rattle	Baby rattle should be non-toxic. Made from food grade plastic material specially designed for baby's fun and development. Minimum dimension: Length 12 cm and 6.5 cm width.	2
2	Bell	Bell made of brass. Minimum length : 8.5cm and minimum weight : 70 gm. Should be child friendly.	2
3	Torch	Small bright LED torch. It should operate on 6V/9V battery. The battery should be free of mercury and cadmium.	2
4	Small toy (Baby Doll)	Baby Doll (female) with hair and dresses. Approx. length : 10cm. Shall be made of hard silicon. Both hands and legs of the baby doll shall be movable. The toy should be non-toxic and in multi colour.	2
5	Ball	Tennis ball of 3" diameter of RED colour	2
6	Dangling Object	As per sample	1
7	Container with Cap On	100 ml round PET (Polyethylene Terephthalate) jar with screw cap. It should be hygienic.	2
8	Crayon pencil	Wax crayons of 12 no. of different colours. It should be made of non-toxic materials. The material should confirm to safety standard EN-71-3.	2
9	Drinking cup	Cup with handle. The cup shall be made of polypropylene plastic. The colour should be Red. Dimension (Approx.): 8.5cm (L), 7.5cm Diameter and 3mm of thickness.	1
10	Picture book	Picture Book for Development Assessment. The book should contains pictures as per sample.	2
11	Blocks	Plastic square size blocks 2.5cm (Approx.). Made of non toxic PVC	2
12	Spoon	Spoon of length 16cm (approx.) made of stainless steel. There should not be any sharp edges. The maximum spoon length and width should be 5 cm and 3.5 cm (Approx.)	2
13	Cloth	Pure cotton of square size (30 cm. Approx.). Red with white printed colour.	2
14	Doll (Big)	Baby doll of minimum height 26 cm (approx.) with attractive multicoloured dress. The doll should be made of hard plastic with smooth hair. The eyes of the doll should be blinking on changing the position.	1
15	Shape	3 shapes (Square, Circle, Triangle) made of Non toxic material.(12" x 5") Approx.	2
16	Plastic ring thread	A plastic compact ring of red colour. The diameter of the ring should be of 3" internal and 3.5"(Outer) (Approx.) .The Ring should be supplied with a cotton thread of 1.5m.(Approx.)	2
17	Pegs and Rings	As per sample (5 rings of 5 colours) with a base and a doll head on the top. Height : 8" height (Approx.)	2
18	Strings and beads	An elastic white colour string and 10 nos. plastic beads of diameter 1.7cm (approx.) to be provided.	2
19	3 puzzles with 4 pieces each	6" x 6" (Approx) with sample album	2

M

20	Mirror	Mirror of 9" length and 7" width (Approx.). The mirror should be made of plastic (PVC). Should be children friendly.	1
21	Toy car	The toy car shall be made of hard plastic with four wheels. The toy car shall be connected to a rope for pulling the same by a child. Minimum length and width of the car should be 18-20cm and 9-10cm (Approx.) respectively.	2
22	Seven pieces of laminated colour paper	9" (H) x 7" (W) (approx.) Seven colours (Rainbow)	2 sets
23	Small shirt with button	The shirt shall be made of cotton material. It should have 4-5 buttons in the front. The minimum measurements are of length- 40cm, chest- 32cm, Arm length of 14 cm (Approx.)	2
24	Small Bottle	Plastic Bottle and should be children friendly	2
25	Picture cards	3 Pieces ( For alphabets A,B,C)	2
26	Coloured wool	One packet (bundle)	2
27	Carrying Bag	One Carrying bag of appropriate size to accommodate all the above items. The bag should be made of Rexin/Tetron. The carrying bag should have cover opening with Zip facility and a suitable handle to carry on shoulder. The Logo : NHM, GoO and the title RBSK Screening Kit : H&FW Department, Govt. of Odisha should be printed on the Bag.	1

#### B. Anthropometric Instrument & Other Items

##### 28. Baby wing scale Digital

###### Technical Specification

Sturdy electronic digital type machine with stable bassinet made of Stainless Steel / ABS (Detachable). The display should be LCD / LED. Zero adjustment facility should be there. Bassinet: curved smooth surface to prevent fall of baby with minimum dimension of 550 mm (L), 300 mm (W), 100 mm (H). Accuracy: 10 gm, Resolution: 1 gm, Maximum capacity: 20 kg

The machine should be work both on line supply (230 Volt AC) and on inbuilt battery of minimum 1hr backup. The weighing scale must be stamped by the by legal metrological Deptt..

##### 29. Adult weighing Scale (Dial Type)

###### Technical Specification

Sturdy dial type mechanical platform weighing machine for adult and children. Zero adjustment facility should be there. Sensitivity: 500 gm. Range of weighing: 0-120kg. The weighing scale must be stamped by the by legal metrological Deptt. Warranty : 1 year

##### 30. BP Apparatus (Aneroid Type)

###### Technical Specification

Technique : Aneroid, Shockproof

Latex free

Light weight ; easy to carry

Range of BP monitoring : upto 300mm Hg with a accuracy of  $\pm 3$ Hg

The housing of the meter should be made of good quality termoplasitic/ corrosion proof aluminium alloy.

The insufflations bulb should be made of good quality material and should allow rapid insufflations.

The pressure release valve should permit precise release of pressure and also allow fast deflation.

Micro filter must provided to protects air release valve and measuring system.

The device should be shock resistant

Should be supplied with a good quality carrying case (Vinyl)

Should be supplied with following reusable cuffs: Infant, Child, and Adult

The cuff should be latex free. The cuff surface should be easily cleanable by wash.

Comprehensive onsite warranty for 5 years.

*[Handwritten signature]*

**31. Head Circumference Tape:**

Technical Specification

It should be a mobile measurement tape made of non-stretchable teflon synthetic material. Measuring range : 0-69 cm / 0-23". Graduation : 1mm.

**32. Infantometer:**

Technical Specification

The measuring mat should be made of good quality material which can be cleaned with all commercially available disinfectants. The measuring mat should have integrated head piece and sliding leg positioner that smoothly runs.

Measurement range (Both in cm & inch): 10 – 99 cm (4" – 39")  
Graduation: 5 mm

The mat should be foldable for easy transportation and should have facility for wall hanging. It should be CE certified.

**33. MUAC Tape:**

Technical Specification

The MUAC tape should have measuring range up to 26.5 cm. All the graduation should be in millimetres with colour codes (red, yellow and green). Red : 0-11.5 cm, Yellow : 11.5cm-12.5 cm, Green : 12.5 cm onwards.

**34. Stadiometer:**

Technical Specification

The measuring rod can be dismantled into several pieces and can be set easily. The scale must be printed along the side of the measuring rod. Measuring range (Both in cm & inch) : 20-205 cm and 8 - 81". Graduation of measuring rod : 1mm / 8inch. The structure should be made of ABS plastic. The product should be CE certified  
Warranty : 1 Year

**Newly added Equipment/Items in the MHT screening Kit**

- 35. Stethoscope – 2 (1 for Paediatric & 1 for Adult)
- 36. Magnifying glass for skin lesion - 4
- 37. Snellen chart (hang type) - 0 to 6 year & 6 years above (Prototype attached)
- 38. Thermometer (Digital) - 2
- 39. Carrying bag -3 (For MHT instrument 2 & for MHT Medicines 1)
- 40. Laminated colour reference charts –27 types (Prototype attached)
- 41. Folder for carrying 27 number of reference charts

# CHECK LIST

ANNEXURE -I

No. : The documents has to be arranged serially as per the order mentioned in the check list  
(To be submitted in Cover A Technical Bid)

Please put ✓ in the respective box

## COVER - A (TECHNICAL BID)

## DOCUMENTS: SUBMITTED OR NOT

1. List of Item (s) – Annexure
2. Details of GSTN registration Certificate
3. Details of PAN
4. Details of ISO Certificate of the product of the manufacturing unit.
5. Details of the Authorization Letter of the Distributors /Whole sellers/Suppliers

Page No		Yes		No	
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Page No		Yes		No	
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Page No.		Yes		No	
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Page No		Yes		No	
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Page No.		Yes		No	
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Chief District Medical & Public,  
Health Officer, Sundargarh.



**Annexure-II**  
**DETAILS OF THE TENDERER & LOCAL CONTACT PERSON**

Name & Full Address	Corporate Office (The address in which the purchase orders and payment details will be communicated)	Local Contact Person / Branch Office / Zonal Office / Service Centre if any, in Orissa.
Telephone Nos., landline		
Mobile		
Fax		
E - Mail		
Date of Inception	Copy of Certificate of incorporation of Manufacturer)	
Manufacturing License Nos. & Date	Copy of manufacturing licence of Manufacturer)	
Name of the issuing authority		
License valid up to		

**Signature of the Tenderer :  
with seal**

**Date :**

**Official Seal :**



DECLARATION FORM

ANNEXURE - III

I / We .....having My /  
our .....office  
at.....do declare that I / We have carefully  
read all the terms & conditions of quotation of the CDM & PHO, Sundargarh, Odisha for the  
supply of medical equipments. The approved rate will remain valid for a period of one year from  
the date of approval. I will abide with **all the terms & conditions** set forth in the quotation  
Reference no. \_\_\_\_\_

I/We do hereby declare I/We have not been de-recognised / black listed by any  
State Govt. / Union Territory / Govt. of India / Govt. Organization / Govt. Health  
Institutions for supply of Not of Standard Quality (NSQ) items / non-supply.

I/We further declare that I/We possess valid manufacturing license (s) bearing No. (s)  
..... Valid upto ..... I / We

..... do hereby declare  
that I / we will supply the \_\_\_\_\_ as per the terms, conditions & specifications of  
the quotation document. I / we further declare that I / we have a service centre / will establish  
a service centre within one month of installation of the equipment in Odisha.

Seal

Signature of the bidder :

Date :

Name & Address of the Firm:

Affidavit before Executive Magistrate / Notary Public



ANNEXURE -IV  
**MANUFACTURER'S AUTHORISATION FORMAT**

To

The CDM & PHO, Sundargarh  
Deptt. of Health & Family Welfare  
Govt. of Odisha.

Ref: Quotation call No. \_\_\_\_\_ Dated \_\_\_\_\_ for \_\_\_\_\_

Dear Sir,

We, \_\_\_\_\_  
\_\_\_\_\_ (Equipment & Instrument and other items having factories at \_\_\_\_\_)

1. Messrs \_\_\_\_\_ (name and address of the Distributer/agent) is our authorized agent for sale and service of \_\_\_\_\_ (name of Equipment & Instrument and other items)
2. We confirm that Messrs. \_\_\_\_\_ (name of the above agent) is authorized to submit a quotation, and enter into a contract with for the above goods manufactured by us.
3. We also extend our full guarantee for the items quoted by M/S \_\_\_\_\_ as per the terms and conditions in your tender under reference above.

Yours faithfully,

\_\_\_\_\_  
\_\_\_\_\_  
(Signature with date, name and designation)

For and on behalf of Messrs \_\_\_\_\_  
(Name & address of the manufacturers)

Seal

Note:

1. This letter should be on the *letterhead* of the *manufacturer* and should be signed by a person having the power of attorney to legally bind the manufacturer.
2. Original letter shall be attached to the technical bid.



**To be submitted in Cover B – Price Bid**  
**MODEL FORMAT (PRICE SCHEDULE)**

Name of the Item (s) (Items mentioned in the schedule of requirement) (With Make & Model)	Specification	Unit Price which includes excise duty / customs duty, packing, insurance, forwarding / transportation (door delivery) & excludes GST Cost in Rs. (both in words & figures)	GST in RS	Total Cost(Unit Price+GST Value)	Remarks
1	2	3	4	5 = (3+4)	

NB: Price of each item (s) quoted should be mentioned separately by creating separate rows for each item

  
 Chief District Medical & Public,  
 Health Officer, Sundargarh.