

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH  
OFFICER, SUNDARGARH

ଜିଲ୍ଲା ମୁଖ୍ୟ ଚିକିତ୍ସା ଓ ଜନସ୍ୱାସ୍ଥ୍ୟ ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, ସୁନ୍ଦରଗଡ଼

Email: dpmsundargarh@yahoo.com ଫୋନ: ୦୬୭୨୨-୨୭୩୭୫୦

Letter No:-...1020..... / NHM-18-19

Dated: 08/03/2019

To

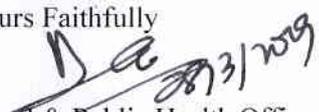
Dy. Director (Advertisement) - cum- Secretary to Govt.  
I & PR Deptt., Odisha  
Bhubaneswar

Sub:- Advertisement of Tender call notice (ଟେଣ୍ଡର ବିଜ୍ଞାପନ).

Sir,

Please publish the following advertisement using minimum space as per Govt. norms in one Odia & English newspaper for one day & single edition only. The bill will be submitted to the Chief District Medical & Public Health Officer, Sundargarh for payment.

Yours Faithfully

  
Chief District Medical & Public Health Officer  
Sundargarh

Advt. No. 1020/NHM-18-19

Date:- 08/03/2019

**TENDER CALL NOTICE**

(ଡି. ପି ଏମ. ଉ. ପାଇଁ ଦିନକିଆ ଭଡା ଭିଡୁରେ ଗାଡ଼ି ଲଗାଇବା ପାଇଁ ଟେଣ୍ଡର ବିଜ୍ଞାପନ)

Sealed Request for Proposal are invited from interested Travel Agencies / Tour Operators or Individuals for providing of diesel driven vehicles **for hiring of vehicles for DPMU on daily basis**. Details regarding eligibility criteria, terms & conditions and the formats of submission of tender are mentioned in the tender document which may be downloaded from the website: [www.sundargarh.nic.in](http://www.sundargarh.nic.in). Interested Agencies / Tour Operators or Individuals may submit their tenders in a sealed envelope with super-scribing on the top of the sealed envelope as **"Hiring of Vehicles on daily under DPMU, O/O CDM & PHO, Sundargarh"** in reference to Advertisement No-\_\_\_\_\_ dtd-\_\_\_\_\_. The tenders should reach the office of the undersigned by registered / Speed post/ Courier on or before **25/03/2019 (till 04 P.M)**. The Tenders will be opened at **11.30 A.M on 26/03/2019**. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

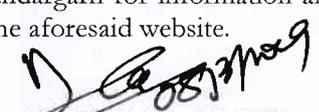
Sd/-

Chief District Medical & Public Health Officer  
Sundargarh

Memo No- 1021

Date- 08/03/2019

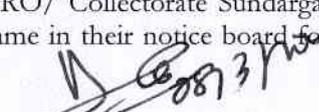
Copy forwarded to the District Information Officer, NIC, Sundargarh for information and you are requested to upload the details information & publish the same in the aforesaid website.

  
Chief District Medical & Public Health Officer  
Sundargarh

Memo No 1022

Date- 08/03/2019

Copy forwarded to the Notice Board, Of the CDMO/ DIPRO/ Collectorate Sundargarh for information and necessary action. They are requested to display the same in their notice board for wide publication.

  
Chief District Medical & Public Health Officer  
Sundargarh

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**SECTION-I**  
**DATE & TIME OF TENDER SUBMISSION & FINALISATION**

RFP No. NHM/ DPMU/ VEHICLES/ 1020

Date: 08/03/2019

DETAILED PROPOSALS ARE INVITED FROM ELIGIBLE BIDDERS FOR HIRING OF VEHICLES ON DAILY BASIS AT DPMU UNDER NATIONAL HEALTH MISSION (NHM), SUNDARGARH

1	Period Availability of RFP Document	From: 08.03.2019 to 26.03.2019 (Downloadable from website: <a href="http://www.sundargarh.nic.in">www.sundargarh.nic.in</a> )
2	Pre-bid Conference (to resolve all the issues, clarification regarding the bid of interested bidder)	<b>Date:-14.03.2019, Time: 12 Noon</b> <b>At Office Chamber of CDM &amp; PHO, Sundargarh.</b>
3	Last date for submission of Tender & address	<b>Date:-25.03.2019, Time: 4.00 P.M</b> <b>Address: CDM &amp; PHO, At/ Po/ Dist.:- Sundargarh, Pin-770001</b> <b>( Through Speed Post / Registered post / Courier only)</b>
4	Date, time and place of opening of Tender ( Technical & Financial Bid)	<b>Date: 26.03.2019, Time-11.30 A.M.</b> <b>Place of Tender Opening : O/O CDM &amp; PHO, Sundargarh</b> <b>( Bidders / authorised representative may remain present at the time of opening of tender)</b>



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**SECTION-II**  
**INSTRUCTIONS TO BIDDERS**

**1. Scope**

Interested bidders fulfilling the eligibility criteria may submit their bid.

**2. Eligibility Criteria**

- Any private individuals/ Tour operators / Travel Agency / Society / Firm can participate in the tender process

**Note: Vehicles with only Commercial registration shall be accepted.**

**3. Submission and Signing of Tender**

Interested eligible bidders may submit their bid (s). The bidders interested to submit their bids with documents as set forth in this RFP document at the officer of the CDM & PHO, Sundargarh the details or which is mentioned in section IV: Schedule of Tender submission.

**4. Packing, sealing and Marking of Bid**

- (a) The **sealed envelope** containing the Annexure-I, photocopy of the required documents & Annexure-II should clearly be **super scribed** with the following:

**Tender for "Hiring of Vehicles on Daily basis under DPMU, O/o CDM & PHO, Sundargarh.**

- The bidder's name & address shall be mentioned in the left hand corner of the envelope.
- The envelope shall be **addressed to the O/O CDM & PHO, District Head Quarter Hospital, Sundargarh 770001**, for which they want to bid as mentioned at section- IV: Schedule of tender Submission)
- (b) If the envelope is not sealed and marked as mentioned above, then the under signed will assume no responsibility for the tender's misplacement or premature opening. Telex, Cable or facsimile tenders will be rejected.

**5. Content of the Tender Submission**

**The sealed envelope shall contain the following:**

- a. **Annexure-I** duly filled in
- b. Any other details, the bidder like to include in the proposal in Annexure-1.
- c. **Annexure-II ( Financial Bid)** with proper signature and seal of the bidder.

The bidders have to submit their proposals at the **O/O CDM & PHO, District Head Quarter Hospital, Sundargarh 770001.**



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**SECTION-III**  
**TERMS OF REFERENCE**

**Hiring of Vehicles on daily basis for DPMU under NHM**

**1. Essential Features of Vehicles to be engaged for DPMU**

- The vehicle **shall not be more than 2 years old** at the time of hiring / award of contract **from the initial registration**.
- The hired vehicles, during period of contract, shall have all necessary **valid MV documents such as:-** Valid Registration Certificate, Insurance certificate, fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. And D.L. of the driver available all the times.
- **The department/ office hiring the vehicle shall not be responsible for any damage/ loss** cause to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
- **The Driver of the vehicle must have a valid Driving License** for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- For effective coordination, the driver of the vehicle has to be provided with a **mobile phone by the vehicle owner**.
- **The Driver** should have a clean track record without any history of conviction in the court of law.

**2. Major Features of contract**

- **Vehicle will be hired locally** on daily basis .The contracts shall be initially **for a period of one year which may be extended up to 31<sup>st</sup> March 2020** subject to satisfactory performance assessed by appropriate authority.
- Any Private individuals /Tour operators/ Transport Agency /Society /Firm can participate in the tender process.
- **The daily rate of hire charge** shall be quoted separately in the price bid. (excluding fuel and lubricants).
- **The agency interested will quote the financial bid** keeping in account the road tax, insurance premium, GST, parking fee, toll tax etc for which State Government or NHM will not pay.
- **In case of breakdown** for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle /bidder.
- The vehicles shall report for duty on Call Basis.



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- The vehicles shall be required generally for **12 hours in a day (8 AM to 8 PM)**.
- The driver will maintain a log book to track vehicle movement counter signed by user.
- The successful bidder shall execute an agreement with the CDM & PHO for engagement of vehicle/s.
- All charges will be paid on monthly basis as per the terms of reference within fifteen days of the submission of bills by the service provider. No advance payment will be made in any circumstances.
- If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement. The contract will also be **terminated in case of following reasons;**
  - ✓ If the **behaviour of the Driver** is not proper;
  - ✓ Any attempt to **tamper** the log book/GPRS device;
  - ✓ In case of the vehicle do **not report regularly;**
  - ✓ In case the driver of the vehicle is found to be convicted.
- In case the service provider intends to **withdraw the services** of his vehicle and terminate the agreement, It shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

**3. Tender Procedure:**

- Tender documents will be submitted **at CDM & PHO, District Head Quarter Hospital, Sundargarh.**
- **Seal tenders** in the prescribed form duly super-scribed "**Tender for Hiring of Vehicles on daily basis for DPMU, O/o, CDM & PHO, Sundargarh**" addressed to the **CDM & PHO, At/P.O/ Dist- Sundargarh, Pin- 770001.**
- **The tender should be submitted** in the Performa given in Annexure-I and Annexure-II. It should be duly signed by authorised signatory on each page.
- **The district procurement committee** will open technical bids and only invite the qualified technical bidders for opening of financial bids.
- **Late/delayed tenders** to any reason whatever will not be accepted/considered at all under any Circumstances.
- Comparative statement duly signed by tender/procurement committee will be **approved.**
- A separate agreement will be **executed between the CDM & PHO and the approved L1 bidder after finalisation of bid process.**



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**Annexure-I**

**Technical Bid for Hiring of vehicle on daily basis under NHM**

1	Name of the Bidder				
2	Address & telephone/mobile No.				
3	E-mail of the contract person, if any				
4	ID Proof of the individual / Registration certificate of the Organization (Photocopy)				
5	Details of Vehicle (s) enclosed ( <b>Only vehicle with commercial registration shall be accepted</b> )  <ul style="list-style-type: none"><li>• Date of Purchase-</li><li>• Make &amp; Model-</li><li>• Registration No.-</li><li>• Insurance certificate</li><li>• Fitness Certificate,</li><li>• Up to date tax payment</li></ul> Documentary evidence (Photocopy) for all above details to be attached.	Vehicle 1	Vehicle 2	Vehicle 3	Vehicle 4
6	Declaration – I/We are not black- listed by any central /State Government/Public sector undertaking in India.(To be furnished in non judicial stamp paper of worth Rs.20/- duly certified by Notary)				

Yours faithfully,  
(Signature of the Applicant)  
Name:  
Designation:  
Seal:



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**Annexure-II**

**Financial Bid**

Sl No.	Type of Vehicle	Hiring Charge Per day	Average Mileage in Kms per litre	Night Halting Charges per day
1	Indigo AC			
2	Indigo Non AC			
3	Bolero/ Scorpio AC			
4	Bolero /Scorpio Non AC			
5	Innova AC			
6	Innova Non AC			

Signature

Name (Firm/Company/Tour operator/Individual)\_\_\_\_\_.

Date:

Place:

Seal:\_\_\_\_\_

