



TENDER CALL NOTICE
ROURKELA GOVT. HOSPITAL, ROURKELA

No. **340/341** /NHM_RGH,RKL

Dt: **08.03.2019**

Sealed tenders are invited from registered manufacturers/ authorized distributors for **Rate Contract of Printing & Contingency Items-2019-20** for Rourkela Govt. Hospital, Rourkela. Details regarding the terms and conditions and specifications may be downloaded from **www.sundergarh.nic.in** and submit in the office of the undersigned. The tender should reach in the office of the undersigned 18.03.2019 till 5 p.m. through speed post, registered post/ courier services only along with all relevant documents. The tender will be opened in the conference hall of Director on 19.03.2019 at 11.00 a.m. in presence of the quotation or their authorized representatives. The Undersigned reserves the right to reject or cancel any or all the tender without assigning any reason thereof at any stage of tender process.

Sd/-
Director, RGH, ROURKELA

M. Anand



OFFICE OF THE DIRECTOR **ROURKELA GOVT. HOSPITAL**



TERMS & CONDITIONS FOR THE RATE CONTRACT OF PRINTING ITEMS FOR 2019-2020

Bid Reference No. – 340/ Dt 08.03.2019

DATE OF COMMENCEMENT OF SALE OF THE BID DOCUMENT: 08.03.2019

LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : 18.03.2019, 5 P.M.

DATE & TIME OF OPENING OF COVER-A (Technical Bid) : 19.03.2019, 11 A.M.

DATE OF OPENING OF COVER-B (Price Bid) : 19.03.2019, 11 A.M

PLACE OF OPENING OF BID DOCUMENTS:

AND

ADDRESS FOR COMMUNICATION :

AND

RECEIPT OF BID DOCUMENTS

Director

Rourkela Govt. Hospital

Rourkela, Odisha - 769004

email : cmo.rgh.rourkela@gmail.com

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**TERMS AND CONDITIONS OF TENDER CALL NOTICE FOR PRINTINGS ITEMS
FOR ROURKELA GOVT. HOSPITAL**

1. Sealed tender are invited from the intending printing press/ supplying agencies/registered firm for printing and supply of printing items.
2. The tender paper containing the details terms and conditions, EMD, statutory requirement can be downloaded from the district web site (www.sundergarh.nic.in). The tender cost of Rs. 2,100/- (Rupees Two Thousand one hundred Only) is non refundable.
3. The sample copy of printing articles will be collected from this office.
4. Tender paper complete in all respect along with all required document should reach in sealed cover to The Director, RGH, Rourkela on or before 18.03.2019, 5 P.M. PM by registered/ Speed Post/ Courier Service only.
5. The tender will be open on 19.03.2019, 11 A.M. onwards by presence of members of tender committee and tenderers or their authorized representative. The tender received beyond the schedule date and time shall not be taken into consideration.
6. The details terms and conditions associated with the assignment of tender is mentioned at Annexure-A.
7. The tender will be in two parts i.e. technical bid (Part-I) and financial bid (Part-II). The bidders should submit their technical bid and financial bid separately in two envelopes and put into another cover superscripted as tender for printing item.
8. Bidders who qualify technical bid will eligible to participate in financial bid.



Annexure-A

Sl. No.	Terms and Condition	Document to be Submitted
1	The organization should be a valid GSTIN	GST Certificate
2	It should not be a black listed organization by any Govt. organization	Declaration in stamp paper
3	The rate should be quoted inclusive of GST Charges, Printing cost, Delivery Charges Etc	Furnished in financial bid (tender Form-2)
4	The RGH administration will have no liability regarding transportation, loading and unloading of materials indent for supply to the designated place in good condition. The defective or damaged printing materials if any will be replaced by the organization	The bidders should declared in non judicial stamp papers that it abides all the terms and conditions laid down in the terms and condition of the tender
5	The tender must be accompanied by Bank Draft Rs. 2,100/- In favour of Rourkela Govt. Hospital Society, RGH, Rourkela Payable at Rourkela towards cost of tender paper	Draft to be enclosed
6	The tender must be accompanied which earnest money of Rs. 10,000/- (Rupees Ten Thousand) only in shape of demand draft pledged in favour of Rourkela Govt. Hospital Society. RGH, Rourkela tender without money will be liable for rejection. The EMD of unsuccessful bidders will be returned without interest on finalization of bid. EMD of successful bidder will turn into security deposited and it will return back without interest after completion of tender period	Draft to be enclosed

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7	The administration will not pay advance payment to the organization. The organization will have to carry out the entire job on it is won and the amount will be paid only after satisfactory completion of the job and submission of bill in triplicate that regards	
8	Under no circumstance shall the successful tendered shall not appoint in sub contractor of sub lease the contract. If it is found that the successful tendered has violated these condition the contract will be terminated forth which without any notice and security deposited by the tendered shall be forfeited	
9	The tender should produce the production capacity of the firm and annual income and expenditure for last two years in tender paper.	
10	The successful tender/ Bidders are requires to ensure safe delivery of the items in good condition at RGH, Rourkela	
11	The successful tender/ Bidders are requires to supply the approved quality printing items only as per specification, failing which the bidder will be black listed and security deposit will be forfeited	
12	The successful bidder fails to supply within the stipulated period i.e. 15 days from the date of placing supply order, liquidated damage @ 2% per day of delay shall be deducted from the final payment	
13	The authority reserves the right to reject any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision	

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Tender Form
Part-I
(Technical Bid)

1	Name of Printing Press/ Supplying Agencies (In capital Letters)	
2	Address of Organization	
3	Name of Authorized Signatory. In Block Letter	
4	Specimen Signature of authorized signatory	
5	Telephone number of authorized signatory/ organization	
6	PAN submitted or not	
7	GST Submitted or not	
8	Bank draft of Rs. 2,100.00/- in favour of Rourkela Govt. Hospital Society RGH, Rourkela towards cost of tender paper submitted or not	
9	Bank draft of Rs. 10,000.00/- pledge in favour of Rourkela Govt. Hospital Society RGH, Rourkela towards earnest money deposit	
10	Document of any past experience of printing and supply of materials to the Government organization. (self attested copy to be submitted)	
11	Whether have any legal suit/ criminal case pending against it for violation of PF/ESI/MW act or any other law. (submit the affidavit of declaration for no case pending)	
12	Affidavit of declaration that the tenders agrees to abide by all the terms and condition of tender	
13	Whether all documents submitted signed by authorized signatory of the organization. (Yes or No)	

Declaration

I/ we her by certify that the terms and conditions specification etc. Given with the tender notice have been read carefully and acceptable to me/ us and that the information furnished above is complete and correct to the best of my / our knowledge, I/ we understand that in case of any deviation in the above statement at any state, the tender shall be black listed and will not have any dealing which in future.

(Signature and Seal of the authorized signatory)

Place:

Date:



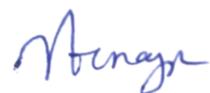
**Part-II
Financial Bid**

Sl. No.	Type of Printing/ Bidding	Unit Price
1	A 4 size Single side page Print (per Thousand)	
2	A4 size double side page Print (per Thousand)	
3	Half A4 Single side print (per Thousand)	
4	Half A4 Double side print (per Thousand)	
5	A3 Size Single side page Print (per Thousand)	
6	A3 Size Double side page Print (per Thousand)	
7	A4 Size Register (100 pages) per piece (Both side print)	
8	A3 Size Register (100 pages) per piece(Both side print)	
9	¼ of A4 size money receipt for 100 nos pages with duplicate	
10	½ of A4 size money receipt for 100 nos pages with duplicate	
11	½ of A4 size money receipt for 100 nos pages with duplicate	
12	Flex print (including Fitting, fixing) per square Ft.	
13	Flex print with Iron Sq. Pipe (including Fitting, fixing) per square Ft.	
14	Vinyl pasting sun board (including Fitting, fixing) per square Ft.	
15	Fiber Board (including Fitting, fixing) per square Ft.	
16	Steel erect Hoarding & PVC Board including glow printing, fitting, fixing & transporting Per KG	
17	Vinyl pasting on wall without sun board (including Fitting, fixing) per square Ft.	
18	Paper Envelope for X Ray 12 X 14 Sq. Inch per thousand	
19	Printed Cover File	
20	Acrylic board with studs with printed matter (1Sqft.)	
21	Radium Sticker (1 sqft)	
22	Standee Angle frame with Flex (6 X 3 Ft)	
23	Door Hanging Board (1 X 0.5 Ft)	
24	Standing Erect Board with angle frame (20 X 10 Ft- 2 Ft from the ground installed by concrete & ground to flex distance 5Ft)	

N.B: Bidders are requested to submit the sample of printing materials during opening of tender.

(Signature and Seal of the authorized signatory)

Place: & Date:



**TERMS & CONDITIONS FOR THE RATE CONTRACT OF
CONTINGENCY FOR 2019-2020**



ROURKELA GOVT.HOSPITAL

Tel / Fax No. : 0661-2400161



Bid Reference No. – 341 / Dt.08.03.2019

DATE OF COMMENCEMENT OF SALE OF THE BID DOCUMENT: 08.03.2019

LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : 18.03.2019 at 5:00 PM

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AND

ADDRESS FOR COMMUNICATION :

AND

RECEIPT OF BID DOCUMENTS

Director

Rourkela Govt. Hospital

Rourkela, ORISSA - 769004

Tel / Fax : 0661-2400161

email :

cmo.rgh.rourkela@gmail.com

**OFFICE OF THE DIRECTOR ROURKELA
GOVT.HOSPITAL ROURKELA,ORISSA**

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**TERMS AND CONDITIONS OF TENDER CALL NOTICE FOR HOSPITAL
CONTINGENCY ITEMS FOR ROURKELA GOVT. HOSPITAL**

1. Sealed tender are invited from the intending firms/ supplying agencies for supply of hospital contingencies.
2. The tender paper containing the details terms and conditions, EMD, statutory requirement can be downloaded from the district web site (www.sundergarh.nic.in). The tender cost of Rs. 2,100/- (Rupees One Thousand Only) is non refundable.
3. The list of items is mentioned in Annexure-II.
4. Tender paper complete in all respect along with all required document should reach in sealed cover to The Director, RGH, Rourkela on or before 18.03.2019 at 5:00 PM by registered/ Speed Post/ Courier Service only.
5. The tender will be open on 19.03.2019 at 11:00 AM onwards by presence of members of tender committee and tenders or their authorized representative. The tender received beyond the schedule date and time shall not be taken into consideration.
6. The details terms and conditions associated with the assignment of tender is mentioned at Annexure-I.
7. The tender will be in two parts i.e. technical bid (Part-I) and financial bid (Part-II). The bidders should submit their technical bid and financial bid separately in two envelopes and put into another cover superscripted as tender for Hospital Contingency.
8. Bidders who qualify technical bid will eligible to participate in financial bid.



Annexure-A

Sl. No.	Terms and Condition	Document to be Submitted
1	The organization should be a valid GST holder having	GST Certificate
2	It should not be a black listed organization by any Govt. organization	Declaration in stamp paper
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4	The RGH administration will have no liability regarding transportation, lading and uploading of materials indent for supply to the designated place in good condition. The defective or damaged printing materials if any will be replaced by the organization	The bidders should declared in non judicial stamp papers that it abides all the terms and conditions laid down in the terms and condition of the tender
5	The tender must be accompanied by Bank Draft Rs. 2,100/- In favour of Rourkela Govt. Hospital Society, RGH, Rourkela Payable at towards cost tender paper	Draft to be enclosed
6	The tender must be accompanied which earnest money of Rs. 10,000/- (Rupees Five Thousand) only in shape of demand draft pledged in favour of Rourkela Govt. Hospital Society. RGH, Rourkela tender without money will be liable for rejection. The EMD of unsuccessful bidders will be returned without interest on finalization of bid. EMD of successful bidder will turn into security deposited and it will return back without interest after completion of tender period	Draft to be enclosed
7	The administration will not pay advance payment to the organization. The organization will have to carry out the entire job on it is won and the amount will be paid only after satisfactory completion of the job and submission of bill in triplicate that regards	

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8	Under no circumstance shall the successful tendered shall not appoint in sub contractor of sub lease the contract. If it is found that the successful tendered has violated these condition the contract will be terminated forth which without any notice and security deposited by the tendered shall be forfeited	
9	The tender should produce the production capacity of the firm and annual income and expenditure for last two years in tender paper.	
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4	Specimen Signature of authorized signatory	
5	Telephone number of authorized signatory/ organization	
6	PAN submitted or not	
7	GST Submitted or not	
8	Bank draft of Rs. 2,100 /- payable at Rourkela Govt. Hospital Society, Rourkela towards cost of tender paper submitted or not	
9	Bank draft of Rs. 5,000/- pledge in favour of Rourkela Govt. Hospital Society, Rourkela towards earnest money deposit	
10	Document of any past experience of supply of materials to the Government organization. (attested copy to be submitted)	
11	Affidavit of declaration that the tenders agrees to abide by all the terms and condition of tender	
12	Whether all documents submitted signed by authorized signatory of the organization. (Yes or No)	

Declaration

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(Signature and Seal of the authorized signatory)

Place:

Date:



Tender Form
Part-II
(Financial Bid)

Sl. No.	Name of the Articles	Accounting Unit	Amount (Rs.) Including GST	
			Quality 1 (Standard)	Quality 2 (Average)
1	Binding Register No.50			
2	Binding Register No.40			
3	Binding Register No.30			
4	Binding Register No.24			
5	Binding Register No.20			
6	Binding Register No.12			
7	Binding Register No.08			
8	Binding Register No.06			
9	Arch File			
10	A4 paper			
11	A3 Paper			
12	Alpine			
13	Duplicate Book			
14	Floor Mats			
15	Hand Sanitizer (Pump Tube)			
16	Tag			
17	Thread			
18	Plastic Bucket			
19	Plastic Mug			
20	Plastic Dust Bin			
21	Cover File			
22	Lock & Key (Big)			
23	Toilet Cleaner (Harpic)			
24	Fly Leaf			
25	Board File			
26	Calculator(big)			
27	Coconut Broom			
28	Needle			
29	Hi-Lighter Pen			
30	30cm Scale			
31	Pencil			
32	Dot Pen			
33	Glue Stick			
34	Soap small size (Lifebouy)			
35	Stapler Pin (Small)			
36	Stapler Pin (Big)			
37	Candle (Big)			
38	Stapler(Small)			
39	Stapler(Big)			
40	Single Puncher			
41	Double Puncher			
42	Battery (Big)			
43	Battery (Medium)			
44	Battery (3A)			
45	Battery (AAA)			

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46	LED Torch 2 Cell Battery 3A			
47	Match Box			
48	Lock & Key(Medium)			
49	Pencil Battery (AA)			
50	Pencil Battery (AAA)			
51	Long Exercise Book			
52	Exercise Book			
53	Marker Pen (Thin)			
54	Attendance Register			
55	White Board Marker Pen			
56	Whitener Pen			
57	Stamp Pad Ink (Black/Violet/Red)			
58	Stamp Pad (Black/Violet/Red)			
59	Carbon Paper (Black/Blue)			
60	Pencil Cutter			
61	Eraser			
62	Envelop Small			
63	Envelop Big			
64	Fly Leaf File			
65	Detergent Powder Per KG			
66	LED Bulb			
67	LED Bar light 4FT			
68	LED Bar light 2FT			
69	Tube Light Choke			
70	Tube Light Starter			
71	2Square MM Electric Cupper Wire			
72	4Square MM Electric Cupper Wire			
73	5 Amps Switch			
74	5 Amps 2 Pin Socket			
75	5 Amps 3 Pin Socket			
76	15 Amps Switch			
77	15 Amps 3 Pin Socket			
78	40 Watt Bar Light			
79	100 Watt LED Out Side			
80	Liquid Hand Wash 5 Ltr. Jar			
81	Liquid Hand Wash 1 Ltr.			
82	Folder File			
83	Mosquito Replant (Liquidator)			
84	Scratch Pad			
85	Correction Pen			
86	High Lighter Pen			
87	Celling Fan			

N:B:

1. Accounting unit such as number set, pair, Liter, Kg and meter as applicable should be indicate against each item.

(Signature and Seal of the authorized signatory)

Place:

Date:

