

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
OFFICER, SUNDARGARH**

ଜିଲ୍ଲା ମୁଖ୍ୟ ଚିକିତ୍ସା ଓ ଜନସ୍ୱାସ୍ଥ୍ୟ ଅଧିକାରୀ କାର୍ଯ୍ୟାଳୟ, ସୁନ୍ଦରଗଡ଼

Letter No:-..... /

Dated:...../...../2019

TENDER CALL NOTICE

- Section-I:-** Date & Time of Tender Submission & Finalisation.
Section-II:- Tender Document for Supply of Forms/ Formats, Register, & Flex print for different Programme under NHM for the year 2019-20.
Section-III:- Tender Document for Supply of Wall Painting for the F.Y-2019-20



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Letter No:- 241 / NCD cell - 23

Dated: 17 / 12 / 2019

SECTION-I
DATE & TIME OF TENDER SUBMISSION & FINALISATION

RFP No. PRINTING/ _____

Date: _____

DETAILED PROPOSALS ARE IINVITED FROM ELIGIBLE BIDDERS FOR SUPPLY OF **FORMS/ FORMATS, REGISTER, & FLEX PRINT FOR DIFFERENT PROGRAMME UNDER NATIONAL HEALTH MISSION (NHM)**

1	Period Availability of RFP Document	From: 18.12.2019 to 13.01.2020 (Downloadable from website: www.sundergarh.nic.in)
2	Pre-bid Conference (to resolve all the issues, clarification regarding the bid of interested bidder)	Date:-26.12.2019, Time: 11.30 A.M At Office Chamber of CDM & PHO, Sundargarh.
3	Last date for submission of Tender & address	Date:-13.01.2020 Time: 5.00 P.M Address: CDM & PHO, At/ Po/ Dist.:- Sundargarh, Pin-770001 (Through Speed Post / Registered post / Courier only)
4	Date, time and place of opening of Tender (Technical & Financial Bid)	Date: 14.01.2020, Time-11.30 A.M. Place of Tender Opening : O/O CDM &PHO, Sundargarh (Bidders / authorised representative may remain present at the time of opening of tender)

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Letter No:-...../...../

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SECTION-II

**Tender Document for Supply of Forms/ Formats, Register, & Flex print for
different programme Under NHM for the year 2019-20.**



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Letter No:-..... /

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TERMS & CONDITION FOR SUPPLY OF FORMS/ FORMATS, REGISTER & FLEX PRINT FOR DIFFERENT PROGRAMME UNDER NATIONAL HEALTH MISSION (NHM)

- Purchase of Tender Document: Tender document obtained by downloading from the website www.sunderagarh.nic.in.
- The bidders downloading the tender document & required to submit the tender fee through Demand Draft along with their tender bid, failing which the tender bid shall be not be considered for qualifying in technical bid
- The bidder(s) are to submit their tenders in separate sealed covered envelopes for technical bid and price bid by superscribing Cover "A" (Technical Bid) & Cover "B" (Price Bid) and both the sealed covers should be put into a third outer Cover, which should be superscribed as "**TENDER FOR THE SUPPLY FORMS/ FORMATS, REGISTER & FLEX PRINT FOR DIFFERENT PROGRAMME UNDER NATIONAL HEALTH MISSION (NHM)**".
- The tender should reach to the under signed on or before Date 13.01.2020 at 05 PM through postal (speed post/registered post) service/ Courier Services only in the address **Office of the Chief District Medical & Public Health officer, Sundargarh, At/Po/Dist-Sundargarh, Odisha Pin-770001.**
- The tenderer or their duly authorized representatives are requested to be present during the opening of the tenders.

TENDER FEE

Tender document fee of Rs.500/- (Non refundable) in shape of Demand Draft in favour of ZSS, Non NRHM, Sundargarh from any Nationalised / Scheduled Bank payable at Sundargarh.

EMD MONEY:-

Earnest Money Deposit of Rs. 10,000/- (Rupees ten thousand only)(Refundable) in shape of Demand Draft in favour of ZSS, (Non NRHM), Sundargarh from any Nationalised / Scheduled Bank payable at Sundargarh.

- The EMD of successful bidder is liable to be forfeited if the tendered, revokes any terms of the tender within the validity period.
- EMDs given by unsuccessful bidders will be refunded after opening of financial bid.
- EMD of the successful bidder will be forfeited in case the successful bidder fails to accept/executes the order.
- EMD of successful bidder will be returned after successful completion of terms & condition of supply certificate of all items.
- EMD shall not carry any interest.

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ACCEPTANCE OF TENDER AND SUPPLY CONDITIONS:

- The C.D.M & P.H.O, Sundargarh, Odisha reserves the right to reject the tenders or to accept the tenders for the supply of the item tendered without assigning any reason thereof.
- The C.D.M & P.H.O, Sundargarh, Odisha will be at liberty to terminate the contract either wholly or in part without assigning any reasons thereof. The tenderers will not be entitled to any compensation whatsoever for such termination.
- The supply should be completed within 30 days from the date of issue of purchase order unless otherwise specified. If no supply is received even after 30 days or 45 days with liquidated damage from the date of issue of the purchase orders from the C.D.M & P.H.O, Sundargarh, Odisha, such orders will stand cancelled automatically without further notice. Penalties shall also thereafter be applied to the tenderer.
- The approved firm shall also suffer forfeiture of the EMD and Security Deposit.
- If the approved supplier fails to execute the supply within the stipulated time, the C.D.M & P.H.O, Sundargarh, Odisha is empowered to purchase the same items from L₂ or L₃ tenderer if they match the L₁ rate.
- The C.D.M & P.H.O, Sundargarh, Odisha or his authorised representative (s) has the right to inspect the factory of those company who have quoted for the tender, before accepting the rate quoted by them or before releasing any purchase order (s) or at any point of time during the validity period of tender and has also the right to reject the tender or terminate / cancel the orders issued or not to reorder based on the facts brought out during such inspections.

DELIVERY:-

The items will be delivered to the office of the consignee i.e. CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, SUNDARGARH/ DIFFERENT HEALTH INSTITUTION IN THE DISTRICT.

LIQUIDATED DAMAGE :-

- The C.D.M & P.H.O, Sundargarh may allow extension for a maximum period of 2 (two) weeks (14 days), after the stipulated date of supply (i.e. 45 days) with a penalty of 0.5% which will be deducted from the purchase order value as “Liquidated Damage”, for each week (7 days) upto a maximum 2% on the value of the goods.
- If the supplier fails to complete the supply within the extended period, i.e. 45 days after being allowed by the C.D.M & PHO, no further purchase order will be placed to the firm for the said item and the concerned firm will be blacklisted for three (3) years from the date of issue of letter for the said item.

TERMS OF PAYMENT :

- No advance payments towards cost of material will be made to the tenderer.
- 100% payment will be made after successful supply of the items to the supplying firm.

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- No claims shall be made against the C.D.M & P.H.O, Sundargarh in respect of interest on earnest money deposit or security deposit or any delayed payment or any other deposit.
- Payments in shape of Draft / Pay Order will preferably be dispatched to the supplier by Registered post with A.D or e-payment / on-line transfer or may be handed over to the authorized person of the supplier.

ELIGIBILITY CRITERIA

Copy of

1. Tender fee of Rs. 500/- (non-refundable) should be submitted issued from a Nationalised Bank in favour of ZSS, Non NRHM, Sundargarh payable at Sundargarh.
2. EMD money of Rs.10,000/- in shape of demand draft should be submitted issued from a Nationalised Bank in favour of ZSS, Non NRHM Sundargarh payable at Sundargarh which will be refund after the validity of Tender.
3. Copy of valid GSTN registration certificate & GST return (Nov-19) should be submitted with the Tender Document.
4. Copy of Income Tax return Certificate of Firm for Last three Years (2016-17, 2017-18 & 2018-19).
5. Copy of PAN should be submitted with the Tender Document.
6. Copy of Registration certificate of the Firm with the Tender Document.
7. Copy of Supply Order at least 10 nos or more of the printing material supply to any Govt. organization / Corporate Hospitals / PSU Hospitals / UN Agencies and certificate in support of that from the user in last 3 years (F.Y- 2016-17, 2017-18 & 2018-19) should be submitted with the tender document.
8. Sample paper for printing of leaflet should be submitted with specification during the submission of quotation call.

Other Term & Conditions

1. The firm will have to submit an **undertaking the following-**
 - a) The organization has not been blacklisted by any Government Organization.
 - b) The organization does not have any legal suit / criminal case pending against it for violation of GST/VAT/ST/CST Act or any other law.
 - c) The CDM&PHO-Cum-DMD, NHM, Sundargarh will have no liability regarding transportation, loading and unloading of material and all the material ordered for shall be delivered at the designated place in good condition. The defective or damaged material if any will be replaced by our Organization.
 - d) The organization agrees to abide by all terms & conditions of tender.
2. The organization will quote prices inclusive of all taxes.
3. Liquidated damage will be charged @ 0.5% per week beyond 45 days & up to 60 days subject to maximum 4% total from the date of issue of the purchase order.

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Once the delivery period exceed beyond the extended period with LD, purchase may be considered termination of the contract/Purchase Order.

4. The undersigned/Committee is not bound to accept the lowest tender rate considering the technical and quality aspect.
5. The goods should be supplied to the FOR destination and no charge for freight should be claimed.
6. The rates should be mentioned as rate with GSTN and all other taxes cost in the prescribed Performa separately.
7. The tender will not be entertained after due date & time fixed for.
8. If any information or documents furnished by the tender are found to be incorrect or misleading at any stage the tender will be rejected.
9. All the documents should be attested by the authorized signatory of the organization in **each page with seal**.
10. The approved rate will be valid for one year from the date of finalisation of the tender.
11. The C.D.M & P.H.O, Sundargarh, Odisha reserves the right to reject the tenders or to accept the tenders for the supply of the item tendered without assigning any reason thereof.
12. All legal disputes are subject to the jurisdiction of Sundargarh Courts.



-Sd-

Chief District Medical & Public
Health Officer, Sundargarh

Technical Specification

Sl No	Name of the Items	Specification	Rate per unit exclusive GST (inclusive all Charges)
1	Reporting format	Unit: Booklet: Paper Size- A3 ; No of Sheets: 24 pages with duplicate copy; Printing Type: Single side, Paper quality: 70 GSM , Binding Type: side pad stapling, printed cover page mentioning with office details: Cover page: 2 single colour cover pages of 90 GSM	Per Booklet
2	Referral Slip	Unit: Booklet: Paper Size- 1/8 Demi; No of Sheets:100 pages with duplicate copy; Printing Type: Single side, Paper quality: 70 GSM , Binding Type: side pad stapling, printed cover page mentioning with office details: Cover page: 2 single colour cover page of 90 GSM	Per Booklet
3	Treatment Register	Pages-200 pages, Paper quality- 70 GSM with printing and binding, printed cover page mentioning with office details	Per Register
4	Master Screening Register	Pages-400 pages, Paper quality- 70 GSM with printing and binding, printed cover page mentioning with office details	Per Register
5	Patient Card NCD	1. Cover Page:- Size 1/4 Demi Multi Colour, Both side printing 2 fold paper, Paper: 170 GSM Map Litho. 2. Inner Pages:- ¼ demi single Colour 90 GSM, 10 pages. 3. Binding Type:- side pad stapling,	Per pieces
6	House Hold survey formats / Forms	Booklet (100 pages) with perforation, Binding Type : Top Pad binding, Paper 70 gsm, A4 , single side , Single color	Per Booklet
7	House Hold survey formats / Forms	Booklet (100 pages) with perforation, Binding Type : Top Pad binding, Paper 70 gsm, A4 Both side , Single color	Per Booklet
8	Patient Card Mental Health	Folder File 350 gsm with clip with Doctor, s prescription pad	Per pieces
9	Sun board with vinyl print	Size 3x2 ft sun board Thickness 3mm(Sun Board) printing process :Eco solvent with vinyl print	Per pieces
10	Sun board with vinyl print	Per Squire fit	Per Square Fit
11	Vinyle Print with backside adhesive	Per Squire fit	Per Square Fit
12	Flex print	As per our Requirement(250 gsm)	Per Square Fit
		Size 28.5 CMx22.5 CM	
		Process:- Multi colour(4 colour) , paper 80gsm	
		1/4 Demi Multi colour/Single colour , paper 70 gsm	Per pieces



13	Leaflet	1/6 Demi Multi colour/Single colour , paper 70 gsm	Per pieces
		1/8 Demi Multi colour/Single colour , paper 70 gsm	Per pieces
		Size 44 CMx56 CM	
		Process:- Demi Multi colour/Single colour , paper 90 gsm	
		1/4 Demi Multi colour/Single colour , paper 90 gsm	Per pieces
		1/6 Demi Multi colour/Single colour , paper 90 gsm	Per pieces
		1/8 Demi Multi colour/Single colour , paper 90 gsm	Per pieces
14	Poster	Size:59CMX45.5 CM	Per pieces
		Process: Multi colour(4 colour, 4 type) paper 130 GSM Art paper	
		Size:59CMX45.5 CM	Per pieces
		Process: Multi colour(4 colour, 2 type) paper 130 GSM Art paper	
		Size 44 CMx56 CM	Per pieces
		Process:- Multi colour, Paper:-130 GSM Art Paper	
		Size 44 CMx56 CM	Per pieces
		Process:- Multi colour Paper:-90 GSM Art Paper	
		Size 44 CMx56 CM	Per pieces
		Process:- Multi colour ,Normal 90 GSM	
		Size:59CMX45.5 CM	Per pieces
		Process: Single colour , paper 130 GSM Art paper	
		Size:59CMX45 CM	Per pieces
		Process: Single colour ,paper 130 GSM Art paper	
		Size:59CMX45.5 CM	Per pieces
		Process: Single colour, paper 130 GSM Art paper	
Size 44 CMx56 CM	Per pieces		
Process:- Single colour, Paper:-90 GSM Art Paper			
Size 44 CMx56 CM	Per pieces		
Process:- Single colour ,Paper:-90 GSM Art Paper			
15	Handout	Size : 7 1/2' X 16 3/4' Inches	Per pieces
		Paper : 300 GSM Art paper	
		Print : Multi colour, back to back	
		Binding : 2 Fold, Machine creasing	
16	Standy	Flex Print in 250 GSM with IRON Frame size of Iron Angel (1" X1")	Per Square Fit
		Size:22cmx28cm(A4)	

17	FAQ	Process:Multi colour	Per pieces
		Paper:90 gsm Art paper	
		Cover page:170 gsm art paper	
		Pages:12	
18	Handout	Size:59CMX45.5 CM	Per pieces
		Process: Single colour, paper 130 GSM Art paper	Per pieces
		Size 44 CMx56 CM	
		Process:- Single colour, Paper:-90 GSM Art Paper	Per pieces
		Size 44 CMx56 CM	
Process:- Single colour ,Paper:-90 GSM Art Paper	Per pieces		
19	Display Board	Size:3'x2' (Multi colour)	Per pieces
		Irone gauze bar 20gz 1"x2"	
		Printing message on flex and pasting them	
		Print quality front lit flex	
20	Erection of Hoarding	Size:8'x16'	Per Hoarding
		Specification:Quality of surface angle frame should be of good quality	
		Joist: 5"x2.5"	
		Angle: 3"x3"	
		Angle: 2"x2"	
		3ft deep concrete on each pole of the board along with supporting iron angle	
		Frame should be iron angle	
		Flex should be best quality with digital multi colour printing	
		Flex should be fixed by iron pipes and GI wires	
		Structure of the hoarding will be 5 ft minimum height from the ground level	
		Display Materials preferable 18 guge printed or printe tine plate.	
The estimated per hoarding should be inclusive of cost or materials, tax,transportation, erection, Commission, mounting & annual maintenance cost (AMC) up-to 2 years. The agency should be qoted the rate per hoding as per the size.			
21	Cloth Banner	Multi colour: per sq. ft.	Per Square Fit
		Multi colour with photo	Per Square Fit
		Change of banner in existing hoarding per sq. ft.	Per Square Fit

22	Mini Hoardings HWC	Display Area:- 4 ft X 3 ft; Display Material:- Preferably Flex banner or 18 gauge till plate with vinyle pasting; otal height from inside the ground:- 10ft L Iron angle 92" L Iron Angle should be used), base 9 inside ground): 2.0 ft inside with cement concrete, above gound (Ground to Top): 8.0 ft.; Length:- 4th L Iron angle (2' L iron Angle should be used).	Per Hoarding
23	Medicine pouches HWC	Pouches are to be of simple paper (130 GSM) with mono-color printing on both sides of pouch; Size of the pouch: 15cm X 8 cm	Per pieces
24	Leaflets HWC	Single page leaflets with messeges printed in mono.color / Multi Colour on both side of paper	Per pieces
25	Folders HWC	Two-page folder with NCD messeges printed in mono-color on one side of the folder and FAQs on NCDs on the other side of the folder	Per pieces
26	Display of citizen's charter	3mm Sun Board (Vinyl Pasted) or 3 mm Acrylic (Vinyl Pasted)	Per pieces
27	Fabric Print	As per our Requirement(250 gsm), Multi Colours.	Per Square Fit
28	Erection of Hoarding (Flex)	<p>As per our requirement</p> <p>Specification:Quality of surface angle frame should be of good quality</p> <p>Joist: 5"x2.5"</p> <p>Angle: 3"x3"</p> <p>Angle: 2"x2"</p> <p>3ft deep concrete on each pole of the board along with supporting iron angle</p> <p>Frame should be iron angle</p> <p>Flex should be best quality with digital multi colour printing</p> <p>Flex should be fixed by iron pipes and GI wires</p> <p>Structure of the hoarding will be 5 ft mimimum height from the ground level</p> <p>Display Materials preferable 18 guge printed or printe tine plate.</p> <p>The estimated per hoarding should be inclusive of cost or materials, tax,transportation, erection, Commission, mounting & annual maintenance cost (AMC) up-to 2 years. The agency should be qoted the rate per hoding as per the size.</p>	Per Square Fit
		<p>As per our requirement</p> <p>Specification:Quality of surface angle frame should be of good quality</p> <p>Joist: 5"x2.5"</p>	

29	Erection of Hoarding (Fabric Print)	Angle: 3"x3"	Per Square Fit
		Angle: 2"x2"	
		3ft deep concrete on each pole of the board along with supporting iron angle	
		Frame should be iron angle	
		Fabric should be best quality with digital multi colour printing	
		Fabric should be fixed by iron pipes and GI wires	
		Structure of the hoarding will be 5 ft minimum height from the ground level	
		Display Materials preferable 18 gage printed or printed tine plate.	
		The estimated per hoarding should be inclusive of cost or materials, tax, transportation, erection, Commission, mounting & annual maintenance cost (AMC) up-to 2 years. The agency should be qoted the rate per hoding as per the size.	

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Letter No:-..... /

Dated:...../...../2019

FORWARDING LETTER/SELF DECLARATION FORM

(To be submitted by Bidder's in Affidavit)

[To be submitted in Technical Bid]

To,

CDM & PHO-cum-District Mission Director
Sundargarh
At/Po- Sundargarh-77001
Dist- Sundargarh.

Dear Madam/Sir,

Sub: Your Tender Ref. No. _____, Dated _____.

This is with reference to your above mentioned tender for **Forms/ Formats, Register & Flex print for different programme Under NHM.** Having examined the tender document, we hereby submit our proposal along with the necessary documents. I / We hereby declare that our Organization (registered distributor/ wholesaler/manufacturer) is having unblemished past record and was not under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India or any State Government/PSU in the country of India.

Further, we agree to abide by all the terms and conditions as mentioned in the tender document. We have also noted that, the authority/purchase committee reserves the right to consider/ reject any or all bids without assigning any reason thereof.

Date: _____ / _____ /2019

Authorized Signatory:

Name:

Designation:

Place:

Phone:

Email:

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Annexure I
TENDER FORMAT
(Technical Bid) – Cover A
(To be furnished in Cover A-Technical Bid)

1	Name of the Organization	
2	Address of the Organization	
3	Name of authorized signatory (in capital letters)	
4	Specimen signature of the authorized signatory	
5	Telephone number & e-mail Id of authorized signatory / organization	
6	GSTIN Registration No. & GST return (Nov-19)	(Photo copy to be attached)
7	PAN No.	(Photo copy to be attached)
8	Draft number and date of the Tender Document Cost of Rs. 500/- (Non-Refundable)	(Draft to be submitted)
9	Draft No. & date of EMD of Rs 10,000/-	(Draft to be submitted)
10	Copy of Income tax return (last three financial years) i.e 2016-17, 2017-18 & 2018-19 .	(Photo copy to be attached)
11	Declaration of the organization does not have any legal suit / criminal case pending. (in Affidavit)	(Undertaking)
12	Submission of Bank Account Details:- Bank a/c No., Name of the bank, Branch & IFSC code.	(photo copy of Bank account to be attached)
13	The bidder should have experience of satisfactory supply of tendered item during the last 3 years (put together) considered from the date of publication. (10 nos)	(Photo copy experience to be attached.)

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14	Whether all documents are submitted and signed by the authorized signatory of the organization in each page with seal (Yes/ No)	
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DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is correct to the best of my /our knowledge. I / we understand that in case of any deviation in the above statement / furnishing of forged documents etc. at any stage, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

(Signature and seal of the authorized signatory)

Place :

Date :



Annexure II
TENDER FORMAT
(Financial Bid) – Cover B

(To be furnished in Cover A-Financial Bid)

SI No	Name of the Items	Specification	Rate per unit exclusive GST (inclusive all Charges)
1	Reporting format	Unit: Booklet: Paper Size- A3 ; No of Sheets: 24 pages with duplicate copy; Printing Type: Single side, Paper quality: 70 GSM , Binding Type: side pad stapling, printed cover page mentioning with office details: Cover page: 2 single colour cover pages of 90 GSM	Per Booklet
2	Referral Slip	Unit: Booklet: Paper Size- 1/8 Demi; No of Sheets:100 pages with duplicate copy; Printing Type: Single side, Paper quality: 70 GSM , Binding Type: side pad stapling, printed cover page mentioning with office details: Cover page: 2 single colour cover page of 90 GSM	Per Booklet
3	Treatment Register	Pages-200 pages, Paper quality- 70 GSM with printing and binding, printed cover page mentioning with office details	Per Register
4	Master Screening Register	Pages-400 pages, Paper quality- 70 GSM with printing and binding, printed cover page mentioning with office details	Per Register
5	Patient Card NCD	1. Cover Page:- Size 1/4 Demi Multi Colour, Both side printing 2 fold paper, Paper: 170 GSM Map Litho. 2. Inner Pages:- ¼ demi single Colour 90 GSM, 10 pages. 3. Binding Type:- side pad stapling,	Per pieces
6	House Hold survey formats / Forms	Booklet (100 pages) with perforation, Binding Type : Top Pad binding, Paper 70 gsm, A4 , single side , Single color	Per Booklet
7	House Hold survey formats / Forms	Booklet (100 pages) with perforation, Binding Type : Top Pad binding, Paper 70 gsm, A4 Both side , Single color	Per Booklet
8	Patient Card Mental Health	Folder File 350 gsm with clip with Doctor, s prescription pad	Per pieces
9	Sun board with vinyl print	Size 3x2 ft sun board Thickness 3mm(Sun Board) printing process :Eco solvent with vinyl print	Per pieces
10	Sun board with vinyl print	Per Squire fit	Per Square Fit
11	Vinyle Print with backside adhesive	Per Squire fit	Per Square Fit
12	Flex print	As per our Requirement(250 gsm)	Per Square Fit
		Size 28.5 CMx22.5 CM	
		Process:- Multi colour(4 colour) , paper 80gsm	



13	Leaflet	1/4 Demi Multi colour/Single colour , paper 70 gsm	Per p pieces
		1/6 Demi Multi colour/Single colour , paper 70 gsm	Per p pieces
		1/8 Demi Multi colour/Single colour , paper 70 gsm	Per p pieces
		Size 44 CMx56 CM	
		Process:- Demi Multi colour/Single colour , paper 90 gsm	
		1/4 Demi Multi colour/Single colour , paper 90 gsm	Per p pieces
		1/6 Demi Multi colour/Single colour , paper 90 gsm	Per p pieces
		1/8 Demi Multi colour/Single colour , paper 90 gsm	Per p pieces
14	Poster	Size:59CMX45.5 CM	Per p pieces
		Process: Multi colour(4 colour, 4 type) paper 130 GSM Art paper	
		Size:59CMX45.5 CM	Per p pieces
		Process: Multi colour(4 colour, 2 type) paper 130 GSM Art paper	
		Size 44 CMx56 CM	Per p pieces
		Process:- Multi colour, Paper:-130 GSM Art Paper	
		Size 44 CMx56 CM	Per p pieces
		Process:- Multi colour Paper:-90 GSM Art Paper	
		Size 44 CMx56 CM	Per p pieces
		Process:- Multi colour ,Normal 90 GSM	
		Size:59CMX45.5 CM	Per p pieces
		Process: Single colour , paper 130 GSM Art paper	
		Size:59CMX45 CM	Per p pieces
		Process: Single colour ,paper 130 GSM Art paper	
		Size:59CMX45.5 CM	Per p pieces
		Process: Single colour, paper 130 GSM Art paper	
Size 44 CMx56 CM	Per p pieces		
Process:- Single colour, Paper:-90 GSM Art Paper			
Size 44 CMx56 CM	Per p pieces		
Process:- Single colour ,Paper:-90 GSM Art Paper			
15	Handout	Size : 7 1/2' X 16 3/4' Inches	Per pieces
		Paper : 300 GSM Art paper	
		Print : Multi colour, back to back	
		Binding : 2 Fold, Machine creasing	

16	Standy	Flex Print in 250 GSM with IRON Frame size of Iron Angel (1" X1")	Per Square Fit
17	FAQ	Size:22cmx28cm(A4)	Per pieces
		Process:Multi colour	
		Paper:90 gsm Art paper	
		Cover page:170 gsm art paper	
18	Handout	Pages:12	Per pieces
		Size:59CMX45.5 CM	
		Process: Single colour, paper 130 GSM Art paper	
		Size 44 CMx56 CM	
		Process:- Single colour, Paper:-90 GSM Art Paper	
19	Display Board	Size 44 CMx56 CM	Per pieces
		Process:- Single colour ,Paper:-90 GSM Art Paper	
		Size 3'x2' (Multi colour)	
		Irone gauze bar 20gz 1"x2"	
20	Erection of Hoarding	Printing message on flex and pasting them	Per Hoarding
		Print quality front lit flex	
		Size:8'x16'	
		Specification:Quality of surface angle frame should be of good quality	
		Joist: 5"x2.5"	
		Angle: 3"x3"	
		Angle: 2"x2"	
		3ft deep concrete on each pole of the board along with supporting iron angle	
		Frame should be iron angle	
		Flex should be best quality with digital multi colour printing	
		Flex should be fixed by iron pipes and GI wires	
		Structure of the hoarding will be 5 ft minimum height from the ground level	
		Display Materials preferable 18 guge printed or printe tine plate.	
The estimated per hoarding should be inclusive of cost or materials, tax,transportation, erection, Commission, mounting & annual maintenance cost (AMC) up-to 2 years. The agency should be qoted the rate per hoding as per the size.			
21	Cloth Banner	Multi colour: per sq. ft.	Per Square Fit
		Multi colour with photo	Per Square Fit
		Change of banner in existing hoarding per sq. ft.	Per Square Fit

22	Mini Hoardings HWC	Display Area:- 4 ft X 3 ft; Display Material:- Preferably Flex banner or 18 gauge till plate with vinyl pasting; otal height from inside the ground:- 10ft L Iron angle 92" L Iron Angle should be used), base 9 inside ground): 2.0 ft inside with cement concrete, above gound (Ground to Top): 8.0 ft.; Length:- 4th L Iron angle (2' L iron Angle should be used).	Per Hoarding
23	Medicine pouches HWC	Pouches are to be of simple paper (130 GSM) with mono-color printing on both sides of pouch; Size of the pouch: 15cm X 8 cm	Per pieces
24	Leaflets HWC	Single page leaflets with messeges printed in mono.color / Multi Colour on both side of paper	Per pieces
25	Folders HWC	Two-page folder with NCD messeges printed in mono-color on one side of the folder and FAQs on NCDs on the other side of the folder	Per pieces
26	Display of citizen's charter	3mm Sun Board (Vinyl Pasted) or 3 mm Acrylic (Vinyl Pasted)	Per pieces
27	Fabric Print	As per our Requirement(250 gsm), Multi Colours.	Per Square Fit
28	Erection of Hoarding (Flex)	<p>As per our requirement</p> <p>Specification:Quality of surface angle frame should be of good quality</p> <p>Joist: 5"x2.5"</p> <p>Angle: 3"x3"</p> <p>Angle: 2"x2"</p> <p>3ft deep concrete on each pole of the board along with supporting iron angle</p> <p>Frame should be iron angle</p> <p>Flex should be best quality with digital multi colour printing</p> <p>Flex should be fixed by iron pipes and GI wires</p> <p>Structure of the hoarding will be 5 ft mimimum height from the ground level</p> <p>Display Materials preferable 18 guge printed or printe tine plate.</p> <p>The estimated per hoarding should be inclusive of cost or materials, tax,transportation, erection, Commission, mounting & annual maintenance cost (AMC) up-to 2 years. The agency should be qoted the rate per hoding as per the size.</p>	Per Square Fit
		<p>As per our requirement</p> <p>Specification:Quality of surface angle frame should be of good quality</p> <p>Joist: 5"x2.5"</p>	

29	Erection of Hoarding (Fabric Print)	Angle: 3"x3"	Per Square Fit
		Angle: 2"x2"	
		3ft deep concrete on each pole of the board along with supporting iron angle	
		Frame should be iron angle	
		Fabric should be best quality with digital multi colour printing	
		Fabric should be fixed by iron pipes and GI wires	
		Structure of the hoarding will be 5 ft minimum height from the ground level	
		Display Materials preferable 18 guge printed or printed tine plate.	
		The estimated per hoarding should be inclusive of cost or materials, tax, transportation, erection, Commission, mounting & annual maintenance cost (AMC) up-to 2 years. The agency should be qoted the rate per hoding as per the size.	

Place
Date-

Signature an Seal of the authoised Signatroy

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
OFFICER, SUNDARGARH**

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Letter No:-..... /

Dated:...../...../2019

Section-II

Tender Document for Supply of Wall Painting for the F.Y- 2019-20



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
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**TERMS & CONDITION FOR SUPPLY OF WALL PAINTING FOR DIFFERENT
PROGRAMME UNDER NATIONAL HEALTH MISSION (NHM)**

- Purchase of Tender Document: Tender document obtained by downloading from the website www.sunderagarh.nic.in.
- The bidders downloading the tender document & required to submit the tender fee through Demand Draft along with their tender bid, failing which the tender bid shall be not be considered for qualifying in technical bid
- The bidder(s) are to submit their tenders in separate sealed covered envelopes for technical bid and price bid by superscribing Cover "A" (Technical Bid) & Cover "B" (Price Bid) and both the sealed covers should be put into a third outer Cover, which should be superscribed as "**TENDER FOR THE SUPPLY OF WALL PAINTING FOR DIFFERENT PROGRAMME UNDER NATIONAL HEALTH MISSION (NHM)**".
- The tender should reach to the under signed on or before Date 13.01.2020 at 05 PM through postal (speed post/registered post) service/ Courier Services only in the address **Office of the Chief District Medical & Public Health officer, Sundargarh, At/Po/Dist-Sundargarh, Odisha Pin-770001.**
- The tenderer or their duly authorized representatives are requested to be present during the opening of the tenders.

TENDER FEE

Tender document fee is Nil.

EMD MONEY:-

Earnest Money Deposit is Nil, but if the work order is Rs. 50,000/- or above then the bidders will be submitted 10% of the value of the work order as a performance security in shape of DD/ Bank Guarantee within 10 days from issue of the work order.

- The performance security of bidder is liable to be forfeited if the tendered, revokes any terms of the tender within the validity period.
- The Performance security will be forfeited in case the bidder fails executes the order.
- The performance security of bidder will be returned after successful completion of terms & condition of supply certificate of all items.
- The performance security shall not carry any interest.

ACCEPTANCE OF TENDER AND SUPPLY CONDITIONS:

- The C.D.M & P.H.O, Sundargarh, Odisha reserves the right to reject the tenders or to accept the tenders for the supply of the item tendered without assigning any reason thereof.
- The C.D.M & P.H.O, Sundargarh, Odisha will be at liberty to terminate the contract either wholly or in part without assigning any reasons thereof. The tenderers will not be entitled to any compensation whatsoever for such termination.

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
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- The supply should be completed within 30 days from the date of issue of purchase order unless otherwise specified. If no supply is received even after 30 days or 45 days with liquidated damage from the date of issue of the purchase orders from the C.D.M & P.H.O, Sundargarh, Odisha, such orders will stand cancelled automatically without further notice. Penalties shall also thereafter be applied to the tenderer.
- The approved firm shall also suffer forfeiture of the Security Deposit.
- If the approved supplier fails to execute the supply within the stipulated time, the C.D.M & P.H.O, Sundargarh, Odisha is empowered to purchase the same items from L₂ or L₃ tenderer if they match the L₁ rate.
- The C.D.M & P.H.O, Sundargarh, Odisha or his authorised representative (s) has the right to inspect the factory of those company who have quoted for the tender, before accepting the rate quoted by them or before releasing any purchase order (s) or at any point of time during the validity period of tender and has also the right to reject the tender or terminate / cancel the orders issued or not to reorder based on the facts brought out during such inspections.

DELIVERY:-

The items will be delivered to the office of the consignee i.e. CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, SUNDARGARH/ DIFFERENT HEALTH INSTITUTION IN THE DISTRICT.

LIQUIDATED DAMAGE :-

- The C.D.M & P.H.O, Sundargarh may allow extension for a maximum period of 2 (two) weeks (14 days), after the stipulated date of supply (i.e. 45 days) with a penalty of 0.5% which will be deducted from the purchase order value as “Liquidated Damage”, for each week (7 days) upto a maximum 2% on the value of the goods.
- If the supplier fails to complete the supply within the extended period, i.e. 45 days after being allowed by the C.D.M & PHO, no further purchase order will be placed to the firm for the said item and the concerned firm will be blacklisted for three (3) years from the date of issue of letter for the said item.

TERMS OF PAYMENT :

- **No advance payments towards cost of material will be made to the tenderer.**
- **100% payment will be made after successful supply of the items to the supplying firm.**
- **No claims shall be made against the C.D.M & P.H.O, Sundargarh in respect of interest on earnest money deposit or security deposit or any delayed payment or any other deposit.**
- **Payments in shape of Draft / Pay Order will preferably be dispatched to the supplier by Registered post with A.D or e-payment / on-line transfer or may be handed over to the authorized person of the supplier.**

ELIGIBILITY CRITERIA

Copy of

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
OFFICER, SUNDARGARH

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1. Copy of Bank Pass.
2. Copy of PAN should be submitted with the Tender Document.

Other Term & Conditions

1. The firm/ individual will have to submit an **undertaking the following-**
 - A) The firm/ individual have not been blacklisted by any Government Organization.
 - B) The firm/ individual agree to abide by all terms & conditions of tender.
2. The firm/ individual will quote prices inclusive of all taxes
3. Liquidated damage will be charged @ 0.5% per week beyond 45 days & up to 60 days subject to maximum 4% total from the date of issue of the purchase order. Once the delivery period exceed beyond the extended period with LD, purchase may be considered termination of the contract/Purchase Order.
4. The undersigned/Committee is not bound to accept the lowest tender rate considering the technical and quality aspect.
5. The goods should be supplied to the FOR destination and no charge for freight should be claimed.
6. The rates should be mentioned as rate with GSTN and all other taxes cost in the prescribed Performa separately.
7. The tender will not be entertained after due date & time fixed for.
8. If any information or documents furnished by the tender are found to be incorrect or misleading at any stage the tender will be rejected.
9. All the documents should be attested by the authorized signatory of the organization in **each page with seal**.
10. The approved rate will be valid for one year from the date of finalisation of the tender.
11. The C.D.M & P.H.O, Sundargarh, Odisha reserves the right to reject the tenders or to accept the tenders for the supply of the item tendered without assigning any reason thereof.
12. All legal disputes are subject to the jurisdiction of Sundargarh Courts.

-Sd-

Chief District Medical & Public
Health Officer, Sundargarh

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
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Letter No:-..... /

Dated:...../...../2019

FORWARDING LETTER/SELF DECLARATION FORM

(To be submitted by Bidder's)

[To be submitted in Technical Bid]

To,

CDM & PHO-cum-District Mission Director
Sundargarh
At/Po- Sundargarh-77001
Dist- Sundargarh.

Dear Madam/Sir,

Sub: Your Tender Ref. No. _____, Dated _____.

This is with reference to your above mentioned tender for **Forms/ Formats, Register & Flex print for different programme Under NHM.** Having examined the tender document, we hereby submit our proposal along with the necessary documents. I / We hereby declare that our Organization (registered distributor/ wholesaler/manufacturer) is having unblemished past record and was not under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India or any State Government/PSU in the country of India.

Further, we agree to abide by all the terms and conditions as mentioned in the tender document. We have also noted that, the authority/purchase committee reserves the right to consider/ reject any or all bids without assigning any reason thereof.

Date: _____ / _____ /2019

Authorized Signatory:

Name:

Designation:

Place:

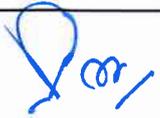
Phone:

Email:



Technical Specification

SI No	Name of the Items	Specification	Rate per unit exclusive GST (inclusive all Charges)
1	Wall Painting	Size:Per sq. ft. (Multi colour)	Per Square Fit
		Size:Per sq. ft. (Multi colour & Picture)	Per Square Fit



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
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Letter No:-..... /

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Annexure I
TENDER FORMAT
(Technical Bid) – Cover A
(To be furnished in Cover A-Technical Bid)

1	Name of the Firm/ Individual	
2	Address of the Firm/ Individual	
3	Name of authorized signatory (in capital letters)	
4	Specimen signature of the authorized signatory	
5	Telephone number & e-mail Id of authorized signatory / organization	
6	PAN No.	(Photo copy to be attached)
7	Declaration of the organization does not have any legal suit / criminal case pending and abide with term & conditions of tender.	(Undertaking)
8	Submission of Bank Account Details:- Bank a/c No., Name of the bank, Branch & IFSC code.	(photo copy of Bank account to be attached)
9	Whether all documents are submitted and signed by the authorized signatory of the organization in each page with seal (Yes/ No)	

DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is correct to the best of my /our knowledge. I / we understand that in case of any deviation in the above statement / furnishing of forged documents etc. at any stage, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

(Signature and seal of the authorized signatory)

Place :

Date :



**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
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Annexure II
TENDER FORMAT
(Financial Bid) – Cover B

(To be furnished in Cover A-Financial Bid)

SI No	Name of the Items	Specification	Rate per unit exclusive GST (inclusive all Charges)
1	Wall Painting	Size:Per sq. ft. (Multi colour)	Per Square Fit
		Size:Per sq. ft. (Multi colour & Picture)	Per Square Fit

Place
Date-

Signature and Seal of the authorised Signatory

