

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
OFFICER, SUNDARGARH**

ଜିଲ୍ଲା ମୁଖ୍ୟ ଚିକିତ୍ସା ଓ ଜନସ୍ୱାସ୍ଥ୍ୟ ଅଧିକାରୀ କାର୍ଯ୍ୟାଳୟ, ସୁନ୍ଦରଗଡ଼

Letter No:-..... /

Dated:...../...../2019

TENDER CALL NOTICE

Section-I:-

Date & Time of Tender Submission & Finalisation.

Section-II:-

**Terms & Condition for Erection of Hoarding, Banner &
Wall Painting for RNTCP for the year 2019-20.**



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SECTION-I
DATE & TIME OF TENDER SUBMISSION & FINALISATION

RFP No. PRINTING/ 2636/NHM, SNG

Date: 18/12/2019

DETAILED PROPOSALS ARE IINVITED FROM ELIGIBLE BIDDERS FOR SUPPLY OF **ERECTION OF HOARDING, BANNER & WALL PAINTING FOR RNTCP FOR THE YEAR 2019-20.**

1	Period Availability of RFP Document	From: 18.12.2019 to 13.01.2020 (Downloadable from website: www.sundergarh.nic.in)
2	Pre-bid Conference (to resolve all the issues, clarification regarding the bid of interested bidder)	Date:-26.12.2019, Time: 11.30 A.M At Office Chamber of CDM & PHO, Sundargarh.
3	Last date for submission of Tender & address	Date:-13.01.2020 Time: 5.00 P.M Address: CDM & PHO, At/ Po/ Dist.:- Sundargarh, Pin-770001 (Through Speed Post / Registered post / Courier only)
4	Date, time and place of opening of Tender (Technical & Financial Bid)	Date: 14.01.2020, Time-11.30 A.M. Place of Tender Opening : O/O CDM &PHO, Sundargarh (Bidders / authorised representative may remain present at the time of opening of tender)

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SECTION-II
**TERMS & CONDITION FOR SUPPLY OF ERECTION OF HOARDING,
BANNER & WALL PAINTING FOR RNTCP FOR THE YEAR 2019-20.**



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**TERMS & CONDITION FOR SUPPLY OF ERECTION OF HOARDING,
BANNER & WALL PAINTING FOR RNTCP FOR THE YEAR 2019-20.**

- Purchase of Tender Document: Tender document obtained by downloading from the website www.sunderagarh.nic.in.
- Interested bidders fulfilling the eligibility criteria may submit their bid.
- The selection of the bidder shall be on the basis of an evaluation by the tender committee of the District through the Selection Process specified in this tender. Bidders shall be deemed to have understood and agreed that no explanation or justification for any aspect of the Selection Process will be given and that the decision of CDM & PHO, Sundargarh is final without any right of appeal whatsoever;
- The bidder shall submit its Proposal in the form and manner specified in this Tender. **The Technical Proposal (Part-A) & Financial Proposal (Part B) shall be submitted in the format specified in Annexure-I & II.** Upon selection, the bidders shall be required to enter into an Agreement with the Chief District Medical & Public Health Officer, Sundargarh in the form specified at **Annexure V.**

ELIGIBILITY CRITERIA

The bidder should fulfil the following Eligibility Criteria:

1. Tender fee of Rs. 2000/- (non-refundable) should be submitted issued from any Nationalised Bank in favour of ZSS, Non NRHM, Sundargarh payable at Sundargarh.
2. EMD money of Rs.100,000/- in shape of demand draft should be submitted issued from any Nationalised Bank in favour of ZSS, Non NRHM Sundargarh payable at Sundargarh which will be refund after the validity of Tender without any interest.
3. Must have a GSTN registration certificate & submit GST return (Nov-19) with the Tender Document.
4. Should have an average Annual Turnover of Rs. **3 Crore or more** during the last three financial years (2016-17, 2017-18 & 2018-19).
5. Should have submitted the Audited Financial Statement of Last three years (2016-17, 2017-18 & 2018-19).
6. Must have a PAN.
7. Must have a Registration certificate of the Firm/ Agency/ Company.
8. Should have minimum 3 years of working experience in the field of printing & erection of hoarding in Public / Private sector [State Govt. / Govt. of India Institution / Govt. undertaking / Corporation / Banks / Govt. & Pvt. Hospitals / Pvt. Organizations] on the stipulated date of bid submission.
9. Should have similar works at least 10 assignment during Last 3 years (F.Y- 2016-17, 2017-18 & 2018-19). Work Order / Contract/ performance certificate in support of such works must be submitted by the Agency/Firm/ Company Annexure-III.
10. The Bidder must not have been blacklisted either by the tender inviting authority or by any State Govt. or Govt. of India organization. The agency shall submit

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undertaking regarding the same on Non Judicial Stamp paper of Rs. 20/- as per Annexure- IV.

Proposal Submission

The proposal shall be submitted in two parts:

(1) Part A - Technical Proposal as per format set out in Tender.

(2) Part B - Financial Proposal as per the format set out in Tender.

- (i) The Proposal shall be typed or written legibly in indelible ink and shall be signed the authorized representative of the bidder.
- (ii) Power of Attorney for signing of bid: The bidder should submit a Power of Attorney as per the Annexure-VI, authorizing the signatory of the bid to commit the bidder.
- iii) Any interlineations, erasures or overwriting shall be valid only if the person or persons signing the Proposal have put his/their initial prior to submission of the same.

Bid Document Cost

Tender document fee of Rs. 2000/- (Non refundable) in shape of Demand Draft in favour of ZSS, Non NRHM, Sundargarh from any Nationalised bank payable at Sundargarh.

In the absence of the bid document cost, the technical proposal of the bidder shall be rejected.

The bid document cost should be put in the Technical Proposal (Cover A) envelop.

Earnest Money Deposit (EMD)

Earnest Money Deposit of Rs. 1,00,000/- (Rupees one lakh only)(Refundable) in shape of Demand Draft in favour of ZSS Non NRHM, Sundargarh from any Nationalised bank payable at Sundargarh.

In the absence of the EMD, technical proposal of the bidder shall be rejected. However, as per the Finance Department, Govt. of Odisha office memorandum no. 21926 dated 12.8.2015, the local MSEs registered with respective DICs, Khadi, Village, Cottage & Handicraft Industries, OSIC and NSIC are exempted from submission of EMD while participating in tenders of Govt. Departments and Agencies under its control. It is further clarified that the above exemption is applicable to local MSEs registered in Odisha only. This exemption to the local MSEs shall be applicable if the kind of service as required under this tender enquiry is clearly specified against the details of the service to be provided in their DIC / NSIC registration certificate (to be furnished in the technical bid).

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The EMD shall be returned to unsuccessful bidders within a period of 4 weeks from the date of announcement of the successful bidder without any interest.

The EMD shall be forfeited if the bidder withdraws its proposal during the interval between the proposal due date and expiration of the proposal validity period or on in case of successful bidder, if does not execute the agreement.

Packing, Sealing and Marking of Proposal

The bidder(s) are to submit their tenders in separate sealed covered envelopes for technical bid and price bid by superscribing Cover "A" (Technical Bid) & Cover "B" (Price Bid) and both the sealed covers should be put into a third outer Cover, which should be superscribed as "**TENDER FOR THE SUPPLY ERECTION OF HOARDING, BANNER & WALL PAINTING FOR RNTCP**".

The tender should reach to the undersigned on or before Date 13.01.2020 at 05.00 PM through postal (speed post/registered post) service/ Courier Services only in the address **Office of the Chief District Medical & Public Health officer, Sundargarh, At/Po/Dist-Sundargarh, Odisha Pin-770001.**

Acknowledgement by the bidder

(a) It shall be deemed that by submitting the Proposal, the bidder has: -

- (i) made a complete and careful examination of the Tender;
- (ii) received all relevant information requested from the undersigned.
- (iii) acknowledged and accepted the risk of inadequacy, error or mistake in the information provided in the Tender or furnished by or on behalf of the undersigned relating to any of the matters stated in the tender Document;
- (iv) satisfied itself about all matters, things and information, necessary and required for submitting an informed Proposal and performance of all of its obligations there under;
- (v) acknowledged that it does not have a Conflict of Interest; and
- (vi) Agreed to be bound by the undertaking provided by it under and in terms hereof.

(b) The CDM & PHO, Sundargarh shall not be liable for any omission, mistake or error on the part of the bidder in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to Tender or the Selection Process, including any error or mistake therein or in any information or data given by the CDM & PHO.

Language

The Proposal with all accompanying documents (the "**Documents**") and all communications in relation to or concerning the Selection Process shall be in English language and strictly as per the forms provided in this RFP. No supporting document or printed literature shall be submitted with the Proposal unless specifically asked for and in case any of these Documents is in another language, it must be accompanied by an accurate

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translation of the relevant passages in English, in which case, for all purposes of interpretation of the Proposal, the translation in English shall prevail.

Proposal Due Date

Tender filled in all respect must reach **Office of the Chief District Medical & Public Health officer, Sundargarh, At/Po/Dist-Sundargarh, Odisha Pin-770001** at the address, time and date specified in the Section-1: Schedule of Proposal Submission, through Speed Post/ Regd. Post / Courier. If the specified date for the submission of Tenders is declared as a holiday, the Tenders will be received up to the stipulated time on the next working day.

RFP Opening

- (a) The CDM & PHO, Sundargarh will open all Proposals, in the presence of bidders or their authorized representatives who choose to attend, at the location, date and time mentioned in the Section 1: Schedule of Proposal Submission
- (b) The bidder/their authorized representatives who will be present shall sign a register evidencing their attendance.
- (C) In the event of the specified Tender opening date being declared a holiday, the Tenders shall be opened at the stipulated time and location on the next working day.

Performance Security

The selected service provider has to furnish a performance security deposit at the time of signing of contract, amounting to 10% of the total Work Order in the shape of DD / BG from a National / Scheduled Bank in India. The amount of Earnest money deposit of the selected bidder can be adjusted against the performance security deposit. The performance security deposit is for due performance of the contract.

The District Authority / Institution in the following circumstances can forfeit it;

- 1) When any terms or the condition of the contract is infringed.
- 2) When the service provider fails in providing the required services satisfactorily.

Payment & Price Validity

- No advance payments towards cost of material will be made to the tenderer.
 - 100% payment will be made after successful supply of the items to the supplying firm.
 - No claims shall be made against the C.D.M & P.H.O, Sundargarh in respect of interest on earnest money deposit or security deposit or any delayed payment or any other deposit.
- a) Payments in shape of Draft / Pay Order will preferably be dispatched to the supplier by Registered post with A.D or e-payment / on-line transfer/ PFMS or may be handed over to the authorized person of the supplier.
 - b) The price as quoted by the service provider shall remain unchanged during the contract period.

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- c) GST as applicable shall be paid at the applicable rate.
- d) TDS as applicable shall be deducted from the payment as per the Income Tax.

Penalty

In case the Agency fails to commence/execute the work as stipulated in the agreement or gives unsatisfactory performance or does not meet the statutory requirements of the contract, CDM & PH officer, Sundargarh reserves the right to impose the penalty as detailed below:

- 1) 0.5% of annual costs of Contract / Agreement value (per health facility) per week of delay, up to four weeks of delay per health facility.
- 2) After four weeks delay, the CDM & PHO, Sundargarh reserves the right to cancel the whole work or part thereof and withhold the agreement and get this job carried out by other successful bidder (L2 & so on). The earnest money/security deposit shall also be forfeited.

Right to Accept and Reject any Proposal

The CDM & PHO, Sundargarh reserve the right to accept or reject any proposal at any time without any liability or any obligation for such rejection or annulment and without assigning any reason.

Other Term & Conditions

- 1. The organization will quote prices inclusive of all taxes.
- 2. The undersigned/Committee is not bound to accept the lowest tender rate considering the technical and quality aspect.
- 3. The goods should be supplied to the FOR destination and no charge for freight should be claimed.
- 4. The rates should be mentioned as rate with GSTN and all other taxes cost in the prescribed Performa separately.
- 5. The tender will not be entertained after due date & time fixed for.
- 6. If any information or documents furnished by the tender are found to be incorrect or misleading at any stage the tender will be rejected.
- 7. All the documents should be attested by the authorized signatory of the organization in **each page with seal**.
- 8. The approved rate will be valid for one year from the date of finalisation of the tender.
- 9. All legal disputes are subject to the jurisdiction of Sundargarh Courts only.

-Sd-

Chief District Medical & Public
Health Officer, Sundargarh



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Annexure I
TENDER FORMAT
(Technical Bid) – Cover A
(To be furnished in Cover A-Technical Bid)

1	Name of the Organization	
2	GSTIN Registration No. & GST return (Nov-19)	(Photo copy to be attached)
3	PAN No.	(Photo copy to be attached)
4	Draft number and date of the Tender Document Cost of Rs. 2000/- (Non-Refundable)	(Draft to be submitted)
5	Draft No. & date of EMD of Rs 100,000/-	(Draft to be submitted)
7	Copy of Turnover Certificate (2016-17, 2017-18 & 2018-19) Annexure- VII	(Photo copy to be attached)
8	Photocopies of the audited P/L account of each year highlighting the turnover in support of that i.e 2016-17, 2017-18 & 2018-19.	(Photo copy to be attached)
9	Copy of Income tax return (Last Three Financial years)	(Photo copy to be attached)
10	Declaration of the organization does not have any legal suit / criminal case pending. (in Affidavit)	(Undertaking)
11	Submission of Bank Account Details:- Bank a/c No., Name of the bank, Branch & IFSC code.	(photo copy of Bank account to be attached)
12	Should have similar works at least 10 assignment during Last 3 years (F.Y- 2016-17, 2017-18 & 2018-19). Work Order / Contract/ performance certificate in support of such works must be submitted by the Agency/Firm/ Company Annexure-III.	(Photo copy experience to be attached.)
13	Whether all documents are submitted and signed by the authorized signatory of the organization in each page with seal (Yes/ No)	



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14	Any other Documents	(Photo copy to be attached)
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DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is correct to the best of my /our knowledge. I / we understand that in case of any deviation in the above statement / furnishing of forged documents etc. at any stage, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

(Signature and seal of the authorized signatory)

Place :

Date :



Annexure II
TENDER FORMAT
(Financial Bid) – Cover B
(To be furnished in Cover A-Financial Bid)

SI No	Name of the Items	Specification	Rate per unit exclusive GST (inclusive all Charges)
1	Banner	Size- 12' X6' Multi Colour,250 GSM	Per Square Fit
2	Wall Painting	Size:Per sq. ft. (Multi colour)	Per Square Fit
		Size:Per sq. ft. (Multi colour,Picture)	Per Square Fit
21	Erection of Hoarding (Flex/ Printed tin plate)	Hoarding Size 12' X 6'	Per Hoarding
		Specification:Quality of surface angle frame should be of good quality	
		Joist: 5"x2.5"	
		Angle: 3"x3"	
		Angle: 2"x2"	
		3ft deep concrete on each pole of the board along with supporting iron angle	
		Frame should be iron angle	
		Flex should be best quality with digital multi colour printing	
		Flex should be fixed by iron pipes and GI wires	
		Structure of the hoarding will be 5 ft minimum height from the ground level	
Display Materials preferable 18 guge printed or printed tin plate.			
The estimated per hoarding should be inclusive of cost or materials, tax,transportation, erection, Commission, mounting & annual maintenance cost (AMC) up-to 2 years. The agency should be qoted the rate per hoding as per the size.			
28	BannerFabric Print	As per our Requirement(250 gsm), Multi Colours.	Per Square Fit
30	Erection of Hoarding (Fabric Print)	Hoarding Size 12' X 6'	Per Hoarding
		Specification:Quality of surface angle frame should be of good quality	
		Joist: 5"x2.5"	
		Angle: 3"x3"	
		Angle: 2"x2"	
		3ft deep concrete on each pole of the board along with supporting iron angle	
		Frame should be iron angle	
		Fabric should be best quality with digital multi colour printing	
		Fabric should be fixed by iron pipes and GI wires	
		Structure of the hoarding will be 5 ft minimum height from the ground level	

<p>Display Materials preferable 18 guge printed or printed tine plate.</p>
<p>The estimated per hoarding should be inclusive of cost or materials, tax,transportation, erection, Commission, mounting & annual maintenance cost (AMC) up-to 2 years. The agency should be qoted the rate per hoding as per the size.</p>

Place
Date-

Signature an Seal of the authoised Signatroy

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Annexure-III

(to be furnished in the technical proposal)

PAST EXPERIENCE IN PRINTING & ERECTION OF HOARDING DURING THE LAST THREE YEARS
(attach separate sheets if the space provided is not sufficient)

A) Experience

Sl.	*Name /address of the Organisation	F.Y.	Date of completion of assignment	Order No & Date	Value of the Assignment	Performance Certificate/ Work order enclosed (Yes / No)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Authorized Signatory/Signature [In full and initials]: _____

Name and Title of Signatory: _____

(Organization Seal)



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Annexure- IV

(to be furnished in the technical proposal)

**Format for Affidavit certifying that Entity / Promoter(s)
/Director(s)/Partners of Entity are not blacklisted
(On a Stamp Paper of relevant value)**

Affidavit

I, M/s. (the name of the agency with address of the registered office) hereby certify and confirm that we or any of our promoter(s) / Director(s) are not barred by Department of Health & FW, Govt. of Odisha / or any other entity of GoO or blacklisted by any State Government or Central Government / Department / Organization in India from participating in Tenders as on the _____ (Date of Signing of this proposal).

We further confirm that we are aware that, our proposal for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered at any stage of the Bidding Process or thereafter during the agreement period.

Dated thisDay of, 2019

Authorized Signatory/Signature *[In full and initials]*: _____

Name and Title of Signatory: _____

(Organization Seal)



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Annexure-V

AGREEMENT

(*On a Stamp Paper of Rs.100/-)

Reference:

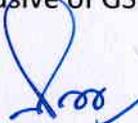
- (i) Tender Reference No _____ dated _____ and subsequent
Amendment / Pre-bid clarification issued by the Tender Inviting Authority
(ii) Agency's bid submitted dated _____

1. An agreement made on the _____ day of _____ 2019
BETWEEN.....(hereinafter called "the approved
service provider", which expression shall, where the context so admits, be deemed
to include his heirs successors executors and administrators) of the **one part** AND
the CDM& PHO, District, Odisha / Director,.....(name of Institution)
(hereinafter called "the District Authority" which expression shall, where the context
so admits be deemed to include his/her successors in office and assigns) of the **other
part**.
2. Whereas the approved Agency has agreed with the District Authority / Institution to
supply the Erection of Hoarding, Banner & wall painting for RNTCP in the Districts in
the manner set forth in the terms of the **Tender Call Notice no.**
_____ And whereas the approved service provider has
deposited a sum of Rs.....(Rupees.....)
only in the form of as Performance Security of the works.

3. NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- (a) The following documents shall be deemed to form part of and be read and
constructed as Integral part of this Agreement, viz.:
- i) Terms & conditions of the Tender Call Notice no. cited above
ii) Terms of Reference of the Tender Call Notice no. cited above.
iii) Amendment / Clarification to Pre-bid queries of the Tender Call Notice no.
cited above
- (b) The approved Agency shall be paid at the rate as offered by them in the financial
proposal towards Erection of Hoarding, Banner & wall painting for RNTCP as
mentioned below:

- i) Total Cost of works (exclusive of GST) : _____



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
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ଜିଲ୍ଲା ମୁଖ୍ୟ ଚିକିତ୍ସା ଓ ଜନସ୍ୱାସ୍ଥ୍ୟ ଅଧିକାରୀ କା କାର୍ଯ୍ୟାଳୟ, ସୁନ୍ଦରଗଡ଼

Letter No:-..... /

Dated:...../...../2019

ii) GST (%): _____

(c) In consideration of the payment to be made by the District Authority / Institution as above, the approved Agency will duly implement the project in the manner set forth in the terms of the Tender.

(d) The terms & conditions and terms of reference of the Tender appended to this agreement will be deemed to be taken as integral part of this agreement and are binding on the parties executing this agreement.

4. Payment & Price Validity

- No advance payments towards cost of material will be made to the tenderer.
- 100% payment will be made after successful supply of the items to the supplying firm.
- No claims shall be made against the C.D.M & P.H.O, Sundargarh in respect of interest on earnest money deposit or security deposit or any delayed payment or any other deposit.
- e) Payments in shape of Draft / Pay Order will preferably be dispatched to the supplier by Registered post with A.D or e-payment / on-line transfer/ PFMS or may be handed over to the authorized person of the supplier.
- f) The price as quoted by the service provider shall remain unchanged for on year from the date of finalisation of bid.
- g) GST as applicable shall be paid at the applicable rate.
- h) TDS as applicable shall be deducted from the payment as per the Income

5. Penalty

In case the Agency fails to commence/execute the work as stipulated in the agreement or gives unsatisfactory performance or does not meet the statutory requirements of the contract, CDM & PH officer, Sundargarh reserves the right to impose the penalty as detailed below:

- 3) 0.5% of annual costs of Contract / Agreement value (per health facility) per week of delay, up to four weeks of delay per health facility.
- 4) After four weeks delay, the CDM & PHO, Sundargarh reserves the right to cancel the whole work or part thereof and withhold the agreement and get this job carried out by other successful bidder (L2 & so on). The earnest money/security deposit shall also be forfeited.

6. Right to Accept and Reject any Proposal

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The CDM & PHO, Sundargarh reserve the right to accept or reject any proposal at any time without any liability or any obligation for such rejection or annulment and without assigning any reason.

7. Schedule of Implementation

The agency is required to complete the works within 60 days of signing the contract.

8. Termination /Suspension of Agreement

The District Authority / Institution may by a notice in writing, suspend the contract if the selected agency fails to perform any of his obligations including carrying out the works, provided that such notice of suspension shall specify the nature of failure, and shall request remedy of such failure within a period not exceeding 15 days after the receipt of such notice.

The District Authority / Institution after giving 30 days clear notice in writing expressing the intension of termination by stating the ground/grounds on the happening of any of the events (as mentioned below), may terminate the agreement after giving reasonable opportunity of being heard to the service provider :

- a) If the service provider do not remedy a failure in the performance of his obligations within 15 days of receipt of notice or within such further period as the District Authority / Institution have subsequently approve in writing.
- b) If the agency becomes insolvent or bankrupt.
- c) If, as a result of force majeure, the agency is unable to perform a material portion of the services for a period of not less than 60 days: or
- d) If, in the judgment of the District Authority / Institution, the agency is engaged in corrupt or fraudulent practices in competing for or in implementation of the project.

9. Settlement of Dispute

If any dispute with regard to the interpretation, difference or objection whatsoever arises in connection with or arises out of the agreement, or the meaning of any part thereof, or on the rights, duties or liabilities of any party, the same shall be referred to Committee constituted at the District level for decision.

10. Jurisdiction of Court

Legal proceedings if any shall be subject to the Sundargarh District jurisdiction only.

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Letter No:-..... /

Dated:...../...../2019

In witness whereof the parties hereto have set their hands on theday
of.....2019.

Signature of the Approved Agency

Signature of CDM & PHO / Director

Date:

Date:

1.Witness

1. Witness

2.Witness

2. Witness



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Letter No:-..... /

Dated:...../...../2019

Annexure-VI

(to be furnished in the technical proposal)

Format for Power of Attorney for Signing of Proposal

(On a Stamp Paper of relevant value)

Power of Attorney

Know all persons by these presents, We.....(name and address of the registered office) do hereby constitute, appoint and authorize Mr / Ms.....(name and residential address) who is presently employed with us and holding the position ofas our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid for Erection of Hoarding, Banner & wall painting for RNTCP at District authority including signing and submission of all documents and providing information / responses to the District Authority, representing us in all matters before District authority and generally dealing with District authority in all matters in connection with our bid for the said Project. We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Dated this the _____ day of _____ 2019

For _____

(Name, Designation and Address)
Accepted

_____(Signature)
(Name, Title and Address of the Attorney)
Date : _____

Note:

- i. To be executed by the Chief of the Agency.
- ii. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
- iii. In case an authorized Director of the agency signs the proposal, a certified copy of the appropriate resolution/ document conveying such authority may be enclosed in lieu of the Power of Attorney.

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Letter No:-..... /

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Annexure- VII

(to be furnished in the technical proposal)

ANNUAL AVERAGE TURN OVER STATEMENT

(To be furnished in the letter head of the Chartered Accountant)

The Annual Turnover of
M/s _____ for the last 3 financial
years are given below and certified that the statement is true and correct.

Sl.	Financial Year	Turnover in Rs.
1	2016-17	
2	2017-18	
3	2018-19	
Average Annual Turnover in Rs.		

*Provisional audited statement shall not be considered.

Date:

Signature of Chartered Accountant

Place:

(Name in Capital)

Seal

Membership No.

Note:

- 1) To be issued in the **letter head** of the Chartered Accountant with membership No.
- 2) Also attach photocopies of the audited P/L account of **each year highlighting the turnover** in support of that.