

ଜିଲ୍ଲା ଖଣିଜ ପ୍ରତିଷ୍ଠାନ, ସୁନ୍ଦରଗଡ଼.
DISTRICT MINERAL FOUNDATION, SUNDARGARH.



(1st floor, DMF Office)
District Rural Development Agency
Email- dmfsundergarh@gmail.com
Sundargarh -770001
Tel / Fax No. 06622-273846

Letter No. 135 /(DMF)

Dated the 28 / 01 / 2020

QUOTATION CALL NOTICE NO.DMF-SNG-13/2019-2020

Sealed quotations are invited from interest reputed Travel Agencies/Tour Operators or private individuals for providing 7 Nos. of AC/Diesel driven (**Scorpio / Bolero SLX / ZLX Model**) vehicles having sitting capacity not more than Six including driver, which shall confirm to the Terms and Conditions (**Annexure-I**) for official use in District Mineral Foundation, Sundargarh, Office of the Chief Executive Officer, District Mineral Foundation, Sundargarh on monthly rent basis;

- 1) The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for playing vehicle.
- 2) The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft / POTD / FDR of any Nationalized Bank drawn in favour of the Chief Executive Officer, DMF, Sundargarh and submitted along with the quotation as security deposit. after completion of quotation process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charges be quoted separately in the general bid information (excluding fuel and lubricants)
- 6) The vehicle must achieve a fuel efficiency of 10 Kms per liter.
- 7) The details of the make and year of manufacture of the vehicle, registration no. mileage (Kms covered per litre) and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-III).
- 8) The Quotation completed in all respect should reach undersigned on or before **dt.03-02-2020 by 5.00 P.M.** and shall be opened on **dt.04-02-2020 at 11.00 A.M.** in presence of the bidders or their authorized representatives.
- 9) The application form of quotation containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with Chief Executive Officer, District Mineral Foundation, Sundargarh.


**Collector & Chairperson –cum-
Managing Trustee, DMF, Sundargarh**

Memo No. 136 / (DMF)/ Dated 28/01/2020 //

Copy submitted to the Joint Secretary to Government, Planning & Convergence Department, Odisha, Bhubaneswar for kind information.


Collector & Chairperson –cum-
Managing Trustee, DMF, Sundargarh.

Memo No. 137 / (DMF)/ Dated 28/01/2020 //

Copy to the A.D.M., Sundargarh/ Rourkela/ Sub-Collector, Sadar/Panposh/Bonai/All Block Development Officers of the District/Executive Engineer, R&B Division, Sundargarh/Rourkela/ Executive Engineer, RW Division, Sundargarh/Rourkela/ Executive Engineer Minor Irrigation Division, Sundargarh/ Executive Engineer, Irrigation Division, Sundargarh/ Executive Engineer, Rukura Irrigation Division, Panposh/ Executive Engineer, RWSS Division, Sundargarh/Rourkela/ Executive Engineer, OLIC, Sundargarh/ Rourkela/ Executive Engineer, PHED, Rourkela/Executive Officers of Urban Local Bodies of the district/ DI & PRO, Sundargarh/ Rourkela, CDM & PHO, Sundargarh / Director, RGH Rourkela for information and with a request to display this Quotation Call Notice in their respective office Notice Board for wide publication.

Copy to Addl. P.D.(Tech.), DRDA, Sundargarh/ to Addl. P.D.(Admn.), DRDA, Sundargarh/ Asst. Director, OREDA, DRDA, Sundargarh/ Asst. P.D.(Finance), DRDA, Sundargarh/ Asst. P.D.(RH), DRDA, Sundargarh/ Junior Engineer(Estimator), DRDA, Sundargarh/Cashier, DRDA, Sundargarh/ Notice Board of DRDA, Sundargarh for information & necessary action.


Collector & Chairperson –cum-
Managing Trustee, DMF, Sundargarh

Memo No. 138 / (DMF)/ Dated 28/01/2020 //

Copy to DIO, NIC, Sundargarh with a request to upload this Quotation Call Notice in the Sundargarh District Web-Site www.sundargarh.nic.in on dt.28-01-2020 for wide publication and timely response by the intending Suppliers.


Collector & Chairperson –cum-
Managing Trustee, DMF, Sundargarh

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

- 1) The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:-valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit proof of up to date tax payments etc. and D.L. of the driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life / injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hires shall be responsible for all such litigation.
- 2) The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts Lubricating oil of Engine, Gear Box & differential coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
- 3) It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
- 4) The toll charges will be borne by the bidders .
- 5) In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
- 6) In case if the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
- 7) The vehicles shall report duty for minimum of 25 days in a month.
- 8) In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- 9) Monthly hire charges and reimbursement towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
- 10) The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
- 11) If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
- 12) In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
- 13) If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


Collector & Chairperson –cum-
Managing Trustee, DMF, Sundargarh

GENERAL INFORMATION FOR HIRING VEHICLES

1.	Registration No of Vehicle :-	
2.	Year of Manufacturing :-	
3.	Model :-	
4.	Date of Registration :-	
5.	Name & Complete address of Owner of Vehicle :-	
6.	Fitness Certificate Validity :-	
7.	Permit Validity :-	
8.	Insurance Validity :-	
9.	Name & Address of the Driver :-	
10.	D.L. No & Validity .	
11.	Contact Number of the Service Provider (Tenderer / Quotationer) .	Mobile No..... Telephone No.....
13.	Demand Draft No .(Rs.5000/-)	
12.	Hiring Cost per Month .	

Certified that the information submitted above is true to the best of my knowledge & belief.

Signature of the vehicle owner