

ଜିଲ୍ଲା ଖଣିଜ ପ୍ରତିଷ୍ଠାନ, ସୁନ୍ଦରଗଡ଼.
DISTRICT MINERAL FOUNDATION, SUNDARGARH



ସୁନ୍ଦରଗଡ଼

TENDER NOTICE NO: -DMF/SNG/14-2019-20.

**TENDER CALL NOTICE
FOR**

**SUPPLY OF DUAL DESK BENCH IN PRIMARY , UPPER PRIMARY & HIGH SCHOOLS OF
SUNDARGARH DISTRICT OUT OF DMF FUND.**

TENDER SCHEDULE

Availability of Tender documents : 01-02-2020 at 11.00 A.M.

Last date for submission of Sealed Tender: 24-02-2020 up to 5.00 P.M.

Opening of Technical Bid & Financial bid: 25-02-2020 at 11.00 AM

Issued by:

**Collector & Chairperson
DMF, Sundargarh**

ଜିଲ୍ଲା ଖଣିଜ ପ୍ରତିଷ୍ଠାନ, ସୁନ୍ଦରଗଡ଼.

DISTRICT MINERAL FOUNDATION, SUNDARGARH.



(1st floor, DMF Office)

District Rural Development Agency

Email- dmfsundergarh@gmail.com

Sundargarh -770001

Tel / Fax No. 06622-273846

Letter No. 147 / (DMF)

Dated the 31 / 01 / 2020

RFP NO: -DMF/SNG/14-2019-20

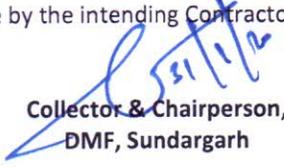
1.	The Collector-cum-Chairperson, District Mineral Foundation (DMF) Sundargarh, Government of Odisha invites technical and financial proposals from reputed implementing Agency/ Firms of National and International repute for "SUPPLY OF DUAL DESK BENCH IN PRIMARY , UPPER PRIMARY & HIGH SCHOOLS OF SUNDARGARH DISTRICT OUT OF DMF FUND" as detailed in the Scope of Work in this DTCN. The interested and eligible manufacturing Firms as detailed in DTCN, may apply for the same in OFF-LINE mode. (For details visit www.sundergarh.nic.in).	
2.	Nature of Works	:- SUPPLY OF DUAL DESK BENCH IN PRIMARY , UPPER PRIMARY & HIGH SCHOOLS OF SUNDARGARH DISTRICT OUT OF DMF FUND.
3.	Tender(Bid) Cost	:- Rs.10,000/-
4.	EMD	:- Rs.5,00,000/-
4.	Availability of bid document in the website	:- From 11.00 A.M. of 01.02.2020 to 24.02.2020 up to 5:00 P.M.
5.	Last date of receipt of Bid	:- 24.02.2020 up to 5:00 P.M.
6.	Mode of selection	Two bid system
7.	Mode of Receipt of Bids	:- Through Speed Post/ Registered Post (India Post) and by no other means.
8.	Date of opening of Technical Bid and Commercial Bid	:- Date: 25.02.2020 at 11:00 A.M.
9.	Address for Business query and correspondence	:- Chief Executive Officer, District Mineral Foundation, Sundargarh Sundargarh -770001 ,Tel- 06622-273846 Website-www.sundergarh.nic.in E-mail Id- dmfsundergarh@gmail.com
10.	The bidders have to participate in OFF-LINE bidding only. Further details can be seen from the Sundargarh District website (www.sundergarh.nic.in). Any addendum /corrigendum / cancellation of tender can also be seen in the said websites. If any query then contact E-mail ID - dmfsundergarh@gmail.com .	

Collector-cum- Chairperson
DMF, Sundargarh

Memo No. 148 /DMF

Dt. 31/01/2020

Copy to DIO, NIC, Sundargarh with a request to upload this Bid Identification Notice in the Sundargarh District Web-Site www.sundergarh.nic.in by **01.02.2020** for wide publication and timely response by the intending Contractors.


Collector & Chairperson,
DMF, Sundargarh

Memo No. 149 /DMF

Dt. 31/01/2020

Copy to the A.D.M., Sundargarh/ Rourkela/ Sub-Collector, Sadar/Panposh/Bonai/ All Block Development Officers of the District/Executive Engineer, R&B Division, Sundargarh/Rourkela/ Executive Engineer, RW Division, Sundargarh/Rourkela/ Executive Engineer Minor Irrigation Division, Sundargarh/ Executive Engineer, Irrigation Division, Sundargarh/ Executive Engineer, Rukura Irrigation Division, Panposh/ Executive Engineer, RWSS Division, Sundargarh/Rourkela/ Executive Engineer, OLIC, Sundargarh/ Rourkela/ Executive Engineer, PHED, Rourkela/Executive Officers of Urban Local Bodies of the district/ DI & PRO, Sundargarh/ Rourkela for information and with a request to display this Tender Notice in their respective office Notice Board for wide publication.

Copy to Addl. P.D.(Tech.), DRDA, Sundargarh/ Asst. Director, OREDA, DRDA, Sundargarh/ Asst. P.D.(Finance), DRDA, Sundargarh/ Asst. P.D.(RH), DRDA, Sundargarh/ Junior Engineer(Estimator), DRDA, Sundargarh/Cashier, DRDA, Sundargarh/ DMF Cell, Sundargarh/ Notice Board of DRDA, Sundargarh for information & necessary action.


Collector & Chairperson,
DMF, Sundargarh

**Tender For Supply Of Dual Desk Bench In Primary ,
Upper Primary & High Schools Of Sundargarh District**

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SECTION 1: INSTRUCTION TO AGENCY

Definitions

- a) "DMF" means COLLECTOR & CHAIRPERSON , DMF, SUNDARGARH
- b) "Contract" means the Contract signed by the Parties and all the attached documents.
- c) "Day" means calendar day.
- d) "Services" means the work to be performed pursuant to the Contract.
- e) "Terms of Reference" (TOR) means the document included in the which explains the objectives, scope of work, activities, tasks to be performed, respective responsibilities of the Client and the Agency, and expected results and deliverables of the assignment.

1. INTRODUCTION

District Mineral Foundations (DMF) are statutory bodies established by the State Government by notification. They derive their legal status from section 9B of Mines and Minerals (Development and Regulation) Act, 1957 as amended on 26th March, 2015 as Mines and Minerals (Development and Regulation) Amendment Act, 2015. This amendment came into force from 12th January, 2015. Each DMF is a trust established in the mining affected districts across the country.

The aim of District Mineral Foundation is to work for the interest of the benefit of the persons and the State Government may prescribe areas affected by mining related operations in such manner as prescribed in the ODMF Guidelines. Each District Mineral Foundation is established by the state Governments by notification as a trust or non-profit body in the mining operation affected districts.

It is also aligned to an important scheme of the Government of India, the Pradhan Mantri Khanij Kshetra Kalyan Yojana (PMKKKY) that was launched in September-2015 to implement various developmental projects and welfare programmes in mining affected areas with DMF funds .

2. BACK GROUND OF SUNDARGARH DISTRICT :

Sundargarh district is in the northwestern part of Odisha state in eastern India and is the second largest district in the state accounting for 6.23% of the total area. The geographical area of the district is 9712 Km². It is one of the 5th scheduled areas under constitution of India. Sundargarh District was constituted on the 1st January, 1948, out of the two ex-princely states of Gangpur and Bonai, which merged into present district of Sundargarh Odisha. True to its name, this beautiful District of Sundargarh with about 43 percent of its total area are under forest cover and numerous colorful tribes dotting its landscape and abundant mining potential is bounded by Ranchi District of Jharkhand on the North, Raigarh District of Chhattisgarh on the west and North West, Jharsuguda, Sambalpur and Angul Districts of Odisha on the South and South East and Singhbhum District of Jharkhand and Keonjhar District of Odisha on the east.

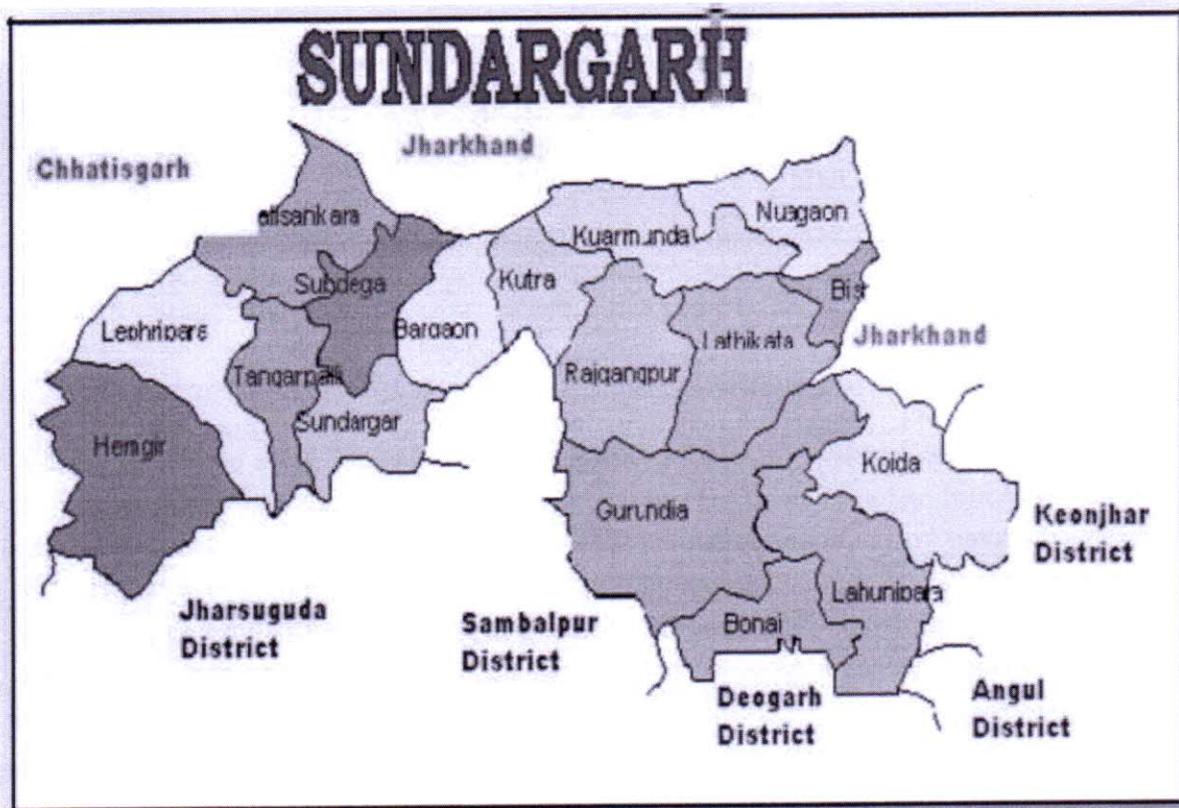
Sundargarh District has 3 sub divisions, 18 Tehsils, 17 Blocks and 279 Gram Panchayats. Topographically, this district is located between latitude 21°36'N to 22° 32' N and longitude 83° 32' E to 85° 22' E. The population

of this District (2011 Census) is 20, 80,664, this being the fifth most populous District of the state. The district has a population density of 214 inhabitants per square kilometer. Its population growth rate over the decade from 2001 to 2011 was 13.66%. Its rural population exceeds twelve Lakh and the urban population is more than six Lakh. The male literacy rate is 82.13 and female literacy rate in the District is 65.93.

The administrative headquarter of Sundargarh district Sundargarh district is located at Sundargarh town. There are three subdivisions which include Sundargarh, Panposh and Boani. There are presently 17 Blocks in the district and 279 Gram Panchayats(GP). The blocks include Balisankara, Bargaon, Bisra, Bonaigarh, Gurundia, Hemgir, Koida, Kuarnmunda, Kutra, Lahunipara, Lathikata, Lephripa, Nuagaon, Rajgangpur, subdega, Sundargarh, Tangarpali

Sundargarh district can be divided into three broad natural divisions. Sundargarh and Panposh sub-divisions are long and undulating tracts of varying heights up to about 700 feet (213 metre) above the mean sea level, dotted with hill-ranges and isolated peaks of considerable height. Similarly, the Bonai sub-division is largely an isolated hilly tract with an average elevation of about 800 feet (244 metre) above mean sea level .

MAP OF SUNDARGARH DISTRICT



Section II Important Notes to the Bidder:

DMF , Sundargarh, invites tenders under 2 Bid system for **Supply Of Dual Desk Bench In Primary , Upper Primary & High Schools Of Sundargarh District**

1. As per the specifications given in the item specifications as “Annexure-A”.
2. Tender document can be downloaded from Website at www.sunderagarh.nic.in
3. The bidders are requested to read the tender document carefully and ensure all the compliance with instructions herein. Non-compliance of the instructions contained in this document may disqualify the bidders from the tender process.
4. All offers should be written in the English and price should be written in both, figures and words. The offer should be typed or written in pen ink or ball pen. Offer in pencil will be ignored.
5. The prescribed tender documents should be submitted in one sealed envelope duly super scribed with “**Supply of Dual Desk Bench in Primary, Upper Primary & High Schools Of Sundargarh District**” (with contact number). This sealed envelope should contain three sealed envelopes marked A, B, & C as prescribed as under:
 - a) Envelope A containing tender form cost of Rs. **10,000/- (if applicable)** and Earnest Money Deposit (EMD) of **Rs 5,00,000/-** both in the form of Demand Draft in favor of CHIEF EXECUTIVE OFFICER, DMF payable at Sundargarh, ODISHA . Tender shall be rejected if the tender form cost and Earnest money D.D.'s are not found in proper order.

Small-scale industrial units registered with the Directorate of Industries / DICs, Directorate of Export Promotion and Marketing will be entitled to get tender papers & EMD free of cost for registered items from State Government Departments and Agencies under its control. Khadi, Village, Cottage & Handicrafts industries, OSIC and NSIC will similarly be eligible to get tender papers free of cost for product mentioned in the tender.

b) Envelop B containing the Technical Bid along with the supporting documents.
(See Terms & Conditions for more details)

c) Envelop C containing the Financial Bid.

The tender document should be sent to:

**Chief Executive Officer,
District Mineral Foundation, Sundargarh
Sundargarh -770001 , Odisha , Tel- 06622-273846**

6. The complete tender document is to be signed with seal & is to be placed in the separate envelope along with the necessary required documents.
7. **Bidders are required to enclose photocopy of cheque & NEFT Bank Details with tender /Tender to enable us to making payment through on line transfer for refund of EMD.**
8. All bids must be delivered to the above office up to the date and time indicated above. Bids will be opened in the presence of Bidders' authorized representatives who choose to attend on the specified date and time. In the event of the date specified for bid receipt and opening being declared as a closed holiday for purchaser's office, the due date for submission of bids and opening of bids will be next working day or as announced by the DMF in the appropriate manner.
9. **Any clarification regarding tender submission of tender document may be sent to dmfsundergarh@gmail.com on or before 10.02.2020 .**
10. Please Note that the tender document is subjected to verification with the original document, and if any discrepancy is found, the tender would be rejected. Tenders (Technical Bid) will be opened first in the presence of the attending vendors.

Section III GENERAL TERMS AND CONDITIONS OF THE TENDER

INFORMATION & INSTRUCTIONS FOR BIDDER

1. DEFINITIONS:

In this document the following words and expressions have the meaning hereby assigned to them.

- 1.1 DMF means the COLLECTOR & CHAIRPERSON, DISTRICT MINERAL FOUNDATION.
- 1.2 Bidder: Means the individual, proprietary firm, firm in partnership, limited company private or public or corporation.
- 1.3 "Year" means "Financial Year" unless stated otherwise.

2. All offers should be written in the English and price should be written in both, figures and words. The tenderer shall certify that the rates being quoted are not higher than those quoted for any Govt. Deptt. or Institution or any organization during last one year. If during the last one year at any time the tenderer has quoted rates lower than those quoted against this tender, the DMF would be given the benefit of Lower rates by the tenderer. The relevant documents should be enclosed with technical bid.
3. The duly constituted committee appointed by the competent authority of DMF , Sundargarh, reserves the right to select some items (in single or multiple units) and reject the others or all

items mentioned in the Schedule. The same committee will also reserve the right to revise or alter the specifications before acceptance of any tender with prior notice on the DMF and www.sundergarh.nic.in .

4. Incomplete tenders, amendments and additions to tender after opening are liable to be ignored and rejected.
5. The Bid shall be treated as a 2 Bid System. The Technical Bid will be considered for Bidders who's Tender Fee and Earnest Money Deposit (EMD) is found in order. Financial Bid shall be opened for those bidders who have qualified in Technical Evaluation.
6. **Changes/Amendment:** At any time prior to the deadline for submission of tender, the DMF may amend the tender documents issuing by addendum/corrigendum. The DMF shall have the right at any time, by written notice, in the form of an amendment order, to make any changes, if deems necessary, including, but not limited to, changes in specifications, design, delivery, testing methods, packing or destination. If any such required changes cause an increase or decrease in the cost of or the time required for performance, an equitable adjustment shall be made in the contract price or delivery schedule, or both. Any claim by the Vendor for adjustment under this clause shall be deemed waived unless asserted in writing within ten (10) days from receipt by the Vendor of notice of change (amendment order). Price increase, extension of time for delivery and change in quantity shall not be binding on the DMF unless sufficiently justified by vendor and accepted by the DMF in a form of amendment/ modified Order issued and signed by the DMF .
7. **Bid Validity-** Bids should be valid for a period of 180 days from the date of opening of financial bid.
8. **Withdrawal of bids:** No bidder will be allowed to withdraw its bid in the interval between the deadline of submission of bids and expiration of period of bid validity. Withdrawal of bid during this period will result in forfeiture of the bidder's bid security (EMD) and other sanctions.
9. **Manufacturer:** Manufacturer has itself submitted the bid, the bids of its authorized dealer will not be considered and EMD will be returned.
10. **Conflict of Interest among Bidders/Agent:** The bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process, if:
 - 10.1. They have controlling partner (s) in common; or
 - 10.2. They receive or have received any direct or indirect subsidy/financial stake from any of Them; or
 - 10.3. They have the same legal representative/agent for purposes of this bid; or

- 10.4. They have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder; or
- 10.5. Bidder participates in more than one bid in this bidding process. Participation by a bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved.
- 10.6. One Manufacturer will participate for one bid only
- 10.7. in case of a holding company having more than one independently manufacturing units, or more than one unit having common business ownership/management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/common business/management units in same/similar line of business.

11. **Bid Security (EMD):** Bid Security should remain valid for a period of 45 (Forty-Five) days beyond the final bid validity period. The Bid Security can be submitted in the form of an account payee demand draft. The MSEs are provided tender documents free of cost and are exempted from payment of earnest money, subject to furnishing of relevant valid certificate for supply of bench desk only for claiming exemption. A bidder's Bid Security will be forfeited if the bidder withdraws or amends its/his tender or impairs or derogates from the tender in any respect within the period of validity of the tender. Bid securities of the unsuccessful bidders should be returned to them at the earliest after expiry of the final bid validity period and latest by the 30th day after the award of the contract.

12. **RETENTION MONEY DEPOSIT (RMD)/ SECURITY DEPOSIT (SD):**

Five percent (5 %) of the gross value of the work done and claimed in the Bills shall be deducted towards Retention Money Deposit. This amount shall not bear any interest. The EMD already with DMF shall be refunded within 3 months after settling the Final Bill. The Security Deposit will not bear any interest and will be refunded as provided in equally five instalment in every year from the date of Completion of works, provided the Contractor has satisfactorily carried out all the rectification works and attended to all defects to the satisfaction of DMF. It will be released annually in 5 equal instalments.

Any defects or shortcomings found during execution of work and during the five year period from the completion of the entire work shall be attended/rectified or replaced by the tenderer immediately without any extra cost to the DMF. In case of failure to do so within 10 days from such notice, the DMF may get such rectification works carried out through any other firm and expenditure incurred by the DMF shall be recovered from any money due to the Contractor at the cost and risk of the contractor.

13. **PAYMENT OF CONTRACTOR'S BILL:**

- i. The Contractor shall be entitled under the Interim Certificates, payment against the checked bills for the work done not prior to 20 days from the date of issue of the work order subject to the actual work being executed in accordance with the contract, and reasonable scrutiny by DMF.
- ii. Interim Bills submitted by the Contractor will be paid by DMF after all the statutory deductions viz. RMD @ 5 %, TDS and other statutory deductions etc., as applicable.

iii. Retention Money Deposit at the rate of 5 % (Five percent) of the value of the work executed shall be deducted from running interim bills shall constitute the Security Deposit. The Security Deposit shall be released annually i.e. 1 % value of the work in every year from the date of Completion certificate , provided the defects are made good according to the true intent and meaning thereof after due completion of work.

13.1. **MSE Bidders:** In tender, participating Micro and Small Enterprises (MSE) quoting price within price band of L1+15 (fifteen) per cent shall also be allowed to supply a portion of requirement by bringing down their price to L1 price in a situation where L1 price is from someone other than a MSE and such MSE shall be allowed to supply up to 20 (twenty) per cent of total tendered value. The 20 (twenty) per cent quantity is to be distributed proportionately among these bidders, in case there are more than one MSMEs within such price band. Within this 20% (Twenty Percent) quantity, a purchase preference of four per cent (that is, 20 (twenty) per cent out of 20 (twenty) per cent) is reserved for MSEs owned by Scheduled Caste (SC)/Scheduled Tribe (ST) entrepreneurs (if they participate in the tender process and match the L1 price). Provided that, in event of failure of such SC/ST MSE to participate in tender process or meet tender requirements and L1 price, four per cent sub-target shall be met from other MSE. MSEs would be treated as owned by SC/ ST entrepreneurs:

- a) In case of proprietary MSE, proprietor(s) shall be SC /ST
- b) In case of partnership MSE, the SC/ST partners shall be holding at least 51% (fifty-one percent) shares in the unit
- c) In case of Private Limited Companies, at least 51% (fifty-one percent) share shall be held by SC/ST promoters.

14. **Prices and Taxes:** Prices quoted should be firm and shall remain firm until required deliveries have been completed unless otherwise expressly agreed to, in writing by both parties. The vendor agrees that any price reduction made with respect to Material covered by this order subsequent to placement will be applied to the order.

- I. **Elements of Price:** Where the price has several components such as the price of the goods, cost of installation and commissioning, operators' training, and so on, bidders should furnish a cost break-up indicating the applicable prices and taxes for each of such components along with the overall price.

1. All prices specified herein include all charges for, but not limited to assembling, transportation of material to each school of the district, inspection, and packaging. DMF reserve the right to check the quality of bench desk by Government laboratory, No. of test may be selected randomly i.e. 10 % of work order quantity & the cost of testing will borne by the agency.
2. No escalation shall be allowed on the rates of this contract. The Contractor shall make necessary arrangement for watch and ward
3. No compensation shall be admissible for any loss suffered by the Contractor during the execution of the work. It shall be the Contractor's sole responsibility to protect DMF's staff, his employees and property against accidents from any cause and he shall indemnify DMF against any claims for damage for injury to person or property

Documents for Payments of Bench-desk:

- i. Supplier's Invoice indicating, inter alia description and specification of the goods, quantity, unit price, total value;
- ii. Agency has to produce the GST bill invoices for procurement of raw materials like Plywood, MS sheet etc. as per the specification. The date procurement must be after the issue of work order date.
- iii. Insurance certificate, if applicable;
- iv. Agency has made necessary arrangement for measurement of thickness of Powder coating.
- v. Manufacturer's guarantee certificate;
- vi. Handed over certificates of each school, certified by each school in charge.
- vii. Geo tagging photographs of bench desk for each school.

15. **Insurance:** Wherever necessary, the goods supplied under the contract, shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the contract. If considered necessary, insurance may cover "all risks" including war risks and strike clauses. The amount to be covered under insurance should be sufficient to take care of the overall expenditure to be incurred by the Procuring Entity for receiving the goods at the destination.

16. **E-Payments:** Bidders are required to enclose photocopy of cheque & NEFT Bank Details with tender /Tender to enable us to making payment through on line transfer.

17. **Deduction of Income Tax, Service Tax and so on, at source from payment to suppliers:** This will be done as per existing law in force during the currency of the contract.

18. **Delivery Period:** The item should the delivered to each schools of Sundargarh District and within a time period 90 days. If any material is not delivered by the date specified therein, the

DMF reserves the right, without liability, to cancel the order, and to purchase the same from another vendor and to charge the defaulting Vendor for any loss incurred in this transaction. Any provisions thereof for delivery by instalment shall not be construed as obligatory unless agreed upon by both the parties. The DMF shall have the right to refuse deliveries made more than one week in advance of any delivery schedule appearing in the order unless arrangements for such early delivery have been confirmed with the receiving party.

If the vendor is unable to complete performance at the time specified for delivery, by reason of strikes, labour disputes, riot, war, fire or other causes beyond the Vendor's reasonable control, the DMF at its option, may extend the delivery period without price escalation.

19. Packaging and Labelling: All Material purchased hereunder must be packed and packaged to ensure its safe delivery in accordance with good commercial practices and where incorporated. The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit, including the final destination. The packing, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be provided for in the Contract including additional requirements, if any, specified in the contract and in any subsequent instructions ordered by the Purchaser. It is the sole responsibility of the vendor to provide/replace the item/goods, if it is lost or broken during the shipping or transportation due to whatever may be the reason. Vendor is responsible to ensure, by contacting the DMF, that the shipping has been properly done i.e., all the items/goods have properly reached the DMF.

20. Inspection and Acceptance: Material procured from vendor shall be inspected and tested by the DMF representative. If deemed necessary by the DMF, the Vendor shall provide without charge, all reasonable facilities and assistance for such inspection and test. Any inspection records relating to Material covered by this agreement shall be made available to the DMF during the performance of the order.

20.1. If any Material covered by this agreement is defective or otherwise not conforming to the requirements of this agreement, the DMF may, by written notice to the Vendor:

- i. Rescind the purchase/supply order as to such non-conforming Material;
- ii. Accept such material at an equitable reduction in price;
- iii. Reject such non-conforming material and require the delivery of suitable replacements

20.2. If the vendor fails to deliver suitable replacements promptly, the DMF, with notice of seven business days, may replace or correct such material and charge the vendor the additional cost occasioned thereby, or terminate this order for default.

20.3. Collector & chairperson has rights to check the quality of material from Government testing laboratory & the cost of such test has to be borne by the agency.

21. **Invoicing / Payments / Set-Offs:** After completion of supply against the purchase order, the Vendor shall send invoices including item number to the DMF 's concern Department.

Payment of invoice shall not constitute acceptance of Material ordered and shall be subject to appropriate adjustment, if the Vendor failed to meet the requirements of this agreement. The DMF shall have right at any time to set-off any amounts due to the Vendor, (or any of its associated or affiliated companies) against any amounts owed by the DMF with respect to this agreement.

22. **Selection of the Bidder:** For the purpose of selection of the bidder, a two-stage bidding process will be followed. The response to the tender should be submitted in two parts viz. Technical Bid & Commercial Bid.

22.1. **Technical Bid:** Technical bid should contain information regarding the Manufacturing unit Registration details, self-declaration for not black listed, business turnover and other details of the firm to judge the suitability of the bidder. Bidder must ensure the following conditions while going for the bidding:

- I. **SPECIFICATIONS:** Specifications are basic essence of the product/contract. It must be ensured that the offers must be strictly as per our specifications mentioned at Annexure-A at technical specification section.
- II. Non-compliance of the above shall be treated as incomplete/ambiguous and the offer can be ignored without giving an opportunity for

clarification/negotiation etc. to the quoting party.

- III. Manufacturer should have manufacturing unit in Odisha.
- IV. ISO certificate in the name of manufacturing Unit.
- V. Signed & Stamped compliance sheet of the technical specification of the offered equipment with technical printed literature must be enclosed with the technical bid in the prescribed format.
- VI. Average Annual turnover should be minimum Rs 5.00 Crore for the last three successive years i.e. 2016-17,2017-18, 2018-19 duly certified by the Chartered Accountants.
- VII. Annual turnover, IT clearance Certificate, Audited Balance Sheet, etc. for the last three years.
- VIII. The Manufacturer self-declaration stating that he/she is not banned/debarred or black listed by any Central/State Govt. of India/PSU/Organizations/Institutes in India or abroad in prescribed format.
- IX. DD for EMD amount and tender fee as applicable
- X. DMF reserves the right to carry out a technical inspection and performance evaluation (benchmarking) of the offers, made by shortlisted vendors. The shortlisted vendors may be asked to come and give out presentation / demonstration. DMF will have the right to cancel the contract/tender at any time without assigning any reason thereof.
- XI. If at any given point of time it is found that the bidder has made a statement which is factually incorrect or if the bidder doesn't fulfil any of the contractual obligations, the DMF may take a decision to cancel the contract with immediate effect. Further, performance security of the agency may also be forfeited if the performance of the agency is not satisfactory.

22.2. **Short listing of Vendors:** DMF will shortlist technically qualifying vendors and the financial bid of only these vendors will be opened.

DMF reserves the right to decide whether the items being quoted are as per the requirement of the DMF and are of standard in the market. DMF reserves the right to decide which offer best suits the requirement of the DMF. Further, after opening financial bids of the short listed tenders, if there is a discrepancy between word and figure, the amount indicated in words will prevail. DMF reserves the rights to distribute the total bench desk among the technically qualified bidders with L1 price. The quantity for supply of bench desks to each school may vary during the supply & the agency has to survey the school before delivery of bench desk.

22.3. Price Bid/ Financial Bid: Financial bid should contain price of the material required to be supplied as per Price Schedule **Annexure -B** as supplied by the DMF along with tender form, duly filled and signed by the authorized person.

23. **Installation and Commissioning:** Free of cost at DMF. The bidder must ensure timely installation of the complete unit with necessary support to the indenters, as per details and lists of schools attached in Annexure.

24. Conditional Offer will not be accepted.

25. Rejection of Bids:

25.1. If bidders give wrong information in their bid, DMF reserves the right to reject such bids at any stage and forfeit the Earnest Money Deposit / Security Deposit and cancel the order, if awarded.

25.2. If the technical offer contains any price information the offer will be summarily rejected.

25.3. Canvassing in any form in connection with the tender is strictly prohibited and the bids submitted by the bidder who resort to canvassing are liable for rejection.

25.4. Unsigned tenders/bids, unattested corrections and over writing by bidders are also liable for rejection.

25.5. Bids submitted without supporting documents as mentioned or required to submit with bids are liable to be rejected.

25.6. The Tenderers must confirm in their bid acceptance in full of the terms and conditions in this enquiry. Any non-acceptance or deviations from the terms and conditions must be clearly brought out. However, tenderers must note carefully that any conditional offer or any deviation from the terms and conditions of this enquiry may render /liable the Tender for rejection.

26. Liquidated damages for delayed supply: If vendor fails to deliver any of or all products or does not perform the services within the period specified in the contract, the DMF reserves the right to, without prejudice to its other remedies under the contract, deduct from the bill, a sum equivalent to 1% of the price of undelivered stores at the agreed price for each week to maximum limit of 10% of the value of stores so undelivered. Once maximum is reached, the second party may consider termination of contract and forfeiture of bid security.

27. Assignment / Subcontracting /sublet: The Vendor shall not assign the order received, any rights under this agreement or to become due hereunder neither delegated nor subcontracted /sublet any obligations or work hereunder without the prior written consent of the DMF.

28. Cancellations of tender: The DMF reserves Right to accept any Bid and to Reject any or all Bids: The Purchaser also reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or

bidders of the grounds for the Purchaser's action.

The DMF may cancel agreement entered with vendor in whole or in part, for no cause, upon written, FAX, or telex notice to the Vendor, effective when sent, provided such notice is sent ten (10) days prior to the delivery date, specified on the face of this order, in the event that the vendor:

- 28.1. Fails to comply with any term or condition of this order including, but not limited to, delivery terms; or
- 28.2. Appoints a receiver, liquidator or trustee in bankruptcy or other similar officer over any or all of its property or assets; or
- 28.3. Files a voluntary petition in bankruptcy; or
- 28.4. Has had filed against it an involuntary petition in bankruptcy which remains in effect for thirty (30) days; or
- 28.5. voluntarily ceases trading; or
- 28.6. merges with or is acquired by a third party; or
- 28.7. Assigns any of its rights or obligations under the Order to a third party without the DMF's prior written consent.

Upon the occasion of any one of the aforesaid and in addition to any remedies which the DMF may have in Law or in Equity, the DMF may also cancel this order or any outstanding deliveries hereunder by notifying the Vendor in writing of such cancellation and the Vendor shall thereupon transfer title and deliver to the DMF such work in progress or completed material as may be requested by the DMF. The DMF shall have no liability to the Vendor beyond payment of any balance owing for Material purchased hereunder and delivered to and accepted by the DMF prior to the Vendor's receipt of the notice of termination, and for work in progress requested for delivery to the DMF.

29. Warranty: -

- a. Five-year replacement warranty (or as mentioned in Technical Annexures D) and also give the warranty declaration that everything to be supplied by us hereunder shall be free from all defects and faults in material, workmanship, transportation hazards, and shall be of the highest quality and material of the type ordered, shall be in full conformity with the specifications. During the warranty period, replacement of any part of items or rectification of defects of works will be free of cost.
- b. Any deviation in the material and the specifications from the accepted terms may liable to be rejected and the bidders need to supply all the goods in the specified form to the satisfaction / specifications specified in the order / contract and demonstrate at their own cost. The payments shall be made only after receiving the material in the required specifications and quality to the satisfaction of the DMF authorities.
- c. The Vendor shall warrants that any Material supplied hereunder shall conform to the generally recognized manufacturing and safety standards of the Vendor's industry as per Indian Standard Institution (ISI) or similar standard. The Vendor's specifications on performance as detailed in the Vendor's brochures, sales literature and other specifications as may be available to the DMF.
- d. Vendor should provide insurance up to the delivery point and until the time of installation.
- e. The tenderer shall Warranty for Bench desk, shall be for 5 years from the date of completion of work. Any defect which may appear within Period of five years after the completion of work should be rectified or replaced by the agency at his cost and only thereafter the Security Deposit/ EMD will be refunded to the Contractor.
- f. In addition to any other express or implied warranties, the Vendor warrants that the material furnished pursuant to this order will be:

Free from defects in design except to the extent that such items comply with detailed designs provided by the DMF; of merchantable quality and suitable for the purposes, if any, which are stated in the tender/Tender.

This warranty provision shall survive any inspection, delivery, acceptance, payment, expiration or earlier termination of this order and such warranties

shall be extended to the employees, students, and users of the material. Nothing herein, however, shall limit the DMF 's rights in law or equity for damages resulting from delivery of defective goods or damage caused during the delivery of goods or provision of services.

Rights granted to the DMF in this article entitled WARRANTIES are in addition to any other rights or remedies provided elsewhere in this order or in Law.

30. **Compliance with Laws:** After acceptance of tender, successful bidder shall have to comply with the requirements of all the existing laws. The Vendor shall also have to comply with the Fair Labour Standards Act and the Occupational Safety and Health Act, and all other applicable laws, ordinances, regulations and codes in the Vendor's performance hereunder. The Vendor will have to indemnify and hold the DMF and its customers harmless from any loss or damage that may be sustained by the DMF, by reason of the Vendor's failure to comply with any laws, ordinance, regulations and codes.
31. **Law of the Contract:** The agreement entered with vendor shall be governed by and interpreted in accordance with the laws in existence and the Jurisdiction of Sundargarh, Odisha.
32. **Site preparation:** The supplier shall inform the DMF about the site preparation, if any, needed for installation, immediately after receipt of the supply order. Suppliers must provide complete details regarding space and all infrastructural requirements needed for the equipment, which DMF should arrange before the arrival of equipment to ensure its early installation and smooth operation thereafter. The supplier may offer his advice and render assistance to DMF in the preparation of the site and other pre-installation requirements.
33. The **Manufacturer** should be manufacturing unit in Odisha & ISO-9001 certified company/ firm. While the above procedures lay down the overall guidelines, DMF reserves the right to select the vendor based on other parameters, at its discretion.
34. **Delivery and Opening of Tender:** All tender documents should be sent through speed post/registered post only. Telegraphic / fax offer will not be considered and ignored straightway. All tender documents received after the specified date and time shall not be considered.

The completed tender should be delivered at the Inward Section of the CHIEF EXECUTIVE OFFICER , DRDA BUILDING , 1st Floor ,Sundargarh-770001

The Technical Bid will be open & sample of bench desk to be shown on the same day **25/02/2020 at 11.00 A.M.**

I/We have read all the enclosed Terms and Conditions carefully and ready to accept and according to that I/We are submitting herewith the tender.

Seal & Signature of Vendor

Section IV Special Terms and Conditions

1. Manufacturers should have the following requirements to make them eligible to qualify in the technical bid.

- a) Should have average **Annual Financial Gross Turnover not less than Rs. 5.00 Crore** during the **last three years** ending **31st March 2019**. Copy of Audited Financial Statements to be provided as per format.
- b) Should not have incurred any loss during the last **three years** i.e. 2016-17, 2017-18, 2018-19. Copy of Audited Financial Statements to be provided.
- c) Bidders who have valid **ISO 9001 certifications** shall **be considered**. These certificates shall be submitted with the tender document by the manufacturer.
- d) Manufacturer having manufacturing unit in Odisha & submit the documentary evidence.
 1. If any information furnished by the Bidder is found to be incorrect at a later stage, he shall be liable to be debarred from tendering/taking up of work in DMF. The DMF reserves the right to verify the particulars furnished by the Bidder independently.
 2. The DMF reserves the right to reject any or all prospective Bidders without assigning any reason and to restrict the list of tendered contractors to any number deemed suitable by it, if too many applications are received satisfying the basic PQ criteria.
 3. The bidder will submit the GST Registration and PAN No. along with document of Manufacturing unit Registration.
 4. Overwriting should be avoided. Correction, if any, should be made by neatly by crossing out, signed and re-writing. Use of fluid (whitener) is not allowed and such tenders shall be rejected. Pages of the tender document are numbered. Additional sheets, if any added by the contractor, should also be numbered by him. They should be submitted as a package with signed letter of transmittal.
 5. The Bidder may furnish any additional information which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. He is, however, advised not to furnish superfluous information. No information shall be entertained after submission of Tender document unless it is called for by the DMF.
 6. It is desirable that the prospective bidders may supply/provide/ display the sample of tendered furniture at DMF on 25.02.2020 for assessing the specification, quality, durability and finish of the material by the technical evaluation committee appointed by the DMF. The Bidder shall have to display the material at his own cost and the DMF shall not entertain any claim for the same. However, the bidder who will be awarded the contract, needs the supply of sample and its approval by the technical evaluation committee of the DMF. Only after the approval of the sample from DMF end, successful bidder will be asked for execution of supply.
 7. The Manufacturer should have all necessary machinery and equipment required for the proper and timely execution of the work. The bidders have to submit the list of

machines equipment used in manufacturing process. The DMF reserves the right to visit the manufacturing facilities to ascertain the same.

2 METHOD OF APPLICATION:

- 2.1 Manufacturer shall be signed by him above his full type- written name and current address.
- 2.2 If the Bidder is a limited company or a corporation, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a copy of the power of attorney. The Bidder should also furnish a copy of the Memorandum of Articles of Association duly attested by a Public Notary.

3. FINAL DECISION MAKING AUTHORITY.

The collector & chairperson, DMF, Sundargarh reserves the right to accept or reject any application and to annul the tender process and reject any or all applications at any time, without assigning any reason or incurring any liability to the Bidders.

4. SITE VISIT

The Bidder is advised to visit the site of work at his own cost, and examine it and its surroundings to himself collect all information that he considers necessary for proper assessment of the prospective assignment.

5. EVALUATION CRITERIA FOR TENDER.

5.1. The technical evaluation committee shall evaluate the application on the criteria given below:

S. No.	Criteria	Sl . No of the supporting document
1	General information of the manufacturer (Form B)	
2	Manufacturing unit in Odisha (Submit the relevant document)	
3	ISO 9001 Certification	
4	Financial Capabilities (Certified by Chartered Accountant)	
(a)	Annual average financial turnover not less than Rs 5.00 Cr. for last three years.	
(b)	Profit in last 3 years	
5	Adherence to Specifications of the product offered (Look and feel, durability, design, dimensions, finishing etc) Product : Two seated desk & bench	Sample product to be
6	Declaration Regarding Non Blacklisting (Annexure – C)	
7	Certificate Of Guarantee/Warranty (Annexure – D)	
8	Technical specifications compliance Sheet (Annexure – F)	

- While deciding upon the selection of contractors for participating in the Price bid, emphasis will be given on the ability and competence of Bidders to do good quality works within the specified time schedule and in close co-ordination with other agencies, besides the rate structure of the items. Also, emphasis will be given to the Bidders who have executed majority of the similar works.
- Decision of the DMF in regard to selection of contractors for selecting them for price bidding will be final. The DMF is not bound to assign any reason therefor.
- No advance shall be paid towards mobilization and cost of materials.
- No compensation shall be admissible for any loss suffered by the Contractor during the execution of the work
- Any damages caused to the building / premises during the execution of the work shall be made good by the Contractor at his risk and cost
- DMF reserves the right to accept / negotiate / reject any Tender either in whole or in part without assigning any reasons therefore whatsoever and without entering into any further correspondence and hence, DMF shall be under no obligation to accept the lowest or any other Tenders received in response to this Tender. The decision of DMF in this regard shall be final and indisputable.

5.2 Even though an Bidder may satisfy the above requirements, the bidder would be liable to disqualification if

- made **misleading or false representation or deliberately suppressed the information** in the forms, statements and enclosures required in the pre-qualification document,
- Record of poor performance such as abandoning work, not properly completing the contract, or financial failure/weakness etc.
- Failed to supply the sample furniture.

5.3 The Financial Bid of only those bidders shall be opened who qualify in the technical evaluation. The bidders or their representative are expected to be present at the time of opening of the Financial Bid.

6. DELIVERY AND COMPLETION SCHEDULE:

The table below is the indicative delivery milestone for schools in tranches is provided in table below

Sl. No.	Milestones	Timeline
1	Signing of Contract	T= 0
2	Supply of Desk benches to each school as per the specification (35 % of Work order quantities)	T+1 months
3	Supply of Desk benches to each school as per the specification (35 % of Work order quantities)	T+2 months
4	Supply of Desk benches to each school as per the specification (Balance work order quantities)	T+3 months

The bidder may conduct site visit before the submission of bid at its own cost in order to ascertain the site condition

FORM 'A' FINANCIAL INFORMATION

Details to be furnished duly supported by copy of audited balance sheet/profit & loss account for the last three years, as submitted by the Bidder to the income Tax Department (Copies to be attached)

Financial Year	2016-17	2017-18	2018-19	Average Annual Turnover
Turn over				
Profit. Loss				

Signature & seal of the Agency

Signature & seal of the Chartered Accountant

FORM 'B'

DISTRICT MINERAL FOUNDATION , SUNDARGARH

(To Be Filled By the Vendor/Bidder)

1. Name of the quoted Item(s) : _____
2. Name of the Vendor : _____
3. Full Address of the Vendor : _____
4. Telephone/ Mobile No : _____
5. E-mail. : _____
6. Manufacturing unit Registration No. : _____
7. PAN : _____
8. GST Registration No. : _____
9. Details of the D.D.
- a. For Tender Fee (Nonrefundable) : D.D. No. _____ dated _____
drawn from the bank _____
- b. for E.M.D Amount (Refundable without interest) : D.D. No. _____ dated _____
drawn from the bank _____

Signature & seal of the Bidder

Section V Annexure

Annexure -A

Technical specifications for Bench Desks

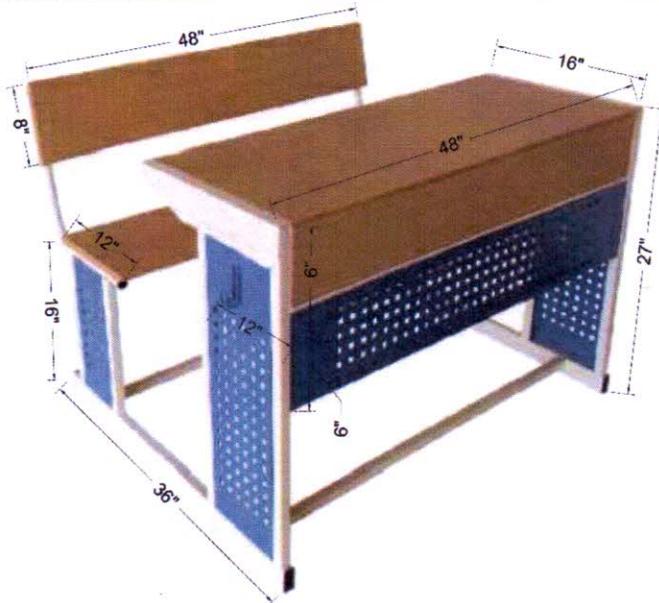
Material	Figure with Dimensions (for higher section class 8th to 10th)
Class room Dual Desk	
	<p><u>Detail Specification:</u></p> <p>The overall size, design & appearance are shown in the above figure.</p> <ol style="list-style-type: none"> 1. Bottom metal leg made up of 25mm x 50mm (18 gauge) M.S. pipe. 2. Desk, Shelf, Bench, Back rest all frame made up of 25mm x 25mm (18 gauge) M.S. square pipe. 3. Desk top, Shelf, Bench, Back rest all tops made up of 18mm thick ISI Mark Waterproof Ply(only) with both side 1mm ISI Mark design Laminate (mica) with 2mm PVC edge bidding. 4. Under structure all side legs should be filled up with perforated design CRCA metal sheet of 1.2mm (18 gauge) thick, duly 120 micron blue colour powder coating. 5. Front modesty upper panel should be of 18mm thick ISI Mark Waterproof Ply with both side 1mm ISI Mark design Laminate (mica) with 2mm PVC edge bidding and lower panel should be of perforated design CRCA 1.2 mm (18 gauge) metal sheet duly 120 micron blue colour powder coating. 6. Back rest to be supported with (18 gauge) 25mm Dia M.S. Round pipe. 7. Overall frame size: Width- 48 inch, Depth- 36 inch, Height- 30 inch. 8. Desk top size: Width- 48 inch, Depth- 16 inch, Height- 30 inch. 9. Shelf size: Width- 48 inch, Depth- 12 inch, Height- 6 inch. 10. Bench size: Width- 48 inch, Depth- 12 inch, Height- 18 inch. 11. Back rest size: Width- 48 inch, Depth- 8 inch, Height- 36 inch. 12. Foot rest both in front and back made up of 25mmx25mm M.S. square pipe.

13. Heavy plastic bushes for all the legs.
14. 5mm rod hooks to be welded both side of desk for carrying school bag.
15. The whole M.S. structure duly MiG/GMAW Welded for better durability.
16. The whole M.S. structure duly prime quality grey colour powder coating of 120 micron for superior finish.
17. No sharp edges should be found on any part of the Dual desk.
18. All measurements are in Inches.
19. M.S. Pipes & CRCA sheets Make- TATA/ SAIL/ Jindal.
20. Plywood Make- Green Ply/ Century Ply/ Austin Plywood.
21. Laminate Make- Royale Touche/ Green Lam/ Century Laminates.
22. Warranty: 5 year

Material

**Figure with Dimensions
(for middle section class 5th to 7th)**

**Class
room
Dual
Desk**



Detail Specification:

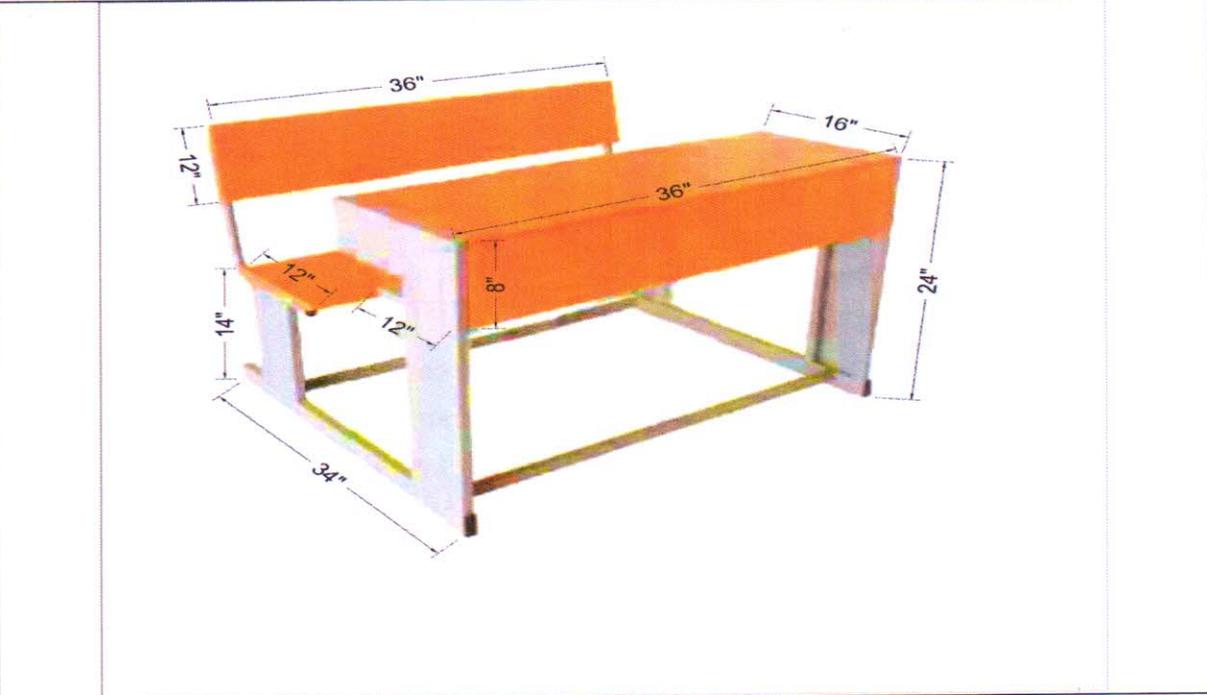
The overall size, design & appearance are shown in the above figure.

1. Bottom metal leg made up of 25mm x 50mm (18 gauge) M.S. pipe.
2. Desk, Shelf, Bench, Back rest all frame made up of 25mm x 25mm (18 gauge) M.S. square pipe.
3. Desk top, Shelf, Bench, Back rest all tops made up of 18mm thick ISI Mark Waterproof Ply(only) with both side 1mm ISI Mark design Laminate (mica) with 2mm PVC edge bidding
4. Under structure all side legs should be filled up with perforated design CRCA metal sheet of 1.2mm (18 gauge) thick, duly 120 micron blue colour powder coating.
5. Front modesty upper panel should be of 18mm thick ISI Mark Waterproof Ply with both side 1mm ISI Mark design Laminate (mica) with 2mm PVC edge bidding and lower panel should be of perforated design CRCA 1.2 mm (18 gauge) metal sheet duly 120 micron blue colour powder coating.
6. Back rest to be supported with (18 gauge) 25mm Dia M.S. Round pipe.

- 7. Overall frame size: Width- 48 inch, Depth- 36 inch, Height- 27 inch.
- 8. Desk top size: Width- 48 inch, Depth- 16 inch, Height- 27 inch.
- 9. Shelf size: Width- 48 inch, Depth- 12 inch, Height- 6 inch.
- 10. Bench size: Width- 48 inch, Depth- 12 inch, Height- 16 inch.
- 11. Back rest size: Width- 48 inch, Depth- 8 inch, Height- 32 inch.
- 12. Foot rest both in front and back made up of 25mmx25mm M.S. square pipe.
- 13. Heavy plastic bushes for all the legs.
- 14. 5mm rod hooks to be welded both side of desk for carrying school bag.
- 15. The whole M.S. structure duly MiG/GMAW Welded for better durability.
- 16. The whole M.S. structure duly prime quality grey colour powder coating of 120 micron for superior finish.
- 17. No sharp edges should be found on any part of the Dual desk.
- 18. All measurements are in Inches.
- 19. M.S. Pipes & CRCA sheets Make- TATA/ SAIL/ Jindal.
- 20. Plywood Make- Green Ply/ Century Ply/ Austin Plywood.
- 21. Laminate Make- Royale Touche/ Green Lam/ Century Laminates.
- 22. Warranty: 5 year

Material **Figure with Dimensions
(for primary section class 1st to 4th)**

Class room Dual Desk



Detail Specification:
 The overall size, design & appearance are shown in the above figure.

- 1. Bottom metal leg made up of 25mm x 50mm (18 gauge) M.S. pipe.
- 2. Desk, Shelf, Bench, Back rest all frame made up of 25mm x 25mm (18 gauge) M.S. square

pipe.

3. Desk top, Shelf, Bench, Back rest all tops made up of 18mm thick ISI Mark Waterproof Ply (only) with both side 1mm ISI Mark colourful Laminate (mica) with 2mm PVC edge bidding.
4. Under structure all side legs should be cover up with prime quality embossed design CRCA metal sheet of 1.2mm (18 gauge) thick, duly 120 micron grey colour powder coating.
5. Front modesty 8 inch panel should be of 18mm thick ISI Mark Waterproof Ply with both side 1mm ISI Mark colourful Laminate (mica) with 2mm PVC edge bidding.
6. Back rest to be supported with (18 gauge) 25mm Dia M.S. Round pipe.
7. Overall frame size: Width- 36 inch, Depth- 34 inch, Height- 24 inch.
8. Desk top size: Width- 36 inch, Depth- 16 inch, Height- 24 inch.
9. Shelf size: Width- 36 inch, Depth- 12 inch, Height- 6 inch.
10. Bench size: Width- 36 inch, Depth- 12 inch, Height- 14 inch.
11. Back rest size: Width- 36 inch, Depth- 12 inch, Height- 28 inch.
12. Foot rest both in front and back made up of 25mmx25mm M.S. square pipe.
13. Heavy plastic bushes for all the legs.
14. 5mm rod hooks to be welded both side of desk for carrying school bag.
15. The whole M.S. structure duly MiG/GMAW Welded for better durability.
16. The whole M.S. structure duly prime quality grey colour powder coating of 120 micron for superior finish.
17. No sharp edges should be found on any part of the Dual desk.
18. All measurements are in Inches.
19. M.S. Pipes& CRCA sheets Make- TATA/ SAIL/ Jindal.
20. Plywood Make- Green Ply/ Century Ply/ Austin Plywood.
21. Laminate Make- Royale Touche/ Green Lam/ Century Laminates.
22. Warranty: 5 year

Annexure -B

Financial bid to be filled by bidder for supply and installation of Desk Bench

Name of Item	No. of Bench-Desk	Rate per each desk bench inclusive of supply , transportation, insurance & warranty cover etc.	GST	Total Price of each desk bench	Total cost
1	2	3	4	5=3+4	6 = 2 X 5
<u>For Specification as per Annexure A</u>					
Dual Desk bench for Class 1 to 4 (Model -1)	41,900				
Dual Desk bench Class 5 to 7 (Model-2)	25,095				
Dual Desk bench Class 8 to 10 (Model-3)	13,677				
Gross. Total					

Note:

- 1- Selection on the basis of lowest Quoted Rate (L 1) of each model.
- 2- Minimum Base price of each Dual desk bench (unit cost) for supply, installation, delivery for each school of Sundargarh district is Rs 7,500 including of GST. Quoted Price (i.e. column 5) below the base price summarily rejected.
- 3- Above rate per unit inclusive of supply & installation of desk benches, transportation / delivery at each school point of Sundargarh District.
- 4- The above rate inclusive of 5 yrs. of replacement guarantee/ warranty of the above product. No extra cost shall be paid to agency.
- 5- I/We confirm that on being successful in the tender we would take up and execute the work. We confirm that we will abide by all the tender conditions and we do not have any additional conditions.
- 6- All taxes including GST or any other payable/ prevailing tax on material or on finished works etc, in respect of this contract shall be payable by tenderer and the DMF will not entertain any claim whatsoever in this respect over the quoted price.

Signature & seal of the Bidder

Annexure - C

DECLARATION REGARDING NON BLACKLISTING / DEBARRING FOR TAKING PART IN TENDER

(To be executed & Attested by Public Notary / Executive Magistrate on Rs. 100/- non judicial Stamp paper by the bidder)

I / We _____ Manufacture of M/S. _____ hereby declare that the firm/company namely M/s. _____ has not been blacklisted or debarred in the past by Union / State Government or organization from taking part in Government tenders in India.

In case the above information found false I / we are fully aware that the tender / contract will be rejected / cancelled by the DMF, and EMD / SD shall be forfeited.

In addition to the above, DMF, will not be responsible to pay the bills for any completed / partially completed work.

Name _____

Address _____

Attested:

(Public Notary / Executive Magistrate)

CERTIFICATE OF GUARANTEE/WARRANTY

I/We certify that the guarantee/warranty shall be for a period of 60 months (as applicable) starting from the date of satisfactory installation, commissioning and handing over of the equipment and of the works conducted therewith covered under the Supply order in working order. During the guarantee/warranty period, I/we shall provide free "after sale service" and the replacement of any part(s) of the equipment or rectification of defects of work of the equipment will be free of cost. The replacement of the parts shall be arranged by us, at our own cost and responsibility. We undertake that the above guarantee / warranty shall begin only from the date of satisfactory and faultless functioning of the equipment for 60 days at DMF premises. The benefit of change in dates of the guarantee / warranty period shall be in the interest of the user/your organization.

Uptime Guarantee: During the guarantee/warranty period, we will be responsible to maintain the equipment /item in good working conditions for a period 5 yrs .

- All complaints will be attended by us within 2 working days of receipt of the complaint in our office.
- In case there is delay of more than 2 days in attending to a complaint from our side then you can count the number of days in excess of the permissible response time in the downtime. The above said response time of 2 days for attending to a complaint by us will not be counted in the downtime.
- Penalty: We shall pay a penalty equivalent to 1 % of the cost of desk –bench of the for every week or part thereof delay in rectifying the defect.

Note: The right to accept the reason(s) for delay and consider reduction or waive off the penalty for the same shall be at the sole discretion of DMF .

We certify that the equipment being/quoted is the latest model and that spares for the equipment will be available for a period of at least 5 years and we also guarantee that we will keep the organization informed of any update of the equipment over a period of 5years.

We guarantee that in case we fail to carry out the maintenance within the stipulated period, DMF reserves the right to get the maintenance work carried out at our risk, cost and responsibility after informing us. All the expenses including excess payment for repairs/maintenance shall be adjusted against the Security deposit. In case the expenses exceed the amount of Security deposit, the same shall be recoverable from us with/without interest in accordance with the circumstances.

We shall try to repair the equipment at school premises itself. However, the equipment will be taken to our site on our own expenses in case it is not possible to repair the same at school premises. We shall take the entire responsibility for the safe custody and transportation of the equipment taken out for repairs till the equipment is rehabilitated to the DMF after repair. Any

loss of equipment or its accessories under its charge on account of theft, fire or any other reasons shall be at our sole risk and responsibility which will be compensated to DMF for such losses.

We undertake to perform calibration after every major repair/breakdown/taking the equipment for repair out of DMF premises.

We guarantee that we will supply spare parts if and when required on agreed basis for an agreed price. The agreed basis could be an agreed discount on the published catalogue price.

We guarantee to the effect that before going out of production of spare parts, we will give adequate advance notice to you so that you may undertake to procure the balance of the life time requirements of spare parts.

We guarantee the entire unit against defects of manufacture, workmanship and poor quality of components.

Signature of Bidder

Annexure – E

Check list for Terms and Conditions:

To be filled by the bidder and submitted along with the Technical Bid.

S. No.	Technical Information	Page No.	Remarks
1)	Tender Fee		
2)	EMD		
3)	Manufacturing unit registration details in Odisha		
4)	Average Annual turnover should be \geq Rs 5.00 Crore		
5)	ISO certificate		
6)	Income tax return (Last Three Years)		
7)	Audited balance sheet (Last Three Years) & Average Turnover of the company/Firm as per format		
8)	Self-declaration for not black listed		
9)	GST & PAN card no.		
10)	Bench desk sample during technical bid opening		
11)	Technical specifications compliance Sheet		

Technical specifications compliance Sheet

1. The technical compliance bid must be in this sheet only, otherwise it should be assumed that bidder is not able to offer technically desired product. Information provided elsewhere or in different form will not be considered.
2. All the columns of this sheet should be filled in compulsorily by the bidder, merely asking the office to refer catalogue or brochure will not be entertained.
3. The bidder shall assume full responsibility of the information provided in this sheet. Any false statement should render the breach of basic foundation of the tender.

Name of item:

Compliance Check list/ Table

Sl. No.	Technical specification	Features available write (Yes/No)	Offered Specification	Any deviation from specification	Remarks
	Technical Specification as per Tender document				
1					
2					
3					

Signature of Bidder

BLOCK WISE REQUIREMENT DESK BENCH

Sl. No	Name of the Block	Class wise requirement of Bench & Desk			
		I to IV	V to VII	VIII to X	Total
1	Balisankara	2595	1568	977	5139
2	Bargaon	1714	1061	401	3175
3	Bisra	1899	1294	992	4184
4	Bonai	2187	1154	562	3902
5	Gurundia	2225	1603	838	4665
6	Hemgir	2221	1280	528	4028
7	Koida	1979	832	581	3391
8	Kuarmunda	3030	1770	317	5116
9	Kutra	1485	497	752	2734
10	Lathikata	3200	2264	1058	6521
11	Lahunipara	3229	1716	543	5488
12	Lephripara	1759	1099	801	3659
13	Nuagaon	2639	1565	590	4793
14	Rajgangpur	3013	1704	1005	5721
15	Subdega	1606	950	268	2823
16	Sadar	1916	1202	843	3960
17	Tangarpali	1533	915	608	3056
18	Rourkela MPL	3675	2626	2018	8319
Grand Total Desk & Bench Status		41900	25095	13677	80671