

Reference No 111 /ORMASDate: 25/02/2020**QUOTATION CALL NOTICE****QUOTATION FOR HOARDING & PRINTING WORKS UNDER DDU-GKY**

Sealed Quotations are invited from reputed fabrics/flex banner & Printing firms for hoarding & printing works under DDU-GKY Programme of DSMS, Sundargarh. The tender papers along with detail specifications and eligibility criteria of the above works will be available in ORMAS Office at DRDA Building, Sundargarh, the bidders has to be EMD cost of Rs.5, 000/- (Rupees Five Thousand) only in shape of DD in favour of "DSMS Sundargarh" payable at Sundargarh from any schedule commercial banks on all working days during office hours or Tender paper can also be downloaded from District website- [www.ormas.org](http://www.ormas.org) or [www.sundargarh.nic.in](http://www.sundargarh.nic.in) respectively. The sealed quotations will be received through Regd/Speed Posts only address to Deputy CEO, ORMAS, Sundargarh, At O/O DRDA, Campus, Post /Dist: Sundargarh, by 03/03/2020. No other mode of submission of QUOTATION Paper will be accepted. The outer envelope is to be superscripted with the quotations like **QUOTATION FOR HOARDING/PRINTING WORKS UNDER DDU-GKY** along with the contact details of the bidder. The quotations will be opened in the office chamber of Project Director, DRDA, Sundargarh on 04/03/2020 at 12.30 pm in the presence of the bidders or their authorized representative.

The undersigned reserves the right to accept or reject any or all the Quotations without assigning any reason thereof.

Item No	Name of the Work	Quantity Required	EMD to be submitted
1	2	3	4
01	Hoardings – (12 ft X 6 ft each) - Printing and installation with flex in iron frame and bamboo at different place in Sundargarh (Fabric material)	18 Nos  (1 per Block & 1 at District Headquarter)	Rs. 5,000/-  (The bidders applying for both of the items at Item No: 01 need not to submit separate documents or EMD)
	Sunboard (3 ft X 2 ft each) Printing and installation at different place in Sundargarh	279 Nos  (1 in each GPs of Sundargarh District)	
02	Mobilization Tool Kits	(Package)  Including Bag, Registration form, Survey form, Tracking Register form, Leaflet, Flipbook, Specimen for sun board, specimen for banner, Trade Details	Rs. 5,000/-

*S. K. Sahoo*  
25/2/2020  
Project Director,  
DRDA, Sundargarh

# ORMAS

Odisha Rural Development & Marketing Society, Sundargarh  
Panchayati Raj & Drinking Water Department, Govt. of Odisha

Memo No: 112 Date: 25/02/2020

Copy forwarded to ADM, Sundargarh/ PD, DRDA, Sundargarh for information. They are requested to Display the quotation call notice on the notice board of District Office, Sundargarh / DRDA, Sundargarh for wide publication.

*S. K. Sahoo*  
25/2/2020

Project Director,  
DRDA, Sundargarh

Memo No: 113 Date: 25/02/2020

Copy forwarded to All BDOs/ All Tahasildars, for information and necessary action. They are requested to Display the quotation call notice on the notice board of their respective offices for wide publication

*S. K. Sahoo*  
25/2/2020

Project Director,  
DRDA, Sundargarh

Memo No: 114 Date: 25/02/2020

Copy forwarded to DIO, NIC, Sundargarh for information and necessary action. He is requested to webhost the quotation call notice along with the tender documents on the District website for wide publication.

*S. K. Sahoo*  
25/2/2020

Project Director,  
DRDA, Sundargarh

**Terms of Reference for Hoarding & Printing Works under DDU-GKY Programme**

**A. TERMS & CONDITIONS**

1. The bidders are required to deposit E.M.D of Rs. 5,000/- (Rupees Five thousand) only in shape of demand draft/ pay order in favour of "DSMS, Sundargarh" payable at Sundargarh for each of the items at Sl No: 01 & 02. The E.M.D. amount of the successful bidder will be kept with ORMAS, Sundargarh till the completion of the works. In case of any unsatisfactory work, delay in execution of work etc. the E.M.D amount will be forfeited as per the decision of the authority. Quotation papers without E.M.D will be rejected.
2. The bid documents will be received through Regd/Speed Posts in the O/o DRDA, Sundargarh addressed to Deputy CEO, ORMAS, Sundargarh by 03/03/2020. The authority will not be responsible for any postal delay.
3. **Registration certificate of Goods & Services Tax (GST).**
4. The price offered by the firm should be including of GST.
5. The authority reserves the rights to reject any or all the quotations partially/fully without assigning any reason thereof.
6. Any dispute in this matter is subject to Sundargarh Jurisdiction only.
7. The price should be quoted per unit of item.
8. The price should be inclusive of all materials, labour transportation & installation at Block & GP point & taxes as applicable.
9. The bidder must submit the photographs of the place where the hoarding/sunboards have been displayed.
10. TDS under IT & GST as applicable will be deducted from the bills amount as per the provisions.
11. The bidder can apply for any one of the category of item also subject to necessary documents should be attached with the bid.
12. The bidder applying for both the categories i.e. Item No: 1 & Item No: 2 of the items need to submit separate bids, EMD etc. for each of the category. But bidders applying for both the subcategories at Item No: 01, need not submit separate documents for each of the sub-category at item No: 01. The bidder can apply with one set of documents for both the sub-categories at Item No:1.
13. **While submitting the quotation, the bidder should submit the followings documents**
  - i. Authentic proof of own firm.
  - ii. **Registration certificate of Goods & Services Tax (GST).**
  - iii. IT return copy for the assessment year 2019-20 i.e. FY 2018-19.
  - iv. EMD of Rs. 5,000/- in favor of DSMS, Sundargarh in shape of Demand draft payable at Sundargarh from any scheduled commercial bank for each of the category of items willing to apply.
  - v. Average Annual Financial Turnover during the last three year, ending 31st March of the previous financial year, should be at least **Rs. 6.00 Lakhs (Rupees Six Lakh) only for which the audited financial statement to be attached.**

**Quotation for "Hoarding work" under DDU-GKY Programme**

To

The Project Director,  
DRDA, Sundargarh

Sir,

I / We do hereby submit item wise quotation below for Hoarding Works under DDU-GKY Programme.

Sl	Items	Unit	Rate per Unit/sqrft/spot	Quantity (Pcs./Package)	Total Amount [In Rs.]
1	Hoardings – (12 ft X 6 ft each) - Printing and installation with flex in iron frame and bamboo at different place in Sundargarh	Rate per Sqr ft		18 Pcs.	
2	Sunboard (3 ft X 2 ft each) Printing and installation at different place in Sundargarh	Rate per Sqrft		279 Pcs.	

Signature with seal of the Bidder

**Quotation for "Printing works" under DDU-GKY Programme**

To

*The Project Director,  
DRDA, Sundargarh*

Sir,

*I / We do hereby submit item wise quotation below for Printing Works under DDU-GKY Programme.*

<i>Sl No</i>	<i>Items</i>	<i>Unit</i>	<i>Rate per Unit</i>	<i>Quantity (Pcs./ Package)</i>	<i>Total Amount [In Rs.]</i>
1	<i>Mobilization Tool Kits</i>	<i>Package</i>		285	

*Signature with seal of the Bidder*

## Mobilization Tool Kits

### Details Specification:

1. **Bag( Back Pack) with Printing**
  - a) Size : 20" X 13"
2. **Registration Form**
  - a) Size : A4
  - b) Printing : 5 Pages
  - c) Colour : *White*
  - d) Paper : *Plain*
3. **Survey Form**
  - a) Size : A4
  - b) Printing : 1 Page, Both Side
  - c) Colour : *White*
  - d) Paper : *Plain*
4. **Tracking Register Form**
  - a) Size : A4
  - b) Printing : 1 Page, Both Side
  - c) Colour : *White*
  - d) Paper : *Plain*
5. **Leaflet**
  - a) Size : A4
  - b) Printing : 2 pages Both Side
  - c) Colour : *White*
  - d) Paper : *Plain*
6. **Flipbook**
  - a) Size : A4
  - b) Printing : 24 Pages
  - c) Colour : *Multi*
  - d) Paper : ART Board Paper
7. **Specimen for Banner**
  - a) Size : A4
  - b) Printing : 1 Page
  - c) Colour : *White*
  - d) Paper : *Plain*
8. **Specimen for Sunboard**
  - a) Size : A4
  - b) Printing : 1 Page
  - c) Colour : *White*
  - d) Paper : *Plain*
9. **Trade Details**
  - e) Size : A4
  - f) Printing : 10 Pages Both Side
  - g) Colour : *White*
  - h) Paper : *Plain*