

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
OFFICER, SUNDARGARH

ଜିଲ୍ଲା ମୁଖ୍ୟ ଚିକିତ୍ସା ଓ ଜନସ୍ୱାସ୍ଥ୍ୟ ଅଧିକାରୀ କା କାର୍ଯ୍ୟାଳୟ, ସୁନ୍ଦରଗଡ଼

Email: npcdcssundargarh@gmail.com ଫୋନ: ୦୬୭୨୨-୨୭୩୭୪୦

Letter No:- 1505 / CDM&PHO

Dated: 28 / 02 / 2020

To

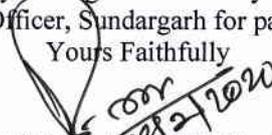
Dy. Director (Advertisement) - cum- Secretary to Govt.
I & PR Deptt., Odisha
Bhubaneswar

Sub:- Advertisement of Tender call notice (ଟେଣ୍ଡର ବିଜ୍ଞାପନ).

Sir,

Please publish the following advertisement using minimum space as per Govt. norms in one nationalize Odia & in one English newspaper for one day & single edition only. The bill will be submitted to the Chief District Medical & Public Health Officer, Sundargarh for payment.

Yours Faithfully


Chief District Medical & Public Health Officer
Sundargarh

TENDER CALL NOTICE

(ଟେଣ୍ଡର ବିଜ୍ଞାପନ)

Tender Call Notice No:- 1505 /CDM&PHO/SNG

Date:- 28-02-2020

Sealed Tenders are invited from Registered Manufacturers/Authorized Distributors /Suppliers through Speed Post / Register Post for supply of “**HBNC KIT AND REPLENISHED OF DEFUNCT ITEMS FOR ASHA**” for the year 2019-20. The willing reputed supplier/wholesalers /manufacturers are requested to submit sealed tenders to the office of the undersigned on or before 17:03:2020 till 5 P.M. and the Tender will be **opened** on dated 18:03:2020 at 11:30 AM. The bidders or their representatives are requested to remain present in the scheduled date and time. Separate Tender documents can be downloaded/ obtained from the district website www.sundargarh.nic.in /Sub-Store, DHH, Sundargarh. This office will not entertain any tender after the due date/time fixed for at any circumstances. The undersigned reserves the right to reject any or whole tender without assigning any reason thereof.

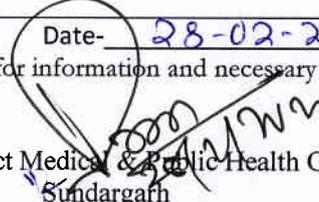
- sd-

Chief District Medical & Public Health Officer, Sundargarh

Memo No- 1506

Date- 28-02-2020

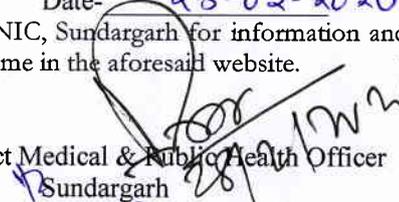
Copy to the DAM/DPM, DPMU, NHM, Sundargarh for information and necessary action.


Chief District Medical & Public Health Officer
Sundargarh

Memo No- 1507

Date- 28-02-2020

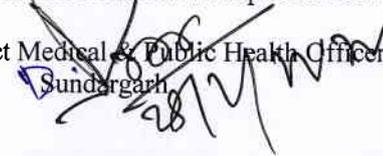
Copy forwarded to the District Information Officer, NIC, Sundargarh for information and you are requested to upload the details information & publish the same in the aforesaid website.


Chief District Medical & Public Health Officer
Sundargarh

Memo No- 1508

Date- 28-02-2020

Copy forwarded to the Notice Board, Of the CDM & PHO Sundargarh for information and necessary action. They are requested to display the same in their notice board for wide publication.


Chief District Medical & Public Health Officer
Sundargarh

Tender Document

For

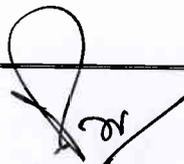
Supply of HBNC Kit and Replenished of Defunct Items for ASHA

Tender Document No: 1505/CDM&PHO

Dated: 28-02-2020

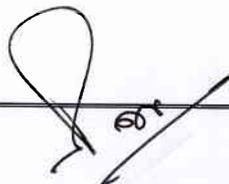
Issued by:

**Office of CDM & PHO,
Dist- Sundargarh, Pin-770001
Contact No- 06622-273650**

A handwritten signature in black ink, consisting of a large loop followed by a horizontal line and a diagonal stroke.

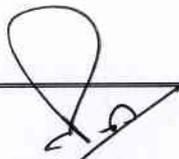
SCHEDULE OF TENDER

Tender No.	1505 /CDM & PHO/ 2019-20
Name of the tender issuer	CDM & PHO cum District Mission Director, Sundargarh
Scope of Work	Supply of HBNC Kit and Replenished Items for ASHA
Quantity to be supplied	The Quantity may vary as per requirement.
Delivery Location	CDM & PHO, Sundargarh
Cost /fee of Tender Documents	<ul style="list-style-type: none">• Tender document cost Rs. 1120/- shall be in shape of Demand Draft payable in favour of ZSS NRHM Additionality, Sundargarh, payable Sundargarh drawn from any nationalized bank.• Tender documents can be downloaded by the tenderers from district website i.e. www.sundergarh.nic.in / obtained from Sub- Store, DHH, SNG.
Earnest Money Deposit (EMD)	<ul style="list-style-type: none">• Rs. 5,000/- (Rupees eighty thousand Only)• Earnest Money Deposit shall be in shape of Demand Draft payable in favor of ZSS NRHM Additionality, Sundargarh, payable Sundargarh drawn from any nationalized bank.
Date of issue of tender document	28.02.2020
Last Date for Submission of Bids	17.03.2020 at 5.00 P.M
Date of Opening of Technical Bids	18.03.2020 at 11.30 A.M
Name of the contact person for Communication	CDM & PHO cum District Mission Director
Address for Communication	Office of CDM & PHO, Dist- Sundargarh, Pin- 770001



ELIGIBILITY CRITERIA

1. List of items quoted with make or model having details technical specification offer by the bidder **Annexure- II**.
2. Details name, address, telephone number, Fax, e -mail of the manufacturer / authorized distributor / service center / contract person office in odisha(ANNEXURE-III)
3. Tender document fee of Rs.1120/- and EMD of Rs.5000/- in shape of Demand Draft in favor of ZSS NRHM Additionality, Sundargarh, payable Sundargarh.
4. Furnish of security deposit of 10% of purchase order value excluding taxes and other duties, which will be returned back after six month of supply.
5. Copy of PAN with GSTIN Registration certificate
6. Manufacturer's Authorization Format in **Annexure-V** (In case of the bidder is not the manufacturer) Importers are also required to produce the authorization from the manufacturer
7. Manufacturing license in case of the manufacturer.
8. Income Tax Return of last three years(i.e. 2016-17,2017-18 and 2018-19)
9. Proof of Average Annual Turnover with Financial statement (Balance sheet & Profit & Loss a/c) for last three financial years and should be certified by Chartered Accountant. The ceiling limit of Annual Turnover is Rs. 5 Lakhs. or more in last three years (2016-17, 2017-18 and 2018-19).
10. Bidders should submit proof of atleast three nos. of supply orders requirement from any Govt Health facilities in last three years(i.e. 2016-17, 2017-18 and 2018-19)
11. Copy of Valid ISO certificate of the manufacturer if any.
12. Copy of Valid ISI / CE / US FDA certificate if any.
13. For Baby Weighing Scale with sling, the bidder if distributor should have valid distributor and repair license issued from legal and metrological Dept. Govt of Odisha.
14. The original Tender Booklet with conditions and the schedules will be signed by the bidder at the bottom of each page with his official seal duly affixed.
15. Submission of Declaration format (**ANNEXURE-IV**).
16. Leaflets/Technical Brochures of each item should be submitted with the Tender Bid.
17. The order quantity of the items may be increased or decreased as per decision of the authority.
18. Price Bid will be submitted in the prescribe format.



BID SUBMISSION

This section outlines and the steps to be used for submission of bids:

The bid shall be submitted in three parts, the EMD, Technical Bid & the Price Bid.

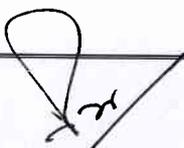
1) **Tender cost & Earnest money Deposit (EMD):** Bidder has to submit Tender cost Rs. 1120/- & EMD of Rs 5000/- (Rupees Five thousand only) in the form of Demand draft drawn from any nationalized Bank in favor of "ZSS NRHM Additionality, Sundargarh" payable at Sundargarh. The EMD should be sealed in one envelope marked as "Tender Cost & EMD".

2) The Technical bid sealed in another envelope marked as "**Technical Bid**" shall contain

- The bidder should fill-up the format given in **Annexure I and attached document**. No alteration / modification in the format shall be permitted.

(3) The **Price bid** shall be sealed in an envelope marked as "Price Bid" and shall contain the price bid as per **Annexure III** duly completed in all respects.

The three separate envelopes containing EMD, technical bid and price bid should be sealed in one envelope and should be addressed as per tender schedule.



GENERAL TERMS AND CONDITIONS OF THE BID

Note: Bidders must read these conditions carefully and comply strictly while submitting their bids.

- 1) Bidder shall prepare the bid and submit it in a sealed envelope addressed to **Office of CDM & PHO, Dist- Sundargarh, Pin-770001** and send it through Speed Post/Registered Post only (no other means will be entertained). Each envelope should bear the name of bidder, along with the tender number. However the authorities shall not be responsible for postal and other delays in receipt of the bids.
- 2) Prospective Bidders are requested to remain updated for any notices /amendments, clarifications etc. to the Tender Document through the website **www. sundargarh.nic.in / Notice board** of the office address mentioned at Sl.no.1. No separate notifications will be issued for such notices / amendments /clarifications etc. in the print media or individually.
- 3) The Bidders should note that Prices should not be indicated in the Technical bid and should be quoted only in the Price Bid. In case the prices are indicated in the Technical bid, the tender shall stand rejected.
- 4) EMD amount will be returned to unsuccessful bidders (authorized representative) on the day of opening of Price Bid and EMD of the successful bidder will be returned after the submission of Security Deposit.
- 5) The bids not submitted in prescribed format or in prescribed manner, shall be rejected by the Tender Committee at the risk and responsibility of the bidder.
- 6) All the information as called for in the tender document should be submitted truly, clearly, legibly, transparently, unambiguously and without using abbreviations. The total figures should be written in figures followed by words.
- 7) Each page of the tender document should be signed by the bidder with seal, in token of having understood and accepted the terms and conditions of the contract and serially numbered and page marked.
- 8) A bid submitted cannot be withdrawn. The bidder or his authorized representative (one person only) will be allowed to be present at the time of opening of tenders.
- 9) The Tendering Authority reserves, the right to accept any bid, and to annul the bid process and reject all bids at any time prior to award of contract, without assigning any reasons.
- 10) "Price Bid" shall be opened only those bidder qualifying the technical bid. The decision of the Tender Committee will be final.
- 12) All the transit risks shall be the responsibility of the supplier.
- 13) Failure to render service as per the approved technical specification may lead to forfeiture of security money deposit and blacklisting of the suppliers.
- 14) All the disputes shall be subjected to the jurisdiction of civil Courts situated in Sundargarh.



15) Bids shall remain valid for a period of one year from the date of finalization of the Tender.

16) Any matter which has not been covered under these provisions shall be governed as per the provisions of Odisha State Government Rules.

17) Furnish of security deposit of 10% of purchase order value excluding taxes in shape of an account payee demand draft from a commercial bank to "ZSS NRHM Additionality", Payable at Sundargarh within twenty (21) working days from received of purchase order which will be returned back after six month of supply.

18) The supply should be completed as per the purchase order from the date of receipt of Purchase Order.

19) The items will be delivered to the office of the consignee i.e. CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, SUNDARGARH

20) LIQUIDATED DAMAGE:-

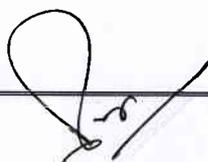
- The C.D.M & P.H.O, Sundargarh may allow extension for a maximum period of 2 (two) weeks (14 days), after the stipulated date of supply with a penalty of 0.5% which will be deducted from the purchase order value as "Liquidated Damage", for each week (7 days) upto a maximum 2% on the value of the goods.
- If the supplier fails to complete the supply within the extended period after being allowed by the C.D.M & PHO, no further purchase order will be placed to the firm for the said item and the concerned firm will be blacklisted for two (2) years from the date of issue of letter for the said item.

21) The goods should be supplied to the FOR destination and no charge for freight should be claimed.

PAYMENT CONDITION:-

22) 100% payment will be done to the supplying firm after receipt of the stock entry certificate.

22) Applicable TDS will be deducted on payment.



SCHEDULE OF REQUIREMENTS				
LIST OF ITEMS FOR IMR/MMR				
SL.NO.	ITEMS NAME	Required Quantity	Consignee	Delivery Period
1	Clinical Digital Thermometer	1070	CDM & PHO SUNDARGARH	30 days from the date of receipt of purchase order
2	Baby Weighing Scale with Sling	1070		
3	Digital Stop Watch	98		
4	HBNC Kit Bag	98		

TECHNICAL SPECIFICATION

1. Clinical Digital Thermometer:-

- Digital thermometer with Fahrenheit scale
- Safe to use, automatic, no glass, no mercury.
- Measurement range: 90.0°F to 109°F.
- Measurement accuracy: +/- 0.2°F between 98.0°F to 102.0°F
+/- 0.3°F between 96.4°F to 98.0°F
+/- 0.3°F between 102.0°F to 106.0°F
- Should have auto shut off facility.
- Display should be LCD type.
- Beeper alarm of approx. 10 seconds sound signal when peak temperature reached.
- Average measurement time: Oral: 30 sec, Rectal: 30 sec, Auxillary: 60 sec.
- Battery operated.
- Should have more than 200hrs. of battery life.
- Warranty: 1 Year

2. Baby Weighing Scale With Sling:-

- Should have Tough Nylon Plastic (Black) body with demonstration photos in white colour.
- Capacity: - Maximum load capacity should be 5 kg.
- Product should be stamped by weight & Measurement Dept.
- Should have colour coded reading scale.
- Should have zero adjustment.
- Should have inbuilt overload protection.
- Minimum graduation should not be less than 100 gms.
- Scale should be fitted with an approx. 3" rod handles with non-corrosive metallic ring on top and S shaped hook at the bottom for suspending the sling bag.
- Spring used in the scale should be made of heavy duty steel spring, non-corrosive grade II.
- Sling bag should be made of double stitched tough & tear resistant 100% polyester to weigh the baby (with load carrying capacity of at least 7 Kgs) sling bag width at the middle of the bag : 24". Two nos. sling bags should be provided in each baby weighing scale.

3. Digital Stop Watch:-

- Should have plastic body.
- Should be battery operated.
- Should be supplied with neck cord.
- Should have normal time display with hour, minute, second with stop watch function.
- Should be water resistant.
- Should have illuminator for clear visibility.
- Warranty: 1 Year.

4. HBNC KIT BAG:-

- Appropriate size (Made of Rexin/Tetron) to accommodate all the three items.
- The bag should have cover opening with Zip facility.
- Should have handle to carry.
- The LOGO: NHM and the title HBNC Equipment Kit: Govt. Of Odisha Supply Not For Sale should be printed on the bag.



CHECK LIST

(To be submitted in Cover A Technical Bid)

Note : The documents has to be arranged serially as per the order mentioned in the check list

Please put in the respective box

COVER – A (TECHNICAL BID)**DOCUMENTS : SUBMITTED OR NOT**

1.	List of Item (s) – Annexure II	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2.	Tender document Fee	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3.	Earnest Money Deposit	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.	Details of Manufacturing Unit / contract person Liaisoning agent / servicing centre (Annexure III)	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5.	Declaration form (Annexure -IV) signed by the Tenderer & affidavit before Notary Public / Executive Magistrate	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6.	Manufacturer's Authorization Format (Annexure – V)	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
7.	Proof of avg. Annual turnover of Rs. 5 lakhs for preceding 3 financial years (Annexure - VI) (2016-17,2017-18 and 2018-19)	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
8.	Copies of Purchase order at least 3 nos or more in last above three financial year.	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
9.	Leaflets/Technical Brocheures of the Products offered (Item wise)	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
10.	Copy of Manufacturing License	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
11.	Copy of Valid ISO Certificate	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
12.	Attested Photocopy of Up-to-date ISI/CE / US FDA and valid distributor and Repair License (As per technical specification)	Page <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
13.	Photocopy of valid PAN	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
14.	Photocopy of GST resistration cerificate	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
15.	Copy of original Tender and schedules, duly signed by the Tenderer	Page No. <input type="text"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>



Annexure-III

DETAILS OF THE TENDERER & LOCAL CONTACT PERSON

	Corporate Office (The address in which the purchase orders and payment details will be communicated)	Local Contact Person / Branch Office / Zonal Office / Service Centre if any, in Orissa.
Name & Full Address		
Telephone Nos., landline		
Mobile		
Fax		
E - Mail		
Date of Inception	Copy of Certificate of incorporation of Manufacturer)	
Manufacturing License Nos. & Date	Copy of manufacturing licence of Manufacturer)	
Name of the issuing authority		
License valid up to		

Signature of the Tenderer :
with seal

Date :

Official Seal :



(To be submitted in Cover A- Technical Bid)

DECLARATION FORM

I / we _____ having my / our
 _____ office at- _____
 _____ do declare that I / we have carefully
 read all the terms & conditions of tender of the _____, Orissa for the supply of medical
 equipments. The approved rate will remain valid for a period of one year from the date of approval. I
 will abide with all the terms & conditions set forth in the Tender Reference no. _____.

I / We do hereby declare I/ We have not been de-recognized/ black list by any state Govt. /
 union Territory / Govt. of India / Govt. Organization / Govt. Health Institutions for supply of Not of
 Standard Quality (NSQ) items / non- supply.

I / We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and or
 Security Deposits and Blacklist me / us for a period of 5 years if, any information furnished by us proved
 to be false at the time of inspection/ verification and not complying with the Tender terms & conditions.

I / We further declare that I / We possess valid manufacturing license (S) bearing No. (S)
 _____ valid upto _____ I / we _____ do
 hereby declare that I / we will supply the _____ as per the terms, conditions &
 specifications of the tender document. I / we have a service centre / will establish a service centre
 within one month of installation of the equipment in Orissa.

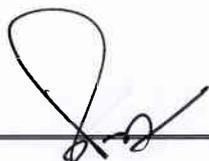
Signature of the bidder

Seal-

Date-

Name & Address of the Firm:

Affidavit before Executive Magistrate / Notary public.



(To be submitted in Cover A- Technical Bid)

MANUFACTURER'S AUTHORISATION FORMAT

To,

The CDM & PHO, Sundargarh
Deptt. Of Health & Family Welfare
Govt. of Odisha.

Ref: Tender No. _____ dated _____ for _____.

Dear Sir,

We, _____ are the manufacturers of _____
_____ (name of equipments (s) having factories at _____.

1. M/s _____ (Name and address of the agent) is our authorized agent for sale and service of _____ (name of equipment(s)).
2. We confirm that M/s. _____ (name of the above agent) is authorized to submit a tender, and enter in to a contract with for the above goods manufactured by us.
3. We also extend our full guarantee / warranty and also full back-up support for AMC/ CMC as required by the purchaser.

Yours faithfully

(Signature with date, name and designation)

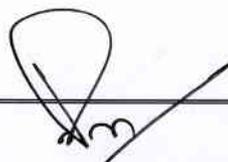
For and on behalf of M/s _____

(Name & address of the manufacturers)

Seal

Note: This letter should be on the letter head of the manufacture and should be signed by a person having the power of attorney to legally bind the manufacturer.

1. Original letter shall be attached to the technical bid.
2. Separate certificates should be furnished for different manufacturer in case the bidder is quoting products of different manufacturers.



(To be submitted in Cover A -Technical Bid)

ANNEXURE - VI

(To be furnished in the letter head of the Auditor)

ANNUAL TURN OVER STATEMENT

The Annual Turnover for Equipment products of

M/s _____
_____ who is a manufacturing unit for the last _____ years are given below and
certified that the statement is true and correct.

Sl.No.	Year	Turnover in Lakhs (Rs.)
1.	2016-2017	-
2.	2017-2018	-
3.	2018-2019	-

Average Annual Turnover (for the above three years) in **Lakhs (Rs.)** _____

Date:
Place:

Signature of Auditor/
Chartered Accountant
(Name in Capital)

Seal

Membership No.-

Registration No. of Firm



**Price bid (To be submitted with cover-B)
Annexure-VII**

Name of the Item (s) (Items mentioned in the schedule of requirement) (With Make & Model)	Specification	Unit Price (EXCLUDING GST) In Rs.	GST IN %
Baby weighing Scale Sling type			
Clinical Digital Thermometer			
Digital stop watch			
HBNC Kit Bag			


Chief District Medical & Public,
Health Officer, Sundargarh.

