

INTEGRATED TRIBAL DEVELOPMENT AGENCY (ITDA) SUNDARGARH.
(SPECIAL DEVELOPMENT COUNCIL (SDC), SUNDARGARH.

No. 1293 /ITDA (SDC) Dt. 09.06.20

ADVERTISEMENT FOR ENGAGEMENT OF DISTRICT PROGRAMME COORDINATOR (DPC) FOR S.D.C.

Consequent upon non-finalization of the applications received previously as per Adv. No. 1331/ITDA (SDC) Dt. 7.7.2018 of ITDA(SDC), Sundargarh for the post of District Programme Co-coordinator in the office of Special Development Council, Sundargarh after lapses of more than one year, the applications received previously are hereby rejected and Adv. No. 1331/ITDA (SDC) dt. 07.07.2018 is hereby cancelled as desired by present Chairman, S.D.C., Sundargarh.

Now, fresh applications in the prescribed format (copy enclosed) are invited from the fresh candidates for engagement as District Programme Co-coordinator (DPC) on contractual basis in the Special Dev. Council, Sundargarh as per letter No. 4148/P dt. 24.3.2018 & Letter No. 7889/P dt. 06.06.2018 of Govt. in Planning & Convergence Deptt., Odisha, Bhubaneswar.

Sl. No.	Name of the post.	No. of post.	Consolidated Remuneration Per month.
1.	District Programme Co-Ordinator.	1(one)	Rs. 35,000/- (Rupees Thirty-five thousand) only

1 Selection of candidates for the contractual post of District Programme Coordinator for the S.D.C. Sundargarh shall be made in a transparent manner through a selection Committee constituted under the chairmanship of the District Collector and Chief Executive Officer, S.D.C. Sundargarh.

2. The eligibility criteria for the post of District Programme Co-coordinator (DPC) for SDC shall be as under:-

i. Educational Qualification :-

Post Graduate in Anthropology/Economics/ Social work/Sociology/Rural Development/Tribal Studies/Population Studies from a recognized University/Institute.

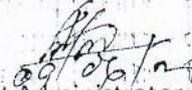
ii. Experience :- (a) Must be having at least two years of working experience in the field of Tribal Development/ Rural Development (b) should have working knowledge in computer applications (MS Office/MS Word). (c) Should have adequate knowledge to work in multi tasking environment having skills in managing & co-coordinating activities in a project mode. (d) Should have skills & proficiency in writing & drafting letters in English & Odia languages. (e) Preference to be given to persons, who have worked with ITDAs in Government, sponsored Tribal Development Programmes.

iii. Age :- Between 25 to 60 years.

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10/06/2020

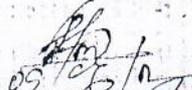
3. The contractual engagement shall be made initially for a period of one year and may be extended for a period of another year subject to satisfactory performance up to a total period of two years.
 - i. The terms & conditions are subject to codal provisions, memorandum and resolution issued by the Finance Deptt. from time to time.
 - ii. The appointee has to discharge such duties and in such a manner, as may be prescribed by P & C Deptt. from time to time.
 - iii. Performance of the appointees shall be monitored by the SDC against the monthly targets assigned to the appointee.
 - iv. During the period of the contact appointment, the appointee shall also be entitled to get travelling allowance/daily allowance in the requisite grade and scale/level as admissible to their regular counterparts on performance of official tour with the approval of competent authority.
 - v. The period of contractual engagement shall not be counted as government service for the purpose of pension and any other retirement benefit.
 - vi. The engaged staff will be subject to and will abide by the rules applicable to the Govt. servants.
 - vii. The contractual engagement may be terminated at any time by the SDC for unsatisfactory performance, on notice of one month and in any case of any misconduct including misappropriation, negligence or causing loss to Government, without any prior notice.
 - viii. The application complete in all respect in the format provided in the official website www.sundargarh.nic.in should reach to the Member Secretary, SDC-cum-PA, ITDA, Sundargarh, Dist - Sundargarh, Pin:- 770001 on or before Dt. 30/06/2020 by Registered post or Speed post only. The applications received by hand or any other means shall not be entertained.


Project Administrator, ITDA,
Cum- Member Secretary, SDC. Sundargarh.

Memo No. 1294 /ITDA (SDC) Dt. 09.06.20

Copy submitted to ADM, Sundargarh/ ADM, Rourkela/ PD, DRDA, Sundargarh/ All Sub-Collectors/ All Tehsildars/ All BDOs/ DWO, Sundargarh/ Dist. Employment Officer, Sundargarh/Chairman, S.D.C. Sundargarh for information & necessary action with a request to display the advertisement in their office notice board for wide publication.

Copy to office notice board.


Project Administrator, ITDA,
-cum- Member Secretary, SDC. Sundargarh.

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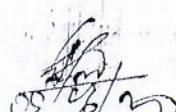
Memo No. 1295 /ITDA(SDC) Dt. 09.06.20

Copy submitted to the Special Secretary to Govt., SSD Deptt/ Addl. Secretary to Govt. P&C Deptt, Odisha, BBSR, SCSTRTI Building & Ex-Officio, Advisor (TD & SDC) to Govt. in P&C Deptt, SCSTRTI Building, CRP square, BBSR for favour of kind information.


Project Administrator, ITDA,
-cum- Member Secretary, SDC. Sundargarh.

Memo No. 1296 /ITDA(SDC) Dt. 09.06.20

✓ Copy to DIO, NIC, Sundargarh with a request to upload this advertisement Notice in the Sundargarh district web site www.sundargarh.nic.in for the period from dt. 10/06/2020 to Dt. 30/06/2020 for wide publication and timely response by the interested applicants.


Project Administrator, ITDA,
-cum- Member Secretary, SDC. Sundargarh.

**APPLICATION FORMAT FOR DISTRICT PROGRAMME COORDINATOR
(ONLY FOR FRESH CANDIDATES)**

1. Name
2. Fathers Name/Husband's Name
3. Permanent Address
4. Present address
5. Telephone/ mobile No.
6. E-Mail Address
7. Age
8. Date of Birth
9. Other relevant information, if any

Sl. No.	School/Board/ University	Name of the School/ College/University	Subject	% Marks
1	H.S.E			
2	C.H.S.E			
3	Graduation			
4	Post Graduation			
5	Others if any			

10. Years of Experience :
11. Computer Skills/ Knowledge :
12. Proficiency in languages :

Sl. No.	Languages	Writing (Yes/ No)	Speaking (Yes/ No)
1	English		
2	Oriya		

Declaration

I, Sri/Smt. _____
 Son/Wife of _____
 do hereby solemnly declare that the information furnished above is true to the best of my knowledge. If at any time, the information furnished is found to be in correct. I will be liable to be disengaged from the engagement without assigning any reason thereof.

Place: _____

Date: _____

Signature of Applicant