

**ପାଉଡିଭୁୟାନ୍ ଉନ୍ନୟନ ସଂସ୍ଥା, ଖୁଣ୍ଟାଗାନ୍, ସୁନ୍ଦରଗଡ଼**  
**PAUDI BHUYAN DEVELOPMENT AGENCY, KHUNTAGAON**  
**ODISHA PVTG EMPOWERMENT & LIVELIHOODS IMPROVEMENT PROGRAMME (OPELIP)**  
**Email:-pbdakhuntagaon@gmail.com**



No. 11 /PBDA (K)

Date. 07 / 01 / 2021

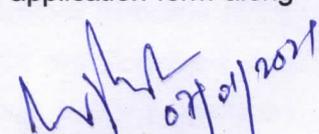
**Quotation / Tender Call Notice**

Sealed quotations / tenders are invited from interested reputed Travel Agencies / Tour Operators or private individuals for providing **01 No. of Mahindra Bolero Diesel** driven vehicle having sitting capacity not more than 10 (Ten) including driver, which shall conform to the Terms and conditions (Annexure-II) for official use in the office of Special Officer, PBDA, Khuntagaon, Dist- Sundargarh Odisha on monthly rent basis.

1. The vehicle must be in Road Worthy condition, shall not be more than 02 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, Pollution Certificate, proof of up to date Tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of **Rs. 10,000/- (Rupees Ten Thousand)** shall be deposited by the intending bidder in shape of Account Payee Bank Draft Drawn in favour of the **Special Officer, PBDA, Khuntagaon, Dist-Sundargarh, Odisha** and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The Monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
6. The vehicle must achieve a fuel efficiency of minimum 12 KMs per liter.
7. The details of the make and year of manufacture of the vehicle, Registration No., Mileage (KMs covered per liter) and name of the Driver with Driving License No. and period of validity should be specially provided in the general bid information to be furnished with the Quotation / Tender (Annexure-III).
8. The Quotation completed in all respect should reach the undersigned on or before **Dt. 22.01.2021 by 12.00 Noon** and shall be opened on the same day at **2.00 PM** in presence of the bidder or their authorized representatives.

P.T.O.

9. The application form of quotation / tender containing General Bid information and terms and conditions for hiring of vehicles etc. will be available with **Accountant (OPELIP)** of office on payment of Rs. 100/- (Rupees One Hundred) only from **10.00 A.M. to 2.00 P.M. from dt.08.01.2021 to 22.01.2021** or can be downloaded from the District website [www.sundargarh.nic.in](http://www.sundargarh.nic.in). In case the application form is downloaded from District website the applicant shall furnish a **Demand Draft for an amount of Rs. 100/- (Rupees One Hundred) only** towards the cost of application form along with the application.

  
Special Officer  
P.B.D.A., Khuntagaon

**Memo No. 12 / Date. 07.01.2021**

Copy to Office Notice Board for Publication.

  
Special Officer  
P.B.D.A., Khuntagaon

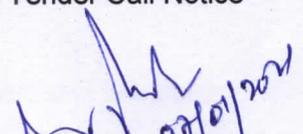
**Memo No. 13 / Date. 07.01.2021**

Copy to the DIO, NIC, Sundargarh / Advertisement Manager "The Samaj" / "The Pragatibadi" for information and necessary action. He is requested to publish the Tender Call Notice on Government Website for wide Publicity.

  
Special Officer  
P.B.D.A., Khuntagaon

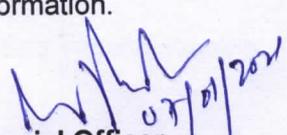
**Memo No. 14 / Date. 07.01.2021**

Copy to the BDO, Lahunipara / PA, ITDA, Bonai with a request to exhibit this Tender Call Notice on their notice boards for wide publication.

  
Special Officer  
P.B.D.A., Khuntagaon

**Memo No. 15 / Date. 07.01.2021**

Copy to the Sub-Collector, Bonai / Collector, Sundargarh for favour of kind information.

  
Special Officer  
P.B.D.A., Khuntagaon

**Memo No. 16 / Date. 07.01.2021**

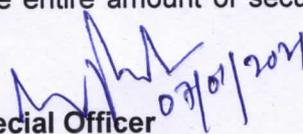
Copy submitted to the Programme Director, OPELIP, PMU, Bhubaneswar / Director (ST), ST & SC Development Department, Odisha, Bhubaneswar for favour of kind information.

  
Special Officer  
P.B.D.A., Khuntagaon

**TERMS & CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificates, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Pollution Certificate proof of up-to-date tax payment etc. and D.L. of the driver available all the times. The Department / Office hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicles of losses of life / injury made to any person of damage to any property on account of use of hired vehicle and manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & different Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by owner of the vehicle / bidder.
5. In case of vehicle do not report regularly, the authority will be at liberty to reject the arrangement and may engage vehicle from other sources.
6. The vehicle shall report for duty for minimum of 30 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within 15 days of the submission of bills by the service provider and no advance payment will be made.
9. TDS 2% deduction is applicable as per Income Tax Act.
10. The vehicle shall not be more than 02 year old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Govt. shall forfeit the entire amount of security deposit.

  
Special Officer  
P.B.D.A., Khuntagaon

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle: -
2. Type of Vehicle (AC / Non-AC): -
3. Year of Manufacture: -
4. Model: -
5. Date of Registration: -
6. Name & complete address of the owner of Vehicle: -
7. Fitness Certificate: -
8. Permit Validity: -
9. Insurance Validity: -
10. Pollution Certificate Validity: -
11. Name / Address of the Driver: -
12. Driving License No. & Validity of the D.L. of the Driver: -
13. Proposed hire charges of the vehicle per month excluding fuel cost: -
14. Rate of fuel consumption / Mileage per Liter: -
15. Contact No. of the Service Provider (Tenderer / Quotationer)

Mobile \_\_\_\_\_ Telephone \_\_\_\_\_

"Certified that the information submitted above is true to the best of my knowledge and belief"

Seal & Signature of  
Quotationer / Tenderer

**NB:** Xerox copies of supporting document are to be enclosed herewith for verification.