

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER,
SUNDARGARH**

Letter No 168 /CDM&PHO/SNG

Dt. 16-01-2021 /

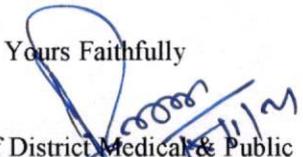
To

Dy. Director (Advertisement) - cum- Secretary to Govt.
I & PR Deptt., Odisha
Bhubaneswar

Sub:- Advertisement of Tender call notice .
Sir,

Please publish the following advertisement using minimum space as per Govt. norms in one Odia & English newspaper for one day & single edition only. The bill will be submitted to the Chief District Medical & Public Health Officer, Sundargarh for payment.

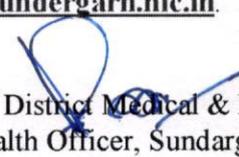
Yours Faithfully


Chief District Medical & Public
Health Officer, Sundargarh

Notice No: 168 /CDM&PHO/SNG Date: 16-01-2021 /

SHORT TENDER CALL NOTICE

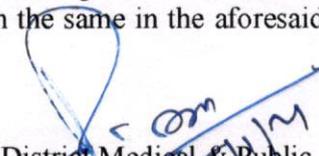
Sealed Tenders are invited from Registered Manufacturers/Authorized Distributors /Suppliers/EPM registration firm through *Speed Post / Register Post* for supply of Reagents for "FULLY AUTOMATIC BIOCHEMISTRY ANALYSER" for DHH, Sundargarh for the year 2020-21. The willing reputed supplier/distributor/manufacturers are requested to submit sealed tenders to the office of the undersigned on or before 06-01-2021 till 5.00 PM. The tender bid will be opened on date 07-01-2021 at 11.30 AM and the bidders or their representatives are requested to remain present in the scheduled date and time. Separate tender documents can be downloaded from the website www.sundargarh.nic.in.


Chief District Medical & Public
Health Officer, Sundargarh

Memo No. 169 / CDM&PHO/SNG

Dt. 16-01-2021 /

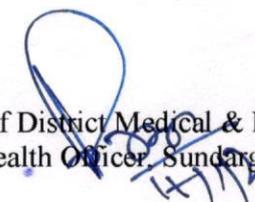
Copy forwarded to the District Information Officer, NIC, Sundargarh for information and you are requested to upload the details information & publish the same in the aforesaid website.


Chief District Medical & Public,
Health Officer, Sundargarh.

Memo No. 170 / CDM&PHO/SNG

Dt. 16-01-2021 /

Copy forwarded to the Notice Board, Of the CDMO/ DIPRO/ Collectorate Sundargarh for information and necessary action. They are requested to display the same in their notice board for wide publication.


Chief District Medical & Public,
Health Officer, Sundargarh

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
OFFICER, SUNDARGARH**

**SECTION-I
SHORT TENDER CALL NOTICE**

**FOR SUPPLY OF REAGENTS FOR FULLY AUTOMATIC BIOCHEMISTRY ANALYSER
FOR THE YEAR 2020-21**

Bid Reference No:- 168 /CDM&PHO/2020-21

Date of Publication of Bid

Document in website :- Dt. 18-01-2021 From: - 11:00am

**Last Date & Time of Receipt
Of Bid Documents**

:- Dt. 06-02-2021 Up to:- 5:00 pm

**Date & Time of Opening of Technical Bid: - Dt. 07-02-2021 At: -11:30 am
(Cover-A)**

**Date & Time of Opening of Financial Bid:- Intimated after completion of
Technical Bid verification
(Cover-B)**

**Place of Opening of Bid Documents :- in the office chamber of the
CDM & PHO, Sundargarh**

**Address for Communication :- O/O The CDM & PHO,
Sundargarh.**

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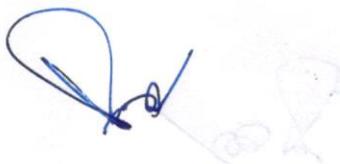
**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
OFFICER, SUNDARGARH**

SECTION-I

TERM AND CONDITIONS:-

- Sealed Tenders will be received by Date 06-02-2021 up to 5:00 pm by the CDM & PHO, Sundargarh through Speed Post/Regd. Post only (not by hand) for the purchase of **“REAGENTS FOR FULLY AUTOMATIC BIOCHEMISTRY ANALYSER FOR THE YEAR 2020-21”** Any Tender received after the due date and time will be rejected/returned to the bidder.
- The Bidders are to submit their Tender Documents in sealed covered envelopes for Technical Bid and Price Bid which should be super scribed as Tender for supply of **“REAGENTS FOR FULLY AUTOMATIC BIOCHEMISTRY ANALYSER FOR THE YEAR 2020-21”** for District Headquarter Hospital and Other Health institution of Sundargarh District.
- The sealed Tenders submitted by the Tenderers will be opened at the Office Chamber of The Chief District Medical & Public Health Officer, Sundargarh on date 07-02-2021 at 11:30 am. The Tenderers or their authorized representative will be allowed to present during the opening of the Tenders if they so like.
- No Tender documents can be accepted after the expiry of the scheduled date and time for receipt of Bids.
- The details of items and specification are mentioned at **ANNEXURE-I**.
- The rate should be quoted in Indian Currency (with Paisa in two decimals only), both in words and figures against each item as the payments will be made in Indian Currency only.
- The TAX (GST) will be claimed as per the guidelines given by the Finance Dept., Govt. Of India/Odisha from time to time.
- Each page of the Bid documents shall be duly numbered, signed and self attested by the Bidders. Bids without signature and stamp of bidder will be rejected.
- In case of Items mentioned in brand, the purchaser desires to procure the items of the mentioned brand only.

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A. TENDER PROCESSING FEE AND EMD:-

- The **Tender processing fee** (non-refundable) of **Rs.1000/-** should be furnished by the Tenderers in shape of **Bank Draft** in favour of “**Chief District Medical & Public Health Officer, Sundargarh**” and payable at **Sundargarh** from any nationalised bank.
- The Tenderers should furnish the **EMD** of **Rs.10000/-** in shape of **Bank Draft** in favour of “**Chief District Medical & Public Health Officer, Sundargarh**” and payable at **Sundargarh** from any nationalised bank. However the EMD of the non-responsive bidders will be returned after completion/finalization of the tender process and for approved bidders after submission of performance security.

B. ELIGIBILITY CRITERIA IN TECHNICAL BID(COVER-A):-

- Checklist with detail of the documents enclosed in Cover “A” (**As per Annexure-I**) with page number. The document should be arranged serially as per this Annexure-I and should be securely tied and bound.
- List of Item(s) quoted with name of the Manufacturer. (**Annexure-II**)
- Tender document fee of Rs.1000/- in shape of Demand Draft.
- Earnest Money Deposit of Rs. 10,000/- in shape of Demand Draft.
- Details Name, Address, Telephone No., Fax, e-mail of the Manufacturer/authorized distributor/Supplier (**Annexure-III**).
- The declaration form in **Annexure-IV** duly signed by the tenderer before Notary Public/Executive Magistrate.
- Manufacturer’s Authorization Format in **Annexure-V** (in case of bidder is distributor/Supplier).
- Copy of valid product standard certificate such as USFDA/CE (IVD) with product approval.
- Copy of ISO 13485 certificate of manufacturer.
- Copy of valid GMP certificate of manufacturer (as applicable).
- Copy of Valid Manufacturing License of the Manufacturer.
- Copy of valid GST registration certificate.
- Copies of Valid PAN No.
- The original Tender Book with conditions and the schedules signed by the tenderer at the bottom of each page with official seal duly affixed.

C. PRICE BID:-

- The Bidders should submit the Price Bid documents in hard copy signed and sealed in each page properly along with the soft copy of the quoted price.
- The Tenderers/Bidders should submit the Price Bid in separate sealed covers, called as **COVER-“B”(PRICE BID)**. The Tender format (Price Schedule) in duplicate in the prescribed form (**as per ANNEXURE-VI**), both the hard copy and soft copy must be submitted in the bid. The price of the items should be quoted inclusive of insurance, packing, forwarding, freight (Door delivery) but exclusive of GST if any. The rate should be quoted for each item both in figures

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and words. **In case of difference in words and figures, words will be taken into consideration for evaluation.**

- **The multiple rates for one product quoted by the bidder will not be taken into consideration for evaluation.**
- The quoted rates should be final and shall not be subject to any escalation during the validity of Tender or period of validity.
- The Tenderer should submit/furnish a certificate in the tender to the effect that the price quoted by them is not more than the open market price. However, in circumstances when the price decreases during the contract period, the approved supplier should ethically intimate the same to the purchasing authority.

D. REJECTION OF TENDER:-

The Tender paper will be rejected, if any of the following documents are wanting/not found with the Tender bid and the purchase committee will not consider any condition/undertaking if the bidders not submitted any documents.

- Non submission of relevant documents as mentioned in Clause-B.
- Sealed Price bid(s)/quoted rate with signature and seal.

E. EVALUATION:-

- The Tenders will be evaluated as per the requirement of the Technical bid and the price bid which will be opened only for the bidders who qualified in the document evaluation/Sample evaluation.
- The cost of the unit item excluding Taxes/GST will be evaluated.

F. SUPPLY & DELIVERY:-

- The approved bidder / supplier shall have to supply at-least 25% of the purchase order quantity (each item) within seven days of issue of purchase order and the rest within the stipulated time period as mentioned in the purchase order.
- Supply shall be completed within **45 days** from the date of issue of purchase order or as mentioned in the purchase order.

G. LIQUIDATED DAMAGE:-

The C.D.M & P.H.O, Sundargarh may allow extension for a maximum period of 2 (two) weeks (14 days), after the stipulated date of supply (i.e. 45 days) with a penalty of 0.5% which will be deducted from the purchase order value as "Liquidated Damage", for each week (7 days) upto a maximum 1% on the value of the goods.

- If the supplier fails to complete the supply within the extended period, i.e. 59 days after being allowed by the C.D.M & PHO, no further purchase order will be placed to the firm for the said item and the concerned firm will be blacklisted for three (3) years from the date of issue of letter for the said item.
- The reagents supplied against any purchase order shall have a minimum of 50% life span.
- F.O.R Delivery shall be made at Sub-Store, District Headquarter Hospital, Sundargarh.
- Nil-supply / unwilling to supply the ordered quantity will lead to forfeiture of EMD / performance security deposited by the supplier.
- In case the L1 bidder fails to supply the items within the stipulated time period, the purchaser reserves the right to purchase the said item from any eligible bidder at L1 approved rate. If the any approved bidders unable to supply at L1 approved rate then the L2 approved rate will be considered.

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H. PAYMENT:-

Payment shall be made after submission of stock entry certificate(s) from the concerned authority as per the availability of funds. Under no circumstances the supply should be interrupted as regards to payment.

I. PENALTIES:-

If any product after use found to be **“Not of Satisfactory Quality”/Not as per the parameter/ gives adverse reaction upon consumption**, such item will be declared as “Not of Satisfactory Quality” on the basis of the report of the concerned user. The said product shall be frozen. The supplier has to replace fresh stock as per the purchased quantity and take back the frozen stock. In case the supplier fails to replace the stocks, the performance security will be forfeited. No further purchase order will be placed to the firm / supplier for the item(s) and the firm / supplier will be blacklisted/debarred from participating in any tender (for that item) floated in future for three years.

J. GENERAL CONDITIONS:-

- The tender documents should be clearly written / typed without any correction, interpolations and overwriting. Each page of the tender should bear the dated signature of the tenderer.
- All copies of the tender document should be self-attested. If any information or documents furnished by the tenderer found to be misleading/incorrect at any stage, their tender will not be accepted.
- The approved rate and supplier will be valid for **one year** from the date of approval or till finalisation of the next tender whichever is later.
- In the event of the last date of submission of bid being declared as a holiday for the purchaser's office, the due date of submission of bids and opening of bids will be the following working date & time.
- The quantum of procurement will be made on requirement basis.
- The MSE / SSI Units of the State of Orissa will be given the following preferences in the tenders provided they produce the following documents as per MSME Development Policy-2009 and IRP - 2007: Local Micro & Small Scale Enterprises (MSE) and Khadi & Village industrial units including handloom and handicrafts will enjoy a price preference of 10% vis-à-vis over local medium and large industries as well as industries outside the State. Local Micro & Small Scale Enterprises having ISO, ISI Certification for their product shall get an additional price preference of 3% as per provision of IPR-2007
- The authority reserves the right to accept /reject all the bids or any part thereof without assigning any reason thereof.
- All legal disputes, if any relating to purchase etc. are subject to jurisdiction in the courts of law situated at Sundargarh, Odisha or High Court of Odisha.

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**SECTION- II
LIST OF ITEMS**

REAGENTS FOR FULLY AUTOMATIC BIOCHEMISTRY ANALYZER MAKE:- ELITECH INSTRUMENTS BENCH TOP TYPE MODEL:- SELECTRA PRO M			
SL NO.	NAME OF THE ITEMS	SPECIFICATION	MANUFACTURER
1	INCUBATION CUPS		
2	GLUCOSE REAGENT	END POINT ENZYMATIC (GOD/PAP) METHOD (12 X 20 ML)	
3	UREA REAGENT	KINETIC ENZYMATIC UV(GLDH) METHOD (8 X 25 ML)	
4	CREATININE REAGENT	KINETIC ENZYMATIC (PAP) METHOD (8 X 28 ML)	
5	BILLIRUBIN DIRECT REAGENT	END POINT MODIFIED MALLOY - EVELYN METHOD (8 X 25 ML)	
6	BILLIRUBIN TOTAL REAGENT	END POINT MODIFIED MALLOY - EVELYN METHOD (8 X 25 ML)	
7	CHOLESTEROL REAGENT	END POINT ENZYMATIC (CHOD/PAP) METHOD (12 X 20 ML)	
8	URIC ACID REAGENT	END POINT ENZYMATIC (PAP-URICASE) METHOD (12 X 20 ML)	
9	TRIGLYCERIDE REAGENT	END POINT ENZYMATIC (GOD/PAP) METHOD (12 X 20 ML)	
10	CALCIUM REAGENT	END POINT COLORED COMPLEX (ARSENazo III) METHOD (12 X 20 ML)	
11	ALBUMIN REAGENT	END POINT BROMOCRESOL GREEN (B.C.G.) METHOD (12 X 20 ML)	
12	S.G.O.T REAGENT	KINETIC UV IFCC WITHOUT P5P METHOD (8 X 25 ML)	
13	S.G.P.T REAGENT	KINETIC UV IFCC WITHOUT P5P METHOD (8 X 25 ML)	
14	ALP REAGENT	KINETIC COLORIMETRIC DGKC/SCE (DEA BUFFER) (4 X 25 ML)	
15	TOTAL PROTEIN PLUS REAGENT	END POINT BIURET METHOD (12 X 20 ML)	
16	ELITROL I	10 X 5 ML (IN VIAL)	
17	ELITROL II	10 X 5 ML (IN VIAL)	
18	LABTROL H CALIBRATOR	HUMAN SERUM BASED (10 X 3 ML)	

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SECTION-III

ANNEXURES

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, SUNDARGARH

A handwritten signature in blue ink, consisting of a large loop followed by a horizontal line and a short vertical stroke.

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ANNEXURE -I

CHECK LIST

(To be submitted in Cover A Technical Bid)

Note : The documents has to be arranged serially as per the order mentioned in the check list

Sl. No.	Document details	Submitted (Yes/No)	If Yes Page No.	Remarks if any
1	Tender Processing Fee details: DD No.: Date: Amount:			
2	EMD details: DD No.: Date: Amount:			
3	List of Item(s) quoted with name of the Manufacturer. (Annexure-II)			
4	Details Name, Address, Telephone No., Fax, e-mail of the Manufacturer/authorized distributor/Supplier (Annexure-III)			
5	The declaration form in Annexure-IV duly signed by the tenderer before Notary Public/Executive Magistrate.			
6	Manufacturer's Authorization in Annexure-V (in case of bidder is distributor/Supplier).			
7	Copy of valid product standard certificate such as USFDA/CE (IVD) with product approval			
8	Copy of GMP/ISO 13485 certificate of manufacturer			
9	Copy of PAN card			
10	Copy of GST Registration Certificate			
11	Copy of Valid Manufacturing License of the Manufacturer			

Signature of the Tenderer :

Date :

Official Seal:

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Annexure-III

DETAILS OF THE TENDERER & LOCAL CONTACT PERSON

	Corporate Office (The address in which the purchase orders and payment details will be communicated)	Local Contact Person / Branch Office / Zonal Office / Service Centre if any, in Orissa.
Name & Full Address		
Telephone Nos., landline		
Mobile		
Fax		
E – Mail		
Date of Inception	Copy of Certificate of incorporation of Manufacturer)	
Manufacturing License Nos. & Date	Copy of manufacturing licence of Manufacturer)	
Name of the issuing authority		
License valid up to		

Signature of the bidder Name :

Date :

Official Seal :

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NNEXURE – IV

DECLARATION FORM

(On Rs.100/- rupees non judicial stamp paper)

I / Wehaving
My / ouroffice
at.....do declare that I / We have
carefully read all the terms & conditions of quotation of the CDM & PHO, Sundargarh,
Odisha for the supply of “**reagents for fully automatic biochemistry analyser**”. The
approved rate will remain valid for a period of one year from the date of approval. I will
abide with **all the terms & conditions** set forth in the Tender **Reference no.**

I/We do hereby declare I/We have not been de-recognised / black listed by any State
Govt. / Union Territory / Govt. of India / Govt. Organization / Govt. Health Institutions for
supply of Not of Standard Quality (NSQ) items / non-supply.

**I/We further declare that I/We possess valid manufacturing license (s) bearing
No. (s)Valid upto I / We
..... do hereby
declare that I / we will supply the _____ as per the terms, conditions &
specifications of the quotation document. I / we further declare that I / we have a
service centre / will establish a service centre within one month of installation of the
equipment in Odisha.**

Signature of the bidder :

Seal

Date :

Name & Address of the Firm:

Affidavit before Executive Magistrate / Notary Public

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ANNEXURE -V

MANUFACTURER'S AUTHORISATION FORMAT

To

The CDM & PHO, Sundargarh
Deptt. of Health & Family Welfare
Govt. of Odisha.

Ref: Tender call No. _____ Dated _____ for _____.

Dear Sir,

We, _____ who are established and reputed
manufacturers of _____ having factories at _____.

1. Messrs _____ (name and address of the Distributer/agent) is our
authorized agent for sale and service of _____ (name of Items and other
items)
2. We confirm that Messrs. _____ (name of the above Items) is
authorized to submit a quotation, and enter into a contract with for the above goods
manufactured by us.
3. We also extend our full guarantee for the items quoted by M/S _____ as
per the terms and conditions in your tender under reference above.

Yours faithfully,

(Signature with date, name and designation)

For and on behalf of Messrs _____

(Name & address of the manufacturers)

Seal

Note :

1. This letter should be on the **letterhead** of the **manufacturer** and should be signed by a
person having the power of attorney to legally bind the manufacturer.

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Price bid (To be submitted with cover-B)

Annexure-VI

Sl.No.	Name of the Items	Manufacturers	Specification/ Method	Unit Pack as per the schedule	Unit Cost in Rs. Excluding GST	GST in %

**Signature of the bidder Name :
Seal**

Date :

Place :

NB:- Rates should be quoted both in figures & words and if there is any discrepancy, the quoted rates in words will be taken for evaluation.

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