



ବୀରମିତ୍ରପୁର ପୌରପାଳିକା କାର୍ଯ୍ୟାଳୟ, ବୀରମିତ୍ରପୁର

**OFFICE OF THE BIRMITRAPUR MUNICIPALITY;
BIRMITRAPUR**

ପୌରପାଳିକା କାର୍ଯ୍ୟାଳୟ
ବୀରମିତ୍ରପୁର- ୭୭୦୦୩୩
Municipality Office
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Birmitrapur Municipality

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No. 727 /BMPPR-MUN Date 02/03/2021
MUN/Tax/06/2021
TENDER CALL NOTICE

Bid documents in sealed cover is invited from interested catering and decorating Agencies with minimum 10 years experience for operation of KALYAN MANDAP situated at Birmitrapur besides Sri Jagannath Temple / Mela Maidan, through auction sale on hire basis for five year. Bids will be received in the office of Birmitrapur Municipality on or before 23.03.2021 up-to 01.00 PM by Regd. Post/ Speed post or may be dropped in the specified tender box kept at the Municipal office and the same will be opened at 04.00 PM on 23.03.2021 in presence of the bidder or their authorised representative if present. The detailed bid document can be obtained from the Birmitrapur Municipality office within office hour from 04.03.2021 to 22.03.2021 except holidays on deposit of Rs. 2000.00 (Rupees Two Thousand) only by cash. The bid document must be accompanied with tender paper and other documents otherwise it will be rejected. The tender call notice can also be viewed in the district web portal i.e. <https://sundergarh.nic.in/>

The municipality reserves the right to reject any or all quotation without assigning any reason thereof.

Term and Condition for the Tender/ Auction

1. Intended persons/bidders /Catering Agencies/SHG, are required to clear all the dues of the office, if any before submission of Bid documents. Security deposit amount Rs. 2,00,000/- in shape of D.D. in favour of Executive Officer, Birmitrapur Municipality has to be deposited which will be drawn from S.B.I., Birmitrapur Branch. The Kalyan Mandap (including its premises) can be used for the purpose of marriage/marriage reception/thread ceremony/meetings/work shop of any organization etc.
2. A sum of Rs. 3.00 Lakh (Rupees three Lakhs) has been kept as minimum offset price per annum as hire charges. 10% increment will happen to every year of the bidding price. Bidders have to quote their offer price in the schedule appended to the bid document which will be duly signed and stamped. Highest offered Bidder will be selected and Kalyan Mandap with its premises shall be handed over to the agency to manage in public use.
3. All bidders will have to submit the Xerox/ self-attested copies of GST, Pan Card and Aadhar Card with the Tender form/Bid to the office.
4. The highest bidder will be awarded with the work order for a period of five years. After the tender process is completed and the highest Bidder is selected, the highest Bidder shall have to deposit 50% of the Bid amount immediately when asked before issue of Work Order and the rest 50% of the amount shall be deposited within next 6 months failing which deposited amount shall be forfeited and the Work Order in favour of the 1st highest Bidder will be cancelled. In such case the municipal authority may consider for the 2nd higher Bidder, if thinks proper or go for fresh tender.
5. The selected Bidder shall be competent to book the Kalyan Mandap (including its premises) in favour of any person/Institution for the above purposes. It will be the responsibility of the selected bidder/service provider to fix hire charges (rent) per day.

6. Catering – decoration etc. in the Kalyan Mandap during any function of any Person/Institution will be done by the selected bidder finalising the same after consent by the rentee. In this case the selected Bidder shall have the responsibility to maintain quality of the food to be proposed/ prepared by him/her. In any case maintenance of food quality & supervision bidders responsibility. If she/he thinks fit the food inspector may be called to inspect food procured from outside.
7. The selected bidder will bear all the expenses of their own towards maintenance of light, fan, wiring, garden light, structural repairing of the said Mandap of their own source (and the highest bidder/ regulate will book the Mandap with his own source).
8. Prior permission of the Police authority shall be required for use of loud speaker, fire crackers and lights. In addition to this inflammable materials are prohibited for use inside the Mandap and its premises
9. For safety purpose of the Mandap the selected bidder will appoint a watcher/guard.
10. The Executive Officer of the Municipality or any officer of the Municipality may visit examine the Mandap at any time.
11. Plastic things like glass, carry bags, water bottle are prohibited inside the Kalyan Mandap. Use of plastic products inside the Mandap will attract penalty provision and penalty amount as would be decided would be realized from the bidder.
12. No child labour should be engaged inside the Mandap for any work. The selected Bidder shall not alter construction/fittings/fixing within the premises.
13. The Bidder is required to prepare a booking register which will be produced before the Tax Daroga I/C every fortnight for verification.
14. Drinking of alcohol and smoking are prohibited within the Kalyan Mandap premises. The selected Bidder must ensure that it does not happen.
15. The selected Bidder should ensure that the decoration fittings/fixings/existing structure i.e. fan, light, mirror etc. are not damaged. If anything is found damaged, the selected Bidder has to deposit the amount equal to value of the damaged things as per the demand by Municipal authority.
16. The agency will hand over SWM/Segregated waste to Municipality and user fee as fixed will be collected.
17. Maintaining COVID-19 safety guidelines such as mandatory wearing of face mask or other face covering, hand washing, use of hand sanitizer, maintaining minimum one meter physical distance and avoiding congregation or ensuring any other instruction relating to COVID-19 will be bidders responsibility.
18. The selected Bidder has to execute an agreement with the Birmitrapur Municipality in stamp paper before issue of work order.
19. If any emergent situation arises at any time for use of Kalyan Mandap, the Municipality Authority reserves its right to take over/ cancel the contract for public use/purpose at any time without any notice.
20. If the service provider find difficult to sustainable run operations and wants to exit, he/she can do that by providing a 15 days' notice to the undersigned.
21. The Executive Officer reserve the right to terminate the contract at any time without providing any reason thereof.

S Darla
- 2/3/21
Executive Officer

Birmitrapur Municipality

2/3/21

Memo No 728 /BMPR-MUN Date 2/3/2021

Copy forwarded to ADM, Rourkela & Administrator Birmitrapur Municipality/ PD, DUDA, Sundargarh/ Sub Collector, Panposh/ Tahasildar, Birmitrapur for kind information & necessary action with a request to publish the Tender Call notice in their respective notice board for wide circulation.

S. N. Singh
2/3/21

Executive Officer

Birmitrapur Municipality

Memo No 729 /BMPR-MUN Date 2/3/2021

Copy submitted to the District Information Officer, NIC, Sundargarh for information with a request to upload the Tender Call Notice in the district portal.

S. N. Singh
2/3/21

Executive Officer

Birmitrapur Municipality

Memo No 730 /BMPR-MUN Date 2/3/2021

Copy to office notice board, Birmitrapur Municipality.

S. N. Singh
2/3/21

Executive Officer

Birmitrapur Municipality