

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
OFFICER, SUNDARGARH

ଜିଲ୍ଲା ମୁଖ୍ୟ ଚିକିତ୍ସା ଓ ଜନସ୍ୱାସ୍ଥ୍ୟ ଅଧିକାରୀ କା କାର୍ଯ୍ୟାଳୟ, ସୁନ୍ଦରଗଡ଼

Letter No:-...1730...../PH

Dated:..12../..05../2021

QUOTATION CALL / TENDER CALL NOTICE

Sealed Quotation / Tenders are invited from the interested reputed Travels Agencies / Tour Operator or Private individuals for providing two no. of commercial vehicle (White Colour) Non- AC/ AC, diesel/ petrol driven having sitting capacity not more than ten (10) including driver, which shall conform to the Terms & Conditions (Annexure-II) for official use in the office of the Chief District Medical & Public Health Officer, Sundargarh on monthly rent basis.

TERMS & CONDITONS FOR HIRING OF VEHICLE:-

1. The Notice will be available in the District Website i.e. www.sundergarh.nic.in from **12.05.2021 & 02.06.2021** can be downloaded from the website.
2. Interested agencies or individuals may submit their tenders by speed/ registered post/ Courier addressing to the **CDM & PHO, At/ PO/ Dist:- Sundargarh PIN-770001**, superscripted as "**Quotation / Tender for Hiring of Vehicle on Monthly basis under DMHP.**"
3. The Tender should reach to the undersigned by Speed / Registered Post / Courier on or **before last date & time i.e. 02.06.2021 by 1 P.M.** as mention No tender / quotation will be received by hand.
4. The tender received after due date & time will not be entertained.
5. The tender will be opened at **11.00 A.M on 04.06.2021.**
6. The vehicle should be BS- IV Compliant petrol (Or Diesel) driven vehicle preferably SCORPIO/ BOLERO/ TUV 300/ INNOVA with Minimum Average Milcage of 10 (Ten) kilometres per Liter for official use in the office of the CDM & PHO, Sundargarh on monthly rent basis. The maximum hiring charges as per Office Memorandum No. 30464/F, FIN- COD-MV- 0001-2017 Dated- 06.09.2019. The Bidder may quote their rate accordingly. Further, remuneration of Driver is to be paid by the vehicle owner within this amount. The expenditure to be incurred so far in this regard will be met out of Government allotment for vehicle.
7. The authority reserves the right to reject any or all the tenders without assigning any reason thereof.

Chief District Medical & Public Health Officer
Sundargarh

Date- 12/05/2021

Memo No- 1731

Copy submitted to the ADM/PD, DRDA/ Sub- Collector/ DIPRO/ RTO, Sundargarh for information and necessary action. They are requested to display the same in their notice board for wide publication.

Chief District Medical & Public Health Officer
Sundargarh

Date- 12/05/2021

Memo No- 1732

Copy to the District Information Officer, NIC, Sundargarh for information and you are requested to upload the details information & publish the same in the district website.

Chief District Medical & Public Health Officer
Sundargarh

Date- 12/05/2021

Memo No- 1733

Copy submitted to Dy. Director (Adv), I & PR, Department, Odisha for information & necessary action, with a requested to advertise the Quotation/ tender call notice to at least two widely locally circulated newspapers for wide publication & timely response.

Chief District Medical & Public Health Officer
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Letter No:..... /

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1. The Vehicle must be in road worthy condition, shall not be more then 3 years old from the date of initial registration certificate, insurance certificate, fitness certificate, valid contract carriage permit, proof of up to date Tax payment etc, which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving Licenses for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. A Sum of Rs, 5000/- (each vehicle) shall be deposited by the intending bidders in shape of account payee Bank draft drawn in favour of NMHP A/C, Sundargarh and submitted along with the tender as security deposit. After compilation of Tender process, the amount will refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
6. The vehicle must achieve a fuel efficiency of 10 (Ten) Kms per liter.
7. The details of the make and year of manufacture of the vehicle registration no, Mileage (Kms covered per liter) and Name of the Driver with driving licenses No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation / tender (**Annexure-III**).
8. The Quotation completed in all respect should reach the undersigned on or before **02.06.2021 by 01 P.M** and shall be opened on **04.06.2021 , 11 A.M** in presence of the bidders or their authorised representatives in office chamber of CDM & PHO, Sundargarh
9. The Application form of Quotation / Tender Containing general bid information & Terms and Conditions for Hiring of vehicle etc. will be available with district website www.sundergarh.nic.in from **12.05.2021 to 02.06.2021** and furnish a demand draft of Rs. 1000/- (Rupees one thousand only) drawn in favour of NMHP A/C, Sundargarh towards the cost of bid documents (NON REFUNDABLE) towards the cost of application along with application.

-Sd-

Chief District Medical & Public Health Officer
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TERMS & CONDITINS FOR HIRING OF VEHICLE

Annexure-II

The following terms & conditions must fulfilled by the successful bidder for providing a Vehicle on hire on monthly rent basic.

1. The hired vehicles, during period of contract, shall have all necessary valid MV document such as- valid registration Certificate, Insurance Certificate, Fitness Certificate , Valid Contract Carriage Permit, Prof of Upto date Tax payment etc and D.L. of the Driver available all the times . One hiring the Vehicle if any unforeseen incident occurs such as: loss of life/ injury due to the vehicle in any manner whatsoever, the hirer shall be responsible for all such litigation.
2. NO Objection for Branding of Vehicle and installation of GPS System.
3. The firm/ individual have to give an undertaking that the vehicle to be engaged must not belong to the employee of NHM and CDM & PHO office or any Health Department employee or close relative of the employee of the above category. At any point of time if the declaration given by the firm / individual will be found to be incorrect, then contract shall be cancelled & the performance security shall be forfeited(Annexure-IV).
4. The hire charge is to be paid to the vehicle owner on monthly basic (subject of availability of government allotment) on submission of Bills and LOG Book and no advance payment will be made at any cost or request.
5. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating OIL of engine, Gear Box and differential Coolant, Tyres & Tube, Battery etc will be borne by successful bidder.
6. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
7. In case of breakdown for reason whatsoever the replacement of vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder for the period of breakdown.
8. In case of the vehicle do not report regularly, the authority has the right to reject the agreement / engagement and may engage fresh vehicle from other source as per suitability for which the bidder cannot claim or object for the same.
9. In case of emergency, the driver will have to report for duty as per requirement of hirer for which no extra payment shall be demanded.
10. The vehicle shall not be more then 3 years old from the initial registration to the date of Quotation/ Tender Call notice and should be in good running condition during the period of contract.
11. The hired vehicles cannot be used for any private / commercial purpose beyond office hours or running holidays.
12. The hiring may be discontinued immediately. When the vehicle is no longer required for offices.
13. If the services are found to be unsatisfactory, the clients shall give one month notice and terminate the agreement.
14. In case the service provider intends to withdraw the service of his/ her vehicle and terminated the agreement, it shall be mandatory upon him / her to grant on month notice before such withdrawal.
15. If bidder violets any of term of contract, the authority to forfeit the entire amount of security deposit and any other financial claims pending with the office.
16. A Sum of **Rs. 5,000/- (Rupees five thousand)** only shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the

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NMHP A/ C, Sundargarh to be drawn at Sundargarh and submitted along with tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.

17. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)
18. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants)The bidder or the representative should remain present at the time of opening of the tender otherwise no complaint shall be entertained. The right to negotiate the rates with the undersigned if necessary.
19. The successful L1 bidder vehicle shall enter into agreement on non- judicial stamp paper with, CDM &PHO, Sundargarh before execution of the supply order.
20. The undersigned reserves every right to accept or reject any or all of the quotation in full or in part without assigning any reason thereof.
21. The bidders have to submit self attested photo copy of the vehicle documents in support of annexure-III along with the application form.



-Sd-
Chief District Medical & Public Health Officer
Sundargarh

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Annexure-III

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle:-
2. Type of Vehicle (AC/ Non- AC) :-
3. Year of Manufacture:-
4. Model :-
5. Date of registration :-
6. Name & Complete address of the
Owner of vehicle :-
7. Fitness Certificate validity :-
8. Permit validity :-
9. Insurance Validity :-
10. Name / Address of the Driver :-
11. D.L. No. & Validity of the D.L. of the Driver:-
12. Proposed hire Charge of the vehicle per month
Excluding fuel cost:-
13. Rate of fuel consumption / Mileage per litre:-
14. Contact Number of the service provider (Tenderer/ Quotationer)
Mobile Telephone.....
15. NO Objection certificate for Branding of Vehicle and installation of GPS System:-
16. Self declaration in Affidavit (Annexure-IV):-

“Certified that the information submitted above is true to the best of my knowledge and belief.”



Seal & Signature of the
Quotationer / Tenderer

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Annexure-IV

Self Declaration

I/We _____ (Name), S/O, D/O
_____ Address _____ is
hereby declare, that the intended vehicle to be engaged is /are not belongs to the employee of
NHM, CDM & PHO office or any Health Department employee or close relative of the
employee of the above category.

Further I/ we certify that, in case of above statement found to be incorrect at the time
of tender process or in future, then the contract shall be cancelled immediately and the
performance security shall be forfeited and necessary disciplinary action may be taken

Signature

Name (Firm/Company/Tour operator/Individual) _____

Date:

Place:

Seal: _____

