

GOVERNMENT OF ODISHA




DEPARTMENT OF WATER RESOURCES

ROURKELA IRRIGATION DIVISION, ROURKELA

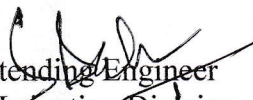
DOCUMENT FOR QUOTATION

Name of the Work: – Providing one no. of diesel / petrol driven vehicle for official use of Assistant Executive Engineer, Rukura Canal Sub-Division-I, Bonai under the Office of the Superintending Engineer, Rourkela Irrigation Division, Rourkela.


Superintending Engineer
Rourkela Irrigation Division,
Rourkela


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The document for quotation contains 7 sheets including cover page.


Superintending Engineer
Rourkela Irrigation Division,
Rourkela

Issued vide Money Receipt No.

Dt.


Superintending Engineer
Rourkela Irrigation Division,
Rourkela

Quotationer


Superintending Engineer
Rourkela Irrigation Division,
Rourkela

RECORD OF RECEIPT OF TENDER

(To be filled in at the time of opening of tender)

1. Date of Receipt :
2. Date of Opening :
3. No. of Pages in the tender document :
4. Details of E.M.D. with remarks
(Pledged/ Un-Pledged) :
5. Whether valid PAN Card furnished :
6. Whether No-Relationship Certificate furnished :
7. No. of over writings if any with Remarks
(Attested/ Un-Attested) :
8. If rates quoted in words and figures tally :

Quotationer


Superintending Engineer
Rourkela Irrigation Division,
Rourkela

STANDARD BIDDING DOCUMENT
GOVERNMENT OF ODISHA
DEPARTMENT OF WATER RESOURCES
OFFICE OF THE SUPERINTENDING ENGINEER, ROURKELA IRRIGATION DIVISION, ROURKELA

No: _____ Date _____
Quotation Call Notice No.02/2022-23 Date.02.05.2022

Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing 1 no. of Diesel driven vehicle (Bolero / Marshal / Mahindra Max / Tata Sumo) having sitting capacity 7 to 10 nos. including driver, which shall confirm to the terms and conditions (Annexure- II) for official use of **Assistant Executive Engineer, Rukura Canal Sub-Division-I, Bonai** under the Office of the **Superintending Engineer, Rourkela Irrigation Division, Rourkela** on monthly rent basis for the period from **05/2022 to 03/2023**.

1. The vehicle must be in Road Worthy condition, shall not be more that 3 years old from the date of initial registration and must have valid Registration Certificate. Insurance Certificate, Fitness Certificate, valid contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The driver of the vehicle must have a valid driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. As per **Works Department, Government of Odisha, Office Memorandum No. 07556900052021(Pt.) - 5984/ dated 27.04.2021, & Govt. of Odisha Finance Department letter No.8484/F dated.05.04.2022** No Bid Security / Earnest Money Deposit (EMD) has to be deposited and all participating bidder shall submit "**Bid Security Declaration**" as per **Annexure-IV**.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants) in annexure-III.
6. The vehicle must achieve maximum fuel efficiency of 10 Km/litre.
7. The details of the make and year of manufacture of the vehicle, registration no, and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-III).
8. The Quotation completed in all respect should reach in all the offices where the quotations have been notified to be sold on or before **dt.13.05.2022 up to 01:00 p.m.** and shall be opened on **dt.17.05.2022 at 10:00 a.m.** in presence of the bidders or their authorized representatives willing to be present in the office of the undersigned.
9. The application form of quotation containing general Bid Information & Terms and conditions for Hiring of Vehicle etc. will be available in **Office of the Superintending Engineer, Rourkela Irrigation Division, Rourkela** on payment of (Rs.600.00) in shape of draft in favour of **Superintending Engineer, Rourkela Irrigation Division, Rourkela** from **Dt.04.05.2022 at 07:00 a.m. to Dt.13.05.2022 up to 01.00 p.m.** or can be downloaded from Odisha Govt. website from **Dt.04.05.2022 at 07.00 a.m. to Dt.13.05.2022 up to 01.00 p.m.** In case the application form is downloaded from Govt. website (www.tendersorissa.gov.in & www.sundergarh.nic.in), the applicant shall furnish a Demand Draft for an amount Rs.600/- (Rupees Six Hundred) only towards the cost of application along with the application.

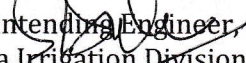

Superintending Engineer
Rourkela Irrigation Division
Rourkela

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid registration Certificate, Insurance Certificate, Fitness Certificate, valid contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The bidder shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel / petrol, which is to be paid separately basing on actual consumption if supplied by the agency and lubricants as per existing Government norms. All the expenditure of the Vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of **25 days** in a month. The duty of the vehicle owner is to provide the vehicle every day without any hindrances. If the vehicle will not report for duty on any day the undersigned will be forced to deduct proportionate hire charges for the day. The vehicle will be allowed for servicing and other repair as per the convenience of the officer. If the vehicle fails to move smoothly then it is the duty of the vehicle owner to provide another suitable vehicle at the same cost, so that the work of the department will not hamper at any time. If the owner fails to supply the vehicle , the department will take a vehicle on hire from local market and the cost will be borne by the owner
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) if supplied by the agency and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within **15 days** of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than **3 years** old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of services and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit entire amount of security deposit.

Quotationer


Superintending Engineer,
Rourkela Irrigation Division,
Rourkela

**FORMAT OF BID SECURITY DECLARATION FROM BIDDERS IN LIEU OF EMD
(On Bidders Letter head)**

I/We the authorized signatory of M/S
Participating in the quotation for the work “
.....”

Vide Quotation Call Notice No., do hereby declare:

That in the event we withdraw / modify our bid during the period of validity or I/We fail to execute format contract agreement within the given timeline or I/We commit any breach of tender conditions / contract which attracts penal action of forfeiture of EMD and I/We will be suspended from being eligible for bidding / award of all future contract(s) of Government of Odisha for a period of two years from the date of committing such breach.

Signature and seal of Authorized Signatory bidder

Name of Authorized Signatory

Company Name.....