



Notice No. 5718 / CDM&PHO/SNG

Dt. 23/12/2021

### TENDER CALL NOTICE

Sealed Tenders are invited from Registered Manufacturers/Authorized Distributors /Suppliers through *Speed Post / Register Post / Courier* for supply of "HBNC kit for newly selected ASHAs and replenished of defunct items" for the year 2021-22. The willing reputed supplier/whole sellers/manufacturers are requested to submit their sealed Tenders to the office of the undersigned on or before 12/01/2022 till 5.00 PM. The Technical bid and Price bid will be opened on dated 13/01/2022 at 11.00 AM and the bidders or their representatives are requested to remain present in the scheduled date and time. Separate tender documents can be downloaded from the website [www.sundargarh.nic.in](http://www.sundargarh.nic.in).

Chief District Medical & Public Health Officer, Sundargarh

Memo No. 5719 / CDM&PHO/SNG

Dt. 23/12/2021

Copy forwarded to the Deputy Director (Advertisement)-Cum-Secretary to Govt. I & PR Department, Odisha, Bhubaneswar for information and necessary action. He is requested to publish with single edition in one Odia newspaper and one national English newspaper, the above advertisement as mentioned on the table.

Chief District Medical & Public,  
Health Officer, Sundargarh

Memo No. 5720 / CDM&PHO/SNG

Dt. 23/12/2021

Copy to the District Informatics Officer, NIC, Sundargarh for information. He is requested to upload the details information & publish the same in the district website.  
Copy forwarded to the DI & PRO, Sundargarh for information and necessary action.

Chief District Medical & Public,  
Health Officer, Sundargarh.

Memo No. 5721 / CDM&PHO/SNG

Dt. 23/12/2021

Copy to Office Notice Board for publication.

Chief District Medical & Public,  
Health Officer, Sundargarh



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, SUNDARGARH  
(District Programme Management Unit, NHM)

E-mail: [dpmsundargarh@yahoo.com](mailto:dpmsundargarh@yahoo.com) / [www.zsssundargarh.gov.in](http://www.zsssundargarh.gov.in)



## TENDER DOCUMENT

FOR

SUPPLY OF HBNC KIT AND REPLENISHED OF DEFUNCT ITEMS FOR ASHA

Tender Document No: 5718 / CDM & PHO SNG

Date: 23/12/2021

Issued by

OFFICE OF THE CDM & PHO, SUNDARGARH

District: Sundargarh, Pin-770001

Contact No:

---

*[Handwritten Signature]*



## SCHEDULED OF TENDER

Tender No:	<del>5718</del> -CDM & PHO/2021-22
Name of the Tender issuer	
Scope of Work	Supply of HBNC KIT and Replenished items for ASHA
Quantity to be supplied	The quantity may vary as per requirement
Delivery Location	CDM & PHO, Sundargarh
Cost/fee of Tender Documents	<ul style="list-style-type: none"><li>Tender document cost Rs.1120/- shall be in shape of Demand Draft payable in favour of ZSS NRHM Additionality, Sundargarh, and payable Sundargarh drawn from any Nationalised Bank.</li><li>Tender documents can be downloaded by the tenderers from the district website i.e <a href="http://www.sundargarh.nic.in/obtained">www.sundargarh.nic.in/obtained</a> from DPMU, NHM, Sundargarh</li></ul>
Earnest Money Deposit(EMD)	<ul style="list-style-type: none"><li>Rs.10000/-(Rupees Ten thousand only)</li><li>Earnest money Deposit shall be in shape of Demand Draft payable in favour of ZSS NRHM Additionality, Sundargarh, payable Sundargarh drawn from any nationalised Bank</li></ul>
Date of issue of Tender document	23/12/2021
Name of the contact person for communication	CDM & PHO-Cum-District Mission Director
Address for communication	Office of the CDM & PHO, Dist-Sundargarh Pin-770001

*[Handwritten signature]*



## TERMS & CONDITIONS

### ➤ ELIGIBILITY CRITERIA

1. Valid manufacturing license /Whole sellers and Distributors have to furnish the authorization from the manufacturer.
2. Valid ISO 9001/ ISO 14001 certificate.
3. Product must be BIFMA/BIS 18001/CE / US FDA/BS OHSAS etc Certified
4. Tenderer/Agency should have proof of supply order of ten (10) or more of the item (s) mentioned in the schedule of requirement to any Govt. organization / Corporate Hospitals / PSU Hospitals / UN Agencies and certificate in support of that from the user in last 5 years.
5. Proof of Average annual turnover of the manufacturers/Distributors should be submitted, at least Rs.5 Lakhs or more in last three (3) financial years i.e (2017-18, 2018-19, 2019-20).
6. Copy of valid GST registration certificate should be attached with the bid document.
7. Copy of valid PAN should be attached with the bid document.
8. Leaflets/Technical Brochures of each item must be submitted with the Tender bid.
9. The rate of Clinical Digital Thermometer and Baby weighing Scale with Sling should be quoted separately in price bid format (Annexure-VII) by the bidder.
10. The rate of HBNC kit (Clinical Digital Thermometer, Baby weighing Scale with Sling, Digital stop watch and HBNC Kit Bag) should be quoted separately in price bid format (Annexure-VII) by the bidder.
11. The goods should be supplied to the FOR destination and no charge for freight should be claimed.
12. The Tender will not be entertained after due date & time fixed for.
13. If any information or documents furnished are found to be incorrect or misleading at any stage the tender will be rejected.
14. All the documents should be self-attested.
15. The approved rate will be valid for one year from the date of finalisation of the tender.
16. The Technical bid and the Price bid should be in separate envelope subscribed with Tender call notice for **"supply of HBNC kit for newly selected ASHAs and replenished of defunct items"**.
17. Manufacturing unit who has been blacklisted either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting.

---



### TENDER FEE

Tender document fee of Rs.1120/- (**Non-refundable**) in shape of Demand Draft in favour of ZSS (NRHM) Additionality, Sundargarh from any Nationalised / Scheduled Bank payable at Sundargarh.

### EMD

Earnest Money Deposit of Rs. 10000/- (**Refundable**) in shape of Demand Draft in favour of ZSS (NRHM) Additionality, Sundargarh from any Nationalised / Scheduled Bank payable at Sundargarh.

### SECURITY DEPOSIT (Performance Security)

The performance Security should be submitted in shape of Bank Draft from a Nationalised Bank in favour of ZSS (NRHM) Additionality, Sundargarh (payable at Sundargarh) equal to the amount of 10% of the purchase order value of the item within 21 days of issue of the purchase order, which will be deposited in the ZSS account of Sundargarh and which will be refunded after completion of supply.

### ACCEPTANCE OF TENDER:

- The C.D.M & P.H.O, Sundargarh, Odisha reserves the right to reject the tenders or to accept the tenders for the supply of the item tendered without assigning any reason thereof.
- The C.D.M & P.H.O, Sundargarh, Odisha will be at liberty to terminate the contract either wholly or in part without assigning any reasons thereof. The tenderers will not be entitled to any compensation whatsoever for such termination.

### SUPPLY AND DELIVERY:-

- The supply should be completed within 30 days from the date of issue of purchase order unless otherwise specified. If no supply is received even after 30 days or 45 days with liquidated damage from the date of issue of the purchase orders from the C.D.M & P.H.O, Sundargarh, Odisha, such orders will stand cancelled automatically without further notice. Penalties shall also thereafter be applied to the tenderer.
- If the approved supplier fails to execute the supply within the stipulated time, the C.D.M & P.H.O, Sundargarh, Odisha is empowered to purchase the same items from L<sub>2</sub> or L<sub>3</sub> tenderer if they match the L<sub>1</sub> rate.
- The C.D.M & P.H.O, Sundargarh, Odisha or his authorised representative (s) has the right to inspect the factory of those company who have quoted for the tender, before accepting the rate quoted by them or before releasing any purchase order (s) or at any point of time during the validity period of tender and has also the right to reject the tender or terminate /



cancel the orders issued or not to reorder based on the facts brought out during such inspections.

- The items will be delivered to the office of the consignee i.e. CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, SUNDARGARH

#### **LOGOGRAMS AND LABELLING:**

- Tenderer for the supply of medical equipments shall give an undertaking in his tender that he will print "**Govt. of Orissa Supply - Not For Sale**" in bold letters in indelible ink on the equipment.
- The HBNC kit bag will must be embossed with "**HBNC KIT BAG**".

#### **LIQUIDATED DAMAGE:**

- The C.D.M & P.H.O, Sundargarh may allow extension for a maximum period of 2 (two) weeks (14 days), after the stipulated date of supply (i.e. 45 days) with a penalty of 0.5% which will be deducted from the purchase order value as "Liquidated Damage", for each week (7 days) up to a maximum 2% on the value of the goods.
- If the supplier fails to complete the supply within the extended period, i.e. 45 days after being allowed by the C.D.M & PHO, no further purchase order will be placed to the firm for the said item and the concerned firm will be blacklisted for two (2) years from the date of issue of letter for the said item.
- The approved firm shall also suffer forfeiture of the EMD and Security Deposit for non-supply of the items.

#### **TERMS OF PAYMENT:**

- No advance payments towards cost of medical equipment will be made to the tenderer.
- 100% payment will be made after successful supply of the items to the supplying firm.
- Payment will only be made after handing over the Agreement, undertaking, of the tender items to the consignee and a letter to this effect should be submitted to the payment authority from the consignee.
- No claims shall be made against the **C.D.M & P.H.O, Sundargarh** in respect of interest on earnest money deposit or security deposit or any delayed payment or any other deposit.
- Payments in shape of Draft / Pay Order will preferably be dispatched to the supplier by Registered post with A.D or e-payment / on-line transfer or may be handed over to the authorized person of the supplier.

---



## SCHEDULE OF REQUIREMENTS

### LIST OF ITEMS FOR IMR/MMR

SL.NO.	ITEMS NAME	Required Quantity	Consignee	Delivery Period
1	Clinical Digital Thermometer	1158	CDM & PHO SUNDARGARH	30 days from the date of receipt of purchase order
2	Baby Weighing Scale with Sling	1158		
3	Digital Stop Watch	161		
4	HBNC Kit Bag	161		

### TECHNICAL SPECIFICATION

#### 1. Clinical Digital Thermometer:-

- Digital thermometer with Fahrenheit scale
- Safe to use, automatic, no glass, no mercury.
- Measurement range: 90.0°F to 109°F.
- Measurement accuracy: +/- 0.2°F between 98.0°F to 102.0°F  
+/- 0.3°F between 96.4°F to 98.0°F  
+/- 0.3°F between 102.0°F to 106.0°F
- Should have **auto shut off facility**.
- Display should be LCD type.
- Beeper alarm of approx. 10 seconds sound signal when peak temperature reached.
- Average measurement time: Oral: 30 sec, Rectal: 30 sec, Auxillary: 60 sec.
- Battery operated.
- Should have more than 200hrs. of battery life.
- **Warranty: 1 Year**

#### 2. Baby Weighing Scale With Sling:-

- Should have Tough Nylon Plastic (Black) body with demonstration photos in white colour.
- Capacity: - Maximum load capacity should be 5 kg.
- Product should be stamped by weight & Measurement Dept.
- Should have **colour coded** reading scale.
- Should have zero adjustment.
- Should have inbuilt overload protection.
- Minimum graduation should not be less than 100 gms.



- Scale should be fitted with an approx. 3" rod handles with non-corrosive metallic ring on top and S shaped hook at the bottom for suspending the sling bag.
- Spring used in the scale should be made of heavy duty steel spring, non-corrosive grade II.
- Sling bag should be made of double stitched tough & tear resistant 100% polyester to weigh the baby (with load carrying capacity of at least 7 Kgs) sling bag width at the middle of the bag : 24". Two nos. sling bags should be provided in each baby weighing scale.

### 3. Digital Stop Watch:-

- Should have plastic body.
- Should be battery operated.
- Should be supplied with neck cord.
- Should have normal time display with hour, minute, second with stop watch function.
- Should be water resistant.
- Should have illuminator for clear visibility.
- Warranty: 1 Year.

### 4. HBNC KIT BAG:-

- Appropriate size (Made of Rexin/Tetron) to accommodate all the three items.
- The bag should have cover opening with Zip facility.
- Should have handled to carry.
- The LOGO: NHM and the title HBNC Equipment Kit: Govt. Of Odisha Supply Not For Sale should be printed on the bag.



**ANNEXURE -I**

**CHECK LIST**

**(To be submitted in Cover A Technical Bid)**

**Note: The documents has to be arranged serially as per the order mentioned in the check list**

Please put in the respective box

COVER – A (TECHNICAL BID)

**DOCUMENTS: SUBMITTED OR NOT**

1. List of Item (s) – Annexure II

Page		Yes		No	
------	--	-----	--	----	--

2. Tender document Fee

Page		Yes		No	
------	--	-----	--	----	--

3. Earnest Money Deposit

Page		Yes		No	
------	--	-----	--	----	--

4. Details of Manufacturing Unit / contract person Liaisoning agent / servicing centre (Annexure III)

Page		Yes		No	
No.					

5. Declaration form (Annexure -IV) signed by the Tenderer & affidavit before Notary Public / Executive Magistrate

Page		Yes		No	
No.					

6. Manufacturer's Authorization Format (Annexure – V)

Page		Yes		No	
No.					

7. Proof of avg. Annual turnover of Rs. 5 lakhs for preceding 3 financial years (Annexure - VI) (2017-18,2018-19,2019-20)

Page		Yes		No.	
No.					

8. Copies of Purchase order at least 10 nos or more in last above three financial year.

Page		Yes		No	
No.					

9. Leaflets/Technical Brochures of the Products offered (Item wise)

Page		Yes		No.	
No.					

10. Copy of Manufacturing License

Page		Yes		No	
No.					

11. Copy of Valid ISO 9001/ ISO 14001 certificate

Yes		Yes		No	
No					



12. Attested Photocopy of Up-to-date  
BIFMA/BIS 18001/CE / US FDA/BS OHSAS  
(As per technical specification)

Page		Yes		No	
No.					

13. Photocopy of valid PAN

Page		Yes		No	
No.					

14. Photocopy of GST registration certificate

Page		Yes		No	
No.					

15. Copy of original Tender and schedules, duly  
Signed by the Tenderer

Page		Yes		No	
No.					



**Annexure-II**

(To be submitted in *Cover A - Technical Bid*)

**LIST OF ITEM(S) QUOTED**

Sl.	Name of Item(s)	Name of Manufacturer	Make	Model Name

Signature of the Tenderer:

Date:

Official Seal:



**Annexure-III**

**DETAILS OF THE TENDERER & LOCAL CONTACT PERSON**

	<b>Corporate Office</b> (The address in which the purchase orders and payment details will be communicated)	<b>Local Contact Person / Branch Office / Zonal Office / Service Centre if any, in Orissa.</b>
Name & Full Address		
Telephone Nos., landline		
Mobile		
Fax		
E – Mail		
Date of Inception	Copy of Certificate of incorporation of Manufacturer)	
Manufacturing License Nos. & Date	Copy of manufacturing licence of Manufacturer)	
Name of the issuing authority		
License valid up to		

Signature of the Tenderer:

With seal

Date:

Official Seal:



ANNEXURE – IV

(To be submitted in Cover A-Technical Bid)

DECLARATION FORM

I / We .....having My /  
our.....office at .....  
.....do declare that I / We have carefully read all the terms & conditions of quotation of the CDM &  
PHO, Sundargarh, Odisha for the supply of medical equipment. The approved rate will remain valid for a period  
of one year from the date of approval. I will abide with **all the terms & conditions** set forth in the quotation  
Reference no. \_\_\_\_\_

I/We do hereby declare I/We have not been de-recognised / black listed by any State Govt. / Union  
Territory / Govt. of India / Govt. Organization / Govt. Health Institutions for supply of Not of Standard Quality  
(NSQ) items / non-supply.

I/We agree that the Tender inviting Authority can forfeit the Earnest Money Deposit and or Security  
Deposits and Blacklist me/us for a period of 5 years if, any information furnished by us proved to be false at the  
time of inspection/verification and not complying with the Tender terms & conditions.

I/We further declare that I/We possess valid manufacturing license (s) bearing No. (s)  
.....Valid up to ..... I / We-----do hereby  
declare that I / we will supply the \_\_\_\_\_ as per the terms, conditions & specifications of the  
quotation document. I / we further declare that I / we have a service centre / will establish a service centre  
within one month of installation of the equipment in Odisha.

Signature of the bidder

Seal :

Date :

Name & Address of the Firm:

Affidavit before Executive Magistrate / Notary Public



**ANNEXURE -V**

(To be submitted in Cover A-Technical Bid)

**MANUFACTURER'S AUTHORISATION FORMAT**

To

The CDM & PHO, Sundargarh  
 Dept. of Health & Family Welfare  
 Govt. of Odisha.

Ref: Quotation Call No. \_\_\_\_\_ Dated \_\_\_\_\_  
 \_\_\_\_\_ for \_\_\_\_\_.

Dear Sir,

We, \_\_\_\_\_ who are established and reputed manufacturers of \_\_\_\_\_  
 \_\_\_\_\_ (Equipment & Instrument and other items having factories at \_\_\_\_\_)

1. M/S \_\_\_\_\_ (name and address of the Distributer/agent) is our authorized agent for sale and service of \_\_\_\_\_ (name of Equipment & Instrument and other items)
2. We confirm that Messrs. \_\_\_\_\_ (name of the above agent) is authorized to submit a quotation, and enter into a contract with for the above goods manufactured by us.
3. We also extend our full guarantee for the items quoted by M/S \_\_\_\_\_ as per the terms and conditions in your tender under reference above.

Yours faithfully,

\_\_\_\_\_  
 \_\_\_\_\_

(Signature with date, name and designation)

For and on behalf of Messrs \_\_\_\_\_  
 (Name & address of the manufacturers)

Seal

Note: This letter should be on the **letter head** of the **manufacturer** and should be signed by a person having the power of attorney to legally bind the manufacturer. Original letter shall be attached to the technical bid. Separate certificates should be furnished for different manufacture in case the bidder is quoting products of different manufacturers.



(To be submitted in Cover A -Technical Bid)

**ANNEXURE - VI**

(To be furnished in the letter head of the Auditor)

**ANNUAL TURN OVER STATEMENT**  
The Annual Turnover for Equipment products of

M/s \_\_\_\_\_  
who is a manufacturing unit for the last \_\_\_\_\_ years are given below and certified that  
the statement is true and correct.

Sl.No.	Year	Turnover in Lakhs (Rs.)
1.	2017-2018	-
2.	2018-2019	-
3.	2019-2020	-

Average Annual Turnover (for the above three years) in Lakhs (Rs.) \_\_\_\_\_

Date:

Place:

Signature of Auditor/

Chartered Accountant

**(Name in Capital)**

Seal

Membership No.-

Registration No. of Firm



**Price bid (To be submitted with cover-B)**

**Annexure-VII**

Name of the Item (s) (Items mentioned in the schedule of requirement) (With Make & Model)	Specification	Unit Price (EXCLUDING GST) In Rs.	GST IN %
Baby weighing Scale Sling type			
Clinical Digital Thermometer			
Digital stop watch			
HBNC Kit Bag			

**Chief District Medical & Public, Health Officer  
Sundargarh.**

*(Handwritten signature)*