



To

Dy. Director (Advertisement) - cum- Secretary to Govt.
I & PR Deptt., Odisha
Bhubaneswar

Sub:- Advertisement of Tender call notice.

Sir,

Please publish the following advertisement using minimum space as per Govt. norms in one Odia newspaper for one day & single edition only. The bill will be submitted to the Chief District Medical & Public Health Officer, Sundargarh for payment.

Yours Faithfully

Chief District Medical & Public Health Officer
Sundargarh.

| | |
|--|--------------------------|
| Advt. No. <u>1187</u> | Date:- <u>31/05/2022</u> |
| <u>TENDER CALL NOTICE</u> | |
| <p>Sealed Request for Proposal are invited from interested Travel Agencies / Tour Operators or Individuals for providing of diesel driven vehicles for Hiring of Vehicles for transport of Drugs & EIF. Details regarding eligibility criteria, terms & conditions and the formats of submission of tender are mentioned in the tender document, which may be downloaded from the website: www.sundergarh.nic.in. Interested Agencies / Tour Operators or Individuals may submit their tenders in a sealed envelope with super-scribing on the top of the sealed envelope as "Hiring of Vehicles for transport of Drugs & EIF" in reference to Advertisement No-_____ dtd-_____. The tenders should reach the office of the undersigned by registered / Speed post/ Courier on or before <u>16/06/2022</u> (till 05 P.M). The Tenders will be opened at 11.30 A.M on 17/06/2022. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.</p> | |
| <p>Sd/- Chief District Medical & Public Health Officer Sundargarh</p> | |

Memo No- 1189

Date- 31/05/2022

Copy forwarded to the District Information Officer, NIC, Sundargarh for information and you are requested to upload the details information & publish the same in the aforesaid website.

Chief District Medical & Public Health Officer
Sundargarh

Memo No 1190

Date- 31/05/2022

Copy forwarded to the Notice Board, Of the CDM & PHO/ DIPRO/ Collectorate Sundargarh for information and necessary action. They are requested to display the same in their notice board for wide publication.

Chief District Medical & Public Health Officer
Sundargarh



No. _____/NVBDCP,SNG Date. _____

SECTION-I
INSTRUCTIONS TO BIDDERS

1) Eligibility Criteria

- Any private individuals/ Travel Agency / Society / Firm can participant in the tender process
- Should submit the required EMD @ Rs. 10, 000/- & Tender paper cost Rs. 500/-.

Note: Vehicles with only Commercial registration shall be accepted.

2. Essential Features of Vehicles to be engaged for transportation of drugs & EIF

- The transport vehicles, during period of contract, shall have all necessary **valid MV documents such as:-** Valid Registration Certificate, Insurance certificate, fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. And D.L. of the driver available all the times.
- **The department/ office hiring the vehicle shall not be responsible for any damage/ loss** cause to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

3. Packing, sealing and Marking of Bid

- (a) The **sealed envelope** containing two separate sealed envelope one as Annexure-I(Technical Bid) with photocopy of the required documents & second as Annexure-II(Financial Bid). These two envelop should be in a separate envelope and clearly be **super scribed** with the following:

Tender for "Hiring of Vehicles for transport of Drugs & EIF".

- The bidder's name & address shall be mentioned in the left hand corner of the envelope.
- The envelope shall be **addressed to the O/O CDM & PHO, District Head Quarter Hospital, Sundargarh 770001**, for which they want to bid as mentioned at section- IV: Schedule of tender Submission)
- (b) If the envelope is not sealed and marked as mentioned above, then the under signed will assume no responsibility for the tender's misplacement or premature opening. Telex, Cable or facsimile tenders will be rejected.

4. Content of the Tender Submission

The sealed envelope shall contain the following:

- a. Tender paper cost of Rs. 500/- & EMD of **Rs. 10,000/-** in the shape of a Demand Draft in favour of the **ZSS, Non-NRHM, Sundargarh** payable at Sundargarh.
- b. **Annexure-I** duly filled in with documents.
- c. Any other details, the bidder like to include in the proposal in Annexure-1.
- d. **Annexure-II (Financial Bid)** with proper signature and seal of the bidder.

The bidders have to submit their proposals at **the O/O CDM & PHO, District Head Quarter Hospital, Sundargarh 770001,**



No. _____/NVBDCP,SNG Date. _____

SECTION-II
TERMS OF REFERENCE

1. EMD/Security Deposit

- **Tenders shall have to deposit Tender paper cost of Rs. 500/-** (Rupees Five Hundred Only) and **EMD of Rs. 10,000/-** (Rupees Fifteen Thousand only) per vehicle offered in the form of crossed Demand Draft /Pay Order in favour of **ZSS Non-NRHM, Sundargarh**, Payable at Sundargarh, along with their tenders. Tenders received without EMD will not be entertained / considered at all and will be rejected summarily. Tenders received along with EMD in the form of cheque /cash will not be accepted /considered and rejected. No interest would be paid on the EMD.
- **Forfeiture:** The EMD will be forfeited if the vendor withdraws or amends impairs and derogates from the tender or fails to execute duties on time as per ToR in any respect within the period of validity of tender.
- **Refund:** (I) EMD will be refunded to the unsuccessful tender within thirty days from the date of issue of work order to the successful tender and no interest would be paid thereon; and (ii) EMD of the successful tender will be converted into security deposit, no interest will be paid on the EMD/ Security deposit.
- **Extension of EMD:** in case the contract signed with service provider (successful bidder) is extended beyond one year on mutual consent, the service provider will have to submit fresh EMD for the Extended period.
- **Refund of security deposit;** will be refunded to the contractor after sixty days from the date of completion of the contract period and no interest would be paid thereon..

5. Tender Procedure:

- For timely Completion of the tender process, tender notice will be published centrally by the District office. However, tender documents will be submitted at **CDM & PHO, District Head Quarter Hospital, Sundargarh.**
- **Seal tenders** in the prescribed form duly super-scribed "**Tender for Hiring of Vehicles for transport of Drugs & EIF**" addressed to the CDM & PHO, At/P.O/ Dist- Sundargarh, Pin- 770001.
- **The tender should be submitted** in the Performa given in Annexure-I and Annexure-II. It should be duly signed by authorised signatory on each page
- **The district procurement committee** will open technical bids and only invite the qualified technical bidders for opening of financial bids.
- **Late/delayed tenders** to any reason whatever will not be accepted/considered at all under any Circumstances.
- Comparative statement duly signed by tender/procurement committee will be **approved.**
- The agreement will be **executed between the CDM & PHO, Sundargarh and the approved L1 bidder.**
- If fuel price increases or decreases substantially the quoted price may be negotiated by the undersigned.
- The bidder will be selected on the average price in each type of vehicle.

6. Self Declaration (Affidavit):

The firm/ individual have to give an undertaking that the vehicle to be engaged should not belong to the employee NHM, CDM & PHO office or any Health Department employee or close relative of the employee of the above category. At any point of time if the declaration given by the firm / individual will be found to be incorrect, then contract shall be cancelled & the performance security shall be forfeited. (As per annexure-III)



No. _____/NVBDCP,SNG Date. _____

Annexure-I**Technical Bid for Hiring of Vehicles for transport of Drugs & EIF**

Name of the District: Sundargarh

| | | | | |
|---|--|--|---|---|
| 1 | Name of the Bidder | | | |
| 2 | Address & telephone/mobile No. | | | |
| 3 | E-mail of the contract person, if any | | | |
| 4 | ID Proof of the individual / Registration certificate of the Organization (Photocopy) | | | |
| 5 | Details of Tender paper cost enclosed (@ Rs. 500/- per vehicle to be submitted) | | | |
| 6 | Details of EMD enclosed (EMD @Rs.10,000/- per vehicle to be submitted) | | | |
| 7 | Details of Vehicle (s) enclosed (Only vehicle with commercial registration shall be accepted) <ul style="list-style-type: none"> Date of Purchase- Make & Model- Registration No.- Insurance certificate Fitness Certificate, Up to date tax payment Documentary evidence (Photocopy) for all above details to be attached. | Vehicle 1(1.5-ton to 2.00-ton capacity) | Vehicle 2 (2.00-ton to 4-ton capacity) | Vehicle 3 (4.00-ton to 6-ton capacity) |
| 8 | Declaration – I/We are not black-listed by any central /State Government/Public sector undertaking in India.(To be furnished in non judicial stamp paper of worth Rs.20/- duly certified by Notary) | | | |

N.B: Tender paper cost @ 500/- & EMD @Rs.10,000/- per vehicle to be submitted

Yours faithfully,

(Signature of the Applicant)

Name:

Designation:

Seal:



No. _____/NVBDCP,SNG Date. _____/

Annexure-II**Financial Bid**

| Type of Vehicle: Make & Model Vehicle | Price including all Taxes & Charges, Driver cost, loading & unloading charges. | | |
|--|--|--|-----------------------------------|
| | Price per K.M. (Within 200 K.M) | Price per K.M. (200 K.M- 400 KM) | Price per K.M. (Above 400 K.M) |
| Vehicle 1(1.5-ton to 2.00-ton capacity) | | | |
| Vehicle 2 (2.00- ton to 4-ton capacity) | | | |
| Vehicle 3 (4.00- ton to 6-ton capacity) | | | |

Signature

Name (Firm/Company/Tour operator/Individual) _____.

Date:

Place:

Seal: _____



No. _____/NVBDCP,SNG

Date. _____/

Annexure-III

Self Declaration

I/We _____ (Name), S/O, D/O
_____ Address _____ is hereby declare,
that the intended vehicle to engaged is /are not belongs to the employee NHM, CDM &
PHO office or any Health Department employee or close relative of the employee of the above
category.

If the declaration given by the firm / individual will be found to be incorrect, then contract
shall be cancelled & the performance security shall be forfeited.

Signature

Name (Firm/Company/Tour operator/Individual) _____.

Date:

Place:

Seal: _____