

District Office: Sundargarh
(District Child Protection Unit)
Letter No. 821 /Dt. 16/09/2021
Quotation/Tender calls notice

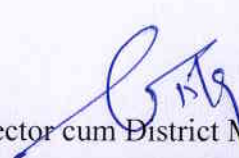
Sealed tenders are invited from interested Registered Travel Agencies / Service Providers / Private individuals for providing AC Diesel driven commercial light vehicles (preferably Bolero SLX) with seating capacity not more than 10 persons (including driver) which shall conform to the Terms & Conditions (Annexure -1) as Rescue vehicle for CNCP (Child in need Care and Protection) and women in distress out of District Mineral Foundation fund, Sundargarh on monthly rent basis.

1. The vehicle must be in Road worthy condition, shall not be more than 02 (Two) years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment, Pollution Certificate etc. which are mandatory for plying vehicle.
2. The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. The monthly rate of hire charges (excluding fuel) is to be quoted separately in the general bid information.
5. The interested bidders may download the tender document from the website www.sundergarh.nic.in and submit the same to the Office of The District Child Protection Unit, Sundargarh.
6. The bid document must be accompanied by an EMD of Rs. 5,000/- (Rupees Five Thousand Only) per vehicle in the form of Account payee Bank Draft / POTD / FDR drawn on any Nationalized Bank in favour of 'Sundargarh District Child Protection society', payable at Sundargarh. EMD of the unsuccessful bidders will be returned without interest after finalization and award of contract to successful bidder. EMD of the successful bidder(s) shall be treated as security deposit and will be refunded without interest after completion of terms of the contract, subject to satisfactory completion of the job during the contract period. If the successful bidder violates any of the terms & conditions of the contract, the EMD shall be liable to forfeiture.
7. The vehicle must achieve a minimum fuel efficiency of 10 (Ten) Kms per litre.
8. The details of the make and year of manufacture of the vehicle, Registration No., Mileage (Kms covered per litre) and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-11).
9. The Quotations complete in all respects should reach to the undersigned on or before Dt: 30-09-2021 by 2p.m through Speed Post / Registered Post only and will be opened on the same day at 5:00 PM in presence of the bidders or their authorized representatives.

10. The application form of quotation containing Terms & Conditions (Annexure-I) and General Bid Information (Annexure-II) for hiring of vehicles etc. can be availed free of cost during office hours excluding Government holidays from 15-09-2021 to 30-09-2021 (12 PM) at District Child Protection Unit, Sundargarh office or can be downloaded from the Sundargarh district portal www.sundergarh.nic.in

11. The Quotation received beyond the scheduled date and time mentioned above shall not be taken into consideration.

12. The undersigned reserves the right to reject any or all the Quotation without assigning any reason thereof.


Collector cum District Magistrate
Sundargarh

Copy to:

1. Dist.Information Officer, Sundargarh for uploading the data in district web portal www.sundergarh.nic.in
2. Copy to Notice Board for wider publicity.
3. Copy to All Sub-collector for information and necessary action and with request to display this notice in their notice board for wide publicity.
4. Copy to ADM, Rourkela for information and with request to display this notice in their notice board for wide publicity.

ANNEXURE-1
TERMS & CONDITIONS FOR HIRING OF VEHICLE

The following terms and conditions must be fulfilled by the bidder to provide vehicle/s on hire on Monthly rent basis.

1. The hired vehicle/s, during the period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Fitness Certificate, Contract Carriage Permit, proof of up-to-date tax payments, Pollution Certificate etc and DL of the driver, available at all times. The office hiring the vehicle/s shall not be responsible for any loss/damage caused to the hired vehicle or loss of life/injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hirer shall be responsible for all such litigations.
2. The hire charges will be paid on monthly basis excluding the cost of diesel. Cost of diesel will be paid separately as per the actual consumption. All other expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. The successful bidder will provide driver having good moral character and, there should be no criminal cases against him. Salary of the driver shall be borne by the owner.
4. In case of breakdown, for reasons whatsoever, replacement of the vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case, if the vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for a minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursement towards cost of diesel (as per actual) of selected bidder/s will be paid in every succeeding month, as far as possible, within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 02 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case, the service provider intends to withdraw the services of his/her vehicle and terminate the agreement, it shall be mandatory upon him/her to give one month notice before such withdrawal of service and termination of agreement.
12. If the bidder/s violates any of the terms and conditions of the contract, the undersigned will forfeit the entire amount of security deposit.
13. It will be ensured by the service provider of the hired vehicles that the vehicles are kept under optimum running condition and avoid accidents attributable due to lack of upkeep / maintenance.
14. The hired vehicles may be discontinued immediately, when they are no longer required for the office.

Signature of
Tendered/Bidder

GENERAL INFORMATION FOR HIRING VEHICLES

1.	REGISTRATION No. OF THE VEHICLE:	
2.	YEAR OF MANUFACTURING:	
3.	TYPE OF VEHICLE (AC / Non-AC):	
4.	MODEL:	
5.	DATE OF REGISTRATION:	
6.	NAME & COMPLETE ADDRESS OF OWNER OF VEHICLE: (With Telephone/Mobile No.)	
7.	FITNESS CERTIFICATE VALIDITY:	
8.	PERMIT VALIDITY:	
9.	INSURANCE VALIDITY:	
10.	NAME & COMPLETE ADDRESS OF THE DRIVER: (With Telephone/Mobile No.)	
11.	DL No. & VALIDITY:	
12.	NAME & COMPLETE ADDRESS OF SERVICE PROVIDER: (Tenderer / Bidder)	
13.	PAN No. OF THE SERVICE PROVIDER:	
14.	DEMAND DRAFT DETAILS (Rs 5,000 /- per vehicle):	
15.	HIRING COST PER MONTH: (Rs. In figures and Words)	

"Certified that the information submitted above is true to the best of my knowledge and belief".

Signature of the Tenderer / Bidder