



ତହସିଲଦାର କା କାର୍ଯ୍ୟାଳୟ, ବଡ଼ଗାଁ

**OFFICE OF THE TAHASILDAR, BARGAON**

At/Po: Bargaon, Dist: Sundargarh, Pin-770016, e-Mail: tah.bada-od@nic.in

Letter No: 775 Date: 23.06.2021

**Quotation/ Tender Call Notice**

Sealed quotation/ tenders are invited from interested reputed Travel agencies/ Tour Operator or private individuals for providing one Nos. of Non AC/ AC Diesel driven vehicles having sitting capacity not more than ten including driver, which shall conform to Terms and conditions (Annexure-II) for Official use of Tahasil Office, Bargaon on monthly rent basis for the year 2021-22.

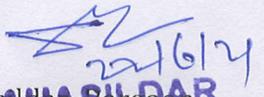
**TERMS & CONDITIONS FOR HIRING OF VEHICLE**

1. The Notice will be available in the district website i.e. [www.sundargarh.nic.in](http://www.sundargarh.nic.in) from **23.06.2021 to 29.06.2021 (up to 5.00 P.M)** and can be downloaded from the website.
2. Interested agencies or individuals may submit their tenders by SPEED/Registered Post addressing to the Tahasildar, Bargaon, dist.: Sundargarh, Odisha superscripted as "**QUOTTION/ TENDER FOR HORING OF VEHICLE ON MONTHLY BASIS**"
3. The Tender will be reached to the undersigned by **speed/ Registered post** on or before last day & time as mentioned above. No tender/ Quotation will be received by hand or courier service.
4. The tender received after due date & time will not be entertained.
5. The tender will be opened at **11.00 A.M. on 30.06.2021**.
6. The vehicle should be Petro (or Diesel) driven vehicle preferably **TUV 300/ Bolero/ SUMO Gold/ Ertiga** with minimum average mileage of 10 (Ten) K.M. per liter for office use in the office of the Tahasildar, Bargaon on monthly rent basic as per govt Letter No: 30464/F Dt:06.09.2019 of Govt of Odisha. The bidders may quote their rate according as per the govt norms. Further the remuneration of the driver to be paid by the vehicle owner within the amount.
7. The authority reserves the right to reject any or all the tenders without assigning any reason thereof.

  
Tahasildar, Bargaon  
**TAHASILDAR  
BARGAON**

Memo No: 776 Date: 23.06.2021 .

Copy submitted to Additional District Magistrate, sundargarh/ PD, DRDA, Sundargarh/ sub Collector, Sadar, sundargarh/ RTO, Sundargarh/ Govt. offices of Bargaon for information and necessary action. They are requested to float a copy of this quotation/ Tender Call Notice in the notice board for more publicity and competition.

  
23/6/21  
Tahasildar, Bargaon.  
TAHASILDAR  
BARGAON

Memo No: 777 Date: 23.06.2021 .

Copy to the DIO, NIC, Sundargarh for information and necessary action with a request to upload this quotation/ Tender Call Notice in the district Website [www.sundargarh.nic.in](http://www.sundargarh.nic.in) from 23.06.2021 to 30.06.2021 for wide publication and timely response.

  
23/6/21  
Tahasildar, Bargaon.  
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Government of Odisha

**Tahasil Office Bargaon****Quotation/ Tender Call Notice**

Sealed quotation/ tenders are invited from interested reputed Travel agencies/ Tour Operator or private individuals for providing one Nos. of Non AC/ AC Diesel driven vehicles having sitting capacity not more than ten including driver, which shall conform to Terms and conditions (Annexure-II) for Official use of Tahasil Office, Bargaon on monthly rent basis.

1. The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The driver of the vehicle must have Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle, and obedient in nature.
4. A sum of **Rs. 5000/-** shall be deposited by the intending bidders in shape of **Account payee Bank Draft/ Cheque drawn in favour of the Tahasildar Bargaon** and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricant).
6. The vehicle must achieve a fuel efficiency of 10(TEN) KMs per liter.
7. The details of the make and year of manufacture of the vehicle registration No. mileage (KMs covered per liter) and name of the Driver with Driving License No and period of validity should be specially provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III))
8. The Quotation complete in all respect should reach the undersigned on or before dt 29.03.2021 by 5.00PM and shall be opened on 30.6.2021 at 11.00 AM in presence of the bidders or their authorized representatives.
9. The application form of quotation/ tender containing Bid information & Terms and conditions for Hiring of vehicles etc. will be available with district website [www.sundargarh.nic.in](http://www.sundargarh.nic.in) from **23.06.2021 to 29.06.2021** and furnish a demand draft of **Rs. 100/- Rupees (One Hundred) only drawn in favour of Tahasildar, Bargaon** towards the cost of bid documents (**NON-REFUNDABLE**) towards the **cost of Application Fee** along with the application form.

  
TAHASILDAR  
BARGAON

## TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have necessary valid MV documents such as:- valid Registration certificate, insurance certificate, fitness certificate, valid contract carriage permit proof of up to date tax payment etc. and D.L. of the driver available all the times. The office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever, the hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis (subject to availability of govt allotment) on submission of Bills and LOG book and no advance payment will be made at any cost or request.
3. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of engine, Gear box & differential coolant, Tires & tubes, battery etc will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the bidder by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
6. In case of the vehicle do not report regularly the authority will be at liberty to reject the agreement and may engage vehicle from other source as per suitability for which the bidder cannot claim or object for the same.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Driver of the vehicle should have the knowledge of local language, local routes & location of villages.
9. The vehicle shall not be more than **3 years old** from the initial registration and also in good running condition during the period of contract.
10. The hired vehicle cannot be used for any private/ commercial purpose beyond office hours or running holidays.
11. The hiring may be discontinued immediately, when the vehicle is no longer required for offices.

12. If the services are found to be unsatisfactory, the client shall be given one month notice and terminate the agreement.
13. In case the service provider intends to withdraw the services of the vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
14. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
15. The bidder or the representatives should remain present at the time of the opening of the tender otherwise no complain shall be entertained. The right to negotiate the rates with the undersigned if necessary.
16. The successful **L1 bidder vehicle shall enter into agreement on non-Judicial stamp paper with Tahasildar, Bargaon** before engagement.
17. The undersigned reserved every right to accept or reject any or all of the quotation in full or part without assigning any reason thereof.

  
Tahasildar, Bargaon  
**TAHASILDAR  
BARGAON**

**GENERAL INFORMATION FOR HIRING VEHICLES**

- 1) Registration No of Vehicle:-
- 2) Type of Vehicle (AC/ Non -AC) :-
- 3) Year of Manufacture:-
- 4) Model:-
- 5) Date of Registration:-
- 6) Name & complete address of the owner of vehicle:-
  
- 7) Fitness certificate validity:-
- 8) Permit validity:-
- 9) Insurance validity:-
- 10) Name / Address of the Driver:-
  
- 11) D.L. No. & validity of the D.L. of the Driver:-
- 12) Proposed hire charge of the vehicle per month excluding fuel cost:-
- 13) Rate of fuel consumption/ Mileage per liter:-
- 14) Contact No. of the Service provider ( Tenderer/Quotationer)  
Mobile..... Telephone.....

Certified that the information submitted above is true to the best of my knowledge and belief.

Seal & signature of the  
(Tenderer/Quotationer)