

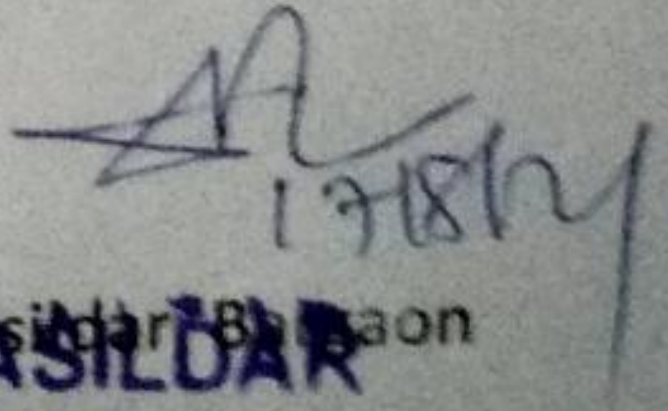
Standard Bidding Document

Government of Odisha

TAHAHASIL OFFICE BARGAON, SUNDARGARH**Quotation/Tender Call Notice 1085/17-08-2021**

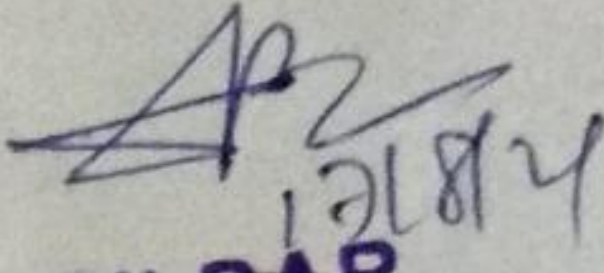
Sealed quotation/ tender are invited from interested reputed Travel agencies of private individuals for providing one Nos. of AC/AC Diesel driven vehicles having sitting capacity not more than nine including driver, which shall conform to Terms and conditions (Annexure-II) for Official use of Tahasil Office, Bargaon on monthly rent basis.

1. The application form of quotation/ tender containing Bid information & Terms and conditions for Hiring of vehicles etc. will be available in the District website:- www.sundargarh.nic.in from Dt. 18.08.2021 .
2. The vehicle must be in Road worthy condition, shall not be more than 3 years Old from the date of initial registration and must have valid registration Certificate, Insurance Certificate, valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for playing of vehicle.
3. The driver of the vehicle must have Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
4. The driver should be well behaved, gentle, and obedient in nature.
5. EMD a sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account payee Bank Draft in favour of the Tahasildar, Bargaon and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
6. The Bidders will submit a demand draft of Rs. 100.00 (Rupees One Hundred) only non-refundable drawn in favour of Tahasildar, Bargaon toward the cost of application fees along with the application form.
7. The monthly rate of hire charge be quoted in the application form should be (excluding from fuel and lubricant).
8. The vehicle must achieve a fuel efficiency of 10 KMs per litter.
9. The details of the mark and year of manufacture of the vehicle registration No. mileage (KMs covered per liter) and name of the Driver with Driving License No and period of validity should be specially provided in the general bid information to be furnished with the Quotation/ Tender(Annexure-III).
10. The Quotation/Tender complete in all respect should reach the undersigned on or before Dt. 27.08.2021 by 5.00PM by register / Speed post (only). No tender /quotation will receive by hand or courier services. The Tender/ quotation received after due date and time will not be entertained.
11. The Tender/ quotation will be opened on the next day at 11.00AM on dt. 31.08.2021 in presence of the bidders or their authorized representatives.
12. GST registration is compulsory for any service provider to provide hired vehicle.
13. The authority reserves the right to reject any or any or all the tenders without assigning any reason thereof.


 Tahasildar Bargaon
TAHASILDAR
BARGAON

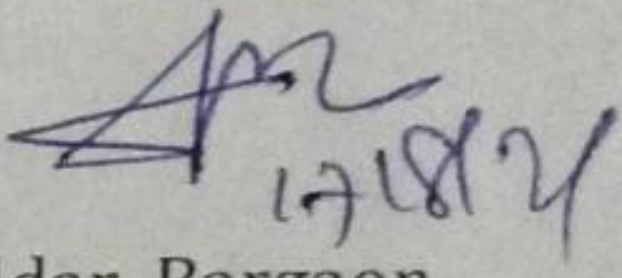
Memo No: 1086 Date: 17.08.2021

Copy submitted to Additional District Magistrate, Sundargarh/ PD, DRDA, Sundargarh/ Sub Collector, Sadar, Sundargarh/ RTO, Sundargarh/ Govt. offices of Bargaon for information and necessary action. They are requested to float a copy of this quotation/ Tender Call Notice in the notice board for more publicity and competition.


17/8/21
TAHASILDAR
BARGAON

Memo No: 1087 Date: 17.08.2021

Copy to the DIO, NIC, Sundargarh for information and necessary action with a request to upload this quotation/ Tender Call Notice in the district Website www.sundargarh.nic.in from 17.08.2021 to 26.08.2021 for wide publication and timely response.


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Tahasildar, Bargaon.
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TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have necessary valid MV documents such as: - valid Registration certificate, insurance certificate, fitness certificate, valid contract carriage permit proof of up to date tax payment etc. and D.L. of the driver available all the times. The office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever, the hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of Diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of engine, Gear box & differential coolant, Tires & tubes, battery etc will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the bidder / the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of the vehicle do not report regularly the authority will be at liberty to reject the agreement and may engage vehicle from other source as per suitability for which the bidder cannot claim or object for the same.
6. The vehicle shall report duty for whole month.
7. Driver of the vehicle should have the knowledge of local language, local routes & location of villages.
8. Vehicle owner/driver should have good behavior and good moral character.
9. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt Norms) of selected bidders will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than **3 years old** from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall be given one month notice and terminate the agreement.

12. In case the service provider intends to withdraw the services of the vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
14. GST registration & GeM registration are compulsory for any Service Provider to provide hired vehicle.
15. The hired vehicles cannot be used for any private/commercial purpose beyond office hours or during holidays.
16. The undersigned reserved every right to accept or reject any or all of the quotation in full or part without assigning any reason thereof.

Tahasildar, Bargaon

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No of Vehicle:-
- 2) Type of Vehicle (AC/ Non -AC) :-
- 3) Year of Manufacture:-
- 4) Model:-
- 5) Date of Registration:-
- 6) Name & complete address of the owner of vehicle:-

- 7) Fitness certificate validity:-
- 8) Permit validity:-
- 9) Insurance validity:-
- 10) Name / Address of the Driver:-

- 11) D.L. No. & validity of the D.L. of the Driver:-
- 12) Proposed hire charge of the vehicle per month excluding fuel cost:-
- 13) Rate of fuel consumption/ Mileage per liter:-
- 14) Contact No. of the Service provider(Tenderer/Quatationer)
Mobile..... Telephone.....

Certified that the information submitted above is true to the best of my knowledge and belief.

Seal & signature of the
(Tenderer/Quatationer)