

## DISTRICT OFFICE; SUNDARGARH

(G.P. Section)

No. 1077 Dt .23.09.21

### QUOTATION CALL NOTICE

Sealed quotations in plain paper are invited from Registered local printing Press/DTP firms for printing of Ward-wise Electoral Roll of Gram Panchayats of Sundargarh District. The quotations should reach the undersigned (District Panchayat Officer) by 5 P.M. on or before **07.10.2021** and would be opened by the Printing Committee in the chamber of Collector & E.R.O. Sundargarh at 11 a.m. on **08.10.2021** in presence of the tenderers or their authorized agent. The quotation should contain with Xerox copy of GST registration No, GST clearance, in-come Tax return /clearance certificate for the year 2020-21.

The printing of Electoral Roll of 279 G.Ps in 17 Blocks of this district shall be printed as per the following terms and conditions.

**The Electoral Rolls for each Gram Panchayat are to be printed in 30 copies plus one master copy and one soft copy in CD in the local press/DTP firms in 60 GSM cream wove paper.**

1. The Electoral Roll shall be printed with 84 entries on first page with heading on the top and qualifying date, date of publication of Electoral Roll, page at the bottom and 96 entries in each subsequent pages with short heading at the top and qualifying date, date of publication of Electoral Roll, page at the bottom.
2. The Electoral Roll shall be printed in Oriya and each page of the Electoral Roll shall be of A-4 size.
3. The tender should indicate in quotation the printing charges of full page, half page, Cover page, index full page, index half page as well as binding charges a book (Paper binding and submit in the office of the District Panchayat Officer, after the date of submission of printed copy of Electoral Roll will be intimated the programme received from the SEC.
4. The successful tenders shall have to execute an agreement as prescribed by the State Election Commission and make security deposit of 1 percent of total value in shape of cash at the time of agreement.
5. The tenderer has to deposit Rs. 7000/- (Rupees seven thousand ) only as earnest money in shape of Bank Draft in any Nationalized Bank duly pledged in favour of District Panchayat Officer, Sundargarh.
6. The security deposit will be refunded after delivery of the printed ward-wise Electoral Roll.
7. The tenderer shall deliver the printed materials in the office of the District Panchayat Officer, Sundargarh on his own risk and cost.
8. The successful tenderer shall be made responsible for cent percent accuracy of printing and make its own arrangement for proof reading.
9. The press/DTP firms shall without fail to print the name (s) of their press/ DTP firm at the bottom of each page of the Electoral Roll.

10. The following foot note shall be printed in the final Electoral Rolls.

ଏହି ଭୋଟର ତାଲିକା ପଞ୍ଚାୟତ ନିର୍ବାଚନ ନିମନ୍ତେ ଗ୍ରହଣୀୟ । ବିଧାନ ସଭା ଓ ଲୋକସଭା ଭୋଟର ତାଲିକା ଭିନ୍ନ ଅଟେ ଓ ତାହା ଭାରତର ନିର୍ବାଚନ କମିଶନରଙ୍କ ଦ୍ୱାରା ପ୍ରକାଶନ କରାଯାଏ । ପ୍ରତ୍ୟେକ ବିଧାନ ସଭା ଓ ଲୋକସଭା ନିର୍ବାଚନ ପୂର୍ବରୁ ଭୋଟର ତାଲିକାରେ ଆପଣଙ୍କର ନାମ ଅଛି କି ନାହିଁ, ଦୟା କରି ତନଖି କରନ୍ତୁ ।

11. Preference will be given to the experience registered local press /DTP firms. Who have printing capacity, reliability, quality of machines and past experience in successful execution of important printing works of Govt.

12. The Printing Committee reserves the right to reject any or all Quotations without assigning any reason thereof.

13. The prescribed rate for printing of Electoral Rolls is given herewith.

Item of work: With 84 Entries on 1 Page with heading and 96 entries in each subsequent pages:

01	Full page	For 30+1 copies	Rs.50.00
02	Half page	-do-	Rs. 25.00
03	Cover Page	-do-	Rs.30.00
04	Index full page	-do-	Rs.32.00
05	Index half page	-do-	Rs.16.00
06	Binding charges per Book Grama Panchayat wise:		Rs. 6.00

Besides above rates GST if applicable shall be taken into account.

  
Collector & E.R.O.  
Sundargarh

Memo No. 1078 /Dt. 23.09.21

Copy to Adl. District Magistrate, Sundargarh/Rourkela /P.D. DRDA Sundargarh/All Sub-Collectors / All P.A ITDAS /all B.D.Os./ All Tahsildars/All Executive Officers, Municipality /DI & PRO Sundargarh/ Rourkela for wide publication in their Notice Board.

Copy to Notice Board of District Panchayat Officer, Sundargarh for wide publication.

  
Collector & E.R.O.  
Sundargarh

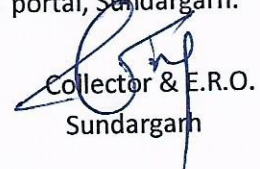
Memo No. 1079 /Dt. 23.09.21

Copy to Deputy Secretary, State Election Commission, Odisha Bhubaneswar for favour of kind information.

  
Collector & E.R.O.  
Sundargarh

Memo No. 1080 /Dt. 23.09.21

Copy forwarded to District Informatics Officer, NIC, Sundargarh, for information and necessary action. He is requested to upload the quotation call notice in the NIC portal, Sundargarh.

  
Collector & E.R.O.  
Sundargarh