

ଢିଲ୍ଲା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ସଂସ୍ଥା : ସୁନ୍ଦରଗଡ଼

DISTRICT RURAL DEVELOPMENT AGENCY, SUNDARGARH.



District Rural Development Agency
Sundargarh -770001
Email: ori-dsundargarh@nic.in
Tele / Fax No. 06622-273873

No. 1183 /DRDADated 12th April, 2021**QUOTATION CALL NOTICE**

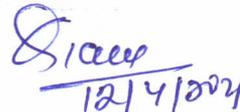
Sealed Quotations are invited from the reputed **proprietors/firms** for supply of materials as enlisted below in connection with Survey of Social and Educational conditions of the people belonging to the backward classes in Sundargarh District. The specification of item and maximum rate thereof are mentioned below for reference of the intending firms.

Sl. No	Name of the Items	Quality / Dimension in close size	Tentative Price (Maximum)	Quantity
01	PVC folders with snap button closure	PVC Length = 15 inches Breadth= 10 inches Width = 1.5 inches	Rs.20/- per 1 piece	@ 4 nos for each Enumerator for carrying the ICR Survey Forms in these folders during survey process.
02	Preparation of Identity Cards (Card/ Hard Plastic Cover/ Strap of Govt. of Odisha for SEBC survey 2021)	Sample copy attached(Annexure-C) (Size 86 mm X 54 mm)	To be quoted by the bidder as per actual	As per requirement.

The intending firms/Proprietor are required to submit their sealed quotations by Registered Post/ Speed Post (India Post only) to the address of **the Project Director , District Rural Development Agency, Sundargarh-770001** mentioning "**Supply of PVC folders to be provided to the Enumerators**" for Item No.-01 and "**Supply of Identity Cards for OSCBC**" for Item No.02 at the top of Sealed Envelope. The Bidders interested to participate for both the Items are required to submit separate Quotation with separate EMD & Paper Cost for each item, failing which their Quotations will be rejected. Delay in receipt of Quotation from Postal for any reason, the undersigned office will not be responsible for the same.

The detail regarding terms & conditions along with Quotation Documents, last date of Submission of Quotation and date of Opening of Quotation, any cancellation/extension/ corrigendum etc. will be made available in Sundargarh District website www.sundargarh.nic.in which can be referred till last date of submission.

Date of Availability of Quotation in Website : Date :13.04.2021 to Date :19.04.2021 ,01.00 P.M
Last Date for Submission /acceptance of Quotation : Date : 19.04,2021 till 01.00 P.M
Date of Opening of Quotation : Date: 20.04.2021 , at 10.00 A.M.


 12/4/2021
**Project Director,
DRDA, Sundargarh**

TERMS & CONDITIONS :

1. The intending firms are required to submit their details in sealed envelope Application-cum- Quotation Format (Annexure A for PVC Folder) and (Annexure B for Identity Card).
2. The firm should have valid GST Registration with latest GST clearance (Copy To be enclosed.)
3. Copy of the PAN card in the name of the firm/proprietor must be submitted.
4. The firm/proprietors must submit Income Tax Return filling of the last Financial Year.
5. The firm/proprietors should submit the copy of last financial year turnover (in Rs.) as audited by the Chartered Accountant.
6. The interested firm/proprietors have to deposit a non-refundable **paper cost money of Rs. 500 (Rupees Five Hundred) only** and an **EMD of Rs.500 (Rupees Five Hundred)** only in shape of Demand Draft in favour of the **Project Director, DRDA, Sundargarh** payable at **Sundargarh**.
7. The intending firm/proprietors are required to quote their rate in the appropriate column both in figure and words. In case any overwriting of quoted rate, the rate mentioned in words will be taken into consideration.
8. The firm/proprietors if not fulfilling the above criteria shall be liable for rejection.
9. On the day of opening of quotation **,the firm/proprietors participating in this quotation process must be present with sample as per the exact specification of item mentioned.**
10. The Committee reserves the right to place the order basing on the overall quality of sample submitted by the firm/proprietors within the ceiling price limit including GST & all other charges. No extra amount shall be allowed beyond the maximum price in the quotation.
11. The committee reserves the right to accept or reject any or all Quotation without assigning any reason thereof.
12. The order for supply will be issued by the undersigned as per the requirement to the selected firm/proprietor.
13. The Firm/Proprietor should submit all enclosed documents along with application-cum-quotation with due signature and stamp.
14. Any misconduct by the firm/proprietor during opening of the quotation, authority reserves the right to cancel their participation followed with forfeiture of submitted EMD amount.

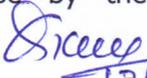

12/4/2021

**Project Director,
DRDA, Sundargarh**

Memo No: 1184

Date: 12-04-2021

Copy forwarded to the D.I.O , N.I.C, Sundargarh with a request to upload this Quotation Call Notice in the Sundargarh District website : **www.sundargarh.nic.in** latest by Date: 13.04.2021 for the wide Publication and timely response by the interested firm/proprietors.


12/4/2021

**Project Director,
DRDA, Sundargarh**

Memo No: 1185

Date: 12-04-2021

Copy forwarded to all Block Development Officers of Sundargarh District with a request for hang a copy of this Notice in their Block Notice Board for maximum participation.


12/4/2021

**Project Director,
DRDA, Sundargarh**

ANNEXURE- A

APPLICATION-CUM-QUOTATION FORMAT
(FOR PVC FOLDER)

1. Name of the Firm/Proprietor: _____
2. Address of Communication: _____
_____ Mob. No: _____
3. GST Registration detail (Copy to be Enclosed along with GST clearance)

4. PAN card number of the Firm/ Proprietor (copy to be Enclosed): _____
5. Income Tax Return of last Financial Year (copy to be Enclosed): _____
6. Last Financial Year Turnover (in Rs.): _____
7. Paper Cost Money of Rs.500/- : DD No. _____, Date: _____
8. EMD of Rs. 500/- : DD No. _____, Date: _____
9. Quoted rate of the item:

Sl.No	Name of the Items	Quality Dimension / in close size (inches)	Tentative Price (Maximum)	Rate Quoted by the Firm/Proprietor per unit item (in Rs.) including all duties and taxes	
				In Figure	In Words
1.	PVC folders with snap button closure	PVC Length = 15 Breadth = 10 Width = 1.5	Rs.20/- per 1 piece		

I/We , _____(name of the Proprietor/Firm) hereby declare that the information provided is correct to the best of my/our knowledge and I/we will abide by the Term & Condition of the quotation call process. If any information furnished above is found false/incorrect at any instant, I/we have no Objection if our Quotation shall be rejected by the Authority. I/we will be able to supply the items as per the requirement within the given time maintaining the quality of the item as per the specifications.

Signature of Authorized person with Seal
Name: _____

Contact No _____

ANNEXURE- B

APPLICATION-CUM-QUOTATION FORMAT
(FOR IDENTITY CARD)

1. Name of the Firm/Proprietor: _____
2. Address of Communication: _____
_____ Mob. No: _____
3. GST Registration detail (Copy to be Enclosed along with GST clearance)

4. PAN card number of the Firm/ Proprietor (copy to be Enclosed): _____
5. Income Tax Return of last Financial Year (copy to be Enclosed): _____
6. Last Financial Year Turnover (in Rs.): _____
7. Paper Cost Money of Rs.500/- : DD No. _____, Date: _____
8. EMD of Rs. 500/- : DD No. _____, Date: _____
9. Quoted rate of the item:

Sl. No	Name of the Items	Quality / Dimension in close size (inches)	Tentative Price (Maximum)	Rate Quoted by the Firm/Proprietor per unit item (in Rs.) including all duties and taxes	
				In Figure	In Words
1.	Preparation of Identity Cards (Card/ Hard Plastic Cover/ Strap of Govt. of Odisha for SEBC survey 2021)	Sample copy attached (Annexure-C) (Size 86 mm X 54 mm)	To be quoted by the bidder as per actual		

I/We , _____(name of the Proprietor/Firm) hereby declare that the information provided is correct to the best of my/our knowledge and I/we will abide by the Term & Condition of the quotation call process. If any information furnished above is found false/incorrect at any instant, I/we have no Objection if our Quotation shall be rejected by the Authority. I/we will be able to supply the items as per the requirement within the given time maintaining the quality of the item as per the specifications.

Signature of Authorized person with Seal
Name: _____

Contact No _____

Survey of SEBC-2021

IDENTITY CARD

Name of the Enumerator

Photograph duly attested



Name of the Survey Centre

Location of the Survey Centre

- a) District _____
- b) Block/ ULB _____
- c) GP _____
- d) ULB Ward _____
- e) Village _____

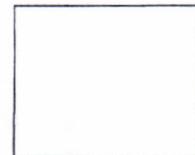
Signature & Designation of the Issuing
Authority

Survey of SEBC-2021

IDENTITY CARD

Name of the Supervisor

Photograph duly attested



Supervising circle code

- a) District _____
- b) Block/ ULB _____

Signature & Designation of the Issuing
Authority