



OFFICE OF THE MUNICIPAL COUNCIL: SUNDARGARH

Sundargarh Municipality, Sundargarh

DETAILED QUOTATION CALL NOTICE (DQCN)

FOR

**“SUPPLY OF DIFFERENT MATERIALS FOR THE COVID-19
(OMICRON VARIANT) FOR THE YEAR 2021-22 TO
SUNDARGARH MUNICIPALITY**

NOTICE INVITING QUOTATION No. 138 /Dt.07.01.2022

JANUARY-2022



OFFICE OF THE MUNICIPAL COUNCIL, SUNDARGARH

No. 138 /Date. 07.01.22

QUOTATION CALL NOTICE

Sealed quotations are invited from the Intending Quotationers for "Supply of Different Materials For The COVID-19 (Omicron Variant)". The Detail Quotation documents will be available in the District website of Sundargarhi.ewww.sundargarh.nic.in from dt-07.01.2022 to dt-13.01.2022. The quotation document must be submitted to the office of the Executive Officer, Sundargarh Municipality Sundargarh through Regd. Post/Speed Post/by hand only. The bidder should subscribe "Supply of Different Materials For The COVID-19 (Omicron Variant)" on the top of the envelope.

Last date of receipt of Quotation: 13.01.2022 up to 04.00 P.M

Date of opening of Quotation: 15.01.2022 at 11.30A.M.

The authority reserves the right to accept or reject any proposals without assigning any reasons thereof.

7.1.22

Executive Officer

Sundargarh Municipality

Memo No. 139 / SNGM./Dt. 07.01.22

Copy forwarded to the Director, I & PR Deptt., Bhubaneswar with a request to get it published One English Newspaper in addition to two leading Oriya Daily Newspapers on or before 09.01.2022 for wide circulation. The enclosed complimentary copy of the News papers connecting to the tender Call Notice may be sent to this office for reference & record. The cost of Advertisement will be borne by our office (Copy enclosed).

7.1.22

Executive Officer

Sundargarh Municipality

Memo No. 140 / SNGM./Dt. 07.01.22

Copy submitted to the District Information Officer, NIC, Sundargarh with a request to upload the detail information of quotation call Notice in the District website for wide publication.

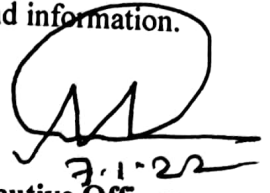
7.1.22

Executive Officer

Sundargarh Municipality

Memo No.....141...../ SNGM./Dt. 07.07.22.....

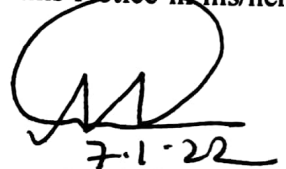
Copy submitted to Administrator, Sundargarh Municipality for kind information.



7.1.22
Executive Officer
Sundargarh Municipality

Memo No.....142...../ SNGM./Dt. 07.07.22.....

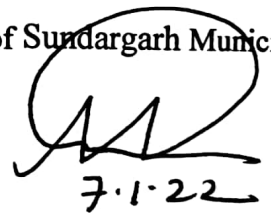
Copy submitted to the Superintending Engineer(PH),Urban, Rourkela-cum-Inspector of Local Works, Sundargarh Municipality /Collector & District Magistrate, Sundargarh /PD,DUDA, Sundargarh for kind information with a request to please display a copy of this Notice in his/her office Notice Board for wide circulation and information of the intending bidders.



7.1.22
Executive Officer
Sundargarh Municipality

Memo No.....143...../ SNGM./Dt. 07.07.22.....

Copy to HA,Sundargarh Municipality/Cashier/Office Notice Board of Sundargarh Municipality for information of all concerned and the intending bidders.



7.1.22
Executive Officer
Sundargarh Municipality



OFFICE OF THE MUNICIPAL COUNCIL, SUNDARGARH

No. 138 / Date. 07.01.22

Quotation Call Notice

Executive Officer, Sundargarh Municipality, Sundargarh on behalf of Municipal Council, Sundargarh Municipality, invites sealed quotation from Intending Quotationers for **"Supply of Different Materials For The COVID-19 (Omicron Variant)"** in all respect including cost, carriage and taxes of all materials etc, complete as per the size and specification of the Municipal authority and as per the specification.

Preference shall be given to those quotationers who have already rendered similar type service. Here submission of Quotation does not guarantee for fulfillment of eligibility criteria. Rate should be quoted inclusive of all taxes & transportation cost. The sealed quotations should reach to the office of the undersigned on or before 13.01.2022 at 04.00P.M and it will be opened on 15.01.2022 at 11.30A.M. in presence of the bidder or their authorized representatives. The Quotationer shall submit quotation as per prescribed format in Annexure-I.

1. Bid Price

- a) Supply and transportation charges are also to be included in the bid price.
- b) All taxes, duties and other levies payable by the dealer under the contract shall be included in the bid price.
- c) Rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

2. Each bidder shall submit only one quotation.

3. Validity of Bid

Quotation shall be valid for a period not less than 120 days from the date of opening of quotation.

4. Evaluation of Quotations

Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e (a) are properly signed and(b) confirm to the specification, terms and conditions. Quotation will be evaluated for all the items together given in the quotation format.

5. Award of Contracts

a) Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered reputed make/model with lowest quotation price.

b) Bidder whose bid is accepted will be notified of the award of contract by the purchaser prior to expiration of the quotation validity period. Terms of the accepted offer shall be incorporated in the purchase order.

6. Payment shall be made after delivery of the goods through e-transfer after submission of bills and vouchers.

7. 1st lowest bidder cannot claim to supply as the above items will be purchased as per the specification.

The undersigned reserves the right to reject any or all the quotations without assigning any reason thereof.


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Executive Officer
Sundargarh Municipality

INFORMATION FOR THE INTENDING QUOTATIONERS

1. The rate should be quoted by the quotationer as per Annexure-I and material will be supplied as per the specification.

Terms and Conditions

2. Tax amount or rate of taxes to be indicated inclusively in the quotation.
3. Validity of quotation shall be one year from the date of opening of the same.
4. Rate to be quoted in Indian Currency.
5. The selected quotationer should supply the material within a week from the date of issue of work order.
6. Payment will be made subject to supply of materials in all respect.
7. The rate should be quoted both in words & figures.
8. Selection of quotation will be held basing on the lowest rate quoted by the quotationer.



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Sundargarh Municipality

ANNEXURE-I

"Quotation for ""Supply of Different Materials for The COVID-19 (Omicron Variant)"

Format for Quotations

Si No	Description of Work	Unit	Quantity	Rate in Rs.	Amount in Rs
1	2	3	4	5	6
1	Iron Folding Bed	Nos	100 No		
2	Pillow	Nos	200 No		
3	Pillow Cover	Nos	500 No		
4	Bed Sheet (Single size)	Nos	300 No		

Signature of Quotationer


7.1.22
Executive Officer
Sundargarh Municipality

TERMS AND CONDITIONS.

1. Sealed tenders are invited from eligible **intending quotationers**.
2. Quoted rate should be inclusive of all cost, taxes etc.GST and other taxes and duties (in %) if any should be mentioned separately.
3. Any other Govt. taxes as applicable from time to time will be borne by the tenderer.
4. The detailed Tender Call Notice will be downloaded from the official website of Sundargarh District, <http://sundargarh.nic.in>.There is no provision of selling of the bid documents in office counter of Sundargarh Municipality.
5. Quantity of Material as specified in tender schedule may be varied as per our requirements.
6. Materials shall be good quality.
7. All the documents furnished by the bidders are subject to verification by the issuing authority.
8. The Sundargarh Municipality reserves the right to accept or reject any tender or annual the quotation process and rejects all tenders at any time prior to award of the contract, without assigning any reason, whatsoever to the affected tenderers.
9. The tenderer shall have governed by the law of India and interpretations in accordance with such laws.
10. Sundargarh Municipality is not responsible for any dispute of Labour, and the Labourers so provided shall not be in any way be the employees of Sundargarh Municipality.

11. The payment (s) will be made to tenderer are subject to deduction of tax (s) Cess leviable by any Government as per rule from time and will be made after the supply, fitting and fixing of goods in all respect as per the specification.
12. The contract will be for one year in the first instance. However, the contract can be extended on the same terms & conditions subject to satisfactory supply of materials
13. The tenderer shall be responsible for all injuries and accidents to persons employed by him. The workmen shall be insured against personal accidents arising out of or during course of their duties.
14. In the event of injury, illness or mishapening to any worker, the Sundargarh Municipality will not be liable to pay any compensation. The insurance covered shall include the liability under the workmen's Compensation Act.
15. The tenderer shall not appoint any sub company/agency to carry out any obligation under the contract.
16. The tenderer shall abide by all the law of land including Labour Laws (PF, Income Tax, Service Tax or any other extra taxes levied by the Government) Companies Act, TAX deduction liabilities, welfare measures of its employees and all other obligations that enjoin in such cases and are not essentially enumerated and defined herein, through any such onus shall be the exclusive responsibility of the contractor and it shall not involve the Sundargarh Municipality in any way whatsoever. Compliance of these provisions shall be ensured.
17. No claim shall be entertained towards any expenses made by any tenderer for submission of the tender in case of cancellation/rejection/acceptance/withdrawal of the quotation.

18. If the tenderer repeatedly violates the terms & conditions of the contract shall be liable to be terminated and security so deposited shall be forfeited.
19. The tenderer shall have certificate for Income Tax Officer of tax exemption otherwise income tax at the rate as applicable as per Income Tax Rules shall be deducted at source.



21-22
Executive Officer,
~~Sundargarh Municipality.~~

Quotationer