

OFFICE OF THE PRINCIPAL, OAV KUSUMDIHI

SHORT TENDER CALL NOTICE

(for procurement of different items for Girls' Hostel)

No. 38 / OAV/ Date 07/09/2021

Sealed Tenders are invited from registered firms/ supplier having branded company having authorization for supply of different items for the Girls Hostels construed in the premises of Odisha Adarsha Vidyalaya (OAV) at Koira Block of Sundargarh District under School & Mass Education Department, Govt. of Odisha. The list of items with specifications is given separately at Annexure – A.

The interested bidders may submit the tender documents complete in all respects along with EMD by registered post/ speed post so as to reach the office of the Principal of OAV KUSUMDIHI by 4.00 PM on **18.09.2021**. The tender documents will not be received by any other means. The Tender papers will be opened on 20.09.2021 at 11.00 AM in the OAV Kusumdihi. The willing bidders or their authorized representatives can remain present at the time of opening of the tenders. The terms and conditions and general instructions in this regard is available in the District web site www.sundergarh.nic.in.

By the order of Collector, Sundargarh

07/09/2021
Principal, OAV Kusumdihi
Odisha Adarsha Vidyalaya
Kusumdihi, Koira, Sng

Memo No. 39 / Date 07/09/2021

Copy submitted to DIO, NIC, Sundargarh for information with a request to web hoist the tender notice with all documents in the District website for wide circulation.

07/09/2021
Principal, OAV Kusumdihi
Odisha Adarsha Vidyalaya
Kusumdihi, Koira, Sng

Memo No. 40 / Date 07/09/2021

Copy submitted to the District Education Officer, Sundargarh for favour of kind information and necessary action.

07/09/2021
Principal, OAV Kusumdihi
Odisha Adarsha Vidyalaya
Kusumdihi, Koira, Sng

Memo No. 41 / Date 07/09/2021

Copy submitted to the State Project Director, Odisha Adarsha Vidyalaya Sangathan for favour of kind information and necessary action.

07/09/2021
Principal, OAV Kusumdihi
Odisha Adarsha Vidyalaya
Kusumdihi, Koira, Sng

Terms and Conditions and General Instructions for Bidders

1. **Tender Documents:** Entire tender document can only be downloaded from the District website www.sundergarh.nic.in.
2. **Tender paper Cost:** Cost of tender is Rs. 100/- (Rupees one hundred) only in shape of D.D. in favour of the "Principal, OAV, Kusumdihi" payable at Koira must be submitted with Tender application (Technical Bid) by the bidder.
3. **Two Bid Systems:** There are two parts of the Tender Documents, i.e. Technical Bid and Financial Bid. The bidders are required to fill out all the two parts of the Tender Document and place them in two separate sealed envelopes, which should be superscribed as "Tender for Supply of items (each name in details) to OAV Kusumdihi – Technical Bid" and "Tender for Supply of (each name in details) to OAV Kusumdihi – Financial Bid" respectively. These inner envelopes should be placed in another outer sealed envelope and addressed to the Principal, OAV Kusumdihi. The outer envelope must show the name of the Bidder, Address, Mobile number and should be superscribed as "Tender for the Supply of items (each name in details) to OAV Kusumdihi during 2021-22 and must be submitted through Registered/ Speed Post only. Tender documents submitted in any other mode will not be entertained. Telegraphic tender and conditional tender will not be accepted. Financial Bids of technically qualified bidders will not be opened.
4. **Place and Date of receipt of Tender:** The bid shall be submitted in the prescribed format with supporting documents and EMD in sealed envelope and shall be addressed to the Principal, OAV Kusumdihi, At-Kusumdihi, Po-Kalta, Block-Koira, Pin-770052, Dist-Sundargarh. The envelope shall be superscribed with words "Tender for supply of(each name in details)". The tenders received within **4.00 PM of 20.09.2021** by Registered Post/ Speed Post will only be entertained. The authorities will not be responsible for any postal delay.
5. **Date, Time & Venue for opening of Tender:** Sealed Tenders will be opened at OAV Kusumdihi on **20.09.2021 at 11.00 AM** in presence of the bidders or their authorized representatives and members of the purchase committee. In case of any unavoidable circumstances, if the tenders could not be opened on the scheduled date, then next date will be communicated to the bidders as per decision of the authority.
6. **Earnest Money Deposit:** The EMD amount shown in the tables in item specific. A bidder, when bids for more than one item, shall deposit all EMD amounts together. If the deposited EMD amount fall short, disqualification will be made for items from the last written items in the Technical Bid Envelope. The EMD as noted in the tables shall be accepted in shape of DD in favour of the "Principal, OAV Kusumdihi" payable at Koira. No other mode of deposit will be accepted. A bidder can participate for one or more items.
7. **Specification & Price range of items:** The list of items for which bids are invited is at **Annexure-A**. The price ranges in the tables are only indicative. At the time of final selection there may be increase and decrease as per decision of the committee.
8. **GST Registration:** The firm/ supplier participating in the tender should have valid Registration Certificate of GST and will have to submit the full page print out copy of latest GST return file ARN (System Generated Acknowledge Reference Number).
9. **Authorization:** In case of items from branded companies, the firm/ supplier should submit copy of company authorization certificate of the items.
10. **Sample/ Brochure:** The bidder shall submit samples/ detailed brochure with specifications and functions at the time of opening of tenders for assessment by the Procurement Committee.

Rby
02/09/2021

11. **Price:** The price quoted shall include all taxes and transportation cost to OAV, Kusumdihi. The prices quoted shall remain valid till end of Financial Year 2021-22 and the authority will reserve the right to place further orders by referring the present Tender Call Notice for same item in same price.
12. **Performance Security:** The performance security will be 5% of total quoted cost only in shape of DD in favour of "Principal, OAV Kusumdihi" payable at Koira to be deposited by the successful bidder before issue of supply order.
13. **Place of delivery & installation of items:** The delivery and installation point will be at the OAV Kusumdihi within seven (07) days of issue of supply order.
14. **Bidder must not be blacklisted:** Any firm/ supplier blacklisted earlier by any department of the Govt. (State/ Central) or any PSU (State/ Central) are not eligible. Any suppression if detected at any later point will lead to forfeiture of EMD and cancellation of order. If article is already supplied, then payment will be cancelled. An undertaking in non-judicial stamp paper must be submitted by the bidder with application for bidding, that his firm has not been black-listed since inception my business to till date by any department of the Govt. (State/ Central) or any PSU (State/ Central).
15. **Payment:** 100% payment of the bill/ invoice amount will be paid through A/c payee cheque or NEFT or RTGS only after stipulation as decided by the Procurement Committee are met regarding safe delivery, visual inspection and technical inspection where required.
16. **The decision of the Procurement Committee is final so far as final award of tender is concerned. The committee shall be at liberty not to accept the L-1 tender according to its need and own quality assessment.**
17. The copies of all documents enclosed with the bid are to be self-certified by the bidders.
18. The bidder has to supply a self-attested copy of the Bank Passbook clearly showing the name of the firm/ supplier, account number, IFSC Code, Bank name and Branch name along with the tender documents.
19. **The authorities reserve the right to cancel/ alter the tender call notice without assigning any reason thereof.**
20. **Jurisdiction:** If any disputes arise in respect of bids shall be settled mutually between bidders and the procurement committee else shall be instituted within the jurisdiction of Sundargarh District only.


Principal, OAV Kusumdihi
Odisha Adarsha Vidyalaya
Kusumdihi, Koira, Sng

ANNEXURE-A

ITEM LIST WITH QUANTITY, INDICATIVE PRICE, EMD & SPECIFICATIONS

Sl. No.	Name of the items	Total quantity required	Indicative Price Range per item (in Rs.)	EMD for participation (in Rs.)	Requirement (Sample/ Brochures/ Both)
1	2	3	4	5	6
01.	Chair	20	500	200	Sample or Brochures or Both
	Specification	Fibre Armed Chair from Branded company			
02.	Water Purifier	01	50000	1000	Brochure
	Specification	Reserve osmosis (RO) with ultra violet treatment water purifier from reputed companies having maintenance unit is Sundargarh District. Minimum 40 liters storage capacity with minimum 03 purification stage. Installation and fictionalization at OAV Hostel point.			
03.	Bucket (Aluminum)	100	200	400	Sample
	Specification	Aluminum Bucket, minimum 36 cm height, capacity 18 litre, top diameter 32.50 cm, weight 1.25 kg.			
04.	Microphone Set	01	15000	300	Brochure
	Specification	Ahuja Company or any Branded Company, Digital Player Amplifier, 04 mike and 01 Aux input, built in Mp3 player with USB reader and remote control. Two double speaker sound box with input power 50 watt, compatible to amplifier, one cordless microphone and one microphone with cord and stand.			
05.	Generator Set	01	30000	600	Brochure
	Specification	Self-started unleaded petrol run 01 KVA (1000W) Super Silent Generator conforming to latest norms for noise and emission prescribed by CPCB (Central Pollution Control Board). Safety measures like monitor for engine, control panel display to prevent engine seizure and other major problem for customer safety are to be provided (with complete delivery, installation and functioning at the OAV/ Hostel point)			
06.	Dakchi&Dhankuni	06	1667	200	Sample or Brochure or Both
	Specification	Minimum inner dia 22", height 12", capacity 70 liters, weight with two handles 10kg, lid weight 02 kg.			
07.	12-liter Pressure Cooker	01	10000	200	Sample or Brochure or Both
	Specification	Branded Company 12-liter capacity, Height around 400 mm, weight around 9.5 kg. Base thickness minimum 04 millimeter.			
08.	Kadhai&Dhankuni	06	833	100	Sample
	Specification	Minimum dia 30", Depth 5", Height strength, thickness 3 mm, two handles, Lid (dhankuni) as per dia, strong and heavy.			
09.	Drum and Dhankuni for storage of water	04	1250	100	Sample
	Specification	Steel body with steel lid. Minimum 15" wide x 15" depth with capacity of minimum 16 liters.			

Sl. No.	Name of the items	Total quantity required	Indicative Price Range per item (in Rs.)	EMD for participation (in Rs.)	Requirement (Sample/ Brochures/ Both)
1	2	3	4	5	6
	Steel Tray	100	100	200	Sample
10.	Specification	Made of food grade in stainless steel. BPA/ Toxin free 05 chambers, Minimum weight 420 gms, if rectangular minimum size should be 14.5" LX 1"W. May be round in corresponding size.			
	Steel Glass	100	20	40	Sample
11	Specification	Stainless steel glass Minimum Height – 6.5" and minimum weight – 150 gm.			
	Grinder	01	3000	60	Sample or Brochure or Both
12.	Specification	Branded Company, Minimum- 500-Watt, Capacity-02 liters. Warranty-05 years, detachable stainless-steel drum and roller stone assembly, RPM 1400, 01- piece table top wet grinder (02 liters) and 01-piece grinding stone, Weight minimum 12 kg.			
	Colour Television	01	20000	400	Brochure
13.	Specification	40" (100 cm) Full HD LED TV with high quality picture and sound from branded companies with display resolution of 1920 x 1089 pixels. Build-in speakers. Minimum USB: 01, HDMI: 2 including installation.			
	Harmonium	01	5000	100	Sample or Brochure or Both
14.	Specification	40 + Notes (3.5 octave), double harmonium, Kanjilal reed, side vale, box system with good quality wood and cover.			
	Dholki/ Tabla	01	1000	20	Sample or Brochure or Both
15.	Specification	Sheehan wood/ steel body, Regular size, good quality leather, Chimula with cover.			
	Drum	01	1000	20	Sample or Brochure or Both
16.	Specification	Size (19" x 11") with Steel Frame			
	Computer Desktop & Printer	01	43000	860	Brochure
17.	Specification	Desktop: From branded company, Processor- Intel 13, 06 th generation (3.7 GHZ, 03 M cache) OS: Microsoft Windows 10 (gine-64 bit) Hard Disk-01 TB or higher, Memory- 04 GB DDR3 RAM or higher, Expandability up to 16 GB Ram slot-04 nos. or higher, Cabinet- Traditional Tower Model, Network Connectivity – 10/ 100/ 1000, USB- 06 nos. with at least 02 on front side, DVD R/W, Display-18.5 inches LED monitor with screen resolution 1280 x 1024 pixels or higher, Key Board – Standard with USG interface, Mouse- Optical with USB interface, Anti-Virus- Microsoft Security Essentials, Warranty-Minimum 03-years with UPS-850 VA. Printer: Branded Company, Laser, Display, Dual Digit Number LED, Minimum 23 ppm, 256 MB RAM, 06 line touch screen, 35 sheet ADF.			
	Blanket	100	400	800	Sample
18.	Specification	Wollen blanket of size L-7' x B-4' with good quality.			

Handwritten signature

Sl. No.	Name of the items	Total quantity required	Indicative Price Range per item (in Rs.)	EMD for participation (in Rs.)	Requirement (Sample/ Brochures/ Both)
1	2	3	4	5	6
19.	Bed Sheet	100	300	600	Sample
	Specification	Normal Cotton/ Poly Cotton Cover to keep the Bed Mattress of size 72" x 32: x 2.5".			
20.	Dunlop & Cover (Gadi and Kholi)	100	500	1000	Sample
	Specification	Sponge/ Foam mattress of size 72" x 32" x 2.5" with ply cotton cover. Fine finishing.			
21.	Pillow with Cover	100	200	400	Sample
	Specification	Pillow (50 x 35 cm) with cotton cover. 1.5 kg good quality cotton inside.			

Handwritten signature

TECHNICAL-BID

Sub: Supply of items to Girls Hostels of OAV Kusumdihi of Sundargarh District.

01.	Name of the Firm/ Supplier	
02.	Complete Postal Address	
03.	Name of the Owner/ Key Person	
04.	Contact No. & e-mail address	
05.	Details of Cost of Tender	a. DD No.: b. DD Date: c. Amount: d. Bank Name: e. Branch of purchase: f. In favour of g. Payable at:
06.	Details of Earnest Money Deposit	a. DD No.: b. DD Date: c. Amount: d. Bank Name: e. Branch of purchase: f. In favour of g. Payable at: h. No. of items applied:
07.	GST Registration No.	
08.	Whether copy of GST Registration Certificate enclosed?	
09.	Whether print out copy of latest GST return file ARN (System Generated Acknowledge Reference Number print out copy) enclosed?	
10.	Whether copy of first page of Bank Passbook submitted?	
11.	Any other document enclosed by the Bidder	1. 2. 3.

Place :

Date :

Bidder's Signature with seal

FINANCIAL-BID

QUOTING OF Price by the Bidder:

Sl. No.	Item Name	Amount quoted per piece in Rs. (in figure)	Amount quoted per piece in Rs. (in Words)	Any mention on warranty/ guarantee	Sample Brochure to be produce during tender opening
1	2	3	4	5	6
01					
02					
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No overwriting allowed in Col. 3 and 4.

Place :

Date :

Bidder's Signature with seal