



TENDER PAPER
OF
Light & Sound
for

JATRA - 2020

27th to 31st January, 2020
Bhawani Bhawan Ground, Sundargarh

Organized by
District Administration, Sundargarh in
Association with District Council of Culture, ORMAS, Sundargarh

Odisha Rural Development & Marketing Society, Sundargarh
C/O DRDA, Sundargarh-770001
Phone No:-06622-275372

Accepted by the Bidder (Signature of Bidder)

DETAILS ON TENDER PAPER, EMD, BIDDER FOR LIGHT & SOUND WORK OF JATRA ,2020

Tender paper can be downloaded from the following websites- www.ormas.org, www.olm.nic.in or www.sundargarh.nic.in or can be obtained from the office of ORMAS at "DRDA office, sundargarh Pin 770001 during office hours

A) E.M.D (Refundable) : **Rs. 10,000/-** (Rupees Ten Thousand only) in shape of Demand Draft /Pay order in favour of DSMS payable at Sundargarh.

To be filled in by the bidder.

Demand Daft / Pay Order No. Dated/...../ 2020
(DD/PO to be attached with the Tender Paper)

B) NAME AND ADDRESS OR BIDDER:

To be filled in by the bidder.

Bidder Name and Address:

M/s.....

.....

Signature of the bidder

C) LAST DATE & TIME FOR RECEIPT OF TENDER : 7th January' 2020 latest by 1.00 P.M.

D) DATE & TIME OF OPENING OF TENDERS : 7th January' 2020 at 3.00 PM at Office Chamber of PD,DRDA,Sundargarh

E) ADDRESS FOR SUBMISSION OF TENDER PAPER

ORMAS (Odisha Rural Development & Marketing Society)
DRDA Office, Sundargarh, Odisha, Pin - 770001

Accepted by the Bidder (Signature of bidder with seal)

About the event JATRA-2020,Sundargarh

A Zilla Mahostav as "JATRA-2020" to be held from 27th to 31st January' 2020 at Bhawani Bhawan Ground, Sundargarh. The "JATRA'20, Sundargarh" is being organised by District Council of Culture, Sundargarh in Association with ORMAS (Odisha Rural Development & Marketing Society, Sundargarh) under Panchayati Raj & DW, Department in collaboration with Odisha Livelihoods Mission (OLM), and District Administration, Sundargarh with an objective to provide a platform to the rural producers for display, sales, direct interaction and to know the taste & preferences of urban consumers. It also enable in establishing trade link and getting remunerative price for their produces.

The exhibition will be designed to create the atmosphere of a village where there will be an indigenous and contextual setting for folk artisans and entrepreneurs to display, demonstrate and market their skills and products in an environment a kin to their own habitat. It will be a congregation of stalls grouped as per their classification homogeneously. The whole set up would create awareness on rural ethnic products among the masses.

The overall objective of the mela is to popularize the ethnic of rural products and showcase art & culture of Odisha as well as create opportunities for the artisans/producers to build up long term marketing tie-up with prospective buyers.

Terms of Reference to the tender paper for the Light & Sound in the stage of JATRA 2020:

A. TERMS AND CONDITIONS OF TENDER FOR LIGHT & SOUND IN THE STAGE

1. **Experience** of having successfully completed similar works during last Three year ending last day of the month previous to the one in which application are invited should be either of the following.
 1. Three Similar [Event Management works for National/ State/ District Level Exhibitions] completed works/assignments costing not less than the amount equal to Rs 1.00 Lakhs (Rupees One Lakhs.) **OR**
 2. Two similar works costing not less than the amount equal to Rs. 2.00 Lakhs (Rupees Two Lakh) **OR**
 3. One similar works costing not less than the amount equal to Rs. 4.00 Lakhs (Rupees Four Lakhs.)
2. The bidders should have registered its firm under Goods Service Tax (GST),Income Tax (PAN/TAN) (submit latest Deposit Challan).
3. The rate offered by the firm shall be **inclusive of GST (all taxes and duties)**.
4. **Annual Financial Turnover during the last three year, ending 31st March of the previous financial year, should be at least Rs. 6.00 Lakhs.**
5. The duration of the exhibition will be for 5 days. In case of any extension of Mela period, no extra payment will be entertained for the additional days.
6. The bidder shall quote their price for all the items without leaving blank. If found so, the bid will be treated as non-responsive and rejected.
7. The bidder has to quote the rate as per the given format.
8. The contractor should be prepared to provide additional materials in case of requirement at the market price for the items not mentioned in the tender.

9. Bidder will be responsible for upkeep and maintenance of the entire work done by him/her till the closing of the exhibition. ORMAS/ DCC will not be responsible for any breakage, damage, fire, theft etc. of his materials and insurance if any.
10. No part of the contract will be sub-let without the prior written permission of the Mela-in-Charge.
11. For convenience and effective delivery, the tender is to be treated as a **package of services**. Evaluation of the competitive bidding price will be made taking into account the total amount calculated on the entire items (Light & Sound).
12. In regard to electrical fittings etc. the contractor shall have to engage qualified licensed electrician/contractor entitled to erect, handle and maintain high tension supply line and its up keep and maintenance.
13. The bidders are required to deposit an earnest money of **Rs.10,000/- (Rupees Ten Thousand only)** in shape of demand draft/pay order in favour of "DSMS, Sundargarh" payable at Sundargarh. The E.M.D. amount of the successful bidder will be refunded within a month on successful completion of the work. Tender papers without E.M.D shall not be accepted.
14. The authority is not bound to accept the lowest tender and reserves the right to inspect / verify the stock of materials required for this work, in Go-down of bidders by nominating a Committee to ascertain the credibility of the firm. Further the undersigned reserves the right to reject any or all tenders without assigning any reasons thereof.
15. The bidder or the representative of the bidder should attend the opening event of the tender with all original documents /papers for verification, if required.
16. The rate offered by the firm shall be including of all taxes and duties including GST, as applicable.
17. The quality of sound system and light must be of good quality during the event.
18. **The bidder is to submit self attested photocopies of the required documents with duly filled in tender paper. The documents to be submitted by the bidder are:**
 - i. **EMD of Rs.10,000/- (Rupees Ten Thousand only)** in shape of Demand Draft/Pay order in favour of DSMS payable at Sundargarh.
 - ii. **Experience** of having successfully completed **similar works during last three year** ending last day of the month previous to the one in which application are in invited should be either of the following.
 1. **Three Similar** [Tentage or Event Management works for National/ State/ District Level Exhibitions] **completed works/assignments costing not less than the amount equal to Rs 1.00 Lakhs (Rupees One Lakhs.) OR**
 2. **Two similar** [Tentage or Event Management works for National/ State/ District Level Exhibitions] **completed works/assignments costing not less than the amount equal to Rs. 2.00 Lakhs (Rupees Two Lakh.) OR**
 3. **One similar** [Tentage or Event Management works for National/ State/ District Level Exhibitions] **completed works/assignments costing not less than the amount equal to Rs. 4.00 Lakhs (Rupees Four Lakhs.)**
 - iii. Copy of the **registration certificate** of the firm Under Goods Service Tax (GST), Income Tax (PAN, TAN) (submit latest deposit Challan) for similar nature of work.
 - iv. Self attested photocopy of PAN, TAN, up-to-date IT acknowledgement receipt up to Assessment Year 2020-21.
 - v. The bidder has to submit the **Audited Financial Statement of last three years duly attested by the Chartered Accountant.**

- vi. **Annual Financial Turnover during the last three year, ending 31st March of the previous financial year, should be at least Rs. 6.00 Lakhs.**
- vii. **Self attested photocopy of valid electrical license from Competent Authority or authorization from any registered electrical contractor for execution of electrical work.** In case of authorization from any registered electrical contractor, the self-attested copy of the valid electrical license of contractor has to be submitted.
- viii. **ACCEPTED THE ABOVE TERMS AND CONDITIONS FROM PRE PAGE.**

Stage Light: The below mentioned items are taken as PACKAGE

Sl. No.	Items	Quantity Required
1	TRUSH – 40 feet length and 20 feet height	1 set
2	LED PARCANS(MULTI COLOUR)	30 Nos
3	WARM LIGHT	30 Nos
4	COLOUR WASH	6 Nos
5	BRIGHT LIGHT (1000 WATTS)	8 Nos
6	SHARPY	8 Nos
7	BLINDERS	4 Nos

Stage Sound System: The below mentioned items are taken as PACKAGE:

Sl. No.	Items	Quantity Required
1	Main PA (Double SPK Boxes) JBL VRX	4 + 4 Top 4 + 4 Subs
2	Delays Stage (Double Heavy SPK Boxes)	4 + 4 Top 2 + 2 Subs
3	Monitor	6 Nos
4	Cordless Microphone	6 Nos
5	Wired Microphone (including Podium Mke)	15 Nos
6	Effect Processor	As Per Requirement
7	Snack cable	1 set

DECLARATION

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by ORMAS. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Signature of the Bidder with seal

Place:
Date :



Accepted by the Bidder (Signature of bidder with seal)

Quotation for different items of Light & Sound work of JATRA-2020, Sundargarh
 (Last date for submission of tender form is 7th January 2020, 1.00 P.M)

To

The Dy.CEO
ORMAS, Sundargarh

Sir,

I / We do hereby submit item wise quotation below for Light & Sound in the stage of JATRA-2020, Sundargarh:

1. Stage Light

Sl. No.	Items	Quantity Required	Amount (in Rs.)
1	TRUSH – 40 feet length and 20 feet height	1 set	
	LED PARCANS(Multi Colour)	30 Nos	
	WARM LIGHT	30 Nos	
	COLOUR WASH	6 Nos	
	BRIGHT LIGHT (1000 WATTS)	8 Nos	
	SHARPY (16R)	8 Nos	
	BLINDERS	4 Nos	

2. Stage Sound System

Sl. No.	Items	Quantity Required	Amount (in Rs.)
2	Main PA (Double SPK Boxes) JBL VRX	4 + 4 Top 4 + 4 Subs	
	Delays Stage (Double Heavy SPK Boxes)	4 + 4 Top 2 + 2 Subs	
	Monitor	6 Nos	
	Cordless Microphone	6 Nos	
	Wired Microphone (including Podium Mike)	15 Nos	
	Effect Processor	As Per Requirement	
	Snack cable	1 set	
Grand Total (Sl. No. 1 + 2)			

Signature of the Bidder With seal



Accepted by the Bidder (Signature of bidder with seal)