

TENDER NOTICE

IFB NO.04

Dated 02.06.2022

Bids in sealed cover are invited under two-bid system from reputed and experienced manpower service provider for providing Housekeeping and sanitation services including collection and disposal of waste articles / garbage, Operation and maintenance services of all electrical and mechanical Equipment in the Taluk Court Complexes at Bonai & Biramitrapur of Sundargarh Judgeship.

The details of the bidding process are as follows:

Bidding Schedule		Deadline
1	Date of Issue	02.06.2022
2	Pre-Bid Meeting Date and Time	07.06.2022 at 12noon
3	Bid Due Date/ Last date for submission of Bid	17.06.2022
4	Opening of Technical Bid	18.06.2022 at 4 P.M.
5	Opening of Financial Bid	20.06.2022 at 4 P.M.

Bidders are required to submit the technical and financial bids separately. The bids in sealed Cover-I containing “**Technical Bid**”, and sealed Cover-II containing “**Financial Bid**” should be placed in a third sealed cover super-scribed “**Bid for engagement of Outsourcing agency for up-keeping, cleaning and maintenance & electrical services**” must reach the undersigned on or before Dt. 17.06.2022 by **Speed Post/ Registered Post/ Courier** only.

The bid documents containing eligibility criteria, scope of the work, terms and conditions of the tender and draft agreement can be downloaded from the website <https://districts.ecourts.gov.in/india/odisha/Sundargarh/tender>.

Complete address for submission of bid:-

The District Judge, Sundargarh

District Court Complex,

At/P.O./Dist.- Sundargarh

Pin.:770001.

Sd/-
District Judge,
Sundargarh

By e-Mail

Memo No. 4032 Dt. 02.6.22

Copy of the Invitation For Bid / RFP (IFB nos. 1,2,3 & 4 dtd. 02.06.2022) forwarded to the Director , I & PR Department, Government of Odisha, Bhubaneswar with a request to get it published in largely circulated 01(One) No. of leading Odia Daily and 01(One) No. English Daily News Paper at on early date for wide circulation. The complementary copy of the News Papers connecting the Tender Call Notice may be sent to this office for reference and record.

Encl.: As above (soft copy/ hard copy)

[Signature]
2.6.2022

Registrar
Civil Courts, Sundargarh

Memo No. 4033 Dt. 2.6.22

Copy of the Invitation For Bid / RFP (IFB nos. 1,2,3 & 4 dtd. 02.06.2022) forwarded to the System Assistant, Sundargarh to upload in the District Court, Sundargarh, website for wide circulation.

Encl.: As above (soft copy/ hard copy)

[Signature]
2.6.2022

Registrar
Civil Courts, Sundargarh

Memo No. 4034 Dt. 2.6.22

Copy of the Invitation For Bid / RFP (IFB nos. 1,2,3 & 4 dtd. 02.06.2022) forwarded to the District Informatic Officer, NIC, Sundargarh with a request to upload in the District Office, NIC website for wide circulation.

Encl.: As above (soft copy/ hard copy)

[Signature]
2.6.2022

Registrar
Civil Courts, Sundargarh

Memo No. 4035 Dt. 2.6.22

Copy of the Invitation For Bid / RFP (IFB nos. 1,2,3 & 4 dtd. 02.06.2022) forwarded to the Registrar, Civil Courts of the State with a request to publish in their respective notice board for wide circulation.

Encl.: As above (soft copy/ hard copy)

[Signature]
2.6.2022

Registrar
Civil Courts, Sundargarh

Memo No. 4036 Dt. 2.6.22

Copy of the Invitation For Bid / RFP (IFB nos. 1,2,3 & 4 dtd. 02.06.2022) forwarded to District Magistrates & Collector, Sundargarh with a request to publish in their respective notice board for wide circulation.

Encl.: As above (soft copy/ hard copy)

[Signature]
2.6.2022

Registrar
Civil Courts, Sundargarh

Memo No. 4037 Dt. 2.6.22

Copy of the Invitation For Bid / RFP (IFB nos. 1,2,3 & 4 dtd. 02.06.2022) forwarded to S.P., Sundargarh for information and to provide security during the period of opening of the tender at the District Court Complex, Sundargarh.

Encl.: As above (soft copy/ hard copy)

[Signature]
2.6.2022

Registrar
Civil Courts, Sundargarh

Memo No. 4038 Dt. 2.6.22

Copy of the Invitation For Bid / RFP (IFB nos. 1,2,3 & 4 dtd. 02.06.2022) forwarded to Judge-in-Charge, Nizarats of Sundargarh Judgeship to publish in their respective notice board for wide circulation.

Encl.: As above (soft copy/ hard copy)

[Signature]
2.6.2022

Registrar
Civil Courts, Sundargarh