

GOVERNMENT OF ODISHA
PANCHAYATI RAJ & DRINKING WATER DEPARTMENT



OFFICE OF THE PANCHAYAT SAMITI, KUARMUNDA

DOCUMENTS FOR COVER - I

**TECHNICAL BID DOCUMENTS / DETAILED TENDER CALL NOTICE
FOR THE WORK**

“ELECTRIFICATION OF MRF UNIT AT KUARMUNDA”

ESTIMATED COST: - Rs. 18,92,911.00

(Rupees Eighteen Lakhs ninety-two Thousand nine Hundred eleven)Only

CONTRACTOR

BLOCK DEV. OFFICER
KUARMUNDA



GOVT OF ODISHA

OFFICE OF THE PANCHAYAT SAMITI, KUARMUNDA (SUNDARGARH)

ପଞ୍ଚାୟତ ସମିତି କାର୍ଯ୍ୟାଳୟ, କୁଆରମୁଣ୍ଡା (ସୁନ୍ଦରଗଡ଼)

Phone No: - 0661-2618366, Email Id- ori-kuarmunda@nic.in

No. 3019 /

Dated the 19th July, 2022

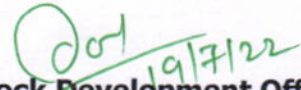
NOTICE INVITING TENDERS FOR ELECTRIFICATION MRF UNIT AT KUARMUNDA BLOCK OUT OF RURBAN IN SUNDARGARH DISTRICT.

Bid Identification No. Off Line / SNG-KMD-01/ELECT/2022-2023

Sl. No	Name of the work	Approximate Project Cost (Fig. in Rs.)	EMD Required (Fig. in Rs.)	Cost of tender paper	Time of completion	Class of Contractor
01	02	03	04	05	06	07
01	Electrification of MRF unit at Kuarmunda under RURBAN.	Rs.18,92,911/-	Rs.19,000/-	Rs.6,000/-	03 Calendar Months	HT Electrical Contractor

1	The Block Development Officer, Kuarmunda on behalf of Governor of Odisha inviting Tenders in OFF-LINE mode from the eligible ELBO registered Electrical HT Contractors/Firms/ Manufacturers/ Suppliers/ Proprietors/ Agencies for "Electrification of MRF Unit at Kuarmunda Block in Sundargarh district" out of RURBAN Fund, Sundargarh on Turnkey basis. The approximate requirements of quantities along with specifications of Electrification Works to be required as well as scope of works are given in the list enclosed herewith separately. The other details as well as scope of works, eligibility criteria and documents to be required for submission along with tender documents can be seen from the DTCN of this Tender Call Notice webhosted in Sundargarh District Official Website " www.sundargarh.nic.in ".					
2	Nature of Works	:-	Electrification of MRF Unit at Kuarmunda Block in Sundargarh district out of RURBAN Fund for the FY 2022-23 (Project details enclosed)			
3	Class of Contractor	:-	HT Electrical Contractors			
4	Earnest Money Deposit	:-	The bidders shall deposit the EMD/ Bid Security amount @ 1% of the estimated cost put to tender in shape of Demand Draft issued from any Nationalized/ Scheduled Bank in favour of Block Development Officer, Kuarmunda to be drawn at Sundargarh, as mentioned against the project.			
5	Cost of Tender Paper (Non Refundable)	:-	The bidders shall deposit the cost of Bid Document compulsorily as in the annexure towards tender paper cost in shape of Demand Draft issued from any Nationalized/ Scheduled Bank in favour of Block Development Officer, Kuarmunda to be drawn at Sundargarh, failing which the Bid shall be rejected out-rightly.			
6	Mode of submission of tender documents.	:-	Tender should be submitted in Off Line mode through Registered Post/ Speed Post (Indian Post) only and in no other means, in the address of Block Development Officer, Kuarmunda Block, District-Sundargarh, PIN-770039, Odisha. The bid to be submitted in other means shall not be considered in the bidding process/rejected.			
7	Goods & Service Tax (GST)	:-	The estimated cost put to tender is inclusive of GST and no extra amount should be paid towards GST . Hence, the bidders should quote their rate accordingly.			
8	Additional Performance Security (APS)	:-	The successful bidder(s), who will quote less bid price/ rate than the amount put to tender shall have to furnish the exact amount of differential cost as per the guidelines issued by the Works Department vide their Memorandum No.4559 dt.5.4.2021 (copy enclosed) i.e. @ (below 5% = no APS, 5% and above & below 10% = 50% of difference between estimated cost put to tender and bid amount, from 10% and above 150% of difference cost between estimated cost put to tender and bid amount) as Additional Performance			


			favour of Block Development Officer, Kuarmunda issued from any Nationalized/ Scheduled Bank within 5 days of issue/receipt of Letter of Acceptance (LoA), otherwise the bid of the successful bidder(s) shall be cancelled followed with initiation of action for black-listing the Bidder(s).
9	Time of completion of works	:-	03 (Three) Calendar months from the date of Work Order.
10	Period of Availability of tender paper in the website	:-	From 19.07.2022 (10.00 AM) to 28.07.2022 (03.00 P.M.) Sundargarh District Website "www.sundargarh.nic.in"
11	Last date & time of seeking clarification, if any relating to the tender.	:-	By 21.07.2022 (05.30 PM) Email: "ori-kuarmunda@nic.in"
12	Issue of clarification by BDO, Kuarmunda on the points raised by Bidders.	:-	By 22.07.2022
13	Last date of receipt of Bids	:-	Dt.28.07.2022 (03.00 PM). (No bid shall be considered for opening which will receive at Office of the Block Development Officer, Kuarmunda after the last date & time of receipt).
14	Date, Time & Place of opening of Bids	:-	Dt.29.07.2022 (11.00 AM) In the Office Chamber of the Block Development Officer, Kuarmunda.
15	Validity of Bid Documents	:-	The Bid for the work(s) shall be valid for a period of 90 days from the last date of receipt of Bid(s).
16	The bidder(s) have to participate in OFF-LINE bidding only. Further details as well as addendum/ corrigendum/ cancellation/ any other information relating to this tender can be seen from the Sundargarh District Official website " www.sundargarh.nic.in " during the period of floating of tender in the website.		
17	The Authority reserves the right to reject any or all the tenders without assigning any reason(s) thereof.		


Block Development Officer
Kuarmunda

Memo No. 3020 /

Dated the 19th July, 2022

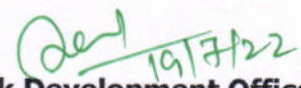
Copy submitted to the Additional Secretary to Government, Department of PR & DW, Odisha, Bhubaneswar for favour of information.


Block Development Officer
Kuarmunda

Memo No. 3021 /

Dated the 19th July, 2022

Copy submitted to the Collector, Sundargarh/Superintendent of Police, Sundargarh/ Chief Development Officer-cum-Executive Officer, Sundargarh/Sub-Collector, Sundargarh for favour of information and necessary action.


Block Development Officer
Kuarmunda

Memo No. 3022 /

Dated the 19th July, 2022

Copy submitted to the Deputy Secretary to Government, Department of Information & Technology, Odisha, Bhubaneswar for favour of information.


Block Development Officer
Kuarmunda

Memo No. 3023 /

Dated the 19th July, 2022

Copy submitted to the Superintending Engineer to Govt. of Odisha, Bhubaneswar for favour of information.


Block Development Officer
Kuarmunda

Memo No. 3024 /

Dated the 19th July, 2022

Copy submitted to the Executive Engineer (R&B) Division, Sundargarh/Rural works Division, Sundargarh/ R.W.S.S. Division, Sundargarh for information and wide Publication.


Block Development Officer
Kuarmunda

Memo No. 3025 /

Dated the 19th July, 2022

Copy to Notice Board of the Panchayat Samiti, Kuarmunda/Head Clerk/ Cashier/ Development Clerk for kind information and wide circulation.


Block Development Officer
Kuarmunda

Memo No. _____ /

Dated the July, 2022

Copy forwarded to the Editor, Samvaad/ Samaj with a request to publish the matter in their Daily Odia newspapers in small letter, single space & single line on or before 20.07.2022 for wide publication & circulation of this Tender Call Notice.. Complimentary copy of newspaper showing the advertisement of this Tender Call Notice should be submitted along with bill to this office for reference, record and payment.


Block Development Officer
Kuarmunda

Memo No. 3027 /

Dated the 19th July, 2022

Copy to the All Block Development Officers/ All Tahsildars of the District/ DI & PRO, Sundargarh/ Rourkela/ Executive Officers, Sundargarh/ Rajgangpur/ Biramitrapur Municipalities for information and with a request to display this Tender Call Notice in their respective office Notice Board for wide response.


Block Development Officer
Kuarmunda

Memo No. 3028 /

Dated the 19th July, 2022

Copy to DIO, NIC, Collectorate, Sundargarh with a request to upload this Tender Call Notice along with enclosed documents in Sundargarh District Website "www.sundergarh.nic.in" by 20.07.2022 for wide publication and response by the intending Contractors/Manufacturers/Suppliers/ Proprietors.


Block Development Officer
Kuarmunda

CHECKLIST OF DOCUMENTS:

Sl. No.	Documents to be submitted	Document Submitted (Yes/ No)
1	Bid Cost (Rs.6,000/- as in the Tender Call Notice)	
2	Earnest Money Deposit (EMD)	
3	Valid HT Electrical License (ELBO only)	
4	PAN Card	
5	Valid GST Certificates/Registration Certificates with GST No.	
6	EPF Registration and copy of deposit of up to date EPF challan.	
7	ESI Registration and copy of deposit of up to date ESI challan / Labour Insurance.	
8	Work Experience in execution of similar nature of works with Odisha government (preferably under Zilla school/DRDA/DMF during the (FY-2018-19, 2019-20, 2020-21 & 2021-22) duly issued by competent authority.	
9	Up to date Income Tax Clearance Certificate for the FY-2018-19, 2019-20 & 2020-21.	
10	Paper related to yearly turnover duly issued/certified by the Chartered Accountant along with Audit Report for the FY-2018-19, 2019-20 & 2020-21.	
11	Schedule of bids for Technical information. (Ref. Annexure- I)	
12	Abstract on General terms & Conditions. (Ref. Annexure- II)	
13	No Relation Certificate (Ref. Annexure- IV)	
14	Undertaking that the Firm (HT Electrical Contractor) is not Blacklisted. (Ref. Annexure- V)	
15	Original Affidavit regarding authenticity of documents submitted. (Ref. Annexure- VI)	
16	Documents related to proof of having Local Office/ Camp within Sundargarh District. (Ref. Annexure- VII)	
17	Financial Bid Ref. Annexure- III	
18	Other documents required as per the relevant clauses of the DTCN and special condition, if any.	

CRITICAL Bid Information (FACT SHEET)

Sl. No	Item	Details
1	Bid Identification No.	Block Development Officer, Kuarmunda Block, Sundargarh (Bid Identification Notice No/ Off Line / SNG-KMD-01/ELECT/2022-2023)
2	Name of the Work	Electrification of MRF Unit at Kuarmunda Block in Sundargarh district on Turnkey basis.
3	Officer Inviting tender	Block Development Officer, Kuarmunda Block, Sundargarh
4	Officer concerned with head quarters authorized for the Tender.	(1)Block Development Officer, Kuarmunda Block, Sundargarh (Contact No. 06622-273873)
5	Accepting Authority	Block Development Officer, Kuarmunda Block, Sundargarh
6	Intended completion period	03 (Three) Calendar months from the date of Work Order.
7	Availability & downloading of Tender Documents from the Website.	Dt.19.07.2022 (10.00 AM) to Dt.28.07.2022 (3.00 PM) " www.sundergarh.nic.in "
8	Seeking clarification, if any relating to the tender.	By 21.07.2022 (05.30 PM) "ori-kuarmunda@nic.in"
9	Issue of clarification by BDO, Kuarmunda on the points raised by Bidders.	By 22.07.2022
10	Last Date for submission & receipt of Bids	Dt.28.07.2022 (3.00 PM)
11	Date of Bid Opening	29.07.2022 (11.00 AM) If the date of opening will fall on Holiday or the office is closed for any reason, the bids shall be opened on the next working Day with same time or with further intimation to the bidders.
12	Place of Bid Opening	Office Chamber of the Block Development Officer, Kuarmunda Block, Sundargarh
13	Address for communication	Office of the Block Development Officer, Kuarmunda Block, Sundargarh, District-Sundargarh (Odisha), PIN-770039.
14	Cost of Tender Paper (Non Refundable)	The bidders shall deposit the cost of Bid Documents as mentioned in the tender call notice in shape of Demand Draft issued from any Nationalized/ Scheduled Bank in favour of Block Development Officer, Kuarmunda Block to be drawn at Sundargarh.
15	Submission of EMD	The bidders shall deposit EMD/ Bid Security @ 1% of the estimated cost put to tender, as per annexure, in shape of Demand Draft issued from any Nationalized/ Scheduled Bank in favour of Block Development Officer, Kuarmunda Block to be drawn at Kuarmunda.
16	Submission of Tender Documents	The Bidders those who want to participate in the competition are required to submit the tender with all required documents, failing which the tender documents will be cancelled.
17	Submission of Additional performance Security Amount	The successful bidder, who will quote less bid price/ rate than the amount put to tender shall have to furnish the exact amount of differential cost as per the guidelines issued by the Works Department vide their Memorandum No.4559 dt.5.4.2021 (copy enclosed) i.e. @ (below 5% = no APS, 5% and above & below 10% = 50% of difference between estimated cost put to tender and bid amount, from 10% and above 150% of difference cost between estimated cost put to tender and bid amount) as Additional Performance Security in shape of Term Deposit Receipt/ Bank Guarantee duly pledged in favour of Block Development Officer, Kuarmunda Block issued from any Nationalized/ Scheduled Bank within 5 days of issue of Letter of Acceptance (LoA), otherwise the bid of the successful bidder(s) shall be cancelled followed with initiation of action for black-listing the Bidder(s).

18	Validity of Proposal	last date of receipt of Bid(s).
19	Mode of submission of Bids (Off-Line)	Through Speed Post/Registered Post (Indian Post) only and in no other means.
20	Currency of Contract	Indian Rupees
21	Language of Contract	English
22	Schedule of bids for Technical information	Annexure-I
23	Abstract on General terms & Conditions.	Annexure-II
24	Financial Bid	Annexure-III
25	Certificate of No Relationship	Annexure-IV
26	Undertaking that HT Electrical Contractor/Firm is not Blacklisted.	Annexure-V
27	Original Affidavit regarding authenticity of documents submitted.	Annexure-VI
28	Documents related to proof of having Local Office/ Camp within Sundargarh District.	Annexure-VII

DETAILED TENDER CALL NOTICE (D.T.C.N.)

INVITATION FOR BIDS (IFB)

Bid Identification Notice No/ Off Line/SNG-KMD-01/ELECT/2022-2023

The Block Development Officer, Kuarmunda Block, Sundargarh on behalf of Governor of Odisha inviting Sealed Tenders in **OFF-LINE** mode from the interested and eligible ELBO registered Electrical HT Contractors/Firms/ Manufacturers/ Suppliers/ Proprietors/ Agencies for execution of Electrification of MRF Unit at Kuarmunda Block in Sundargarh district out of RURBAN Fund, Sundargarh.

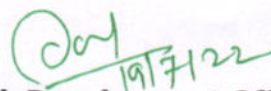
- 1) Bid documents consisting of specifications of works, schedule of quantities and set of terms and conditions of contract and other necessary documents can be downloaded from Sundargarh District official website www.sundargarh.nic.in from **19.07.2022 to 28.07.2022 (3.00 PM)**. The tender paper cost as mentioned against each project should be deposited along with the tender documents in shape of Demand Draft only issued from any Nationalized/ Scheduled Bank in favour of "Block Development Officer, Kuarmunda Block" payable at Kuarmunda. The cost of tender paper is non-refundable and in case of non-submission of the same, the Bid shall be rejected. **Submission of bid cost is compulsory & non-submission of Bid Cost will lead to rejection of the bid.**
- 2) Bid must be accompanied with EMD @ 1% of the estimated amount put to tender, as mentioned in the Tender Call Notice against each project, in shape of Bank Draft issued from any Nationalized/ Scheduled Bank in favour of "Block Development Officer, Kuarmunda Block" payable at Kuarmunda. **In case of non-submission of EMD with valid reason, the Bid will be rejected followed with forfeiture of tender paper cost. NSIC/OSIC registered bidders are exempted for deposit of EMD cost subject to submission of valid documents.**
- 3) Sealed tender(s) (Bids) should be submitted in the address of the Block Development Officer, Kuarmunda Block, Dist-Sundargarh, State-Odisha, PIN-770039 through **Regd. Post/Speed Post only and in no other means. The envelope containing the tender documents must super-scribe with "Name of the Project, Tender Call Notice No. & Date and Name of Scheme, for which project the Bid is submitted"**. The sealed tender documents must reach the office of the Block Development Officer, Kuarmunda Block, Sundargarh on or before **Date.28.07.2022 (3.00 PM)**. Delay Receipt of tender documents in Block Office Kuarmunda, Sundargarh after due date and time for any reason including postal, this office will not be responsible for the same, and such bid will not be considered for opening and rejected out rightly. **In case the last date of receipt of tender documents will fall on holiday or the office is closed due to any reason, it will be allowed to receive the tender documents on the next working day with same timing.**
- 4) There shall be two stages bidding process- (1) Technical & (2) Financial. The technical bid along with enclosures of required documents must be placed in a sealed envelope separately super-scribing "Technical Bid". The Demand Drafts towards Bid Cost and EMD should be placed in Technical Bid only and not in Financial Bid. The financial bid should contain in a separate sealed envelope super-scribing as "Financial Bid". Those two envelopes shall be placed in an envelope (A-4 size) super-scribed with "Name of work, Scheme, Tender Notice No. & Date".
- 5) The Tenders will be opened on **Date.29.07.2022 at 11.00 AM** in the Office Chamber of the Block Development Officer, Kuarmunda Block, Sundargarh in presence of the bidders or their authorized representatives. **If the office happens to be closed on the day of opening of the bids as specified, the bids will be opened in the next working day at the same time and venue or as per intimation to be provided by the office to the bidders.**
- 6) The bid documents are to be submitted properly with sealed cover. All the pages of the DTCN have to be signed by the bidders positively. Further, self attested photo copy of the following

documents, the bid will be rejected. The tenderer would be under obligation to produce EPF and Labor License before the undersigned as and when required.

- a. BID Cost issued in favour of BDO, Kuarmunda (Mandatory).
 - b. EMD issued in favour of BDO, Kuarmunda.
 - c. Valid Registered Electrical H.T. Contractor License issued by Electrical Licensing Board of Odisha (ELBO) only, any other license will not be allowed.
 - d. PAN Card.
 - e. Valid GST Certificates/Registration Certificates with GST No.
 - f. EPF Registration and copy of deposit of up to date EPF challan.
 - g. ESI Registration and copy of deposit of up to date ESI challan/ Labour Insurance.
 - h. The Contractor/ Agency participating in the tender process must have executed similar nature of works with Odisha Government (preferably under Zilla Parishad/DRDA/DMF) in any of the last four financial years i.e. 2018-19, 2019-20, 2020-21 and 2021-22 preferably in Sundargarh district or at any location of Odisha. In this regard, supporting documents like Experience Certificate(s) duly issued by competent authority (ies) should be submitted along with the Tender documents.**
 - i. Up to date Income Tax Clearance Certificate for the FY- 2018-19, 2019-20 & 2020-21.**
 - j. Paper related to yearly turnover duly issued or certified by the Chartered Accountant along with Audit Report for the FY-2018-19, 2019-20 & 2020-21.
 - k. No Relation Certificate. (In the format at Annexure-IV).
 - l. Undertaking that HT Electrical Contractor/Firm is not blacklisted. (In the format at Annexure-VII).
 - m. Original Affidavit regarding authentication of documents for each work to be participated by the bidders. (In the format at Annexure-X).
 - n. Documents related to proof of having Local Office/ Camp at Sundargarh. (In the format at Annexure- XI).
 - o. Other documents required as per the relevant clauses of the DTCN and special condition, if any.
- 7) **The Defaulter and Blacklisted contractors from any Office/ Agency/ Public Sector Undertaking are debarred from participation in this tender process. Accordingly, if any Firm/Agency has been blacklisted earlier and participated in this tender process, the tender of such Firm(s) shall be rejected by the Tender Committee.** The bidders registered in other State Govt. are required to produce non-assessment certificate obtained from Commercial Tax Authority, Govt. of Odisha at the time of submission of tender.
- 8) ***The Bidders are required to quote their price in percentage rate basis only at appropriate blank place provided in Bill of Quantity (BoQ)/Financial Bid enclosed hereunder at Annexure-III both in figure and words, separately, which will be negotiable by competent authority during finalization of the Tender.*** In case of any confusion in percentage rate quoted by the Bidder(s), the rate mentioned in words will be accepted/ considered. ***Also Bidders are required to sign below the overwriting or correction made by him/her in the BoQ(s)/ financial bid(s).*** The Bidders are also required to put their signature on each and every page of the tender paper and documents attached there under.
- 9) ***The Bidders must have minimum yearly Turnover of Rs.1.00 Crore (Rupees One Crore) in one year during last THREE financial years (i.e. 2018-19, 2019-20 & 2020-21).*** Copy of supporting documents such as Audit Report in support of the same must be submitted along with technical bid documents.

have their own Electrical HT License issued from ELBO" as ***No Joint Venture shall be considered in the tender process.*** After award of the work, the Firm must not sublet the work to any Agency/ Firm/ Contractor without prior approval of the competent authority.

- 11) As regard participation in the project of this tender, the Bidders must have Work Experience relating to execution of similar nature of work(s) with project value of Rs.50.00 lakhs or above in a single Work Order in last four financial years, subject to submission of satisfactory completion certificate duly issued by the Competent Authorities (Work Order along with Completion Certificate must be enclosed). For *Preference should be given to the experienced Contractors those who have executed similar nature of works with Odisha Government (preferably under Zilla Parishad/DRDA/DMF) in this district and completed their assigned works before time period.*
- 12) **The Contractor/ Firms those who have local office/ camp within Sundargarh district shall be given priority during award of works, since so many problems are being faced by the TPWODL Officials in maintenance of the executed projects during the course of WARRANTY PERIOD.**
- 13) Other details can be seen in the bidding documents.
- 14) Any enquiry regarding tender may be consult to Office of the Block Development Officer, Kuarmunda Block, Sundargarh during office hours.
- 15) The authority reserves the rights to reject any or all the Tenders without assigning any reason thereof.


19/7/22
**Block Development Officer,
Kuarmunda**

INSTRUCTIONS TO BIDDERS

01.0 SCOPE:

The Block Development Officer, Kuarmunda Block, Sundargarh invites sealed bids from eligible interested ELBO-HT bidders on Turnkey Basis for "Electrification of MRF Unit at Kuarmunda" out of RURBAN Fund, in the district of Sundargarh.

The major work covers:

- 1- Construction 11 KV line.
- 2- Construction of LT Line.
- 3- Installation of Transformer.
- 4- Installation of Metering Unit.

02.0 COST OF BIDDING:

The Bidder shall bear all costs associated with the survey, preparation and submission of the bid to BDO, Kuarmunda Block, Sundargarh. The Purchaser/Owner shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

03.0 CONTENT OF BIDDING DOCUMENTS:

The goods required, bidding procedure and other contract terms are prescribed in the bidding documents in addition to the invitation for bids, the Bidding documents include all the required annexure.

The Bidder is expected to examine all instructions, forms, terms & specifications in the bidding documents. Failure to furnish all information required as per the bidding documents, the bid so submitted come under non-responsive category and liable for rejection.

04.0 CLARIFICATION OF BIDDING DOCUMENTS:

A prospective Bidder requiring any clarification of the Bidding documents may notify the purchaser/owner in writing or by fax at the purchaser's mailing address indicated in the invitation of Bids. The purchaser/owner shall respond in writing to any request for clarification of the bidding documents which it receives much prior to the deadline for the submission of bids prescribed by the purchaser.

05.00 AMENDMENT TO BIDDING DOCUMENTS:

05.01 At any time prior to the deadline of final submission of bids, the purchaser/owner may, for any reason whether at his own initiative or in response to a clarification requested by a prospective Bidder, modify the Bidding documents by amendment, if necessary.

05.02 The amendment shall be uploaded to Sundargarh district official web portal www.sundargarh.nic.in.

05.03 In order to afford prospective Bidders reasonable time in which to take amendments into account in preparing their bids the purchaser may at his discretion extend the dealing for the submission of bids.

06.00 PRELIMINARY EXAMINATION:

06.01 The purchaser/owner shall examine the bids to determine whether they are complete. Whether any computational errors have been made, whether required sureties have been furnished. Whether the documents have been properly signed, and whether the bids are generally in order.

06.02 Prior to the detailed evaluation, the purchaser/owner shall determine the substantial responsiveness of each bid to the Bidding Documents. For purpose of these clauses, a substantially responsive bid is one which confirms

to all the terms and conditions of the Bidding Documents without material deviations. The purchaser's determination of a bid's responsiveness shall be based on the contents of the bid itself without recourse to extrinsic evidence.

06.03 A bid determined as not substantially responsive shall be rejected by the purchaser and may not subsequently be made responsive by the Bidder by correction of the non-conformity.

06.04 The purchaser/owner may waive any minor informality or non-informality or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.

07.00 CONTRACTING THE PURCHASER:

07.01 No Bidder shall contract the purchase/owner or any manner relating to its bid, from the time of the bid opening to the time the contract is awarded, unless requested by the purchaser for any clarification, if any.

07.02 Any effect by a Bidder to influence the purchaser in the purchaser's Bid evaluation, bid comparison or contract award decision may result in the rejection of the Bidder's bid.

08.00 PURCHASER'S/OWNER'S RIGHT TO VARY QUANTITIES AT TIME OF AWARD:

The Purchaser reserves the right to increase or decrease of the quantity of goods services specified in the schedule of requirement during execution of contract without any change in price or other terms and conditions.

09.00 PURCHASER'S/OWNER'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS:

The Purchaser reserves the right to accept or reject any or all Bids at any time prior to award of contract, without thereby incurring liability to affected bidders of any obligation to inform the affected Bidders of the grounds the purchaser's action.

10.00 CONTRACTOR'S/FIRM'S REPRESENTATIVE:

In addition to a Project Coordinator, the Contractor's/Firm's shall engage one or more competent representative to supervise or carrying out the works on site. He shall be fluent in language for day to day communications. Their names shall be communicated in writing to the purchaser before works begins. Any instruction or notice which the purchaser gives to the Contractor's/Firm's representative shall be deemed to inform to the Supplier.

11.00 OBJECTION TO CONTRACTOR'S/FIRM'S EMPLOYEES:

The Contractor's firms shall, upon the purchaser's written instruction can be remove from the works any person employed by him in the execution of the works, who misconduct or is incompetent or negligent.

12.00 SAFETY PRECAUTIONS:

The Contractor's shall observe all applicable regulation regarding safety on the site.

13.00 CLEARANCE OF SITE:

During the progress of the work time to time the Contractor shall clear away and remove all surplus materials and rubbish disposal in an approved manner. On completion of the work the supplier shall remove all suppliers' equipment and leave the whole of the site clean and in a workable condition to the satisfaction of the purchaser. The supplier shall obtain prior approval of the purchaser to remove the surplus materials.

14.00 OPPORTUNITIES OF OTHER CONTRACTORS:

The supplier shall in accordance with purchaser's instruction, cooperate with and afford to other contractors engaged by the purchaser to work on the site and persons lawfully so engaged upon the site all reasonable opportunities for carrying out their work provided that the same shall not obstruct or disturb the progress of the work. The supplier shall also afford such opportunities to the employees of the purchaser.

15.00 AUTHORITY FOR ACCESS:

No persons other than the employees of the Contractor/Firm, TPWODL officials & Representative of BDO, Kuarmunda, Sundargarh shall allow on the site except with the written consent of the purchaser.

16.00 OBLIGATION OF THE PURCHASER:

Assistance with Local Regulation:

The purchaser shall assist to the extent possible to the supplier in ascertaining the nature and extent of any laws, regulation, order or by-laws and customs in India, where the goods are to be erected, which may affect the Supplier in the performance of his obligation under the contract. The purchaser shall if so requested procure for the contractor copies thereof, where available and information relating thereto at the supplier's cost.

17.00 LABOUR:

17.01: ENGAGEMENT OF LABOUR:

The Contractor shall, unless otherwise provided in the Contract, make his own arrangement for the engagement of all labour and for their payment, housing, feeding and transport. The Contractor/Firm is encouraged to the extent practicable and reasonable, to employ staff and labour with the required qualification and experience from sources within the region of work.

17.02: REPORT OF LABOUR:

The supplier shall within twenty-four (24) hours of the occurrences of any accident at or about the site in connection with the execution of the work, report such accident to the purchaser. The supplier shall also report such accident to the competent authority whenever such report is required by the Law.

The supplier shall keep proper wages books and time sheets showing the wages paid to and the worked by all workmen employed by him in and for the performance of the contract and shall produce such wages books and time sheets on demand for inspection through the authorized representative of the Purchaser for further furnish to the Purchaser. Such information relating to the wages and conditions of employment of workers may be asked by the purchaser time to time.

17.02: The Contractor shall take all necessary steps to comply with the various applicable laws/rules/regulations/notifications including but not limited to the provisions of contract Labour (regulation and Abolition act) 1970 as amended, Minimum wages act 1984, Workman Compensation Act 1968, payment of Bonus Act 1985 and all other applicable laws and rule framed there under including any statutory approval required from the Central/State Government, Ministry of Labour in relation to the Contractor's Employee/Labour/Workmen deployed to perform the service under this Work Order.

18.00 WORKMAN COMPENSATION:

- 18.01: The Contractor shall take out a comprehensive insurance policy under the Workman Compensation Act 1923, to cover such workers, who will be engaged to undertake the jobs covered under this Work Order and a copy of the Insurance Policy will be given to the Owner solely for its information, reference and records. The Contractor shall ensure such insurance policies are kept at all times.
- 18.02: The Contractor shall keep the Owner indemnified at all times, against all claims that may arise under this Work Order, including claims of compensation under the provisions of Workmen Compensation Act 1923, and as amended from time to time or any compensation payable under any other law for the time being in force by any workman engaged by the Contractor/Sub-contractor/Sub-agent in carrying out the job involved under this work order and against costs and expenses, if any of the Owner's rights make recovery.
- 18.03: The Owner shall be entitled to deduct from any money due to or to become due to the Contractor under this work order or under other contract, money paid or payable by way of compensation as aforesaid or cost of expenses in connection with any claims thereto. The Contractor shall abide by the decision of the Owner as to the sums payable by the Contractor under the provisions of this Clause.
- 18.04: Nothing contained in this Work Order, shall establish any relationship of any kind between the Owner on the one hand and the employees, workmen and labour of any kind whatsoever of the Contractor on the other hand.

19.00 RESTRICTIONS ON WORKING HOURS:

- 19.01: No work shall be carried out on the site outside normal working hours or on the locally recognized days or rest, unless
- a. The contract so provides, or
 - b. The work is unavoidable or necessary for the saving of life or property for the safety of the work in which in case the supplier shall immediately advise the Purchaser, or
 - c. The Purchaser gives his consent.
- 19.02: The Contractor shall be expected to employ on the work only his regular skilled employees with experience of the particular type of work. No female labour shall be employed after dark. No person below the age of eighteen years shall be employed.
- 19.03: In case the Purchaser becomes liable to pay any wages or dues to the labour/Government agencies under any of the provisions of the Minimum wages Act, Workman Compensation Act, contract Labour Regulation Act or any other law due to act of omission of the Contractor, the Purchaser may make payments and shall recover the same from the Contractor's bills/invoices.

20.00 TAKING OVER:

- 20.01: The Goods and Services shall be taken over by the TPWODL Utility, when they have been completed in accordance with the contract, except in minor respects that do not affect the use of the Goods and services for their intended purpose, have passed the test on completion and a Taking over Certificate has been issued.

21.00 NOTIFICATION OF AWARD:

- 21.01: Prior to expiry of the bid validity, the Purchaser shall notify the successful Bidder in writing or by Fax/E-mail, that its bid has been accepted.
- 21.02: The notification of award shall constitute the formation of the Contract.
- 21.03: Upon the successful Bidder, furnishing of Security Bank Guarantee, the purchaser shall promptly notify each unsuccessful Bidder and shall discharge their Earnest Money.
- 21.04: At the same time as the purchaser notifies the successful bidder that its bid has been accepted, the purchaser shall sent the bidder a Contract Form to be executed between the bidder & purchaser.
- 21.05: Within 15 days of receipt of the Contract Form, the Bidder shall sign and return it to the purchaser along with the Performance Bank Guarantee.
- 21.06: The Contract is to be executed as per government norm.

22.00 CONFIDENTIALITY:

The technical information drawing and other related documents forming part of this work order and the information obtained during the course of investigation under this work order shall be the Owner's exclusive property and shall not be used for any other purpose except for execution of this Work Order, the technical information drawing, records and other document shall not be copied, transferred or divulged and/or disclosed to third party in full/part, not misused in any form whatsoever except to the extent for the execution of this Work Order.

- 22.01: In the event of any breach of this provision, the Contractor shall indemnify the Owner against any loss, cost or damage or claim by any party in respect of such breach. In provision of this clause shall remain effective for a period of Two (2) years from the expiry of termination of this Work Order.

QUALIFICATION REQUIREMENTS

01.0

GENERAL:

- a. The Bidder must have submitted BID Cost issued in favour of BDO, Kuarmunda, Sundargarh.
- b. The Bidder should submit EMD Cost issued in favour of BDO, Kuarmunda, Sundargarh.
- c. The Bidder must have valid Electrical H.T. Contractor License issued by Electrical Licensing Board of Odisha (ELBO), any other license will not be allowed.
- d. PAN Card.
- e. Valid GST Certificates/Registration Certificates with GST No.
- f. EPF Registration with up to date challan.
- g. ESI Registration with up to date challan/ Labour Insurance.
- h. Up to date Income Tax Clearance Certificate for the FY-2018-19, 2019-20 & 2020-21.
- i. Minimum yearly Turnover of Rs. 1.00 Crore (Rupees One Crore only/-) in any of the last three financial year (i.e. 2018-19, 2019-20 & 2020-21) duly issued or certified or signed by the Chartered Accountant along with Audit Report.
- j. Documents in support of execution of similar nature of works executed by the Contractor/ Agency in last four years duly issued by the competent authorities. The Contractor/ Agency participating in the tender process must have executed a single project having minimum project value of Rs.50.00 lakh in a single Work Order with satisfactory completion.

02.0

The Bidder should furnish the information on all past works and satisfactory performance.

03.0

All bids submitted shall also include the following information:

1. Copies of original documents defining the constitution or legal status, place of registration and principal place of business of the Company/Firm/Partnership etc.
2. The bidder should furnish a brief write up, backed with adequate data explaining his available capacity and experience (both Technical & Financial) for the manufacture and supply of the required materials within the specified time of completion after meeting all his current commitment.
3. The Bidder should clearly confirm that all the facilities exist in the factory from where material to be procured for inspection and testing and these will be made available to the Purchaser or his representative for inspection before any material dispatched to work site.

- 04.0 Even through the Bidder meets the above qualifying criteria, he is subject to be disqualified if he has:
1. Made misleading or false representation in the statements and attachments submitted in proof of qualification requirement and/ or
 2. Record of poor performance such as not properly completing the contract, inordinate delay in supply completion, litigation history or financial failure etc.
- 05.0 Notwithstanding anything started above, the purchaser reserves the right to assess bidder's capability and capacity to perform the contract.
- 06.0 Bidder participating, if not have facility to manufacture materials required for the work, must submit their vendors list from where they will procure the material with their credential and annual turnover. While choosing vendors the bidder must ensure that vendor must have supplied the equivalent quantity of materials in any one year during the last three years.

SCHEDULE OF BIDS FOR TECHNICAL INFORMATION

1. Name of tenderer with Office and Factory address,
Tel. No. /Telex No./Fax no. :
2. Specification No. :
3. Address of Local Office and Tel. No. /Telex No./Fax no. :
4. Tenderer's Reference No. :
5. Last date and time of submission of Tender :
6. Date and time for opening of Tender :
7. Testing Facilities available :
8. Category of Organization :
9. Whether qualifying certificates submitted :
10. Whether agreed to
(a) Inspection Clause :
(b) Packing Clause :
(c) Retesting Clause :
11. Whether the material/equipment offered conformed to the relevant
ISS specification and drawing :
12. Whether executed orders previously for the items tendered now.
Please give full details of supplies made :
13. Whether the materials bears ISI mark :
14. Offer valid up to :
15. Delivery Schedule
(a) Commence with minimum quantity :
(b) Rate of delivery per month and completion time :
16. Technical literature/catalogue of the materials offered enclosed :
17. Bidders work experience including user's certificate furnished/not:
18. ISO-9001 Certificate Submitted :
19. Whether Guaranteed Technical Data Sheet Particulars submitted :
20. Any other:

Signature of Bidder
With Name and Seal of Firm

(Duly filled in and signed by the Bidder should be enclosed with the tender documents)

ABSTRACT ON GENERAL TERMS AND CONDITIONS

1. Tender Paper Cost (DD NO. & DT) :
2. EMD amount (DD NO. & DT) :
3. Contractor/Firm's work experience including user's certificate furnished or not :
4. ISO-9001 Certificate submitted :
5. Guaranteed Technical Particulars :
6. Deliver/Execution
Date of commencement/ Execution :
7. Guarantee: Whether agreeable to furnish security deposit in shape of Bank Guarantee in case his/her tender is successful :
8. Terms of payment: Whether agreeable to TPWODL standard terms of payment or not :
9. Authorized representative :
10. Valid PAN Card Copy submitted :
11. EPF & ESI Registration copy with up to date Challan submitted. :
12. Turnover Certificate furnished from Chartered Accountant :
13. Valid GST Registration Certificate submitted :

Signature of the Bidder
Name & With Seal of Firm

(Duly filled in and signed by the Bidder should be enclosed with the tender documents)

FINANCIAL BID**BILL OF QUANTITIES (BoQ)****PRICE SCHEDULE FOR ELECTRIFICATION OF MRF UNIT AT KUARMUNDA
UNDER RURBAN**

TENDER CALL NOTICE NO: _____ / RURBAN Dt. .07.2022

Sl. No.	Description of materials	Gross Amount in Rupees.
01	11/.4 KV 160 KVA Sub Station BIS LVL-II STAR-1 Using 9 meter long PSC pole with 3 core 11 KV XLPE Cable 35 mmsq (30x2= 60 mtr) (One spare cable) for power supply to MRF unit at Kuarmunda.	Rs.9,98,270/-
02	Construction of 11 KV Over Head line for power supply to MRF unit at Kuarmunda.	Rs.5,14,519/-
03	Construction of LT Line supply to MRF unit at Kuarmunda.	Rs.3,80,122/-
Total		Rs.18,92,911/-

NB:

1. The schedule of rate (Unit Cost) mentioned in the above columns are including of GST, TDS & Cess. The Bidders are required to quote their rate accordingly, as no extra amount for GST, TDS & Cess will be paid over and above the bill amount.
2. The Bidders are required to quote their price in percentage basis i.e. LESS or EXCESS OR EQUAL on the amount put to tender for the project, in the blank space provided below, both in figure and words compulsorily, failing which the bid will be cancelled. In case of any confusion/ difference in percentage rate/ over-writings in quoted rate of Bidder, the rate mentioned in words will be accepted.

My/Our quoted Rate is _____% (In Figure), _____ (In words) less than/ excess over/ equal to the amount put to tender.

01	Number of Correction:	
02	Number of Over Writing:	

SIGNATURE OF BIDDER

Block Development Officer,
Kuarmunda

CERTIFICATE OF NO RELATIONSHIP

I/We* hereby certified that I/We* am/are* **not related** to any Officer in the rank of Assistant Engineer & above in **Office of the Block Development Officer, Kuarmunda Block, Sundargarh**, where I/We* am/are* dropping the tender and in the rank of Under Secretary and above in the Government of Odisha in Energy Department. I/We* am/are* aware that, if the facts subsequently proved to be false, my/our* contract will be rescinded with forfeiture of E.M.D and security deposit and I/We* shall be liable to make good the loss or damage resulting from such cancellation.

I//We* also note that, non-submission of this certificate will render my/our* tender liable for rejection.

(*) - Strike out which is not applicable

Signature of the Tenderer

Date:-

UNDERTAKING THAT THE FIRM / INSTITUTION IS NOT BLACKLISTED

I/We confirmed that our Firm is neither blacklisted by any Government Institution / CPSE / SLPE/ Local Authority/Agency nor any Legal Cases remains pending at any level relating to execution of work under Electrical Matter.

For and on behalf of:

Signature (With Seal)

To:

**Block Development Officer,
Kuarmunda.**

(Duly filled in and signed by the Bidder should be enclosed with the tender documents)

AFFIDAVIT

I, Sri/Smt. _____ aged about _____ years, S/o- _____
and the Proprietor/ Contractor / Managing Partner of M/s. _____, at present
residing At- _____, Po- _____, Ps- _____, Dist- _____,
Pin- _____ do hereby solemnly affirm as follows:

- a. That I possess a valid licence for execution of works contract issued by E.L.B.O., BBSR bearing Regd. No- _____ and is valid up to Date- _____.
- b. I am submitting tenders before the Block Development Officer, Kuarmunda, Sundargarh, Dist- Sundargarh, Odisha for execution of " _____ under RURBAN Fund." in response to Tender Call Notice No. _____ /RURBAN dated. _____.05.2022 vide Bid Identification No. SNG-KMD-01/ELECT/2022-2023.
- c. That I am swearing this affidavit that all tender documents and accompanying papers those being submitted by me before the Block Development Officer, Kuarmunda, Dist- Sundargarh, Odisha including Paper cost in shape of Demand Draft are all authentic and bonafied documents in the eyes of the law of the land.
- d. That the facts stated in the affidavit are true to the best of my knowledge and belief.

Identified by.

Advocate.

Signature of the Contractor/Proprietor/ Managing Partner

The above deponent being identified to me by Shri/Smt. _____, Advocate, _____ solemnly affirms and states before me the facts stated above are true to the best of his/her knowledge and belief on dated _____.

NOTARY PUBLIC

DOCUMENTS RELATED TO PROOF OF HAVING LOCAL OFFICE/ CAMP WITHIN SUNDARGARH DISTRICT

I/We confirmed that our Firm/ Institution has a Local Office/ Camp within Sundargarh District At- _____, Khata No- _____, Plot No- _____, Po- _____, Ps- _____, Dist- Sundargarh which will helpful to carry out the execution of works and maintenance of the executed projects during the course of WARRANTY PERIOD, if awarded with the works. In support of the same, photo copy of relevant paper/ documents (photo copy of Rent/ Lease Agreement/ Affidavit etc.) is attached herewith for reference.

For and on behalf of:

Signature (With Seal)

To:

**Block Development Officer,
Kuarmunda.**

(Duly filled in and signed by the Bidder should be enclosed with the tender documents)

- (*) - Contractor(s)/ Firm(s) having office at own land is/are not required Rent/ Lease Agreement/ Affidavit etc., but photo copy of office Building and Store should be submitted mandatorily along with land pattas.
- (*) - Strike out which is not applicable.

Additional Performance Security in case of Abnormally Low Bids (ALBs)

GOVERNMENT OF ODISHA
WORKS DEPARTMENT

OFFICE MEMORANDUM

No.07556900052021 4559 /W., Bhubaneswar, Dated. the 5-4-2021

Subject:-Additional Performance Security in case of Abnormally Low Bids (ALBs).

Additional Performance Security (APS) is being obtained from the Successful Bidder when the Bid amount is less than estimated cost put to tender to the extent of exact amount of differential cost i.e. estimated cost put to tender minus the quoted amount in shape of Term Deposit Receipt pledged in favour of Divisional Officer/Bank Guarantee in favour of the Divisional Officer from any Nationalized /Scheduled Bank in India counter guaranteed by its local branch at Bhubaneswar within seven days of issue of Letter of Acceptance (LoA) by the Divisional Officer (by e-Mail) to the successful bidder otherwise the bid of the successful bidder shall be cancelled and the Earnest Money Deposit/ Bid Security shall be forfeited. Further, proceeding for Blacklisting shall be initiated against the bidder as per amendment to Para 3.5.5 (v) of OPWD Code, Volume-I vide Works Department Office Memorandum No.14459/W dated 20.09.2018.

2. The State Government is in receipt of many representations that on account of slowdown in economy due to the pandemic COVID-19, there is acute financial crunch among many contractors, which in turn is affecting timely execution of the contracts. It has also been represented that this may affect the ability of the contractors to bid in tenders and hence reduce competition. Requests are being received for reduction in quantum of Additional Performance Security in the Government Contracts.

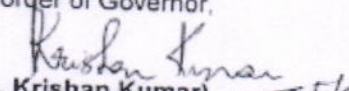
3. In view of the above, the State Government is pleased to fix the following rate of Additional Performance Security;

Sl No.	Range of Difference between the estimated cost put to tender and Bid amount	Additional Performance Security to be deposited by the successful bidder
i.	Below 5%	No Additional Performance Security
ii.	From 5% and above and below 10%	50% of (Difference between estimated cost put to tender and Bid Amount)
iii.	From 10% and above	150% of (Difference between estimated cost put to tender and Bid Amount)

4. This shall take effect from the date of issue of this Office Memorandum.

5. The codal provision exists in Works Department Office Memorandum No.14459/W dated 20.09.2018 stands modified to the above extent with effect from the date of issue of this Office Memorandum.

By order of Governor,


(Dr. Krishan Kumar) 5/4
Commissioner-cum-Secretary to Government