

# ଜିଲ୍ଲା ଖଣିଜ ପ୍ରତିଷ୍ଠାନ, ସୁନ୍ଦରଗଡ଼.

## DISTRICT MINERAL FOUNDATION, SUNDARGARH.



Collectorate Campus  
(Near Sub-Collector Office)  
Email- dmfsundergarh@gmail.com  
Sundargarh -770001  
Tel / Fax No. 06622-273846

Letter No. 06 /(DMF)

Dated the 07/01/2023

### QUOTATION CALL NOTICE NO.DMF-SNG-03/2022-2023

Sealed quotations are invited from interested Travel Agencies/Tour Operators or private individuals for providing 1 No. of AC/Diesel driven ( Bolero SLX / ZLX Model /Neo) vehicles having sitting capacity not more than Six including driver, which shall confirm to the Terms and Conditions (Annexure-I) for official use in the Chief Executive Officer , District Mineral Foundation, Sundargarh on monthly rent basis for a period of 01 (One) Year.


- 1) The vehicle must be in Road Worthy condition and shall not be more than 02 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment and Pollution Certificate etc. which are mandatory for plying vehicle.
- 2) The bidders have to submit Technical & Financial bid as per the Annexure-II & Annexure-III in the sealed envelope.
- 3) The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be well experienced in driving transport passenger vehicle.
- 4) The Driver should be well behaved, gentle and obedient in nature.
- 5) A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft / POTD / FDR from any of Nationalized Bank drawn in favour of the Chief Executive Officer, DMF, Sundargarh and submitted along with the quotation as security deposit. After completion of quotation process, the amount will be refunded to unsuccessful bidders.
- 6) The monthly rate of hire charges shall be quoted in Annexure-III (excluding fuel and lubricants)
- 7) The vehicle must achieve a fuel efficiency of 10 Kms per liter.
- 8) The details of the make and year of manufacture of the vehicle, registration no. mileage (Kms covered per litre) and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-II).
- 9) The Quotation completed in all respect should reach to the undersigned on or before dt.10.01.2023 by 5.00 P.M. through Speed Post/ Registered post only and will be opened on dt.11-01-2023 at 11.00 A.M. in presence of the bidders or their authorized representatives in the office chamber of CEO, DMF, Sundargarh.
- 10) The quotation containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with Chief Executive Officer, District Mineral Foundation, Sundargarh (free of cost ) and also available in the Sundargarh District portal i.e. [www.sundergarh.nic.in](http://www.sundergarh.nic.in).
- 11) The Authority reserves the right to reject any or all bids without assigning any reason thereof.

By Order of  
Collector & Chairperson –cum-  
Managing Trustee, DMF, Sundargarh

*[Signature]*  
24/01/2023  
Chief Executive Officer  
DMF, Sundargarh

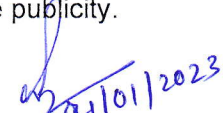
Memo No. 07..... / (DMF)/ Dated 04/01/2023..//

Copy submitted to the Joint Secretary to Government, Planning & Convergence Department, Odisha, Bhubaneswar for kind information.

  
04/01/2023  
Chief Executive Officer  
DMF, Sundargarh

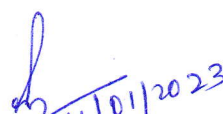
Memo No. 08..... / (DMF)/ Dated 04/01/2023..//

Copy to the A.D.M., Sundargarh/ Rourkela/PD, DRDA, Sundargarh/ Sub-Collector, Sadar/Panposh/Bonai/ DI &PRO/Sundargarh/ Rourkela/ All Block Development Officers of the District/Superintending Engineer, R&B Division, Sundargarh/Rourkela/ Superintending Engineer, RW Division, Sundargarh/Rourkela/ Executive Engineer Minor Irrigation Division, Sundargarh/ Superintending Engineer, Irrigation Division, Sundargarh/ Executive Engineer, Rukura Irrigation Division, Panposh/ Superintending Engineer, RWSS Division, Sundargarh/Rourkela/ Executive Engineer, OLIC, Sundargarh/ Rourkela/ General Manager, WATCO, Rourkela/Executive Officers of Urban Local Bodies of the district/CDM & PHO, Sundargarh / Director, RGH Rourkela for information and with a request to display this Quotation Call Notice in their respective office Notice Board for wide publicity.

  
04/01/2023  
Chief Executive Officer  
DMF, Sundargarh

Memo No. 09..... / (DMF)/ Dated 04/01/2023..//

Copy to DIO, NIC, Sundargarh with a request to upload this Quotation Call Notice in the Sundargarh District Web-Site [www.sundargarh.nic.in](http://www.sundargarh.nic.in) on dt.04-01-2023 for wide publication and timely response by the intending Suppliers.

  
04/01/2023  
Chief Executive Officer  
DMF, Sundargarh

**TERMS & CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

- 1) The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:-valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit proof of up to date tax payments, Pollution Certificate etc. and D.L. of the driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life / injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hires shall be responsible for all such litigation.
- 2) **The hire charge will be paid on monthly basis excluding cost of diesel. Cost of diesel will be paid separately as per actual consumption.** All the expenditure of the vehicle towards repair, replacement of spare parts Lubricating oil of Engine, Gear Box & differential coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
- 3) The successful bidder will provide driver having a good moral character and there should be no criminal cases against him and the salary of the driver shall be borne by the owner.
- 4) In case of absent by the regular driver substitute driver of same experience or higher shall be provided during that period by the service provider.
- 5) The drivers have also to attend duty as and when required beyond Office hour and on holidays.
- 6) The toll charges will be borne by the bidder .
- 7) In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
- 8) In case if the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
- 9) The vehicles shall report duty for minimum of 25 days in a month.
- 10) In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- 11) Monthly hire charges and reimbursement \*towards cost of diesel (as per actual) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
- 12) The vehicle shall not be more than 02 years old from the initial registration and also in good running condition during the period of contract.
- 13) If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
- 14) If the bidder violates any of the terms and conditions of the contract, the undersigned will forfeit the entire amount of security deposit.
- 15) The authority reserves the right to disengage the vehicle giving one month notice to the service provider and terminate the Agreement.

  
Chief Executive Officer  
DMF, Sundargarh

(Annexure-II)

GENERAL INFORMATION FOR HIRING VEHICLES

|     |   |   |
|-----|---|---|
| 1.  | Registration No of Vehicle :-   |   |
| 2.  | Year of Manufacturing :-  |   |
| 3.  | Model :-  |   |
| 4.  | Date of Registration :-   |   |
| 5.  | Name & Complete address of Owner of Vehicle :-                        |   |
| 6.  | Fitness Certificate Validity :-                                       |   |
| 7.  | Permit Validity :-  |   |
| 8.  | Insurance Validity :-   |   |
| 9.  | Name & Address of the Driver :-                                       |   |
| 10. | D.L. No & Validity .  |   |
| 11. | Contact Number of the Service Provider<br>(Tenderer / Quotationer ) . | <u>Mobile No.....</u><br><u>Telephone No.....</u> |
| 13. | Demand Draft No .(Rs.5000/-)  |   |

Certified that the information submitted above is true to the best of my knowledge & belief.

*Signature of the vehicle owner*

**FINANCIAL BID**

|    |                                 |  |
|----|---------------------------------|--|
| 1. | Registration No of Vehicle :-   |  |
| 2. | Monthly hiring cost per vehicle |  |

**\* The above cost including of GST and all taxes**

**\* No additional payment will be paid .**

*Signature of the vehicle owner*