



ANNEXURE-I

QUOTATION CALL NOTICE

No 66 / CDVO(S) Dt. 07/01/2023
SEC- AW / /2022

Sealed quotations are invited from interested reputed Services Providers / Travel Agencies / Tour Operators/ Private Individuals for providing one no of vehicle preferably Bolero/ Tata Sumo for Animal Helpline & Veterinary Ambulance Service in Rourkela Municipal Corporation Area of Sundargarh District under Animal Resources Development Department, Sundargarh for a period of 1 year from the date of agreement as per terms and conditions mentioned below.

1. The vehicle must be in Road worthy condition, shall not be more then 3 years old from the date of initial registration and must have valid Registration Certificate (Commercial), Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. (Copies of which need to be enclosed with the (Annexure -III) which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5000/- shall be deposited by the intending quotationers in shape of Account Payee Bank Draft drawn in favour of the Chief District Veterinary Officer, Sundargarh and submitted along with the quotation as security deposit. After completion of quotation process the amount will be refunded to unsuccessful quotationers.
5. The monthly rate of hiring charges of vehicle including GST to be quoted in the quotation information (excluding fuel) in Annexure-III.
6. The vehicle must achieve a fuel efficiency of 10 Km per litre.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with Driving Licence No. and period of validity should be specifically provided in the quotation information to be furnished with the Quotation (Annexure-III)
8. The Quotation completed in all respect should reach the undersigned through Registered post/ Speed Post/ by hand on or before 24.01.2023 till 1.30 PM. No quotations will be entertained after 1.30 PM dated 24.01.2023 and the under signed is not responsible for postal delay.
9. The Quotations will be opened on 25.01.2023 at 11 AM. The meeting of the committee for opening of quotation will be held on 25.01.2023 at 11 AM and quotationers concerned or their authorised representative may participate in the meeting.
10. The application form of quotation containing quotation Information & Terms and Conditions for Hiring of Vehicles etc. can be downloaded from District Website www.sundargarh.nic.in., The applicant shall furnish a Demand Draft (Banker's cheque not allowed) in favour of CDVO, Sundargarh for an amount of Rs. 100/- (Rupees one hundred) only towards the cost of application along with the application.

11. In the event of dispute, that may arise and in case the matter is referred to court of Law, the competent court within jurisdiction of Sundargarh shall have the "Authority" to decide and dispose the litigation.
12. The undersigned holds the right to cancel the quotation without showing any reason thereof.
13. The Quotationers have to furnish mandatorily their or their authorised representative Whatsapp Number and Email Ids on the sealed envelope.
14. The Quotationers are requested to confirm their participation through a return mail or a whatsapp message. If no confirmation is received from the Quotationers, it is presumed that they confirm their participation.

Encl : Annexure (II & III)

Pay 1/23
Chief District Veterinary Officer
Sundargarh

Memo No. 67 / CDVO(S) Dt. 07/01/2023

Copy to the CDVO Notice Board / Account section of CDVO office, Sundargarh for information.

Pay 1/23
Chief District Veterinary Officer
Sundargarh

Memo No. 68 / CDVO(S) Dt. 07/01/2023

Copy forwarded to the DIO, NIC, Sundargarh for information and necessary action. He is requested to hoist the advertisement in the NIC District Website for wide publicity.

Pay 1/2023
Chief District Veterinary Officer
Sundargarh

Memo No. 69 / CDVO(S) Dt. 07/01/2023

Copy submitted to the PA to Collector and District Magistrate, Sundargarh / PA to PD, DRDA, Sundargarh/ RTO, Sundargarh/ RTO, Rourkela/ Deputy Commissioner, CT & GST Sundargarh / SDVO, Sundargarh / Panposh/ Bonail/ Deputy Director, DVH, Sundargarh/ all BVOs of Sundargarh district for information and necessary action with a request to display the notice on the office notice board for wide publicity.

Pay 1/2023
Chief District Veterinary Officer
Sundargarh

Memo No. 70 / CDVO(S) Dt. 07/01/2023

Copy submitted to the Director of Animal Husbandry and Veterinary Services, Odisha, Cuttack for favour of kind information and necessary action.

Pay 1/2023
Chief District Veterinary Officer
Sundargarh

TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and condition must be fulfilled by the successful quotationer for proving a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc and D.L. of the driver available all the times. The Department / Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The person who gives the vehicle on hire shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis in final but does not include cost of fuel, which is to be paid separately basing on actual consumption as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts. Lubricating oil of Engine, Gear Box and differential coolant, Tyres and Tubes, Battery etc. will be borne by the quotationer.
3. It shall be the responsibility of the quotationer to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reason whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / quotationer, but the repair of the vehicle should be completed within 15 days and re-engaged.
5. The vehicle must be stickered front, back and side displaying different flag ship programme of the department and fund will be provided by the Department.
6. Agreement will be made with the successful quotationer / quotationers for engagement of the Animal Helpline & Veterinary Ambulance vehicle valid up to one year from the date of agreement.
7. The vehicle should remain in the Veterinary Hospital Rourkela campus, but in case of security reason the undersigned may allow the Animal Helpline & Veterinary Ambulance vehicle to stay in headquarters town, but in no case vehicle will be allowed to remain outside headquarters town area.
8. The Animal Helpline Veterinary Ambulance Services will be in two shifts daily i.e first shift from 6AM to 2PM and second shift from 2PM to 10PM.

9. In case, the vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
10. The Vehicle to be hired for Animal Helpline Veterinary Ambulance Service should preferably be Bolero / Tata sumo.
11. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded for this.
12. The hired vehicle can't be used for any private /commercial purpose beyond the office hour.
13. Monthly hire charges and reimbursement towards cost of fuel (as per actual) of selected quotationer will be paid in every succeeding month (if fund is available from Govt.) as far as possible within Twenty one days of the submission of bills by the service provider and no advance payment will be made.
14. The vehicle shall not be more than 3 years old from the date of initial registration and also in good running condition during the period of contract.
15. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
16. In case the service provider intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
17. If the quotationer violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
18. The maximum hiring charges per vehicle is Rs. 26,000/- (including GST). The quotationers are to quote hiring charges including GST for each vehicle.
19. For each vehicle separate sets of documents along with Annexure-III should be submitted.


Chief District Veterinary Officer
 Sundargarh

**GENERAL INFORMATION FOR HIRING ANIMAL HELPLINE & VETERINARY AMBULANCE SERVICE IN
ROURKELA MUNICIPAL CORPORATION AREA (FOR SUNDARGARH DISTRICT)**

1)	Registration No. of vehicle	:	
2)	Type of vehicle (AC/ Non-AC)	:	
3)	Year of Manufacture	:	
4)	Model	:	
5)	Date of Registration	:	
6)	Name and complete address of the owner of vehicle	:	
7)	Fitness Certificate validity up to	:	
8)	Permit validity up to	:	
9)	Insurance validity up to	:	
10)	Name / Address of the Driver	:	
11)	DL No & validity (up to) of the DL of the driver	:	
12)	Proposed hire charge of the vehicle per month. Excluding fuel cost (Hiring charge + GST)	:	
13)	Rate of fuel consumption / mileage per litre.	:	
14)	Contact Number of Quotationer	:	

“Certified that the information submitted above is true to the best of my knowledge and belief and I do agree to abide by the terms and conditions as per Annexure I & II”

Signature of Quotationer