

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH  
OFFICER, SUNDARGARH

ଜିଲ୍ଲା ମୁଖ୍ୟ ଚିକିତ୍ସା ଓ ଜନସ୍ୱାସ୍ଥ୍ୟ ଅଧିକାରୀ କା କାର୍ଯ୍ୟାଳୟ, ସୁନ୍ଦରଗଡ଼

Letter No:- 750 / DPMU.

Dated: 20/02/2023

To

Dy. Director (Advertisement) - cum- Secretary to Govt.  
I & PR Deptt., Odisha  
Bhubaneswar

Sub:- Advertisement of Tender call notice.

Sir,

Please publish the following advertisement using minimum space as per Govt. norms in one Odia & English newspaper widely circulated for one day & single all India Edition. The bill will be submitted to the Chief District Medical & Public Health Officer, Sundargarh for payment.

Yours Faithfully

  
Chief District Medical & Public Health Officer  
Sundargarh

RFP. No- CDM & PHO/SNG/2022-23/04

Date- 21-02-2023

**TENDER CALL NOTICE**

Sealed Tenders are invited from intending Individual/Travel Agency/Tour Operator/firms /Suppliers through Speed Post / Register Post / Courier for supply of Vehicles on Monthly Basis Under NHM (ମାସିକ ଭିତ୍ତିରେ ଯାନ ଯୋଗାଣ ପାଇଁ ବିଜାପନ) for the year 2022-23

The willing reputed agency/firms /Suppliers are requested to submit sealed tenders to the office of the undersigned on or before 13.03.2023 till 5.30 P.M. Tender documents can be downloaded/ obtained from the district website [www.sundergarh.nic.in](http://www.sundergarh.nic.in). This office will not entertain any tender after the due date/time fixed for at any circumstances. The undersigned reserves the right to reject any or whole tender without assigning any reason thereof.

-Sd-

Chief District Medical & Public Health Officer, Sundargarh

Memo No- 751 / DPMU

Date- 20/02/2023

Copy forwarded to the District Information Officer, NIC, Sundargarh for information and you are requested to upload the details information & publish the same in the aforesaid website.

  
Chief District Medical & Public Health Officer  
Sundargarh

Memo No- 752 / DPMU

Date- 20/02/2023

Copy to the Notice Board, Of the CDM & PHO/ DIPRO/ Collectorate Sundargarh for information

  
Chief District Medical & Public Health Officer  
Sundargarh

**TENDER DOCUMENT**  
**FOR**  
**RBSK(MHT), BPMU & MHU at BLOCK**  
**LEVEL, SUNDARGARH DISTRICT**

**For RBSK (MHT) Vehicle :**

**Applicable: Section II & III**  
**Annexure I & II**

**For BPMU & MHU Vehicle :**

**Applicable: Section IV & V**  
**Annexure III & IV**



**SECTION-I**  
**DATE & TIME OF TENDER SUBMISSION & FINALISATION**

RFP No. CDM & PHO/SNG/2022-23/04

Date: 21-02-2023

DETAILED PROPOSALS ARE INVITED FROM ELIGIBLE BIDDERS FOR HIRING OF VEHICLES ON MONTHLY BASIS AT LEVEL UNDER RASHTRIYA BAL SWASTHYA KARYAKRAM (RBSK) / BPMU /MHU UNDER NATIONAL HEALTH MISSION (NHM)

1	Period Availability of RFP Document	From 21-02-2023 to 13-03-2023 (Downloadable from website: <a href="http://www.sundergarh.nic.in">www.sundergarh.nic.in</a> )
2	Pre-bid Conference (to resolve all the issues, clarification regarding the bid of interested bidder)	<b>Date:-28-02-2023, Time: 12 Noon</b> <b>At Office Chamber of CDM &amp; PHO,Sundargarh.</b>
3	Last date for submission of Tender & address	<b>Date:- 13-03-2023, Time: 5.00 P.M</b> <b>Address: CDM &amp; PHO, At/ Po/ Dist.: - Sundargarh, Pin-770001</b> <b>(Through Speed Post / Registered post / Courier only)</b>
4	Date, time and place of opening of Tender ( Technical & Financial Bid)	<b>Date14-03-2023, Time-11.30 A.M.</b> <b>Place of Tender Opening : O/O CDM &amp;PHO, Sundargarh</b> <b>(Bidders / authorised representative may remain present at the time of opening of tender)</b>



**TENDER DOCUMENT**  
**FOR**  
**RBSK (MHT) VEHICLE**

A handwritten signature in blue ink, consisting of a large loop followed by a horizontal line and a diagonal stroke.

**SECTION-II (RBSK, MHT Vehicle)**  
**INSTRUCTIONS TO BIDDERS**

**1) Scope**

Interested bidders fulfilling the eligibility criteria may submit their bid **separately for one or more than one block of their own interest.**

**2) Eligibility Criteria**

- Any private individuals/ Tour operators / Travel Agency / Society / Firm in Sundargarh District only can participant in the tender process
- Should submit the required EMD @ Rs. 10,000/- & Tender paper cost Rs. 500/- for **each vehicle offered.**

**Note: Vehicles with only Commercial registration shall be accepted.**

**3) Submission and Signing of Tender**

Interested eligible bidders may submit their bid (s) separately for any block of their interest. The bidders interested to submit their bids for more than one block, can do so by submitting separate bids with EMD & documents as set forth in this RFP document at the officer of the CDM & PHO, Sundargarh the details or which is mentioned in section IV: Schedule of Tender submission. District can negotiate with the bidders for supply of vehicle for other block where vehicle under is required.

**4) Packing, sealing and Marking of Bid**

- (a) The **sealed envelope** containing the Annexure-I, photocopy of the required documents & Annexure-II should clearly be **super scribed** with the following:

**Tender for "Hiring of Vehicles under Rashtriya Bal Swasthya Karyakram (RBSK)".**

- **RFP no. & Block Name** (The bidder should clearly mention the **Block Name for Which the proposal is submitted**). Prior to submission of Bid, bidder has to get detail of the block CHC for which vehicle is required from the office of CDM & PHO or Superintendent of concerned CHC and Submit bid accordingly.
  - The bidder's name & address shall be mentioned in the left-hand corner of the envelope.
  - The envelope shall be **addressed to the O/O CDM & PHO, District Head Quarter Hospital, Sundargarh 770001**, for which they want to bid as mentioned at section- IV: Schedule of tender Submission)
- (b) If the envelope is not sealed & marked as mentioned above, then the under signed will assume no responsibility for the tender's misplacement or premature opening. Telex, Cable or facsimile tenders will be rejected.

**5) Content of the Tender Submission**

**The sealed envelope shall contain the following:**

- a. Tender paper cost of Rs. 500/- & EMD of **Rs. 10,000/-** in the shape of a Demand Draft (for **each vehicle** they want to offer) in favour of the ZSS, Non-NRHM, Sundargarh payable at Sundargarh.
- b. **Annexure-I** duly filled in
- c. Any other details, the bidder like to include in the proposal in Annexure-1.
- d. **Annexure-II (Financial Bid)** with proper signature and seal of the bidder.

**6) Number of Proposals**

Interested bidders fulfilling the eligibility criteria may submit their proposal **separately for any one / more than one block of their choice.** However district can negotiate with bidder for supply of vehicle by the bidder for other block CHC if required.

The bidders have to submit their proposals at **the O/O CDM & PHO, District Head Quarter Hospital, Sundargarh 770001,**



## SECTION-III (RBSK, MHT Vehicle)

### TERMS OF REFERENCE

#### Hiring of Vehicles for Mobile Health Teams ( MHT) under RBSK

#### 1. What is RBSK:

The National Health Mission is launching a new initiative of **Rashtriya Bal Swasthy Karyakram (RBSK)**, a Child Health Screening and Early Intervention service Programme to provide Comprehensive care to all the Children in the community.

The objective of this initiative is to improve the overall quality of life of children (O-18 years) through early detection of birth Defects, Diseases, Deficiencies, Development Delays and Disability. The high burden of these childhood ill health contributes significantly health screening and Early Intervention Services envisage covering 30 Identified health conditions for early detection, free treatment and its management.

#### 2. Mobile health Teams under RBSK

**Under RBSK, Mobile Health Team (MHT)** will be formed for periodical child health screening at AWC, School and at +2 Junior colleges. The MHTs will cover at least once in a year to non- Residential schools, Bi- annually to Anganwadi Centres and quarterly to Residential Schools. Per day each MMT will screen average 90 children at WCs or 150 school/ College student as per the prepared Micro plan.

**The MHT will comprise** of two AYUSH Doctors (One Male & One Female), One Pharmacist and one ANM.

The Block CHC wise list of MHT proposed to be engaged is given in Page no 8.

#### 3. Location & Operational Area of MHTs

- **Each Mobile health Teams (MHT)** will be allotted with a specific operational area under the Block CHC for visit of targeted institutions.
- The vehicle will be attached to the Block CHC at the **disposal of CHC Superintendent** .
- **In case the Block CHC is not located centrally**, then the MHT would be positioned in such a way that it covers its targeted institutions with minimal distance coverage.
- The hired vehicle will be stationed at respective health institution.

#### 4. Essential Features of Vehicles to be engaged for MHT

- The vehicle **shall not be more than 5 years old** at the time of hiring / award of contract **from the initial registration**.
- The hired vehicles, during period of contract, shall have all necessary **valid MV documents such as:-** Valid Registration Certificate, Insurance certificate, fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times.
- The vehicle should be compatible for installation of GPRS device like with digital speedometer and with central locking system.
- **The department/ office hiring the vehicle shall not be responsible for any damage/ loss** cause to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

Type of vehicles permissible to be hired	Make & Model (Suggested)	Minimum Average Mileage/Lit. For reimbursement purpose	Maximum hire charges per month	Remarks
Non-AC Diesel driven vehicles having sitting capacity not less than 6 persons including driver.	Mahindra Max/ Marshal/ Bolero/ Mahindra Scorpio	10 KM/per liter	As per office memorandum of Finance Deptt 9Govt. of Odisha). No. 30464 /Fin-COD-MV-0001/2017 Dt. 06-09-2019	<b>GST would be reimbursed separately over &amp; above the hire charges.</b>

- **The Driver of the vehicle must have a valid Driving License** for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- For effective coordination, the driver of the vehicle has to be provided with a **mobile phone by the vehicle owner.**
- **The Driver** should have a clean track record without any history of conviction in the court of law.
- The vehicle will be connected with **GPRS by the health department.** The GPRS equipment would be installed in the vehicle by the health department.
- The vehicle will be **branded** as per the prototypes issued by **RBSK (MHT).**

#### 5. Major Features of contract

- **Vehicle will be hired locally** on contractual basis. The contracts shall be initially **for a period of one year which may be extended** subject to satisfactory performance assessed by appropriate authority (Superintendent of respective block CHC) every year.
- Any Private individuals /Tour operators/ Transport Agency /Society /Firm can participate in the tender process.
- In case of Tour operator/Transport agency etc, wants to engage all the vehicle/s for one or more Blocks, then the agency has to submit the list & type of vehicles to be engaged at different blocks along with all supporting documents & requirements as per the terms & conditions.
- **The monthly rate of hire charge** shall be quoted separately in the price bid (excluding fuel and lubricants).
- **The agency interested will quote the financial bid** keeping in account the road tax, insurance premium, VAT, parking fee, toll tax etc for which State Government or Rogi Kalyan Samiti (RKS) will not pay.
- **In case of breakdown** for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle /bidder.
- The vehicles shall report for duty for **minimum of 26 days** in a month.
- The vehicles shall be required generally for **10 hours in a day (8 AM to 6 PM).**

- **In case of emergency**, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- The vehicle will be used exclusively **for RBSK related health services**.
- The driver will maintain a log book to track vehicle movement .The log book will be verified and checked by the Medical Officer of MHT and counter checked by the Superintendent of block CHC/PHC on regular basis.
- NHM shall invest additional fund for branding & setting up of GPRS in these vehicles.
- If the bidder violates any of the terms of contract, the authority shall forfeit the entire amount of security deposit.
- The successful bidder shall execute an agreement with the Member Secretary of respective Rogi Kalyan Samiti (RKS) for engagement of vehicle/s.
- All charges will be paid on monthly basis as per the terms of reference within fifteen days of the submission of bills by the service provider. No advance payment will be made in any circumstances.
- If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement. The contract will also be **terminated in case of following reasons**;
  - ✓ If the **behaviour of the Driver** is not proper;
  - ✓ Any attempt to **tamper** the log book/GPRS device;
  - ✓ In case of the vehicle do **not report regularly**;
  - ✓ In case the driver of the vehicle is found to be convicted.
- In case the service provider intends **to withdraw the services** of his vehicle and terminate the agreement, It shall be mandatory upon him to grant one month prior notice before such withdrawal of service and termination of agreement.

#### 6. EMD/Security Deposit

- **Tenders shall have to deposit Tender paper cost of Rs. 500/- and EMD of Rs. 10,000/-** (Rupees Fifteen Thousand only) per vehicle offered in the form of crossed Demand Draft /Pay Order only in favour of **ZSS Non-NRHM, Sundargarh**, Payable at Sundargarh, along with their tenders. Tenders received without EMD will not be entertained / considered at all and will be rejected summarily. Tenders received along with EMD in the form of cheque /cash will not be accepted /considered and rejected. No interest would be paid on the EMD.
- **Forfeiture:** The EMD will be forfeited if the vendor withdraws or amends impairs and derogates from the tender or fails to execute duties on time as per ToR in any respect within the period of validity of tender.
- **Refund:** (i) EMD will be refunded to the unsuccessful bidder within thirty days from the date of issue of work order to the successful tender and no interest would be paid thereon; and (ii) EMD of the successful tender will be converted into security deposit, no interest will be paid on the EMD/ Security deposit.

- **Extension of EMD:** in case the contract signed with service provider (successful bidder) is extended beyond one year on mutual consent, the service provider will have to submit fresh EMD for the Extended period.
- **Refund of security deposit;** will be refunded to the contractor after sixty days from the date of completion of the contract period and no interest would be paid thereon..

**7) Tender Procedure:**

- For timely Completion of the tender process, tender notice will be published centrally by the District office indicating block wise requirement of vehicles on hire basis. However, tender documents will be submitted at **CDM & PHO, District Head Quarter Hospital, Sundargarh.**
- **Seal tenders** in the prescribed form duly super-scribed "**Tender for Hiring of Vehicles for mobile Health Team under RBSK**" addressed to the CDM & PHO, At/P.O/ Dist- Sundargarh, Pin- 770001.
- **The tender should be submitted** in the Performa given in Annexure-I and Annexure-II. It should be duly signed by authorised signatory on each page
- **The district procurement committee** will open technical bids and only invite the qualified technical bidders for opening of financial bids.
- **Late/delayed tenders** to any reason whatever will not be accepted/considered at all under any Circumstances.
- Comparative statement duly signed by tender/procurement committee will be **approved.**
- The agreement will be **executed between the RKS of respective block CHC and the approved L1 bidder.**
- The monthly hiring charges of all vehicles required for the block will be fixed as per the L1 price of the respective block. If requisite number of vehicles is not provided by the L1 bidder L2, L3, L4 and so on bidders shall be selected provided they match to the L1 rate.

**8) Self Declaration ( In Affidavit):**

The individual /Tour Operator/ Travel Agency/firm have to give an undertaking that the vehicle to be engaged should not belong to the employee of NHM, CDM & PHO office or any Health & Family Welfare Department or close relative of the employee of the above category. At any point of time if the declaration given by the firm / individual will be found to be incorrect, then contract shall be cancelled & the performance security shall be forfeited.

**Details of Vehicles Requirement**

Sl No	Name of the CHC (Block)	No of vehicle required	Remarks
1	Subdega	2	
2	Koira	1	
3	Mangaspur (Tangarpali)	2	
4	Sargipali (Lepripada)	1	
5	Laing (Rajgangpur)	1	
6	Lahunipara	1	
7	Hemgir	2	
8	Kinjirikela (Balishankara)	2	
	<b>Total</b>	<b>12</b>	



## Annexure-I

### Technical Bid for Hiring of vehicle under RBSK(MHT)

Name of the Block CHC applied for: \_\_\_\_\_

Name of the District: Sundargarh

1	Name of the Bidder			
2	Address & telephone/mobile No.			
3	E-mail of the contract person, if any			
4	PAN Number (Photo Copy to be attached)			
	GST No (Photocopy to be attached only in case of Travel Agency/ Tour operator/Firm/Company)			
5	ID Proof of the individual / Registration certificate of the Organization (Photocopy)			
6	Details of Tender paper cost enclosed (@ Rs. 500/- per vehicle to be submitted)			
7	Details of EMD enclosed (EMD @Rs.10,000/- per vehicle to be submitted)			
8	Details of Vehicle (s) enclosed ( <b>Only vehicle with commercial registration shall be accepted</b> )  <ul style="list-style-type: none"><li>• Date of Purchase-</li><li>• Make &amp; Model-</li><li>• Registration No.-</li><li>• Insurance certificate</li><li>• Fitness Certificate,</li><li>• Up to date tax payment</li></ul> Documentary evidence (Photocopy) for all above details to be attached.	Vehicle 1	Vehicle 2	Vehicle 3
9	Declaration – I/We are not black-listed by any central /State Government/Public sector undertaking in India.(To be furnished in non judicial stamp paper of worth Rs.20/- duly certified by Notary)	As per Annexure V		
10	Self Declaration in Affidavid as per ToR SI No 8 (as per Annexure VI)			

**N.B: Tender paper cost @ 500/- & EMD @Rs.10,000/- per vehicle to be submitted**



(Signature of the Applicant)

Name:

Designation:

Seal:

**Financial Bid**

**Annexure-II**

Make & Model Vehicle with Registration Number	*Monthly Hiring Charges (Rs.) including all charges of the Driver (Exclusive of Fuel Cost & GST)	Average Mileage in Kms Per Litre of Fuel
		10KM Per litre of consumption of Fuel

L1 bidder will be selected as per the lower cost in monthly hiring charges

(\*PI. Refer to the type of vehicle & the Max. Monthly hire charges requirement mentioned at Section -II of the RFP)

Signature

Name (Firm/Company/Tour operator/Individual)\_\_\_\_\_.

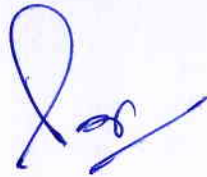
Date:

Place:

Seal:\_\_\_\_\_



**TENDER DOCUMENT**  
**FOR**  
**BPMU / MHU VEHICLE**



**SECTION-III (BPMU/MHU Vehicle)**  
**INSTRUCTIONS TO BIDDERS**

**1) Scope**

Interested bidders fulfilling the eligibility criteria may submit their bid.

**2) Eligibility Criteria**

- Any private individuals/ Tour operators / Travel Agency / Society / Firm can participant in the tender process
- Should submit the required EMD @ Rs. 10, 000 and tender paper cost@ Rs. 500 .

**Note: Vehicles with only Commercial registration shall be accepted.**

**3) Submission and Signing of Tender**

Interested eligible bidders may submit their bid (s). The bidders interested to submit their bids with Tender paper cost, EMD & documents as set forth in this RFP document at the office of the CDM & PHO, Sundargarh the details or which is mentioned in section IV: Schedule of Tender submission.

**4) Packing, sealing and Marking of Bid**

- (c) The **sealed envelope** containing the Annexure-III, photocopy of the required documents & Annexure-IV should clearly be **super scribed** with the following:

**Tender for “Hiring of Vehicles on a monthly basis under BPMU/MHU,  
O/o CDM & PHO, Sundargarh.**

- The bidder’s name & address shall be mentioned in the left hand corner of the envelope.
- The envelope shall be **addressed to the O/O CDM & PHO, District Head Quarter Hospital, Sundargarh 770001**, for which they want to bid as mentioned at section- IV: Schedule of tender Submission)
- (d) If the envelope is not sealed and marked as mentioned above, then the under signed will assume no responsibility for the tender’s misplacement or premature opening. Telex, Cable or facsimile tenders will be rejected.

**5) Content of the Tender Submission**

**The sealed envelope shall contain the following:**

- e. Tender paper cost of Rs. 500/- & EMD of **Rs. 10,000/-** in the shape of a Demand Draft in favour of the ZSS, Non-NRHM, Sundargarh payable at Sundargarh.
- f. **Annexure-III** duly filled in
- g. Any other details, the bidder like to include in the proposal in Annexure-III.
- h. **Annexure-IV ( Financial Bid)** with proper signature and seal of the bidder.

The bidders have to submit their proposals at **the O/O CDM & PHO, District Head Quarter Hospital, Sundargarh 770001.**



## SECTION-IV (BPMU/MHU Vehicle)

### TERMS OF REFERENCE

#### Hiring of Vehicles for BPMU / MHU on a monthly Hiring basis under NHM

#### 1. Essential Features of Vehicles to be engaged for BPMU / MHU at Block Level

- The vehicle **shall not be more than 3 years old** at the time of hiring / award of contract **from the initial registration**.
- The hired vehicles, during period of contract, shall have all necessary **valid MV documents such as:-** Valid Registration Certificate, Insurance certificate, fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. And D.L. of the driver available all the times.
- **The department/ office hiring the vehicle shall not be responsible for any damage/ loss** cause to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

Type of vehicles permissible to be hired	Make & Model (Suggested)	Minimum Average Mileage/Lit. For reimbursement purpose	Maximum hire charges per month	Remarks
Non-AC Diesel driven vehicles having sitting capacity not less than 6 persons including driver.	Mahindra Max/ Marshall/ Bolero/ Mahindra Scorpio	10 KM/per liter	As per office memorandum of Finance Deptt 9Govt. of Odisha). No. 30464 /Fin-COD-MV-0001/2017 Dt. 06-09-2019	<b>GST would be reimbursed separately over &amp; above the hire charges.</b>

- **The Driver of the vehicle must have a valid Driving License** for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- For effective coordination, the driver of the vehicle has to be provided with a **mobile phone by the vehicle owner**.
- **The Driver** should have a clean track record without any history of conviction in the court of law.

#### 2. Major Features of contract

- **Vehicle will be hired locally** on contractual basis .The contracts shall be initially **for a period of one year which may be extended** subject to satisfactory performance assessed by appropriate authority every year.
- Any Private individuals /Tour operators/ Transport Agency /Society /Firm can participate in the tender process.
- In case of Tour operator/Transport agency etc, wants to engage all the vehicle/s for one or more Blocks, then the agency has to submit the list & type of vehicles

to be engaged at different blocks along with all supporting documents & requirements as per the terms & conditions.

- **The monthly rate of hire charge** shall be quoted separately in the price bid (excluding fuel and lubricants).
- **The agency interested will quote the financial bid** keeping in account the road tax, insurance premium, GST, parking fee, toll tax etc for which State Government or NHM will not pay.
- **In case of breakdown** for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle /bidder.
- The vehicles shall report for duty for all the days.
- The vehicles shall be required generally for **12 hours in a day (8 AM to 8 PM)**.
- **In case of emergency**, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- The driver will maintain a log book to track vehicle movement.
- If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
- The successful bidder shall execute an agreement with the CDM& PHO for engagement of vehicle/s.
- All charges will be paid on monthly basis as per the terms of reference within fifteen days of the submission of bills by the service provider. No advance payment will be made in any circumstances.
- If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement. The contract will also be **terminated in case of following reasons;**

- ✓ If the **behaviour of the Driver** is not proper;
- ✓ Any attempt to **tamper** the log book/GPRS device;
- ✓ In case of the vehicle do **not report regularly;**
- ✓ In case the driver of the vehicle is found to be convicted.

- In case the service provider intends to **withdraw the services** of his vehicle and terminate the agreement, It shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

### 3. EMD/Security Deposit

- **Tenders shall have to deposit Tender paper cost of Rs. 500/- ( Rupees five hundred and EMD of Rs. 10,000/- (Rupees Fifteen Thousand only)** per vehicle offered in the form of crossed Demand Draft /Pay Order in favour of **ZSS Non-NRHM, Sundargarh**, Payable at Sundargarh, along with their tenders. Tenders received without EMD will not be entertained / considered at all and will be rejected summarily. Tenders received along with EMD in the form of cheque /cash will not be accepted /considered and rejected. No interest would be paid on the EMD.

- **Forfeiture:** The EMD will be forfeited if the vendor withdraws or amends impairs and derogates from the tender or fails to execute duties on time as per ToR in any respect within the period of validity of tender.
- **Refund:** (i) EMD will be refunded to the unsuccessful tender within thirty days from the date of issue of work order to the successful tender and no interest would be paid thereon; and (ii) EMD of the successful tender will be converted into security deposit, no interest will be paid on the EMD/ Security deposit.
- **Extension of EMD:** in case the contract signed with service provider (successful bidder) is extended beyond one year on mutual consent, the service provider will have to submit fresh EMD for the Extended period.
- **Refund of security deposit;** will be refunded to the contractor after sixty days from the date of completion of the contract period and no interest would be paid thereon..

**4. Tender Procedure:**

- Tender documents will be submitted at **CDM & PHO, District Head Quarter Hospital, Sundargarh.**
- **Seal tenders** in the prescribed form duly super-scribed “**Tender for Hiring of Vehicles for BPMU/ MHU**” to submit at **O/o, CDM & PHO, Sundargarh**” addressed to the CDM & PHO, At/P.O/ Dist- Sundargarh, Pin- 770001.
- **The tender should be submitted** in the Performa given in Annexure-I and Annexure-II. It should be duly signed by authorised signatory on each page.
- **The district procurement committee** will open technical bids and only invite the qualified technical bidders for opening of financial bids.
- **Late/delayed tenders** to any reason whatever will not be accepted/considered at all under any Circumstances.
- Comparative statement duly signed by tender/procurement committee will be **approved.**
- A separate agreement will be **executed between the Member Secretary of concerned Block CHC and the approved L1 bidder after finalisation of bid process.**

**5. Self Declaration( Affidavit):**

- The firm/ individual have to give an undertaking that the vehicle to be engaged should not belong to the employee of NHM, CDM & PHO office or any Health Department or close relative of the employee of the above category. At any point of time if the declaration given by the firm / individual will be found to be incorrect, then contract shall be cancelled & the performance security shall be forfeited. (As per annexure-VI)

**6. Details of Vehicles Requirement**

SI No	Name of the CHC (Block)	No of vehicle required	Remarks
1	Koira	2	
2	Hatibari (Nuagaon)	1	
3	Mangaspur (Tangarpali)	1	
4	Sargipali (Lepripara)	1	
5	Laing (Rajgangpur)	1	
6	Lahunipara	1	
7	Majhapara (Sadar)	2	
8	Hemgir	1	
9	Kinjirikela (Balishankara)	2	
	<b>Total</b>	<b>12</b>	

## Annexure-I II

### Technical Bid for Hiring of vehicle BPMU / MHU under NHM

Applied for (Name of the Block/Place): \_\_\_\_\_

1	Name of the Bidder	
2	Address & telephone/mobile No.	
3	E-mail of the contract person, if any	
4	PAN Number (Photo Copy to be attached)	
	GST No (Photocopy to be attached only in case of Travel Agency/ Tour operator/Firm/Company)	
5	ID Proof of the individual / Registration certificate of the Organization (Photocopy)	
6	Details of Tender Cost enclosed ( Tender paper cost @ Rs. 500/- per vehicle to be submitted.	
7	Details of EMD enclosed (EMD @Rs.10,000/- per vehicle to be submitted)	
8	<p>Details of Vehicle (s) enclosed (<b>Only vehicle with commercial registration shall be accepted</b>)</p> <ul style="list-style-type: none"><li>• Date of Purchase-</li><li>• Make &amp; Model-</li><li>• Registration No.-</li><li>• Insurance certificate</li><li>• Fitness Certificate,</li><li>• Up to date tax payment</li></ul> <p>Documentary evidence (Photocopy) for all above details to be attached.</p>	
9	Declaration – I/We are not black-listed by any central /State Government/Public sector undertaking in India.(To be furnished in non judicial stamp paper of worth Rs.20/- duly certified by Notary)	As per Annexure V
10	Self Declaration in Affidavid as per ToR SI No 8 (as per Annexure VI)	



(Signature of the Applicant)

Name:

Designation:

Seal:

**Annexure-IV**

**Financial Bid**

<b>Make &amp; Model Vehicle With Registration Number</b>	<b>*Monthly Hiring Charges (Rs.) including all charges of the Driver (Exclusive of Fuel Cost &amp; GST)</b>	<b>Average Mileage in Kms Per Litre of Fuel consumption</b>
		10 KM per litre of fuel consumption

L1 bidder will be selected as per the lower cost in monthly hiring charges

(\*PI. Refer to the type of vehicle & the Max. Monthly hire charges requirement mentioned at Section –IV of the RFP)

Signature

Name (Firm/Company/Tour operator/Individual) \_\_\_\_\_.

Date:

Place:

Seal: \_\_\_\_\_



**Annexure V**

**Not blacklisted  
(On a Stamp Paper of minimum Rs.20/-)**

**Affidavit**

I/We. .... (the name of the Individual/Tour Operator/Travel Agency with address of the registered office) hereby certify and confirm that I or our agency is not barred by Department of Health & FW, Govt. of Odisha / or any other entity of GoO or blacklisted by any State Government or Central Government / Department / Organization in India from participating in Tenders as on the \_\_\_\_\_ (Date of Signing of this proposal).

We further confirm that we are aware that, our proposal for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered at any stage of the Bidding Process or thereafter during the agreement period.

Dated this .....Day of ....., 2022

**Signature**

Name (Firm/Company/Tour operator/Individual)\_\_\_\_\_.

Date:

Place:

Seal: \_\_\_\_\_



**Self Declaration**

I/We \_\_\_\_\_ (Name), S/O, D/O  
\_\_\_\_\_ Address \_\_\_\_\_ is hereby declare,  
that the intended vehicle to engaged is /are not belongs to the employee of NHM, CDM &  
PHO office or any Health & Family Welfare Department or close relative of the employee of the  
above category.

If the above declaration given will be found to be incorrect, then the contract shall be  
cancelled & the performance security shall be forfeited.

**Signature**

Name (Firm/Company/Tour operator/Individual) \_\_\_\_\_.

Date:

Place:

Seal: \_\_\_\_\_

