

TENDER PAPER FOR ENGAGEMENT OF TRANSPORTING AGENT UNDER PM POSHAN (MDM) PROGRAMME IN SUNDARGARH DISTRICT FOR 2023-24 .

Sealed tenders in the prescribed form are invited from the intending registered firms/ authorized licensed Transport Contractors/ Agents for undertaking transportation of rice under PM Poshan (MDM) programme in Sundargarh District for the year 2023-24. The detailed tender paper along with prescribed tender schedule can be downloaded from District Website <http://sundergarh.nic.in> and can be submitted with enclosing DD amounting to Rs. 10,000/- (Rupees Ten Thousand) only in favour of District Education Officer, Sundargarh payable at PNB, Sundargarh Branch falling which the tender paper shall be rejected. The detail tender paper should be returned with the tender duly signed by the tenderer as token up acceptance of the terms and conditions.

Approximate Quantity of Foodstuff to be handled annually is about 60.000.00 Qtl & the total approximate value of which is Rs. 2.24 Crores (Rupees two crores twenty four lakhs) only @ Rs.373/- per quintal of fortified rice. The ceiling price for transportation of one quintal of rice from OSCSC Depot to Schools in Sundargarh District is Rs.115/-.

The tender shall be received by the District Education Officer, Sundargarh on behalf of the Collector, Sundargarh during office hour on working days from 01.05.2023 to 17.05.2023 up to 1 PM through registered/ speed post and will be opened on 17.05.2023 at 5 PM in the office chamber of Collector, Sundargarh in the presence of the tender Committee members and the tenderer or their authorized representative by producing the letter of authorization. The tender received beyond the date and time shall be liable for rejection.

Telegraphic tender and conditional tender will not be accepted.

The Tender papers should be submitted in sealed cover superscribing in Block Capital Letter, such as "TENDER FOR UNDER TAKING TRANSPORTATION WORK UNDER PM POSHAN (MDM) PROGRAMME IN SUNDARGARH DISTRICT DURING 2023-24".

TERMS AND CONDITIONS OF THE TENDER

1. The Tenderer shall carefully go through all the terms and conditions of the tender documents and submit the tender papers correctly and in complete form. The tender paper should be filled in properly and legibly without any correction/ overwriting and must be a typed copy / computer type copy. No opportunity shall be given to the tenderer to rectify or amend any defect detected at the time of scrutiny. The rates should be written both in words and figures in the tender. The rate quoted should be final and the tenderer shall not be allowed to change the same under any circumstances and it should be valid for the year 2023-24.
2. "No individual, company, firm, corporation shall participate in the tender process unless it possess valid agent's license under O.M.V (Licensing Agents) Rules, 1990.
3. The successful tenderer shall be required to lift Rice from OSCSC Ltd Depots, Hemgir, Ujalpur, Balisankara, Kutra, Vedvyas & STI Chowk, Rourkela or any other Depot in Sundargarh District and carry the stock to the School points. The rice shall be delivered to School points, as per the school wise requirement received from concerned BEOs/ ABEO I/C of MDM in time.
4. It is the responsibility of the transporting agent to lift the rice from OSCSC Ltd depots and deliver the same to the Schools points on proper weighment and in no case short supply or delivery shall be made by the agent to the School. The Transporting Agent/contractor shall carry the weighment equipment in the vehicles to every delivery point. The agent will be held responsible for shortage and damage noticed if any, during transit. The quality and quantity of the foodstuff being transported can be inspected by the Govt. Officials authorized by the Collector during transit, storage point and at the delivery point.
5. **Tender Process.**
 - i. Tenderer participating in the tender process shall submit a **Technical Bid and Price Bid** in response to the tender call notice.
 - ii. First sealed envelope will contain the technical bid (documents as per check list, Annexure-I). This envelope must be super-scribed as "Technical Bid".
 - iii. Second sealed envelope will contain the Price Bid (Annexure-II) must be super-scribed as "Price Bid".
 - iv. The above two envelopes sealed separately shall put in one cloth-lined cover, sealed properly with **supersubscription "Tender for appointment of transporting Agent under PM Poshan (MDM) programme in Sundargarh District"**.

Along the sealing line of the envelope, the tenderer after closing this cloth lined envelope should put his signatures/initials and the envelope should be sealed with strong transparent adhesive tape through which the signature can be seen.

- v. Before opening of the packet the tenderer or his authorized representative must certify that the sealed packet is intact at the time of opening.
- vi. Envelope containing technical bid will be opened first and scrutinized on the day of opening of the tender paper.
- vii. The price bid of the tenderer who qualifies on scrutiny of technical bid shall be opened.
6. The tenderer should submit the following documents along with the tender paper. In absence of any document/ paper in the tender form, it will be rejected. The tenderer shall have to produce the original documents, if necessary, before the tender Committee for verification.
- (i) Original tender paper duly signed by the tenderer as token of acceptance of the terms & condition of the tender.
 - (ii) The copy of the DD submitted as cost of tender paper .
 - (iii) Attested copy of the valid Agent License issued to the tenderer under Odisha Motor Vehicle (Licensing of Agents) Rules, 1990 for Sundargarh District.
 - (iv) Attested copy of valid Income Tax Pan Card.
 - (v) Attested copy of VAT/GST Clearance Certificate.
 - (vi) Attested copy of Solvency Certificate for Rs.1.12 crore (rupees one crore twelve lakh) only from the competent authority should be furnished along with the tender paper failing which the tender will be liable for rejection.
 - (vii) Certificate from any Govt. Organization about past experience and performance of the tenderer in transportation of rice or any food materials to the consuming points i.e. School points, under PM Poshan (MDM) for the last three consecutive years.
 - (viii) Earnest Money of Rs.2.24 lakh (rupees two lakhs twenty four thousand) only in shape of NSC/ Term Deposit duly pledged in favour of District Education Officer, Sundargarh, shall be furnished along with the tenders. Tenders without Earnest Money will be liable for rejection. Cash/ Cheque and Bank Draft shall not be accepted.

Any deviation to the above stipulation will entail complete rejections of the tender paper. No tenderer shall be allowed to withdraw his tender / Earnest Money Deposit until the tender is finalized. In case the successful tenderer refuse

to be the Transporting Agent after acceptance of his tender the Earnest Money Deposited by him will be forfeited.

The E.M.D of the unsuccessful tenderer shall be refunded after finalization of the tender, but the E.M.D of the successful tenderer will be kept as Security Deposit and will be released after successful completion of contract period, settlement of payment thereof and audit of such account and after obtaining the audit report. The Collector / District Education Officer, Sundargarh is not liable for payment of any interest on the Security Deposit or any depreciation thereof. The breach of any terms and conditions as per agreement and failure/ unwillingness to undertake transportation work by the selected tenderer within the time limit after acceptance of his tender may lead to forfeiture of E.M.D.

- (ix) List of trucks owned/leased by the tenderer with documents (Xerox copy duly attested) shall be furnished along with the tender.
- (x) Such other documents as prescribed in the terms and conditions.
- (xi) The successful tenderer shall have to enter into agreement with the Collector, Sundargarh as per the terms and conditions mentioned in the specified agreement format within 7 days of intimation of acceptance of his tender.
- (xii) The successful the Transporting Agent/Contractor shall carry the delivery Challan to the school with four copies and the carbon paper. One copy of delivery challan shall be retained in the school, one copy shall be retain with the contractor, one copy to be handed over to the BEO and one copy to be handed over to the District Education Officer-cum District Nodal Officer (MDM) through concerned BEO. The BEO concerned shall make necessary verification of the challans through ABEO/CRCC at Block Level and after receipt of consolidated verification report from the BEO, payment of transporting charges shall be released. The Transporting Agent to ensure that the receiving officer at the school must write quantity of MDM rice, nos of bags both in number and in words in the challan with his/her full signature, designation and date.

- (xiii) The Transporter will submit the list of vehicles with their registration no. details which will be engaged for transportation of MDM rice. The MDM rice from OSCSC Ltd depot to school points shall be carried/transported by these vehicles only. In case of emergency other vehicles can be utilized for the purpose with due information and permission from appropriate authority. Also, the Transporter will submit the registration no. of other small/medium vehicle if any, engaged to carry MDM rice in rural and interior area. In no circumstances MDM rice will be transported in vehicles other than the listed vehicles/permitted vehicles.
- (xiv) The Transporting Agent will give the photograph and contact nos of the authorized persons, if engaged them in transporting work in OSCSC Ltd depots/during transit/point person engaged in the Block area. They should be instructed to respond/pick up phones to the Officers and officials from DPMU (MDM) to BPMU (MDM).
- (xv) The Transporter/authorized person(s) will intimate well in advance to DPMU and BPMU concerned regarding the date of lifting of rice from OSCSC Ltd and date of distribution, so that one officer/official will reach to the depot or distribution point for sample collection and supervision to avoid wastage of time and manpower.
- (xvi) The Transporter is to report regarding the vehicle wise quantity of rice lifted, its destination point on the same day itself, soon after the lifting work is over and before the leaving of the vehicles from OSCSC point. The Transporter will deliver the MDM rice to the concerned School points as per requisition of the BEO concerned and in no case it will be delivered in the nearby Schools or any other places. They cannot ask the teacher/SMC member to collect/receive the rice at any other points than their own school.
- (xvii) After completion of distribution of rice to schools in the respective block, the transporter shall submit School- wise distribution list indicating challan no. & date of supply and quantity supplied along with the copy the respective challan as mentioned in the para (xii) to enable the BEOs/ ABEO I/C of MDM to verify the distribution list with the delivery challans and submit the same to the DEO.
- (xviii) Payment shall be made within one month from the date of receipt of bills completely in all respect along with distribution list duly certified by the concerned BEOs/ ABEO I/C of MDM along with a certificate indicating the quality and total quantity of stock distributed. The payment will be made subject to availability of funds and no interest will be paid for any delayed payment. No advance payment will be made.
- (xix) IT deduction at source at the time of payment of Bill.

- (xx) Good conducts, dealing with official shall be an implied condition for continuance as Transporting Agent.
- (xxi) The Collector, Sundargarh may terminate the contract for violation of terms and condition of agreement as well as any change of policy in the Government or for any reasons to be recorded in writing.
- (xxii) The right of acceptance of tender rates with the Collector, Sundargarh who is not binding to accept the lowest tender and also reserves the rights to cancel or reject any or all the tenders without assigning any reason thereof. In case of any dispute the orders/decision of the Collector and District Magistrate, Sundargarh will be final & binding.
- (xxiii) The tenderer shall carry certified and sealed digital weighing machine while delivering the rice. The rice bags shall be weighed before delivery and the actual weighment shall be acknowledged by Janch Committee /H.M/SMC/SHG. The transportation bill shall be passed subject to verification of acknowledgement slips on actual weighment at delivery point. The digital weighing machine shall be checked, certified and duly sealed by legal metrology officials.
- (xxiv) While transporting rice in the truck, the agent shall display a placard pasted on the windshield in the following format.

Name of the feeding programme: PM POSHAN (MDM)

Name of the Transporting Agent:

Contact No of Transporting Agent:

Place of the Destination:

- (xxv) The Agent shall give prior intimation of the transporting date, time & other detail in writing.

District Education Officer
Sundargarh

I agree to abide by the above terms and conditions.

Signature of the tenderer with seal

Date:

Annexure-I (Technical Bid)

The documents must be accompanied with the check list in the front page and the documents should be serially numbered as per check list

CHECK LIST

Tender papers must be accompanied by the copies of the following documents.

Sl.No	Name of the Documents	Page No.
1	Tender & Tender document.	
2	D.D. amounting of Rs. 10000/- in favor of District Education Officer, Sundargarh payable at PNB, Sundargarh Branch, towards cost of Tender papers.	
3	EMD of Rs. 2,24,000/- in shape of NAC/Term deposit duly pledged in favor of District Education Officer, Sundargarh.	
4	Solvency certificate of Rs. 1,12,00,000/- (rupees one crore twelve lakh) only from revenue authority.(Attested true copy)	
5	Valid agent license under OMV Rules, 1990 for Sundargarh district(Attested true copy)	
6	Copy of the latest income-tax return and copy of PAN No.	
7	Experience Certificate from any Govt Organisation for transportation of rice or any food materials to the consuming point i.e. school point, under Mid Day Meal programme for last three consecutive years.	
8	List of trucks /transport vehicles owned/leased with attested Xerox copies of R.C Books, Fitness Certificate & valid insurance.	

N.B.:- All documents to be signed by the Tenderer and attested by any Notary Public.

Date:- Full Signature of Tenderer/Authorized Person

Place:- Name:-

Landphone No:-

Mobile No:-

e-mail address:-

ANNEXURE-II (Price Bid)**TENDER SCHEDULE FOR TRANSPORTATION OF FOOD GRAINS(RICE)
UNDER MDM PROGRAMME FOR THE YEAR 2023-24**

I do hereby tender to execute the under mentioned description of work in accordance with conditions noted below in consideration of payment being made for the quantities of stock transported at the rate specified in the following schedule.

SL NO	Detail description regarding Transportation	Rate quoted (both in figure and words)
1.	Transportation charges of rice per quintal including loading/unloading from OSCSC Ltd Depot to School points irrespective of distance (flat rate)	

Signature of the Tenderer
with seal of the Firm.

