

TENDER DOCUMENT

**FOR PROCUREMENT OF GREEN COLOUR HEXAGON FIBER NET FOR BONAI
FOREST DIVISION, SUNDARGARH**

DIST-SUNDARGARH, ODISHA FOR THE YEAR 2023-24

It has been decided to procure Green Colour Hexagon Fiber Net (Gabion) of approved quality of size 6 feet x 4 feet having 450 GSM or above for Avenue Plantation under MGNREGA by inviting sealed tenders. The Reputed Dealer/Manufacturer/Individuals or Persons expressing interest shall download the tender Application Form, from www.sundargarh.nic.in from **30.05.2023 to 11.06.2023 upto 5.00 PM.**

The Cost of the Tender paper of **Rs.2,000/- (Rupees two thousand only)** shall be deposited in shape of **Demand Draft from any State Bank of India only drawn in favour of the “Divisional Forest Officer, Bonai Forest Division”** payable at State Bank of India of Bonai Branch while submitting the tender.

The Tenderer has to furnish all required documents & rate of the material, Taxes separately in the application form. The tenderer has to submit the **Technical bid and Financial bid in two separate closed covers. Name of the item should be super scribed on the top of the envelop.** The undersigned reserves the right to reject any or all tender without assigning any reasons thereof.

Eligibility:-

1. The invitation to participate in the Tender Document is open to Reputed Registered Dealer / Manufacturer/ Individuals.
2. The Tenderer must not have been banned or black listed by any Government organization.
3. There must not be any adverse action pending against the Tenderer.

- A. Download of Tender Document : 30.05.2023 to 11.06.2023, by 5.00 PM
- B. Last Date for Submission of : 11.06.2023 by 5.00 PM

Sealed Tender Document

- C. Opening of Technical Bid : 12.06.2023 at 11.00 AM
- D. Opening of Financial Bid : 13.06.2023 at 11.00 AM

Divisional Forest Officer,
Bonai Forest Division

**TERMS & CONDITIONS FOR SUPPLY OF GREEN COLOUR HEXAGON FIBER NET
(GABION)**

1. The Tender document incomplete in any aspect is liable for rejection.
2. **Tender papers received after the last date of receipt due to postal delay or any reason there of will not be accepted and returned back to the concerned tenderer.**
3. The technical bids would first be taken into consideration by a committee. The Technical bids shall be opened on the scheduled date and time in the presence of the bidders or his authorized representatives, if any who wish to be present on the spot at that time. Only one person for each bidder shall be allowed to be present at the time of opening the tender.
4. The Financial Bid of only those tenderers will be opened whose Technical bids are found to be in order. The Financial bids will also be opened on the scheduled date and time in the presence of the bidders or authorized representatives of the technically qualified Dealer / Manufacturer / Individuals, if any, who wish to be present on the spot at that time. **Final selection of the bidder shall be done on L1 basis based on the quality and cost of the materials.**
5. The competent authority of the Divisional Forest Officer, Bonai Forest Division reserves the right to annul all bids without assigning any reason.
6. The application form can be downloaded from the website www.sundargarh.nic.in within the period 30.05.2023 to 11.06.2023 upto 5.00 PM. In case the application form is downloaded from Govt. website, the applicant shall furnish a non refundable Demand Draft for an amount of Rs.2000/- (Rupees two thousand) only towards the Tender Paper Cost along with the application.
7. An Earnest Money Deposit (EMD) of Rs. 20,000/- (Rupees Twenty Thousand) only per each product must be accompanied in shape of demand draft of any nationalized Bank payable at Bonai in favour of Divisional Forest Officer, Bonai.
8. All the stipulations and terms and conditions of tender documents and notice for supply of Green Color Hexagon Fiber Net (Gabion) including the **Annexure-I** is applicable and must be adhered to. While submitting the tender offers, the tenderers also submit the signed copies of tender documents including the terms and condition in **Annexure-I**. The envelope containing the tender offer should be super-scribed “**Tender Offer for Supply of Hexagon Fiber Net (Gabion)**” at the top of the envelope and **name, address and mobile number at the left corner of the envelope.**

The stipulations and terms and conditions embodied in the tender document will form a part of the agreement.

9. The successful tenderer shall furnish a **security deposit @ 3%** of the total bid amount in shape of T.D.R / Bank Guarantee duly pledged in favour of the Divisional Forest Officer, Bonai Forest Division, for faithful implementation of the provisions of the agreement. This Security deposit of the successful tenderer shall be retained at Bonai Forest Division & shall be returned after completion of the delivery of the materials. **If the Tenderer fails to deliver the required quantity of the Green Colour Hexagon Fiber Net (Gabion) in time as per agreement / any alternation in the quality of Green Colour Hexagon Fiber Net (Gabion) found in the field at the time of delivery, then the security deposit shall be forfeited to Government of Odisha.**
10. The cost of materials furnished in the bid document shall be inclusive of transportation charges and all Taxes admissible. The rate of successful bidder may be valid for current financial year in which tender has been finalized.

11. The tenderer or his authorized representative shall produce a sample of their materials before the Tender Selection Committee with proper tagging.
12. The Technical Bid only will be opened on 12.06.2023 at 11.00 AM & Financial Bid will be opened on 13.06.2023 at 11.00 AM in presence of the bidder or his authorized representatives in the office of the undersigned. The Tender Selection Committee may inspect the Hexagon Fiber Net (Gabion) production site mentioned by the bidder for on the site evaluation and sample collection.
13. The Tenderer shall execute an agreement with the Divisional Forest Officer, Bonai Forest Division in line with the terms and conditions laid out in the tender document.
14. The tenderer shall deliver the Hexagon Fiber Net (Gabion) at the approved sites within the period as per agreement.
15. The material should be delivered on the site after sampling at Division Office and proper weighing in presence of the Forest Range Officer or In Charge of the Range & taking counter signature on challan copy.
16. A sample of the Hexagon Fiber Net shall be sent to any authorized laboratory for analysis. The Laboratory analysis report should match the specification furnished by the Tenderer in the original tender application form and the sample collected by the Tender Selection Committee. Failing to comply the Laboratory, the tenderer shall be responsible for non-payment of material cost & the material shall not be accepted.
17. All payments to the Tenderer including Security Deposit shall be returned / adjusted after completion of delivery of approved quality and quantity of Hexagon Fiber Net (Gabion).
18. The undersigned reserves the right to reject / cancel any or all the tenders without assigning any reasons thereof and terminate the order in case of Changes in the Government procedure and policy of instruction / direction and exigencies.
19. The payment will be made through FTO in PFMS / IFMS Module or through NEFT / RTGS after receipt of delivery challan and verification of physical quantity and quality of the article by the Tender Committee.
20. All documents and Original Tender Papers should be signed by the Tenderer.
21. The Tenderer must not have been banned or black listed by any Government organization.
22. All the legal disputes shall be subject to the jurisdiction of the Civil Court, Bonai.
23. The addendum / Corrigendum if any will be hosted in the website only.

Divisional Forest Officer,
Bonai Division.

LIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH ORIGINAL TENDER PAPERS

1. Detailed address of the Person / Firms / Traders with mobile no. of contact.
2. DD of Rs.2,000/- (Rupees two thousand only) drawn from any State Bank of India only in favour of DFO, Bonai Forest Division payable at Bonai towards Tender Paper Cost.
3. EMD of Rs.20,000/-. In shape of Demand Draft (in favour of DFO, Bonai Forest Division payable at Bonai.)
4. Copy of Valid GST Registration Certificate.
5. Copy of valid PAN card.
6. Valid Account Number with details of bank of the Firm/Trader.
7. GST Clearance Certificate of the Firm/Trader for the month March 2023.
8. Income Tax return of Last three years of the Firm/Individuals from 2020-21, 2021-22 & 2022-23
9. Mandatory to submit audited Financial Statement for the Financial Year 2020-21, 2021-22 & 2022-23. (FY 2022-23 may be Audited or Provisional)
10. A certificate from any authorized Laboratory regarding the quality of material to be produced by the Tendering Dealer / Manufacture / Supplier / Individual.
11. Copy of Work order from Government organization of similar nature of work completed earlier, if any (at least two work order).
- 12. Certificate for Authorized Dealer / Manufacture / Supplier / Individual.**
13. Undertaking regarding supply of the article for which selected **on or before** _____ **positively**, failing which the Security Deposit Amount will be forfeited to Government.

Divisional Forest Officer,
Bonai Division.

ANNEXURE-II

TECHNICAL BID

**FOR SUPPLY OF GREEN COLOUR HEXAGON FIBER NET (GABION) TO BONAI FOREST
DIVISION, DURING THE YEAR 2023-24**

(Last Date is 11.06.2023 up to 05.00 PM)

1. Name of the Bidder / Organization_____
2. Detail Address of Bidder_____
3. E-mail ID_____
4. Telephone/Mobile No._____
5. PAN No._____
6. SRIN / TIN/ GST No._____
7. Period of clearance of GST_____
8. Detail address of the Hexagon Fiber Net (Gabion) production site/unit_____
9. Present Capacity of the bidder to supply of Hexagon Fiber Net (in MT)-

Sl.No	Name of the site of stock of Hexagon Fiber Net	Quantity of Hexagon Fiber Net available (In nos)	Capacity of the Tenderer to supply Hexagon Fiber Net within 15 days time period

10. The Specification details of the Hexagon Fiber Net be submitted by the Tenderer.

Certified that the information provided above is true and the organization has never been debarred or black listed by any Government Organization.

Full Signature of the Tenderer with seal

Place:-

Date:-

ANNEXURE-III

(FINANCIAL BID)

**FOR SUPPLY OF HEXAGON FIBER NET (GABION) TO BONAI FOREST DIVISION,
DURING THE YEAR 2023-24)**

1. Name of the Bidder / Organization
2. Detailed Address of Bidder
3. E-mail ID:
4. Telephone / Mobile No.
5. Unit Cost of Hexagon Fiber Net of {Size 6' X 4'} of _____ GSM (In Rs.)
6. Admissible Tax per unit cost of material (In Rs.)
7. Transportation Charges of Hexagon Fiber Net (Gabion) to the Range Headquarter (In Rs.)
8. Total (Sl No. 5+6+7) unit cost of Hexagon Fiber Net (Gabion) (inclusive of all) (In Rs.)

Certified that the information provided above is true to the best of my knowledge.

Full Signature of the Tenderer with seal

Place:-

Date:-

BIDDER'S COVERING LETTER

To,

**The Divisional Forest Officer,
Bonai Forest Division
Dist.-Sundargarh**

Subject: Supply of Green Colour Hexagon Fiber Net (Gabion)

Dear Sir,

I, the undersigned, offer to participate in the selection process to provide Hexagon Fiber Net Gabion for Plantation in accordance with your Tender Advt. No. _____ Dated _____. I / We are hereby submitting our proposal, which includes tender schedule with material sample sealed in separate envelopes.

I hereby declare that all the information and statements made in this proposal are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our proposal. Our proposal will be valid for acceptance up to 1 year and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before the validity of the bid.

I hereby unconditionally undertake to accept all the terms and conditions as stipulated in the RFP document. In case any provision of this RFP are found violated, then your department shall without prejudice to any other right or remedy be at liberty to reject our proposal including forfeiture of the full said earnest money deposit absolutely.

I remain,

Yours Sincerely,

Authorized Signatory with Date and Seal:

Name and Designation:

Address of the Bidder:

LETTER OF AUTHORIZATION FOR ATTENDING BID OPENING

Tender No: _____

To,

**The Divisional Forest Officer,
Bonai Forest Division
Dist.-Sundargarh**

Dear Sir,

**Subject: (Authorization for attending bid opening on..... (Date) in
the Tender for Supply of Hexagon Fiber Net (Gabion) to the Bonai
Forest Division, Dist. Sundargarh (Tender No: _____
Dtd. _____)**

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of
(Bidder) in order of preference given below.

Specimen Signature
Name of Authorized Person

Order of Preference

- 1.
- 2.

Signature of Bidder
Or
His authorized Representative

Note:

1. Only one representative shall be allowed.
2. Permission for entry to the hall, where bids will be opened, will be refused in case authorization as prescribed above is not produced.

DECLARATION

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23. The addendum / Corrigendum if any will be hosted in the website only.

I declare that, I shall accept all the terms and conditions of this tender without any objections. I have also submitted all the required documents as asked for in the tender process.

Full Signature of the Tenderer

Place:-

Date:-

