



**OFFICE OF THE DEAN & PRINCIPAL**  
**GOVERNMENT MEDICAL COLLEGE & HOSPITAL,**  
**SUNDARGARH**


At/Po- Sankara Dist-Sundargarh Pin-770020  
e-mail- [sundargarhmc@gmail.com](mailto:sundargarhmc@gmail.com)

Letter No. 922/GMCH/SNG

Dated 29-05-2023

**Extension of Tender for Hiring of Vehicles**

Sealed Quotations/Tenders are invited from Reputed Travel Agency Private Individuals for providing one Zest/Tigor/SwiftDzire/ Xcent/Etios (AC/Non-AC) Petrol driven vehicle or any model of similar mileage and one 32-seater Bus vide this officer Tender no.747 dated 02.05.2023 is hereby extend. The Quotation paper so as to reach in the office of the undersigned on or before **07.06.2023 by 2 P.M.** The details are available in the Sundargarh.nic.in. Interested bidders can submit tender/ quotation documents accordingly. Incomplete Quotations/Tenders document in any respect shall not be entertained. The undersigned reserves the right to cancel the Tender in full or parts anytime without assigning any reason thereof. Sealed tenders through speed post/ registered post/ courier shall only be acceptable.

  
Dean & Principal, 29/05/23  
Govt. Medical College & Hospital,  
Sundargarh



**OFFICE OF THE DEAN & PRINCIPAL**  
**GOVERNMENT MEDICAL COLLEGE & HOSPITAL,**  
**SUNDARGARH**

At/Po- Sankara Dist-Sundargarh Pin-770020

e-mail- [sundargarhmc@gmail.com](mailto:sundargarhmc@gmail.com)

---

---

Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators of Private individuals for providing one Zest/Tigor/Swift Dzire/ Xcent/Etios (AC/Non-AC) Petrol driven vehicle or any model of similar mileage and one 32 seater Bus which shall confirm to the Terms and Condition (Annexure-1) for official use of Dean & Principal, GMCH, Sundargarh on monthly rent basis.

1. The vehicle must be in Road Worthy condition, shall not be registered prior to 01-02-2023 and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate valid contract Carriage Permit, proof of update tax payment etc. which are mandatory for plying of vehicle.
2. G.S.T registration is compulsory.
3. The Driver of the Vehicle must have a valid Driving license for driving light transport passenger vehicle and for Bus must have the Heavy Transport Passenger Vehicle license and should be sufficiently experienced in driving transport passenger vehicle.
4. A sum of Rs.10,000.00 (Rupees Ten thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Dean & Principal, GMCH, Sundargarh and submitted along with the quotation as security deposit. After completion of tender process, the amount will be returned to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel).
6. The vehicle (Car) must achieve a fuel efficiency of 17 Kms/Ltr (Petrol). The monthly hire charge of the vehicle is maximum of Rs.26, 000/- (Rupees twenty thousand) only.
7. The Bus must achieve the fuel(Diesel) efficiency of 6 Kms. Per ltr and the maximum amount of hire charges is Rs.85,000/- (Rupees Eighty five thousand) only.
8. The details of the make and year of manufacture of the vehicle, registration no, mileage (Kms cover per litre both in (AC and Non AC) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general information which needs to be furnished with the Quotation (Annexure-II).
9. The quotation should be submitted in the address of Dean & Principal, Government Medical College & Hospital, Sundargarh superscribing "QUOTATION FOR VECHICLE ON HIRING BASIS" on the top of the envelope.
10. The Quotation completed in all respect should reach the office of the Dean & Principal, GMCH, Sundargarh on or before **07.06.23 by 2.00 PM** and shall be opened on **08.06.2023 at 11.00 AM** before the tender committee constituted for the purpose in the meeting hall of the Dean & Principal in presence of the bidders or their authorized representatives.
11. The Cost of the Quotation paper is Rs.1,000/- (Rupees One thousand) only which will be deposited in the A/c of Account Payee Bank Draft drawn in favour of the Dean & Principal, GMCH, Sundargarh which is non-refundable.
12. The undersigned reserve the right to accept or reject or negotiate the quotation.



**OFFICE OF THE DEAN & PRINCIPAL**  
**GOVERNMENT MEDICAL COLLEGE & HOSPITAL,**  
**SUNDARGARH**

At/Po- Sankara Dist-Sundargarh Pin-770020  
e-mail- [sundargarhmc@gmail.com](mailto:sundargarhmc@gmail.com)

---

---

**ANNEXURE-I**

**TERMS AND CONDITIONS FOR HIRING VEHICLE**

The following terms and conditions must be fulfilled by the successful bidders for providing a vehicle on hire on monthly rent basis.

1. The successful bidder has to enter into an agreement with the hirer for providing the vehicle with certain agreeable terms and conditions as laid down in the Finance Department Memorandum No. 30464/F dated. 06-09-2019.
2. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Carriage Permit, proof of up to date tax payment and other certificate like Pollution free etc. and D.L. of the Driver available all the times. The office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any persons or damages to any property on account of use of hired vehicle any manner whatsoever. The service provider shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis in final but does not include cost of diesel, which is to be paid separately basing on actual consumption of lubricants as per existing Govt. norms. All the expenditure of the vehicle towards repair replacement of spare parts, lubricants oil of Engine, Gear Box & differential Coolant Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner. The Driver should be well behaved, gentle and obedient in nature.
5. In case of breakdown for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other sources.
7. The vehicle shall report for duty every day in time as advised by the client. After duty, the vehicle will be parked at owner's risk.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
9. Monthly hire charges will be paid in every succeeding month, as far as possible within fifteen days of the succeeding month and no advance payment will be made.
10. The vehicle shall have registration certificate not prior to 01.05.2020 (initial registration) and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.



**OFFICE OF THE DEAN & PRINCIPAL**  
**GOVERNMENT MEDICAL COLLEGE & HOSPITAL,**  
**SUNDARGARH**

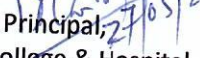
At/Po- Sankara Dist-Sundargarh Pin-770020

e-mail- [sundargarhmc@gmail.com](mailto:sundargarhmc@gmail.com)

---

---

12. In case of service provider intends to withdraw the services of his/her vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the contracts, the office shall forfeit the entire amount of security deposit.
14. The hirer of the vehicle reserves the right to add or delete any condition, if it is felt necessary during the time of execution of agreement.

Dean & Principal,   
Govt. Medical College & Hospital,  
Sundargarh



**OFFICE OF THE DEAN & PRINCIPAL  
GOVERNMENT MEDICAL COLLEGE & HOSPITAL,  
SUNDARGARH**

At/Po- Sankara Dist-Sundargarh Pin-770020

e-mail- [sundargarhmc@gmail.com](mailto:sundargarhmc@gmail.com)

---

---

**ANNEXURE-II**

**GENERAL INFORMATION FOR HIRING VEHICLE**

1. Registration No of Vehicle:
2. Type of Vehicle (AC/Non AC)/
3. Year of Manufacture:
4. Model:
5. Date of Registration:
6. Name & complete address of the owner of vehicle:
7. Fitness Certificate validity
8. Permit validity:-
9. Pollution free Certificate:
10. Insurance validity:-
11. Name and address of Driver:-
12. D.L. No. & Validity of the D.L. of the Driver
13. Proposed hire Charges of the Vehicle per month excluding fuel cost:
14. Rate of fuel consumption/Mileage per litre:-
  - a) Non AC:
  - B) Non A/C
15. Contact Number of the Quotationer:  
Mob No  
Tel No.  
e-mail ID:

Certified that the information submitted above are true to the best of my knowledge and belief."

Signature of the Quotationer



**OFFICE OF THE DEAN & PRINCIPAL**  
**GOVERNMENT MEDICAL COLLEGE & HOSPITAL,**  
**SUNDARGARH**

At/Po- Sankara Dist-Sundargarh Pin-770020  
e-mail- [sundargarhmc@gmail.com](mailto:sundargarhmc@gmail.com)

Memo No. 923 GMCH,SNG

Date: 29-05-2023

Copy to the Notice Board of GMCH, Sundargarh for information of general public.

Copy to all members of Tender Committee of GMCH, Sundargarh for information and necessary action.

*[Signature]*  
Dean & Principal,  
Govt. Medical College & Hospital,  
Sundargarh

Memo No. 924 GMCH,SNG

Date: 29-05-2023

Copy to the D.I.O NIC, Sundargarh for information. He is requested to upload the quotation notice in the official website of the district for general information of the public.

*[Signature]*  
Dean & Principal,  
Govt. Medical College & Hospital,  
Sundargarh

Memo No. 925 GMCH,SNG

Date: 29-05-2023

Copy to the Nodal Officer of College Website, GMCH, Sundargarh for information. He is requested to upload the quotation notice in the official website of Medical College for wide publication.

*[Signature]*  
Dean & Principal,  
Govt. Medical College & Hospital,  
Sundargarh

Memo No. 926 GMCH,SNG

Date: 29-05-2023

Copy Submitted to the DMET, Odisha, Bhubaneswar/Collector & District Magistrate, Sundargarh favour of kind information & necessary action.

*[Signature]*  
Dean & Principal,  
Govt. Medical College & Hospital,  
Sundargarh