



DISTRICT SPORTS OFFICE, SUNDARGARH

Bhawanipur Sports Complex, Sundargarh - 770020

e-mail : pykkasng05@gmail.com

No. 736


Date: 01.09.2023

QUOTATION CALL NOTICE

Sealed quotations are again invited from the Travel Agency/Individual Bus Owner for monthly hiring of one no. Private Mini BUS (30-32 seater) at Sports Hostel, Sundargarh on monthly rental basis for the hostel inmates to attend their school regularly. Interested travel owner/Bus owner may submit quotation mentioning charges per month with the following terms and conditions in the prescribed form enclosed herewith (Annexure-A & B).


1. The service provider shall have valid OGST registration to participate in the tendering.
2. The service provider, participating the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The Vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. The monthly rate of hire charges be quoted separately in the general bid information (excluding fuel and lubricants).
7. The Vehicle must achieve a fuel efficiency/minimum average mileage of 06 km per litre and maximum hire charges per month excluding taxes is Rs. 85,000/-.
8. The details of the make and year of manufacture of the vehicle, registration no. mileage (KM covered per liter) and name of the Driver, Driving License no. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Appendix-B).
9. The Quotation completed in all respect should reach the undersigned on or before 05.10.2023 by 04:00 P.M. and shall be opened on the same day at 05:00 P.M. in presence of the bidders or their authorized representatives in the chamber of the ADM (General), Collectorate, Sundargarh.
10. Repair & maintenance cost of vehicle, payment of Road Tax, payment of salary of the driver & bus staff will be paid by the bus owner.
11. The bus will remain in the campus premises of the hostel and the Log book shall be maintained properly.
12. The quotations received beyond the stipulated period will not be entertained.
13. The undersigned reserves the right to reject all or any quotation without assigned any reason thereof.

14. The cost so incurred shall be met out of available contingency of Sports Hostel, Sundargarh and a register shall be properly maintained on hiring of the bus.
15. For any further clarification or any decision, the Finance Department notification no. 22924, dated 14.08.2023 shall be referred.


01/09/23
District Sports Officer
Sundargarh


Memo No. 737 / Date 01.09.2023

Copy submitted to the A.D.M. (General), Sundargarh for favour of kind information and necessary action.


01/09/23
District Sports Officer
Sundargarh


Memo No 738 / Date 01.09.2023

Copy submitted to Sri Rama Gobinda Parida, OAS, Officer on Special Duty, Sports and Youth Services, Government of Odisha for information and necessary action with reference to his letter no SYS-SH-SH-0007-2015/14731/SYS, dated 17.06.2023.


01/09/23
District Sports Officer
Sundargarh

Memo No 739 / Date 01.09.2023

Copy submitted to the RTO, Sundargarh / Officer-In-Charge, Sports Hostel, Sundargarh / Sri Tej Kumar Xess, Senior Coach (Hockey) / Sri Milton Bilung, Senior Coach (Hockey) for information and necessary action.


01/09/23
District Sports Officer
Sundargarh

Memo No 740 / Date 01.09.2023

Copy submitted to the Deputy Director (Advertisement), I. & P.R. Department, Government of Odisha with a request to publish the attached Advertisement in one leading Odia daily newspaper (Rourkela Edition) and in one English newspaper.


01/09/23
District Sports Officer
Sundargarh

Memo No 741 / Date 01.09.2023

Copy submitted to the D.I.O., N.I.C., Sundargarh to host in the district website "<https://sundergarh.nic.in>" for wide publicity.


01/09/23
District Sports Officer
Sundargarh

Memo No 742 / Date 01.09.2023

Copy forwarded to Notice Boards of District Office, Sundargarh / District Sports Office, Sundargarh / Sports Hostel, Sundargarh for information of general public.


01/09/23
District Sports Officer
Sundargarh

Terms & Conditions

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.

2. The Department / Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.

4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.

5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.

6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.

7. The vehicles shall report for duty for minimum of 25 days in a month.

8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.

9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.



10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


Seal & Signature of 01/09/23

Quotation/Tender Calling Authority
DISTRICT SPORTS OFFICER
SUNDARGARH
Designation

Annexure-B**General Information**

SI No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name / Address of the Driver	
16	D.L. No. & Validity of the D.L. of the Driver	
17	Proposed hire Charge of the vehicle per month excluding fuel cost	
18	Rate of fuel consumption / Mileage per litre	
19	Contact Number of the Service provider (Tenderer/Quotationer)	
20	Contact number of Driver	



"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of
Quotationer / Tenderer

A handwritten signature in blue ink, appearing to read "Ashraf", is located at the bottom center of the page. The signature is written in a cursive style with a horizontal line underneath.