


**DISTRICT OFFICE: SUNDARGARH  
(Election Section)**

No. 484 // date 18-09-23

**TENDER CALL NOTICE**

Sealed quotations are invited from interested reputed Travel agencies/ Tour Operators or private individuals, etc situated within Sundargarh District for providing 01 nos. of AC Diesel driven vehicle preferably TUV 300/ Bolero/ Sumo Gold/ Ertiga, which shall confirm to the term and conditions (Annexure-II) for official use in District Election Office, Sundargarh on monthly rent basis.

1. The vehicle must be in road worthy condition, shall not be more than three years old from the date of initial registration and must have valid registration certificate, insurance certificate, fitness certificate, valid contract carriage permit, proof up to date Tax payment etc. which are mandatory for playing of vehicles.
2. The Driver of the vehicle must have a valid driving license for driving Light Transport Passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. The monthly rate of higher charge be quoted separately in the general bid information (Excluding Fuel & Lubricants.), *which should not exceed 31,000/- per month.*
5. The detail of the make & year of Manufacture of the vehicle, Registration No., Millage (Kms. Covered/Ltr.) & Name of the driver with driving license Number & period of validity should specifically provide in the general bid information to be furnished in the Quotation/Tender (Annexure-III).
6. The Quotation completed in all respect should reach the undersigned on or before 04.10.2023 by 01:30 P.M. & shall be opened on the same day at 04:00 P.M. in presence of the bidders or their authorized representative.
7. The application form of Quotation/Tender containing general bid information and term and condition for hiring of vehicle will be available with District Election Officer, Sundargarh on payment of Rs. 100/- (Non Refundable) from 18.09.2023 to 04.10.2023.

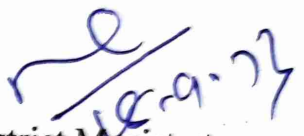
  
18.9.23  
Addl. District Magistrate,  
Sundargarh

Memo. No. 485 /Dt. 18-09-2023 /

Copy to Office Notice Board.

Copy to DIO, NIC for information & he is requested hoist the notice in the district website.

Copy submitted to PD, DRDA/PA,ITDA, Sundargarh/All Sub-Collectors/Tehsildars, Sundargarh/BDOs, Sundargarh/RTO, Sundargarh & Rourkela. They are requested to display this notice in their respective office notice board.

  
Addl. District Magistrate,  
Sundargarh

## TERMS AND CONDITIONS

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly basis:

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid registration certificate, insurance certificate, fitness certificate, valid contract carriage permit, proof up to date Tax payment and D.L. of the Driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any person or damage to any property on account of use hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on the actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes Battery etc, will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reason whatever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other sources.
6. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No. extra payment shall be demanded.
7. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
8. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contact.
9. If the service are found to be unsatisfactory, the client shall given one month notice and terminate the agreement.
10. The vehicle will initially be engaged for a period of 5 months, i.e. from oct 1<sup>st</sup>, 2023.
11. The authority reserves the right to cancel the agreement at any moment without assigning any reason thereof.
12. In case the service provider intends to withdrawn the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

  
Addl. District Magistrate,  
Sundargarh