

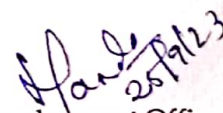


PANCHAYAT SAMITI, SUBDEGA  
(Panchayatiraj & Drinking Water Deptt., Govt. of Odisha)  
e-mail id: ori-subdega@nic.in, PIN- 770014

No. 1706 Date 25.09.2023

**QUOTATION CALL NOTICE**

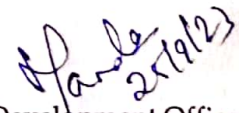
Sealed quotations are hereby invited from interested Travel Agencies / Tour Operators or Private individuals for providing Diesel driven vehicles i.e. TUV 300 / Bolero / Sumo Gold / Ertiga having seating capacity not less than 6 (Six) excluding driver, which shall conform to the Terms and conditions (Annexure-I & II) for engagement under Panchayat Samiti, Subdega for "Mobility Support for Monitoring & Supervision of MGNREGS works at the Block Level". Quotations shall be received from dt. 26<sup>th</sup> September 2023 to 05<sup>th</sup> October 2023 till 1.00 P.M. and shall be opened on dt. 05<sup>th</sup> October 2023 at 3.00 P.M. in the office chamber of the undersigned in presence of the committee members and quotationers and finalized. Details of Quotation Call Notice shall be available in District website [www.sundargarh.nic.in](http://www.sundargarh.nic.in) and office of the undersigned for inspection.

  
Block Development Officer  
Subdega

Memo No. 1707 Date 25.09.2023

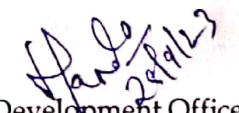
Copy to the Tahasildar/ Block Education Officer/ CDPO, Subdega/ Medical Officer, Subdega CHC for information with a request to place the notice in their Notice Boards.

Copy to the Chief Development Officer-cum- Executive Officer, Zilla Parishad, Sundargarh for favour of kind information.

  
Block Development Officer  
Subdega

Memo No. 1708 Date 25.09.2023

Copy to District Information Officer, Sundargarh for information with request to hoist this notice in District website for wide publication.

  
Block Development Officer  
Subdega

Standard Bidding Document  
Government of Odisha  
Panchayat Samiti, Subdega

Quotation/Tender Call Notice

Sealed quotations/tenders are invited from interested reputed Travel Agencies/ Tour Operators or private individuals for providing 01 no. of AC diesel driven vehicles having sitting capacity not more than ten including driver, which shall conform to the Terms and conditions (Annexure-II) for Mobility Support for Monitoring & Supervision of MGNREGS works at the Block Level on monthly rent basis.

1. The vehicle must be in Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for playing of vehicle. However, preference will be given to new vehicle.
2. The Driver of vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the Block Development Officers, Subdega and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
6. The vehicle must achieve a fuel efficiency of 10 KMs per litre.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (KMs covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (Annexure-II).
8. The Quotation completed in all respect should reach the undersigned on or before 05<sup>th</sup> October 2023 at 2.00 p.m. and shall be opened on the same day at 3.00 P.M. in presence of the bidders or their authorized representatives.
9. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of vehicles etc. will be available with Panchayat Samiti, Subdega on payment of Rs. 100/- from 26<sup>th</sup> September 2023 to 05<sup>th</sup> October 2023 or can be downloaded from Odisha Govt. website i.e. [www.odisha.gov.in](http://www.odisha.gov.in). In case the application form is downloaded from Govt. website, the applicant shall furnish a demand draft for an amount of Rs. 100- (Rupees One Hundred) only towards the cost of application alongwith the application.

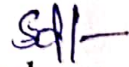
Seal & Signature of  
Quotation/Tender Calling Authority  
Designation

TERMS & CONDITION FOR PROVIDING VEHICLES

The following terms and conditions must be fulfilled by the successful quotationer for providing a vehicle on hire monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up-to date tax payment etc. and D.L. of the Driver available all the times. The Department/Office hiring vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption or can be a Departmental supply with direct payment by the user. No payment shall be made for lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricant oil of Engine, Gear Box & differential Coolant, Tires & Tubes, Battery etc. will be borne by the quotationer/owner of the vehicle.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the vehicle owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 26 days in a month and maximum holidays allowed is four days in a month.
7. In case of emergency, the driver will have to report for duty to the officer using it as per the requirement. No extra payment shall be demanded.
8. Monthly hire charges of selected vehicle will be paid in every succeeding month, within fifteen days of the submission of bills by the service provider and no advance payment will be made and reimbursements towards cost of diesel (if supplied by the vehicle owner) also will be paid along with it as per the standard mileage.
9. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
10. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

11. The vehicle shall not be more than 03 (three) years old from the initial registration and also in good running condition during the period of contract.
12. If the quotationer violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
13. The undersigned reserves the right to reject any or all quotation without assigning any reason thereof.

  
Block Development Officer  
Subdega

Signature of quotationer

QUOTATION FOR HIRING OF VEHICLE UNDER RURAL HOUSING

1.	Registration No. of Vehicle	
2.	Type of Vehicle (AC/Non-AC)	
3.	Year of Manufacture	
4.	Model of the Vehicle	
5.	Date of Registration	
6.	Name & complete address of the owner of the vehicle	
7.	Fitness Certificate validity	
8.	Permit validity	
9.	Insurance validity	
10.	Name & Address of the Driver	
11.	D.L. No & Validity of the D.L. of the Driver	
12.	Proposed hire charge of the vehicle per month excluding fuel cost	
13.	Rate of fuel consumption/ Mileage per litre	
14.	Contact Number of the Service Provider( Tenderer/Quotationer)	Mobile No.
		Telephone No.

UNDERTAKING

I/ We hereby declare that, the facts, figures and documents submitted are correct and true the best of my knowledge and belief. I/ We further undertake to abide all the terms and conditions of the quotations.

Seal & Signature of the  
Quotationer/Tenderer