

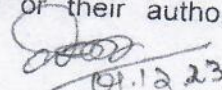
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QUOTATION CALL NOTICE FOR HIRING OF VEHICLE FOR USE IN OFFICE OF  
**THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, SUNDARGARH**

Quotation No. 7366 /CDM&PHO/SNG

Dated 01.12.2023

Sealed quotations are invited from interested reputed Travel Agencies/ Tour Operators/ Private individuals for providing 02 (Two) nos. (V1 & V2) of AC Petrol /Diesel driven vehicles models like **Tiago/ Bolt/ Celerio/ any LMV (Follows the Para No.5,6 & 7 mentioned below)** having sitting capacity not more than **five** including driver which shall conform to the Terms and Conditions (**Annexure-A**) for official use in **Office of the Chief District Medical & Public Health Officer, Sundargarh** on monthly rent basis.

1. The application form of quotation containing General Bid Information & Terms and Conditions for Hiring of Vehicles etc. can be downloaded from **Sundargarh District Website [sundargarh.nic.in](http://sundargarh.nic.in)**. The applicant shall furnish a Demand Draft for an amount of ₹ 1000/- (Rupees One Thousand) only in favour of **CDM&PHO, Sundargarh payable at State Bank of India, Main Branch, Sundargarh, IFSC Code-SBIN0000189** towards the quotation paper cost of each vehicle's (mandatory to all type of bidder/ quotationer) along with the application.
2. The service provider shall have a valid & active **GST registration (Mandatory)** to participate in the quotation.
3. The detail of the make and year of manufacture of the vehicle Registration No., mileage (KM covered per liter) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (**Annexure-B**).
4. Individual application (**Annexure-B**) to be submitted for each vehicle along with all fees and documents.
5. The monthly rate of hire charge be quoted in the general bid information (excluding fuel). The maximum hire charges of the each vehicle per month excluding fuel and taxes will not exceed ₹ 20,000/-.
6. The Vehicle must achieve a fuel efficiency of minimum **17 KM** per liter.
7. The model of vehicle mentioned above is only indicative. Vehicles of similar model and segment, having the same mileage and hiring charges, can be engaged.
8. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Comprehensive Insurance Certificate, Fitness Certificate, Pollution under control Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
9. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
10. The Driver should be well behaved, gentle and obedient in nature.
11. A sum of ₹ 10,000/- (Ten Thousand) only per each vehicle towards **Security Deposit** shall be deposited by the successful bidder in shape of Demand Draft drawn in favour of **CDM&PHO, Sundargarh payable at State Bank of India, Main Branch, Sundargarh, IFSC Code-SBIN0000189** and submitted at the time of execution of Agreement.
12. The Quotation completed in all respect should be submitted in the address of the **Chief District Medical & Public Health Officer, Sundargarh** in a sealed envelope superscribing "**Quotation for hiring of Vehicle**". The Quotation should reach the undersigned on or before **18.12.2023 by 4:00P.M. by Speed Post/ Regd. Post/ Courier**. The quotations shall be opened on the next day i.e. **19.12.2023 at 11:30 A.M.** in presence of the bidders or their authorized representatives.


  
01.12.23  
Chief District Medical & Public  
Health Officer, Sundargarh

Annexure-A

Terms & Conditions

The following terms and conditions must be fulfilled by the bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department / Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicle or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The owner shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of fuel (as per actual) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
13. If the service provided by the agency is satisfactory then the contract may be extended for another 2 times as per existing terms & condition.
14. The undersigned reserves the right to cancel the Quotation in full or part at any time without assigning any reason thereof.


  
01.12.23  
Chief District Medical & Public  
Health Officer, Sundargarh

**Annexure-B**  
**General Bid Information**

Sl. No.	Particulars	Details	Page No. of Documents
1	Name of the Service Provider		
2	Complete Address	At- PO- PS- Dist- PIN-	
3	Contact Number of the Service Provider (Quotationer)		
4	DD No. & Date of Quotation Papers Cost(Mandatory)		
5	GST Number (Mandatory)		
6	Bank Account No. and IFSC Code	A/c. No. IFSC Code-	
7	Registration No. of Vehicle		
8	Year of Manufacture		
9	Make & Model		
10	Date of registration		
11	Name & complete address of the owner of vehicle	Name- At- PO- PS- Dist- PIN- Mob.No.	
12	Fitness Certificate validity		
13	Pollution Under control Certificate validity		
14	Permit validity		
15	Comprehensive Insurance validity		
16	Name / Address of the Driver	Name- At- PO- PS- Dist.- PIN- Mob.No.	
17	D.L. No. & Validity of the D.L. of the Driver		
18	Proposed hire charge of the vehicle per month excluding fuel cost		
19	Rate of fuel consumption / Mileage per liter (Minimum 17 KM)		

- All documents submitted by the bidder must be duly signed.

"Certified that the information & documents submitted above is true to the best of my knowledge and belief."

  
 01.12.13  
 Seal & Signature of  
 Quotationer