

By FAX/ e-mail

ଜିଲ୍ଲାପାଳ ଓ ଜିଲ୍ଲା ନିର୍ବାଚନ ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, ସୁନ୍ଦରଗଡ଼, ଓଡ଼ିଶା

OFFICE OF THE COLLECTOR & DISTRICT ELECTION OFFICER, SUNDARGARH, ODISHA

e-Mail: deosng@gmail.com, dm-sundargarh@nic.in, Phone/FAX : 06622-272272/ 273372

No. 93

Date: 31/01/2024

Sealed quotations are hereby invited from different firms for supply of election materials i.e **970 No's of Metal Seal for Presiding Officer, 1847 No's of Distinguished mark rubber stamp and 100 No's of Rubber Stamp with arrow cross mark** to be used for ensuing Simultaneous General Election-2024. The detail Terms and Conditions are annexed herewith and the samples of such materials can be seen in the District Election Office, Sundargarh during the office hour till Dt. **08.02.2024 upto 5.00 PM**. The last date of receipt of the sealed quotations is on or before **Dt.09.02.2024 upto 5.00 PM**, which will be opened at 11.00 AM on 12.02.2024 in the office chamber of the ADM-cum-ADEO, Sundargarh in presence of members of the Purchase Committee and the tenderers or their authorized representatives. The undersigned reserves the right to reject any or all quotations/ supply order without assigning any reason thereof.

  
Addl. District Magistrate-cum-  
Addl. District Election Officer  
Sundargarh

Memo No. 94 /Dt. 31/01/2024

Copy to the ADM, Sundargarh/ Rourkela/ ADM (Revenue)/ CDO-cum-EO Zilla Prishad, Sundargarh / Sub Collector, Sadar, Sundargarh/ Panposh / Bonai/ PA ITDA, Sundargarh/ Panposh / Bonai / All BDOs/ All Tahasildars / DI & PRO, Sundargarh/ Rourkela for information and necessary action. They are requested to display this in their notice board for wide publicity.

Copy to Joint Director IT & NIC, Sundargarh to hoist the same in the District NIC website.

Copy to all Members of District Level Purchase Committee for information and necessary action.

  
Addl. District Magistrate-cum-  
Addl. District Election Officer  
Sundargarh

## Terms and Conditions

- The last date of receipt of the Sealed quotation is up to 05.00 PM of 9.02.2024
- Quotations shall be opened at 11.00 AM on Dt.12.02.2024 in presence of Members of purchase Committee and bidders or their authorised representatives. In absence of bidders, the quotation will be opened as usual.
- Firm should submit self-attested Photo copy of valid PAN card, GSTIN Registration certificate.
- The bid will be finalized after taking into account the cumulative quoted price of all 03 items *including all taxes* having **upper price limit of Rs. 1,50,000.00.**
- Payment will be made only for the actual quantity of material supplied.
- Approved firm shall supply the materials within 7 days from the date of receipt of the Order, failing which supply order will be cancelled.
- Approved bidder must have sufficient surplus stock with him to cater the urgent need for supply of any items within 24 hrs from receiving of additional supply order.
- At any time prior to the dead line for submission of Proposals, the undersigned reserves the right to add/ amend/ delete any portion of this quotation / terms & conditions by issuance of a corrigendum/ addendum, which would be published on the Sundargarh District website / office notice board. The corrigendum/ addendum shall be binding on all firms.
- Committee reserves the right to reject any or all quotations/ supply order without assigning reason thereof.

  
21.1.24

Addl.District Magistrate-cum-  
Addl.District Election Officer  
Sundargarh