



ଜିଲ୍ଲାପାଳ ଓ ଜିଲ୍ଲା ମାଜିଷ୍ଟ୍ରେଟ୍ କ୍ କାର୍ଯ୍ୟାଳୟ, ସୁନ୍ଦରଗଡ଼

OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, SUNDARGARH
(SOCIAL WELFARE SECTION)

E-mail: dm-sundargarh@nic.in, dswosundargarh@nic.in, PH-06622-273161, PIN- 770001

Letter No. 261 /SW/Date. 31.01.2024

(SHORT TENDER CALL NOTICE FOR PRINTING AND INSTALATION OF MULTI COLOURED PRINTED TIN BOARD AT 279 PANCHAYAT OFFICES UNDER SUNDARGARH DISTRICT)

Sealed tenders are invited from the intending Registered Firms/ Agencies for printing, transportation and installation of TIN BOARDS to 279 Panchayat Offices of Sundargarh District.

The tender paper containing detailed terms and conditions, EMD other statutory requirement of MULTI COLOURED PRINTED TIN BOARDS can be downloaded from the District website www.sundargarh.nic.in. The cost of tender paper is Rs.5000/- (Rupees Five Thousand) only which is non-refundable. Tender papers completed in all respect along with all required documents should reach in sealed cover to the DSWO, Sundargarh on or before 12.02.2024 up to 5:00 P.M. by Registered/ Speed Post only. The tender shall be opened on 13-02-2024 at 11:30 A.M. in presence of the members of Tender Committee and tenderers or their authorized representatives. The tenders received beyond the scheduled date and time shall not be taken in to consideration.

The Tender Committee reserves the right to reject any or all the tenders without assigning any reason there of and shall bear no liability what so ever consequent upon such decision.

By Order of Collector


District Social Welfare Officer
Sundargarh

Memo No. 262 /Date. 31.01.2024

Copy forwarded to the D.I.O, NIC, Sundargarh for information with a request to get the Tender Call Notice and Tender document hoisted immediately in the official website of NIC, Sundargarh for wide publicity.


District Social Welfare Officer
Sundargarh

Memo No. 263 /Date. 31.01.2024

Copy forwarded to the CDO-cum-Executive Officer Zilla Parishad, Sundargarh/ Sub-Collector, Sadar/Panposh/Bonai/ CDMO, Sundargarh/ All BDOs/ All CDPOs of Sundargarh District for information and necessary action with a request to display the tender notice in the Notice Board of their respective offices.


District Social Welfare Officer
Sundargarh

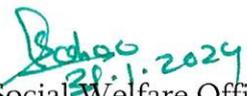
Terms and Conditions of Short Tender Call Notice for Printing and Installation of Multi Coloured Printed Tin Boards at 279 Panchayat Offices of Sundargarh District.

1. Sealed tenders are invited from the intending Registered agencies for Printing and installation of Multi Coloured Printed Tin Boards at Panchayat Offices of Sundargarh District.
2. The tender paper containing details terms and conditions, EMD statutory requirement of Printing, Transportation and Installation of Tin Boards at Panchayat Offices of Sundargarh District can be downloaded from the District website **www.sundergarh.nic.in**. The tender cost of Rs.5000/- (Rupees Five Thousands) only is non-refundable.
3. Tender paper complete in all respect along with all required documents should reach in sealed cover to the DSWO, Sundargarh on or before 12-02-2024 up to 5:00 P.M. by Registered/ Speed Post/ by hand only.
4. The tender will be opened on 13-02-2024 at 11:30 A.M. by the District Social Welfare Officer, Sundargarh in presence of the members of Tender Committee and tenderers or their authorized representatives. The tender received beyond the scheduled date and time shall not be taken in to consideration.
5. The details terms and conditions associated with the assignments of tender is mentioned at Annexure-A.
6. The tender will be in two parts i.e. Technical Bid (Part-I) and Financial Bid (Part-II). The bidders should submit their Technical bid and Financial Bid separately in two envelopes and put into another cover superscribed as “Tender for Printing and Installation of Multi Coloured Tin Boards at 279 Panchayat Offices of Sundargarh District”.
7. Bidders who qualify Technical bid will eligible to participate in Financial Bid.
8. The Successful bidder will deliver and install the tin boards at Panchayat Offices of Sundargarh District as per panchayat wise indent placed for Tin Boards within 15 days from the date of receipt of order.

ANNEXURE-A

Slk No.	Terms and Conditions	Documents to be submitted
1	The intending Registered agencies should be a bonafied registered body having valid Registration Number	Attested photo copy of the registration certificate.
2	The organization should be a valid PAN/ TIN holder having valid GST Registration and Number	Attested photo copy of GST Registration, PAN Card and TIN.
3	It should not be a black listed organization by any Government organization	Declaration in Stamp Paper.
4	Rates should be quoted inclusive of GST charges, other charges including printing cost, delivery charges, installation charges etc.	Furnished in Financial Bid (Tender Form-2)
5	The district administration will have no liability regarding transportation, loading and unloading, of materials indent for supply & installation to the designated place in good condition. The defective or damaged printed materials if any will be replaced by the organization.	The bidder should declare in the non-judicial stamp paper that it abides all the terms and conditions laid down in the terms and conditions of the tender.
6	The tender must be accompanied Bank Draft of Rs.5000.00 (Rupees Five Thousand) only in favour of DSWO, Sundargarh payable at Sundargarh towards cost of tender paper.	Draft to be enclosed
7	The tender must be accompanied with Earnest money of Rs.50,000/- (Rupees Fifty Thousands) only in shape of Demand Draft in favour of DSWO, Sundargarh. Tenders without Earnest Money will be liable for rejection. The EMD of unsuccessful bidder will be returned without interest on finalization of bid. EMD of successful bidder will turn in to security deposit. The security deposit shall be returned on successfully completion of the whole work.	Draft to be enclosed
8	Conditional tenders are liable to be rejected. The tender, which is not as per specification will not be considered.	
9	If the successful bidder fails to supply within the stipulated period i.e. 15days from the date of received the indent order, liquidated damage @2% per day of delay shall be deducted from the final payment.	

10	The District Administration will not pay any advance payment to the organization. The organization will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regards.	
11	Under no circumstance the successful tenderer shall not appoint any sub-contractor or sub-lease the contract. If it is found that the successful tenderer has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the tenderer shall be forfeited.	
12	The rate quoted against this tender shall remain valid up to 12 months after publication of approved rate. No request to increase in rates will be allowed or entertained during this period.	
13	Part quotation of specified quantity of an item will be rejected.	
14	The Authority reserves the right to reject any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.	


District Social Welfare Officer
Sundargarh

TENDER FORM

Part –I

(Technical Bid)

1.	Name of the Supplying Firm/Agency (In capital Letters)	
2.	Address of the Organization	
3.	Name of the authorized signatory. (in block letters)	
4.	Specimen signature of authorized signatory.	
5.	Telephone number of authorized signatory/organization	
6.	Registration No. (Attach attested copy of registration certificate issued from DIC)	
7.	Attach attested copy of GST registration certificate.	
8.	PAN submitted or not.	
9.	TIN submitted or not.	
10.	Bank Draft of Rs.5000/- payable at DSWO, Sundargarh towards cost of tender paper submitted or not.	
11.	Bank Draft of Rs.50000/- pledged in favour of DSWO, Sundargarh towards Earnest Money Deposit. (EMD)	
12.	Documents of any past experience of printing and supply of materials to the Govt. Organization. (attested copy to be submitted)	
13.	Whether have any legal suit/criminal case pending against it for violation of PF/ESI/MW Act or any other law.(Submit the affidavit of declaration for no case pending.)	
14.	Affidavit of declaration that the Tenderer agrees to abide by all terms and conditions of tender.	
15.	Whether all documents submitted signed by the authorized signatory of the organization (Yes/No)	

DECLARATION

I/We hereby certify that the terms and conditions specification etc. given with the tender notice have been read carefully acceptable to me/us and that the information furnished above is complete and correct to the best of my/our knowledge. I/We understand that in case of any deviation in the above statement at any state, the Tenderer shall be blacklisted and will not have any dealing with in future.

Place:

(Signature and seal of the authorized signatory)

Date:

TENDER FORM
Part –II
(Financial Bid)

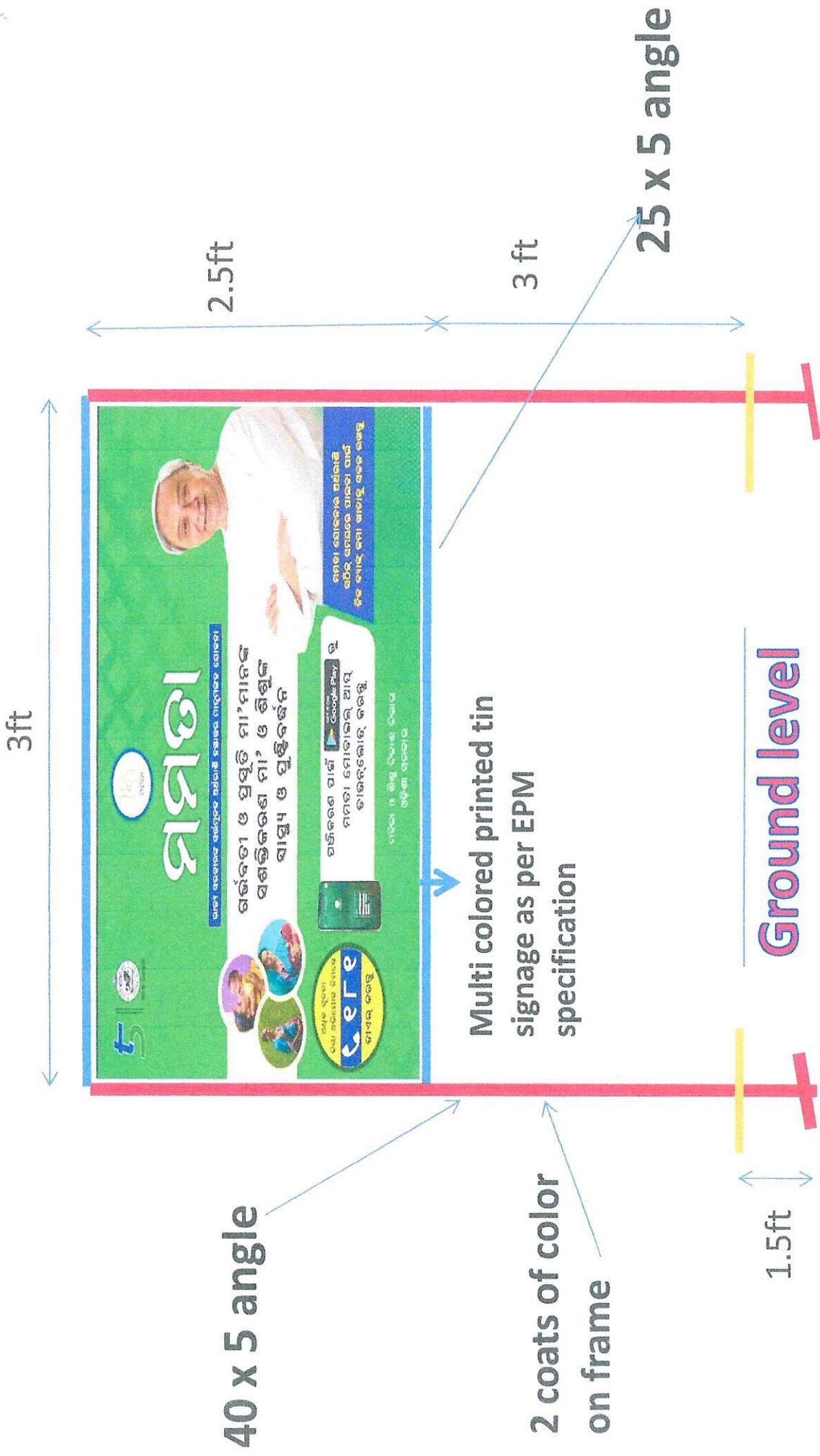
Sl. No.	NAME OF THE ITEMS	SPECIFICATION/ ITEM DESCRIPTION OF TIN BOARD TO BE INSTALL	NO. OF TIN BOARD TO BE INSTALL AT PANCHAYAT OFFICE	QUOTED RATE PER TIN BOARD (Including Transportation, Installation and GST (In Rupees)
1.	Multi Coloured Printed Tin Board	<p>Tin Board as per EPM specification</p> <ul style="list-style-type: none"> ➤ Tin Board Size: 3ft x 2.5ft”w ➤ Multi coloured printed tin signage as per EPM specification ➤ Made out of Tin Board of 0.20 mm thick as per I.S. 1993/93 ➤ 5 times pre-printing chemical treatment ➤ 4 times multi coloured printing ➤ Transparent coating and Heat treatment at 2000 C after each operation ➤ Punching holes of diameter not more than 2 mm at each corner and at the midpoint of each size Board of length 3 ft are to be provided. All total of punching holes are to the provided in each Board. ➤ MS Angle Frame (As per Drawing) including Fabrication, Fixing of Signage of Frame, 2 coats of Colour on Frame, with 40x5 angle and 25x5 angle. ➤ The angle used shall be of Tata/Jindal make. The structure shall be installed with concrete grounding and upto 1.5 ft. underground surface of long life. The boards shall be riveted on the frame. ➤ Installation at 279 Panchayat Offices of Sundargarh District. 	279 Nos.	

(Signature and seal of the authorized signatory)

Place:

Date:

MAMATA BOARD WITH FRAME SPECIFICATION

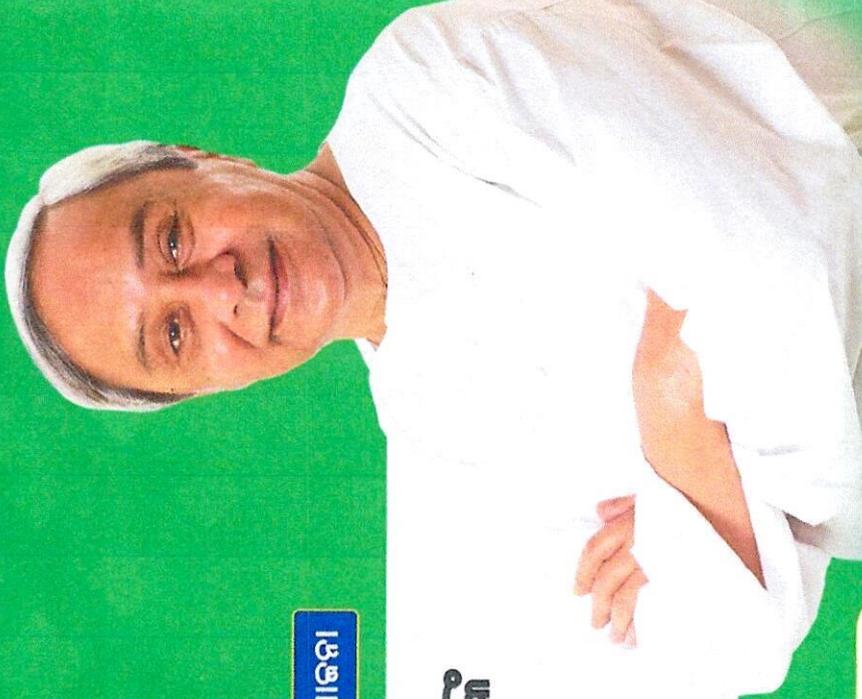


The angle used shall be of Tata/ Jindal make , the structure shall be installed with cement grouting for long life. The boards shall be riveted on the frame.



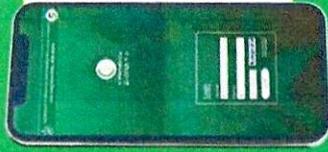
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ଗର୍ଭବତୀ ଓ ପ୍ରସୂତି ମା'ମାନଙ୍କ ସଶକ୍ତିକରଣ ମା' ଓ ଶିଶୁଙ୍କ ସାମ୍ମୁ୍ୟ ଓ ପୁଷ୍ଟିବର୍ଦ୍ଧନ



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