

**COMMERCIAL TAX & GST CIRCLE, SUNDARGARH,**  
(Under CT & GST Territorial Range, Sundargarh, (At-Rourkela),  
Finance Department, Govt. of Odisha 770001  
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**TENDER CALL NOTICE**

Bid Reference No. \_\_\_\_\_

Dated \_\_\_\_\_

Bids in sealed cover are invited under two-bid systems from reputed and experienced Manpower Service Providers to provide services of **02(two)** nos of outsource personnel for engagement as **i) Watchman-cum-Sweeper for Office (01 no.) and ii) Office Peon (01 no.)** for a period of 01(one) year from the date of actual engagement in terms of Finance Department Circular No-49134/F dated 29.11.2010, No-28090/F dated 22.09.2017 & No-11835/F dated 31.03.2018 in the o/o the CT & GST Sundargarh Circle, Sundargarh. The details of the bidding schedule are as follows:

Sl. No	Bidding Schedule	Deadline	Scheduled Date
1	Date of Issue	T	12.02.2024
2	Bid Due Date and Time	T + 16	28.02.2024
3	Opening of Technical Bid	T + 21	04.03.2024
4	Opening of Financial Bid	T + 21	04.03.2024
5	Date for commencement of deployment of required manpower		01.04.2024

Bidders are required to submit the Technical and Financial Bids separately. The bids in sealed Cover-I containing "**Technical Bid**" and sealed Cover-II containing "**Financial Bid**" should be placed in a third sealed cover super-scribed "**Bid for Outsource Personnel**" must reach the undersigned on or before **28.02.2024** by **Speed Post/ Registered Post/ Courier** only.

The bid documents containing eligibility criteria, scope of the work, terms and conditions of the tender and draft agreement may be obtained from o/o the **CT & GST Sundargarh Circle Head, Sundargarh** on payment of non-refundable amount of Rs 500/- in form of **Demand Draft** in favour of "**The CT & GST Sundargarh Circle Head, Sundargarh**", drawn in any scheduled commercial bank and payable at **Sundargarh** on any working day with in **28.02.2024** between 10.00 AM to 5.30PM.

The Authority reserves the right to reject any or all bids and terminate the tender process without assigning any reason thereof.

Complete address for submission of bid

**The CT & GST Sundargarh Circle, Sundargarh**

**In front of Saraswati Sisu Vidya Mandir, Dengibhadi, Sundargarh, 770001**

*Sd/-*  
**Deputy Commissioner of CT & GST  
Sundargarh Circle, Sundargarh**

Memo No: \_\_\_\_\_

Date: \_\_\_\_\_

Copy forward to the copy to be affixed in the Range Office Notice Board/ Rourkela Circle-  
I & II Office Notice Board/ Sundargarh Circle Office Notice Board for information to all  
concerned.

*Sll-*  
Deputy Commissioner of CT & GST  
Sundargarh Circle, Sundargarh

Memo No: 316

Date: 12.02.2024

✓  
Copy forwarded to the NIC, Sundargarh for wide publicity of this "tender call notice" and  
further necessary action.

*12-02-24*  
Deputy Commissioner of CT & GST  
Sundargarh Circle, Sundargarh

**COMMERCIAL TAX & GST CIRCLE, SUNDARGARH,**  
(Under CT & GST Territorial Range, Sundargarh, (At-Rourkela),  
Finance Department, Govt. of Odisha 770001

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**TENDER CALL NOTICE**

Bid Reference No. 314

Dated. 12.02.2024

Bids in sealed cover are invited under two-bid systems from reputed and experienced Manpower Service Providers to provide services of **02(two)** nos of outsource personnel for engagement as **i) Watchman-cum-Sweeper for Office (01 no.) and ii) Office Peon (01 no.)** for a period of 01(one) year from the date of actual engagement in terms of Finance Department Circular No-49134/F dated 29.11.2010, No-28090/F dated 22.09.2017 & No-11835/F dated 31.03.2018 in the o/o the CT & GST Sundargarh Circle, Sundargarh. The details of the bidding schedule are as follows:

Bidders are required to submit the Technical and Financial Bids separately. The bids in sealed Cover-I containing "**Technical Bid**" and sealed Cover-II containing "**Financial Bid**" should be placed in a third sealed cover super-scribed "**Bid for Outsource Personnel**" must reach the undersigned on or before 28.02.2024 by *Speed Post/Registered Post/ Courier* only.

The bid documents containing eligibility criteria, scope of the work, terms and conditions of the tender and draft agreement may be obtained from o/o **the CT & GST Sundargarh Circle Head, Sundargarh** on payment of non-refundable amount of Rs 500/- in form of **Demand Draft** in favour of "**The CT & GST Sundargarh Circle Head, Sundargarh**", drawn in any scheduled commercial bank and payable at **Sundargarh** on any working day with in **28.02.2024** between 10.00 AM to 5.30PM.

The Authority reserves the right to reject any or all bids and terminate the tender process without assigning any reason thereof.

Sd/-  
**Deputy Commissioner of CT & GST**  
**Sundargarh Circle, Sundargarh**