



ଜିଲ୍ଲା ପରିଷଦ, ସୁନ୍ଦରଗଡ଼
ZILLA PARISHAD, SUNDARGARH

(Sundargarh-770001, Email:ori-dsundargarh@nic.in, Tel.No. 06622-273873)

Odisha Livelihoods Mission

(Department of Mission Shakti, Government of Odisha, Bhubaneswar)

No. 100 /ZP (OLM)

Dated the 18/7 / 2024

TENDER CALL NOTICE

Sealed quotations / tenders are invited from interested Travel Agencies / Tour Operators / Private individuals for providing 1 (one) no. of AC Petrol /Diesel driven Vehicle TUV300/ Bolero/ Sumo Gold/ Ertiga/ Equivalent model having sitting capacity not more than 7 including driver, which shall confirm to the Terms and conditions (Annexure-A) for official use in OLM, Zilla Parishad, Sundargarh on monthly rent basis.

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Sundargarh, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, Valid Contact Carriage Permit, Proof of up to date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport / passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs. 5000/- (Rupees Five Thousand) shall be deposited by the intending bidder in shape of Account Payee Bank Draft drawn in favour of the CDO-cum-EO, ZP, Sundargarh and submitted along with the tender as Security Deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and Lubricants).
8. The vehicle must achieve a fuel efficiency of 10 Kms. per liter.
9. The details of the make and year of manufacture of the vehicle, registration No., Mileage (Kms. Covered per liter) and name of the Driver, Driving Licence

No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation / Tender (Annexure-B).

10. The quotation completed in all respect should reach the undersigned on or before **31/07/2024 by 1.00 PM** through Registered Post / Speed Post/ physically by hand to the office of Zilla Parishad, Sundargarh (OLM Section), At/Po- Sundargarh, Dist- Sundargarh, Pin-770001, and shall be opened on the same day at **4.30 PM** in presence of the bidders or their authorized representatives.
11. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with OLM, Zilla Parishad, Sundargarh on payment of Rs. 1000/- Rupees (One Thousand) only from dt. 19/07/2024 to dt. 30/07/2024 or can be downloaded from Sundargarh District Website www.sundargarh.odisha.gov.in from dt. 19/07/2024 to 30/07/2024. In case the application form is downloaded from the website, the applicant shall furnish a Demand Draft for an amount Rs.1000/- (Rupees One Thousand) only in favour of CDO-cum-EO, ZP Sundargarh towards the cost of application along with the application.


CDO-cum-EO 18/7/2024
Zilla Parishad, Sundargarh

Memo No. 101

Date:- 18/07/2024

Copy to all Govt. Office within the jurisdiction of Sundargarh district to affix the tender call notice in their notice board for wide publication of this tender call notice.


CDO-cum-EO 18/7/2024
Zilla Parishad, Sundargarh

Memo No. 102

Date:- 18/07/2024

Copy to the DIO, NIC, Sundargarh for information with a request to web host the tender call notice in the district website (www.sundargarh.nic.in)


CDO-cum-EO 18/7/2024
Zilla Parishad, Sundargarh

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a commercial vehicle on hire on monthly basis.

1. The hired vehicles, during period of contract shall have all necessary valid MV document such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc., D.L. of the driver available all the time.
2. The Department / Office hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicle or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall not be responsible for all such litigations.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential coolant, Tyres & Tubes , Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one-month notice and terminate the agreement.

12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one-month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Sd/-
CDO-cum-EO
Zilla Parishad, Sundargarh

General Information

Sl. No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration No.	
5	Bank Account No. and IFSC Code	
6	Registration No. of vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name / Address of the Driver	
16	D.L. No. & Validity of the D.L. of the Driver	
17	Proposed hire Charge of the vehicle per month excluding fuel cost	
18	Rate of fuel consumption / Mileage per litre	
19	Contact Number of the Service provider (Tenderer/Quotationer)	
20	Contact number of Driver	

"Certified that the information submitted above is true to the best of my knowledge and belief".

**Seal & Signature of the
Tenderer / Quotationer**