



OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER,
SUNDARGARH
AT/PO- RANGADHIPA, DIST. SUNDARGARH PIN-776002
E-mail id- odisun-nadrs@nic.in



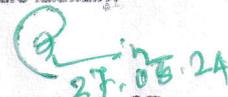
No. 2604 / CDVO(S) Dt. 27.08.2024
SEC-1 / 2022

To
The District Information Officer / DeGM, Collectorate, Sng.
NIC, Sundargarh.

Sub: Hoisting of Tender Call Notice for Infertility camp medicine of Sundargarh district.

Sir,
I would like to enclose herewith the Order No 2603 dt. 27-08-24 for the hoisting the Tender Call Notice for Infertility camp medicine of Sundargarh district in the NIC district portal for wide publicity.

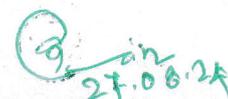
Yours faithfully,


27.08.24
Chief District Veterinary Officer
Sundargarh

Memo No. 2605 / CDVO(S)Dt. 27.08.2024
Copy submitted to the Chief Executive Officer, OLRDS, Odisha, Bhubaneswar for favour of kind information and necessary action.


27.08.24
Chief District Veterinary Officer
Sundargarh

Memo No. 2606 / CDVO(S)Dt. 27.08.2024
Copy submitted to the Director of Animal Husbandry and Veterinary Services, Odisha, Cuttack for favour of kind information.


27.08.24
Chief District Veterinary Officer
Sundargarh



TENDER
DOCUMENTS
FOR SUPPLY OF VETERINARY DRUGS ON RATE CONTRACT
BASIS FOR A PERIOD OF ONE YEAR FROM THE DATE OF
APPROVAL

Name & Address of the Tender inviting Authority:
Chief District Veterinary Officer, Sundargarh,
E-Mail- odisun-nadrs@nic.in



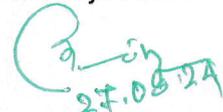
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OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER, SUNDARGARH
AT/PO- RANGADHIPA, DIST. SUNDARGARH PIN-770002
E-mail id- odisun-nadrs@nic.in

Tender Notice No. 2603 Date 27.08.2024

OPEN TENDER INVITATION FOR PROCUREMENT OF VETERINARY MEDICINES

(ଭେଟେନାରୀ ଔଷଧ ପାଇଁ ଖୋଲା ଟେଣ୍ଡର)

1. Tenders are invited in sealed cover in two bid system from wholesalers/ Distributors and suppliers approved by manufacturers dealing with Veterinary Medicines to participate in competitive bidding for supply of same during the year 2024-25 on rate contract basis. The Bidders have to submit Technical bids and Financial Bids in separate envelop for all categories of medicines. The Technical bid and Financial Bids packed in separate envelop duly mentioned and enclosed in a sealed envelope can be submitted to the undersigned through Regd. Post/Speed Post or can be dropped in sealed dropped box kept for the purpose at O/o the undersigned. The Tenders can be submitted from **11 A.M of 28th August 2024 to 4th September 2024 up to 05.00 P.M.** The Technical bids of the Tender will be opened on **5th September 2024 at 11.00 A.M** by the District Level Technical Committee in presence of bidder or his authorised representative at O/o the undersigned. Tender papers can be downloaded from Collectorate, Sundargarh web site www.sundargarh.odisha.gov.in web portal . Other detail information about this tender is available on this website. The earnest money of **Rs. 2000/-** in shape of bank draft should be enclosed with requisite documents in the Technical bid. The earnest money in shape of demand draft drawn from any schedule Commercial Bank, in favour of "Chief District Veterinary Officer, Sundargarh" payable at Sundargarh. The bidder has to submit all the required tender documents mentioned in Section VI. Non submission of any document and tender submitted in any inappropriate manner may be liable for rejection.


Chief District Veterinary Officer,
Sundargarh

SECTION
IMPORTANT EVENTS OF THE TENDER

Sl. No.	Particulars of important events	Date	Time
1	Date and Time of Release of Bid	27.08.2024	5.00 PM
2	Date of start of submission of tender papers	28.08.2024	11.00 A.M
3	End time of submission of tender documents	04.09.2024	05.00 P.M
4	Date and time of opening of Technical Bid	05.09.2024	11.00 A.M

SECTION II
General Definitions & Scope of Contract

1. General Definitions

- A. *Department* means Fisheries & Animal Resources Development Department, Government of Odisha.
 - B. *Government* means Government of Odisha. *Bid / Tender Inviting Authority* is the CDVO, Sundargarh, who on behalf of the User Institution/Government or the funding agencies calls and finalize bids and ensure supply, procured under this bid document.
 - C. *Tender Evaluation Committee & Technical Committee* is Committees so constituted by CDVO, Sundargarh to decide on the purchase of the drugs / Medicines & consumables to be procured.
 - D. *User Institutions* are the Govt. animal health care institutions of Sundargarh district under F&ARD Dept., Government of Odisha for which the items under this bid are procured.
2. *De-recognition/ Debarment* – the event occurring by the operation of the conditions under which the bidders will be prevented for a period of 3 years from participating in the future bids of Tender Inviting Authority, more specifically mentioned in the Specific Conditions of Contract and General Conditions of Contract of this bid document, the period being decided on the basis of number of violations in the bid conditions and the loss/hardship caused to the Tender Inviting Authority on account of such violations. Withdrawal or non-compliance of bid terms and conditions after the issuance of Supply Order will lead to de-recognition/ debarment of the successful bidder.

2. Scope

- A. The bids are invited for the supply of the items, the details of which are mentioned in Annexure –IV needed for the Govt. Animal Health Care institutions of Sundargarh Odisha.
- B. The bidders can't withdraw their bid after opening of Technical bid, within the minimum bid validity period of 180 days & also after accepting the Letter of Intent.
- C. Withdrawal or non-compliance of agreed terms and conditions after the execution of agreement will lead to invoking of penal provisions and may also lead to de-recognition/ debarment.

SECTION III
General instructions to bidders

This Tender is floated in 2 Bid system for different category of medicines i.e.:

- **Technical bid:-** All the supportive documents as required in the terms and conditions as mentioned in Section- VI should be submitted in separate sealed envelope super scribing Cover "A".
At the time of opening of the Technical Bid, the Bidders are required to present the sample of the Veterinary medicines for verification by the Technical Committee, if needed.
- **Financial bid:-** The bidder should quote the price of each item of Veterinary Medicines in separate sealed cover in the prescribed format as Annexure- III, writing the serial number of the item and its name on the cover of the individual sealed cover. The sealed covers of the price Bid shall be packed in a large sealed cover super scribing as Price Bid for Veterinary Medicines as Cover "B".
- Both the Cover A & B should be put in to a third Cover, which should be super scribed as "Tender for Veterinary Medicines" having the name & Address of the Sender and Receiver.

If the bidder does not qualify himself in the Technical Bid, the Price Bid as offered will not be entertained. In case of unsuccessful bidders in respect of Technical Bid, Price Bid of the same will be kept at C.D.V.O office, as received in the sealed cover without any opened and will be returned back to the bidder on demand if the postal charge is paid by the bidder.

At any point of time, the Tender Inviting Authority reserves the right to reject the tender for all items or for any one or more of the items tendered without assigning any reasons thereof.

SECTION IV
GENERAL TERMS AND CONDITIONS

1. The Chief District Veterinary Officer, Sundargarh, Odisha (Tender Inviting Authority) working under Fisheries & Animal Resources Development Department, Govt. of Odisha for providing Animal health care services, requires various Veterinary Medicine to be used by various Subordinate health care institutions(hereinafter referred to as user institutions).
2. Sealed Tenders will be received by **11 A.M of 28th August 2024 to 4th September 2024 up to 05.00 P.M** by the Authorized officer at Office of the Chief District Veterinary Officer, Sundargarh through Courier/Speed Post/ Regd. Post only (not by hand) for the purchase and participation in the open tender for supply of "Veterinary Drugs for a period of one year. The bidder can also tender the Bid documents by dropping in the "Drop Box" kept at office of the CDVO, Sundargarh by **11 A.M of 28th August 2024 to 4th September 2024 up to 05.00 P.M** Any tender received after the due date & time will be rejected / returned to the sender unopened.
3. The bidder(s) shall have to submit their tender in separate sealed envelopes, i.e. one for Technical bid by super scribing Cover "A" & Financial Bids by super scribing Cover "B"(separate sealed covers).The Technical Bid and financial Bids should be put in to a third Cover, which should be super scribed as " Tender for Veterinary Drugs". On this cover the name & address of sender and Receiver need to be clearly mentioned.
4. The Sealed tenders "Cover A" (Technical Bid) submitted by the bidders will be opened at the Office of the CDVO, Sundargarh by the District Level Technical Committee in presence of Bidders or their authorized representative. In situation of absence of participation of Bidder/ authorized representative during the process of opening of Technical bid cannot be stopped. The bidder will have no right to claim any sort of imposition to make the process null and void. But due to any unexpected untoward situation, if the process of opening of technical bid has to be stopped, the notice for next date of opening the technical bid will be displayed in the office notice board and also it will appear in the official website of Collectorate, Sundargarh. The Technical Bids will be opened on Dated **5th September 2024 at 11.00 A.M.**
5. No tender documents shall be accepted after the expiry of scheduled date and time.
6. The details of items and specification which one can appreciate to submit bid are mentioned at Annexure -IV. (The quoted price will not exceed to the maximum Unit Price mentioned in Annexure-IV).
7. Rate should be tendered less than the maximum unit cost fixed by the under signed as mentioned in Annexure-IV, in Indian Currency (with paisa in two decimals only), both in words and figures against each item as the payments will be made in Indian currencies only .The Bidder shall not tender the rate for any item other than the item specified in the list
8. The GST shall be charged as per the guide lines given by the Finance Dept., Govt. of Odisha/India from time to time. TDS of 2% of GST will be made as per rule.
9. The interested bidder can download the Entire Tender Document from the website www.sundargarh.nic.in (<http://sundargarh.nic.in>)
10. All the sheets of technical Bid along with bid document shall be serially numbered and should bear the dated signature with seal of the Bidder. Any deviation will liable for rejection of bid.
11. Tender processing Fee/EMD
The firms desirous to participate in the bid process shall have to submit EMD in shape of Demand draft of Rs.2000/- (Rs. Two Thousand only) drawn at any Nationalized bank in favor of "Chief District Veterinary Officer, Sundargarh, payable at Sundargarh". The demand draft or Govt. money receipt of Rs.2000/- is to be attached with the Technical bid documents.
12. **ELIGIBILITY CRITERIA**
Veterinary drug Manufacturer/ Distributors or Wholesalers authorized by manufacturer for Veterinary Drugs are eligible to participate in the tender provided, they have:
 - i. The Manufacturer or Authorized Distributor of Authorized Dealers must have valid registration of the product.
 - ii. Valid Wholesale/ Distributor Drug License/ Trade License from the Drug Controller (O)/ competent authority.
 - iii. Participant in the Tender must be registered under OST Act.
 - iv. In the case of other State Manufacturers/ Authorized Distributors/ Authorized Dealers selected in the Tender, they are required to supply the goods through billing by a Branch Office/ Sale Depot having OST, RC in the State of Odisha as per the circular of Finance Department, Govt. of Odisha.
 - v. Firm should be authorized by Manufacturer for sale/ distribution of particular products/ items incorporated in this tender.
 - vi. **Bidder shall have the capacity to supply 100% of the ordered item within 15 days of placement of supply order. Failure of supply within stipulated period may result in cancellation of order followed by forfeiter of performance security deposit.**
 - vii. **Valid ISI/ CE/ US FDA/ WHO GMP/ GMP Certificate of the products from manufacturer end as per the specifications mentioned against each item is necessary. For items enlisted in (Annexure- IV).**

- viii. Valid ISO certificate of Manufacturer whose products bidders are offering. (For items enlisted in **Annexure- IV**)
- ix. Bidders need to have experience for one year in supplying Veterinary medicines to State Govt./ Central Govt./ State or central Govt. PSUs. In support of experience the bidder has to submit experience certificate or copy of the bills of the product supplied along with documents submitted for technical bid.
- x. Annual turnover:- The bidder should have annual average turnover of Rs.30 Lakh per year for the last three years i.e during 2021-22, 2022-23 & 2023-24. Bidder shall have to produce turn over certificate from Chartered accountant.
- xi. Shall have PAN Card & valid GST registration in the name of Registered agency only.
- xii. Valid/up-to-date TAX (I.T&GST) return certificate. GST should be cleared up to financial year 2023-24. (31st March 2024)
- xiii. Non-Conviction Certificate from the competent authority.
- xiv. Bidder who has been blacklisted either by the Tender inviting authority or by any State Govt. or Central Govt. organization OR PSU is not eligible to participate in the tender for that item.

13. Submission of Samples for verification:

- i. Bidders shall have to submit samples of their quoted items being packed in a sealed packet as non-refundable. The samples will be verified for visual quality by the District Level Technical committee. In case of any doubt on quality and quantity the product may be sent to higher laboratory as per the decision of the team headed by the tender inviting authority. The details of the list of item(s) for which samples have to be submitted are mentioned in **Annexure-IV** and as per the Format Document **D-16**.
- ii. The samples may be sent through courier or handed over physically to the authorized officer from office of the tender inviting authority on receiving necessary acknowledged slip from the officer. The samples need to reach by Dated **11 A.M of 28th August 2024 to 4th September 2024 up to 05.00 P.M.**
- iii. The bidders shall not claim any payment towards verification / consumption / use of such samples for quality, user friendliness etc. for evaluation purpose. The samples which become lowest responsive bidder after price comparison will be kept at the O/O undersigned as Master Sample (even if not consumed/utilized).
- iv. The Tender Inviting Authority's contractual right to inspect, test and, if necessary, reject the goods after the goods' arrival at the final destination shall have no bearing of the fact that the goods have previously been inspected and cleared by Tender Inviting Authority's inspector during sample verification as mentioned above.

14. COVER-B (FINANCIAL BID)

- i. The financial bid format giving the quoted rate for Veterinary drugs should be sent in a separate sealed covers here after called Cover "B" (financial Bids)..
- ii. The price of the item should be quoted inclusive of insurance, packing, forwarding, freight (door delivery), which will be taken as base price and the GST if any will be charged extra to get the Grand Total cost of the medicine. The rate should be quoted not more than the maximum limit mentioned in Annexure-IV, for each item both in figures and words. Only two decimal points (paise) will be taken into consideration ignoring the rest digits. In case of difference in words and figures, words will be taken into consideration for evaluation.
- iii. The Bidder should quote the price of each item of Veterinary Drugs/Medicines in separate sealed cover in the prescribed format as Annexure - III.
- iv. The quoted rates should be final and shall not be subject to any escalation during the validity of rate contract. The bidder should submit/furnish a certificate in the tender to the effect that the price quoted by them is not more than the open market price. However, in circumstances when the price decreases during the contract period, the approved supplier should ethically intimate the same to the purchasing authority and decrease the price accordingly.
- v. The Cover "B" of the bidder whose tender qualified technically in Cover-A will only be opened.

15. Rejection of the Tender:

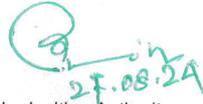
The tender paper (whole / part) will be rejected, if any of the following documents are wanting/not found with the tender bid:

- i. Non submission of relevant documents/ samples as mentioned in Section VI.
- ii. Sealed Price bid (quoted rate) without signature and seal.
- iii. Any pre-condition by the bidder contradicting to the tender terms & conditions or non-compliance to product specification.

16. Evaluation:

- i. Tenders will be evaluated as per the requirement of the bid and the financial bid (Cover-B) shall be opened only for those bidders who will qualify in the technical & sample evaluation.
- ii. The cost of the unit item including Taxes/ GST will be evaluated.
- iii. If the approved lowest eligible supplier fails to supply items within the stipulated period of rate contract, to meet the need, the tender inviting authority reserves right to procure the same from the L2/ L3 suppliers at L1 rate, if they agree to supply at L1 approved rate or negotiated rate.

17. Performance Security:
The bidder shall have to submit performance security @ 3% of the supply order value of approved items within 7 days of issue of letter of intent (LOI) in form of Demand Draft drawn in favour of Chief District Veterinary Officer, Sundargarh payable at Sundargarh Irrevocable Bank Guarantee from any Nationalised / Scheduled Bank in favour of the Chief District Veterinary Officer, Sundargarh in the format as given in Document No D- 18 with validity for a period of 24 months from the date of execution of it.
18. Notification of Award/Letter of Intent (LOI)
- Within the bid validity period, the Tender Inviting Authority will notify the list of successful bidder(s) in tender before issuing the Letter of Intent (LOI).
 - The successful bidder(s), upon receipt of the LOI, shall deposit the prescribed performance security within 10 (ten) days.
19. Delivery:
Supply shall be completed within 15 days from the date of issue of purchase order or as mentioned in the purchase order. Delivery shall be made at Medicine Stock Store of CDVO, Sundargarh.
20. Payment:
100% payment shall be made after submission of stock entry certificate(s) from the concerned authority and as per the availability of funds. Under no circumstances the supply should be interrupted as regards to payment.
21. Penalties:
If any product after use found to be "Not of Satisfactory Quality"/Not as per the parameter/ gives adverse reaction upon consumption", such item will be declared as "Not of Satisfactory Quality" on the basis of the report of the concerned user institutions. The said product shall be freeze. The supplier has to replace fresh stock equal to the purchased quantity and take back the freeze stock at his own cost. In case the supplier fails to replace the stocks, the Performance Security shall be forfeited.
22. Miscellaneous Conditions:
- The tender documents should be clearly written/typed without any correction, interpolations, and overwriting. Each page of the tender should be page numbered with the dated signature of the bidder. If any information or documents furnished by the bidder found to be misleading/incorrect at any stage, their tender will be rejected.
 - The approved rate and supplier will be valid for one year from the date of approval. In case of any unavoidable situation, the tender inviting authority may extend the rate contract till finalization of new rate contract for greater interest of public at large.
 - The MSE / SSI Units of the State of Odisha will be given the following preferences in the tenders provided they produce the following documents as per MSME Development Policy.
Local Micro & Small-Scale Enterprises (MSE) and Khadi & Village industrial units including handloom and handicrafts will enjoy a price preference of 10% vis-à-vis over local medium and large industries as well as industries outside the State. Local Micro & Small Scale Enterprises having ISO, ISI Certification for their product shall get an additional price preference of 3% as per provision of IPR-2015.
All legal disputes, if any relating to purchase etc. are subject to jurisdiction in the courts of law situated at Sundargarh, Odisha only.

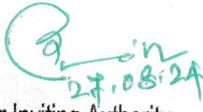

Tender Inviting Authority
Chief District Veterinary Officer
Sundargarh

SECTION -V
SCHEDULE OF REQUIREMENT

Items Tendered with Specification / Strength, Unit Pack, Tentative Quantity to be submitted as mentioned in the list of medicines to be procured. Hence, the price in the BOQ to be quoted as per the pack size (strip/Vial / Amp./ Inj./ Bottle/ Pkt./ Unit/Piece).

Note:

1. Drugs which are official in monograph of IP / BP / USP/ EP shall be accepted.
2. The pack size mentioned in the list of medicines (Annexure IV) to be procured is Preferable Pack Size.
3. The items which are light / photo / moisture sensitive should be supplied with good quality Amber coloured packing material as per IP / BP / USP/ EP grade.
4. Unit packs/ carrying packet shall be marked with the words in CAPITAL AND BOLD LETTERS, 'FOR SUPPLY TO GOVT. OF ODISHA, NOT FOR SALE'. MRP should not be printed. Such packing shall clearly indicate the description, quantity, name and address of manufacturer, contact No. and date manufacture, date of expiry and Batch Number of manufacture. The medicinal item should have sufficient gap between date of supply and date of expiry (Not less than 1 year).
5. Damaged items will not be received under any circumstances.
6. Supply of drugs without the prescribed labelling will not be accepted.


Tender Inviting Authority
Chief District Veterinary Officer
Sundargarh

SECTION VI

CHECK LIST OF DOCUMENTS TO BE SUBMITTED WITH THE TECHNICAL BID (COVER-A) sequentially			
Sl. No.	Doc. No.	Name of The Document	Page No.
1	D1	Duly filled Tender application form in (Annexure-I) with authentic signature and seal of bidder of authorized person with check list.	
2	D2	BD towards Earnest Money Deposit (EMD) for Category A	
3	D3	Manufacturer's/ Importer's authorization (as per Annexure-V).	
4	D4	Copy of PAN CARD & GST registration certificate(in the name of Agency)	
5	D5	Copy of I.T Return for last three years.	
6	D6	Copy of proof of Registration Certificate of GST with cleared up to financial year 2023-24. (31 st March 2024)	
7	D7	Proof of experience/Performance for supplying Veterinary Medicine	
8	D8	Copies of the annual audited statement / Annual Report for 2021-22, 2022-23 & 2023-24 (Provisional statement of account shall not be considered).	
9	D9	Annual turnover certificate at least for Rs. 30 lakh per year from 2021-22, 2022-23 & 2023-24 From Chartered Accountant.	
10	D10	Authorization certificate in favour of bidder from concerned Manufacturer for sale/distribution of particular products/items incorporated in this tender.	
11	D11	Copy of valid Wholesale/ Distributor License/ C&F agent (as the case may be) from the Drug Controller.	
12	D12	Valid ISI/CE/US FDA / WHO GMP / GMP Certificate of the products from manufacturer end as per the specifications mentioned against each item.	
13	D13	Valid ISO certificate of Manufacturer whose products bidders are offering.	
14	D14	Declaration from bidder for not being Derecognized, debarred or Black listed in the Format in Annexure...	
15	D15	List of items quoted in the format in Annexure-II.	
16	D16	Document Format for submission of sample of Medicine.	
17	D17	Bid Security Declaration	
18	D18	Bank Guarantee Format for performance security	
DOCUMENTS TO BE SUBMITTED IN SEALED COVER 'B' (FOR PRICE BID)			
19	D19	Price BID For veterinary drugs (Annexure III)	

CORRIGENDUM
Annexure- IV

SL No.	Name of Veterinary Medicine	Unit Packing	Total Requirement for the District (Unit)	Maximum Unit Cost (Tentative)/Unit in Rs.
1	Heat Inducting Tablets	6's / strip	2100	40.00
2	Hormonal Prostaglandin(Lutalyse Natural)(2ml vial)	2ml vial	420	140.00
3	Hormonal(Gonadotropin Hormone)(2ml vial)	2ml vial	420	170.00
4	Phosphorus inj. (30ml vial)	30ml vial	714	150.00
5	Intra Uterine Wash Antibiotic (100 ml vial) including Lugols Iodine (Iodine Solution)	100 ml vial	420	90.00
6	Vit D3Eh inj (10ml)	10 ml	2100	70.00
7	Trace Minerals Tab	20's/ Strip	2100	40.00


28.08.24
Chief District Veterinary Officer,
Sundargarh.

ANNEXURE- I; DOCUMENT NO. D1

Tender application form

Sl.No.	Details of the bidder (in Capital Letters only)			
1	Name of the Bidder			
2	Bidder Type(Please Tick)	Manufacturer/Distributor/ Wholesaler/ C&F Agent		
3	Participated for category:	Cover "A"	Cover "B"	Cover "C"(A+B)
	Separate Price bid submitted	Yes/No	Yes/No	Yes/No
4	Address with Phone No.& email ID			
5	Name of Contact Person & Designation			
6	Mobile No./ Landline No.			
7	Email ID			

DOCUMENTS SUBMITTED

Sl. No.	Document details	Submitted (Yes/No)	If Yes Page No.	Remarks if any
1	Tender Processing Fees/EMD details: Transaction No.: Date: Amount:			
2	List of items quoted Category A(Annexure II(A))			
3	Valid license from competent authority: (Manufacturing/ wholesaler etc.)			
4	Annual Turnover statement:			
5	Copy of PAN card			
6	Copy of GST registration certificate			
7	Copy of latest I. T return & GST payment Certificate:			
8	Proof of supply:			
9	Other supporting documents regarding quality of Manufacturer (s)/product(s).			
10	Brochures of products			

CERTIFICATE

Certified that the information furnished above are true and correct to the best of my knowledge and belief. In case any information given above is or are found to be incorrect at any time, I under take the liability to be proceeded with in any manner. Certified that I shall not claim for any compensation for submission of Tender.

Date

Official Seal

Signature of the bidder/ Authorized signatory

**ANNEXURE-V: DOCUMENT NO-D2
MANUFACTURER'S AUTHORISATION FORMAT
(IN ORIGINAL)**

To
The Chief District Veterinary Officer, Sundargarh, Odisha

Sub: Letter of authorisation.

Ref: Tender No.....Dated.....

Dear Sir,

We.....who are established and reputed manufacturer's / Importer of..... (Name and description of items offered) having factories at (Address of Factory/ Corporate office) do here by authorize M/s.....(Name and address of Distributor/ Whole seller) to submit the bid and sign the contract with you against the above referred tender for the products manufactured / imported by us. The products authorized by us to the above agency is as follows:

- 1.
- 2.
- 3.
- 4.
- 5.

Authorized Seal and signature of Manufacturing Co.

**DOCUMENT No. D3
PERFORMANCE STATEMENT**

(For the period of last one year)

(Please furnish order copies of the client serially, the names of which are mentioned below)

Name of Bidder:

Name of Manufacturer

Name of the Item :

SL No.	Order placed by	Order no. & Date	Item Name	Specification & Qty	Total Value of Product	Bill No Dt. Of Supply

(Attach copy of bills of supply)

Signature and seal of the Bidder

DOCUMENT- D4
ANNUAL TURNOVER STATEMENT

The annual turnover of M/S.....Address..... who is a wholesaler/ distributor /C & F Agent for the last three years are given below and certified that the statement is true and correct.

SL No	Year	Turnover in Rupees (Rs.)	Annual Average Turnover Rs.
	2021-22		
	2022-23		
	2023-24		
Place	Signature of the Auditor with date		
Place	Signature of the Chartered Accountant with date		
Name of the Chartered Accountant :			
Registration Number of the C.A :			
Seal			

NB This certificate should be supported by figures in PL Account & Income Tax Return.

**DOCUMENT NO -D5
(RUPEES 20 NONJUDICIAL STAMP PAPER)
DECLARATION FORM**

I/We.....(NAME& DESIGNATION) having My/our firm at.....Do hereby declare that I/We have carefully read all the terms & conditions of tender of the Chief District Veterinary Officer Sundargarh, Odisha, for the supply of Veterinary drugs/Medicines. I will abide with all the terms & conditions set for in the tender paper Reference no ..

I/We do hereby declare that, I/We have not been de-recognized / debarred / blacklisted by any State Govt. / Union Territory / Govt. of India / Govt. organization / Govt. Veterinary Institutions for supply of Not of Standard Quality (NSQ) items / part-supply / non-supply.

That, I am not a defaulter in supply of any item to Chief District Veterinary Officer Sundargarh, or any other indenting officers of the State of Odisha after being Lowest responsive bidder in past three years.

I/We further declare that I/ We possess valid Manufacturing Drug License/ Import license bearing No ...Valid Up to...I/We do hereby declare that I/we will supply the approved items as per the terms, conditions & specifications of the tender document. I / we further declare that my / our performance deposit will be forfeited if I /we fail to supply any item after getting order from the purchaser. I /we further declare that we will supply the ordered items manufactured only by the manufacturers as mentioned in the bid document

Further, I / We also declare that we have quoted the products duly authorized by the manufacturer / importer for sale/supply.

I/We agree that the Tender Inviting Authority can debar / blacklist me/us for a period of 3years if, any information furnished by us proved to be false at the time of inspection / verification and not complying with the Tender terms & conditions.

Signature of the bidder
Date

Name & Address of the Firm:
Affidavit before Executive Magistrate/Notary Public.

Annexure-II : Document No -D6
List of items for which bidder desires to participate
(Veterinary Drugs)

Name & Address of the Firm....

Sl No.	Name of the item (In Generic/Composition)	Manufactured by	Brand Name If Any	Specification & Strength	Unit pack size

Seal and Signature of Bidder

Format for submission of sample: Document -D7

Name & Address of the Firm....

Sl No.	Name of the item	Manufactured by	Brand Name If Any	Specification & Strength	Unit pack size

N.B:

Each Sample shall be wrapped with plastic cover and stickered with following information:

- i. Item serial Number
- ii. Name of the bidder
- iii. Name of the item
- iv. Category
- v. Quantity

Submitted by
Date
Mobile

Rejected by
Date
Mobile

ANNEXUTRE- III : DOCUMENT NO - D8
PRICE BID
(For veterinary drugs)

Name & Address of the Firm....

SL No	SL No in the list	Name of the item (In Generic/Composition)	Manufactured by	Brand Name If Any	Specificati on & Strength	Unit pack size	Cost quoted per unit Excluding GST in Rs.	GST Rs.	Total Cost including GST in Rs	Remar k

Seal and Signature of Bidder

Document No. D-9
(To be submitted with Technical Bid)
BID SECURITY DECLARATION FORM
(Rule 170 of General Financial Rule 2017)

Bid Ref. No. _____ Date: _____

To
The Chief District Veterinary Officer, Sundargarh, Odisha

I/We. The undersigned, declare that I/We accept that I/We may be suspended to submit bids for contract(s) with you for a period of one years from the date of bid opening if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified my/our bid during the period of bid validity specified in the form of bid; or
- b) Having been notified of the acceptance of our bid by the purchaser during the period of bid validity, i. fail or refuse to execute the contract, or ii. fail or refuse to submit the Performance Security of the amount specified in the bid.

Signature of the bidder

Date: _____ Seal
Name & Address of the firm

Document No. D-10
Model Bank Guarantee Format for Performance Security
[Ref. Para 22(i)]

To
The Chief District Veterinary Officer, Sundargarh, Odisha

WHEREAS.....(name and address of the supplier) (here in after called "the supplier") has undertaken, in pursuance of contract no.....dated..... to supply (description of goods and services) (Here in after called "the contract"). AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligation in accordance with the contract. AND WHEREAS we have agreed to give the supplier such a bank guarantee; NOW THEREFORE we hereby affirm that we are guarantors and responsible to you on behalf of the supplier, up to a total of(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show ground or reasons for your demand or the sum specified therein. We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be Performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification. This guarantee shall be valid until theday of20.....

We theBranch.....undertake not to revoke the guarantee during its currency except with the previous consent of the CHIEF DISTRICT VETERINARY OFFICER, SUNDARGARH in writing. We theBranch..... further agree that a mere demand by CHIEF DISTRICT VETERINARY OFFICER, SUNDARGARH, is sufficient for us Branch at to pay the amount covered by the Bank Guarantee without reference to the Agency and protest by said Agency cannot be a valid ground for us..... Branch to decline payment to CHIEF DISTRICT VETERINARY OFFICER, SUNDARGARH.

(Signature of the authorized officer of the Bank)

Name and designation of the officer
Seal, Name & Address of the Banks and

address of the Branch