



# OFFICE OF THE DISTRICT MANAGER, OSCSC LTD, SUNDARGARH

BEHIND GOVT. WOMENS COLLEGE, SUNDARGARH

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Mob: 9438200060, Phone No. 06622-275119

Order No 2185 /Date 2-8-2024 /

## SHORT QUOTATION CALL NOTICE

Sealed quotations are invited from intending registered firms/suppliers having valid GST registration certificate and PAN for supply of (04) number of "Electronic Portable Balance" (500g, 0.001g accuracy) as per the following specifications within an approved amount of Rs. 7000/- (Rupees Seven thousand only) per unit inclusive of all taxes:

- i. Sensitivity: 0.001g sensitive or below
- ii. Capacity: 500gm (Approx.)
- iii. Response time: 3 s or less
- iv. Stabilization/settling time: 3 s or less
- v. Pan size: 85 + 5 mm
- vi. Internal calibration facility
- vii. Display-Digital
- viii. All necessary certificates related to traceability to NIST weights, accuracy, precision, uncertainty results along with NABL calibration certificate to be provided with the instrument.
- ix. ISO & CE certified
- x. Power: 230V, 50/60H
- xi. Warranty: 1 year or more
- xii. Unit change (mg<----> g) facility

The quotation should be submitted in the envelop duly marked on the top "short quotation call notice for supply of Electronic Portable Balance" in the office of CSO-cum- District Manager, OSCSC Ltd., Sundargarh during office hour by 5.00 pm of Dt. 12.08.2024 through speed post/registered post in the following address –

District Manager, Odisha State Civil Supplies Corporation Limited, Sundargarh

At/PO/Dist.- Sundargarh

Pin Code-770001

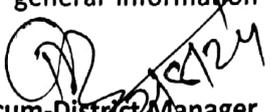
The quotation will be opened at 11.00 am on Dt. 13.08.2024 in the office chamber of CSO-cum-District Manager, OSCSC Ltd., Sundargarh in presence of bidders/ their authorized representatives. The general terms and conditions for supply of "Electronic Portable Balance" can be downloaded from the district website i.e. [www.sundargarh.odisha.gov.in](http://www.sundargarh.odisha.gov.in).

The undersigned reserves the right to accept/ modify/ reject any or all quotations fully/ partially without assigning any reason thereof.

  
C.S.O.-cum-District Manager  
OSCSC Ltd., Sundargarh

Memo No. 2186 /Dt. 2-8-2024 /

Copy to the OSCSC Ltd., Sundargarh Office Notice Board for general information and wide publicity.

  
C.S.O.-cum-District Manager  
OSCSC Ltd., Sundargarh

Memo No. 2187 /Dt. 2-8-2024 /

Copy forwarded to the DeGM, Sundargarh for information with request to hoist the notice in District website.

  
C.S.O.-cum-District Manager  
OSCSC Ltd., Sundargarh

Memo No. 2188 /Dt. 2-8-2024 /

Copy forwarded to the CDO-cum-EO, Zilla Parishad, Sundargarh/ Sub-Collector, Sundargarh/ all District Level Officers of Sundargarh District/ all CSO-cum-DM, OSCSC Ltd for kind information with request to display the quotation call notice in their office notice board.

  
C.S.O.-cum-District Manager  
OSCSC Ltd., Sundargarh

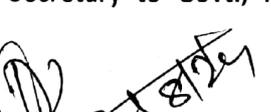
Memo No. 2189 /Dt. 2-8-2024 /

Copy submitted to the General Manager (Procurement), OSCSC Ltd. Bhubaneswar/ Senior Consultant (QC Cell), OSCSC Ltd. Bhubaneswar / Asst. Manager (QC), OSCSC Ltd. Bhubaneswar for kind information and necessary action.

  
C.S.O.-cum-District Manager  
OSCSC Ltd., Sundargarh

Memo No. 2190 /Dt. 2-8-2024 /

Copy submitted to the Additional Director (FS)-cum- Addl. Secretary to Govt., FS & CW Department, Bhubaneswar for kind information and necessary action.

  
C.S.O.-cum-District Manager  
OSCSC Ltd., Sundargarh

Memo No. 2191 /Dt. 2-8-2024 /

Copy to P.A. to Collector, Sundargarh for kind information of Collector.

  
C.S.O.-cum-District Manager  
OSCSC Ltd., Sundargarh

## GENERAL TERMS AND CONDITIONS

1. Each bidder shall submit only one quotation.
2. The bidders are required to deposit an earnest money of Rs. 500/- only in shape of Demand Draft drawn in favour of District Manager, OSCSC Ltd., Sundargarh. Quotation papers submitted without EMD shall not be accepted. The EMD will be forfeited if a bidder,
  - i. Withdraws its bid during validity period of the bid.
  - ii. Fails to perform the contract obligations as per the purchase order.

The EMD amount of unsuccessful bidders will be refunded after completion of quotation process.
3. The "Electronic Portable Balance" shall conform to the specifications as narrated in the quotation call notice.
4. Documents to be submitted:
  - i. Copy of GST Registration certificate duly self-attested.
  - ii. Copy of PAN card duly self-attested.
  - iii. Copy of Bank Pass Book duly self-attested.
5. Sealed quotation without signature is liable for rejection.
6. Delivery:

The supplier shall deliver the material in the office of Civil Supplies Officer-cum- District Manager, OSCSC Ltd., Sundargarh at his own cost.
7. The lowest bidder will be awarded contract for supply of the material.
8. Payment will be made after delivery of goods through e- transfer after submission of bills & vouchers on receipt of funds from Corporation Head Office.
9. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidders offer.
10. Any legal dispute arising out of this is subject to Sundargarh jurisdiction only.

  
C.S.O.-cum-District Manager  
OSCSC Ltd., Sundargarh