



District Education Office, Sundargarh
Sundargarh, Odisha

Tender No: 15848

Date: 15/10/2024

INVITATION TO TENDER
FOR

SELECTION OF TRAVEL AGENCY FOR PROVIDING BUS SERVICES TO DIFFERENT OAVs & COLLEGES OF SUNDARGARH DISTRICT UNDER DISTRICT MINERAL FOUNDATION, SUNDARGARH.

The Governor of Odisha, represented through the Office of the District Education Officer (DEO), Sundargarh, Government of Odisha, invites sealed technical and financial bids (tender) from eligible Bidder for "SELECTION OF TRAVEL AGENCY FOR PROVIDING BUS SERVICES TO DIFFERENT OAVs & COLLEGES OF SUNDARGARH DISTRICT UNDER DISTRICT MINERAL FOUNDATION, SUNDARGARH". Bidders fulfilling the prescribed eligibility criteria of the Tender can access and download the complete Tender Document and other details from <https://sundargarh.odisha.gov.in/>

The major events under the bid process are:

Sr. No.	List of Key Events	Critical Dates
1	Date of Issue of Tender	18.10.2024
2	Date of Pre-Bid Meeting	28.10.2024 at 12:00 PM
3	Deadline for Submission of Pre-Bid Query	28.10.2024 ; 11:00 AM by email
4	Issue of Pre-bid Clarifications	via online mode website
5	Last Date for Submission of Bid	13.11.2024 by 12.00 PM
6	Date of Opening of Technical Bid	13.11.2024 at 03.30 PM
7	Date of Opening of Financial Bid	To be intimated to selected Bidders at later stage
8	EMD	Rs 10,00,000/- in favour of DEO, Sundargarh in shape of DD (Details have been mentioned this document)

The bid complete in all respects must reach the undersigned by **Speed Post/Registered Post** only latest by 13.11.2024 before **12.00 PM** in a sealed envelope clearly mentioning on the top of it "Selection of Travel Agency for providing bus services to different OAVs & Colleges of Sundargarh, Odisha under District Mineral Foundation, Sundargarh". The Bids received beyond the last date and time will be rejected. The authority reserves the right to reject any/ all bids without assigning any reason thereof. Any addendum/corrigendum for the above will be published in the above website only.

Address for Submission of bids:
DISTRICT EDUCATION OFFICE, SUNDARGARH

In front of Collector Residence, At/PO/ Dist:- Sundargarh, PIN-770001, Odisha
Email:-deosundergarh30@gmail.com Phone-06622291077

1. Scope of Work:

Sundargarh District has 3 sub divisions, 18 Tehsils, 17 Blocks and 279 Gram Panchayats and 1779 no. of villages (includes 8 Census Towns and 9 out growths) and 04 Urban Local Bodies. Topographically, this district is located between latitude 21 degree 36' N to 22 degree 32' N and longitude 83 degree 32' E to 85 degree 22' E. The population of this District is 20,93,437, which is fifth most populous District of the state, out of which the rural population is 13,55,340 and urban population is 7,38,097 and the TRIBAL population of the district is 10,62,349, which is more than 50% of the total population. According to the 2011 census, the area has roughly 216 inhabitants per square kilometer. The current literacy rate is 73.34%. In the district, there are 973 females for every 1000 males. Sundargarh town is the district headquarters. Geographically, the district is not a compact unit and consists of widely dissimilar tracts of expansive and fairly open, dotted with trees, clad isolated peaks, vast inaccessible forests, extensive river valleys and mountainous terrain. Broadly speaking, it is an undulating tableland of different elevations broken up by rugged hill ranges and cut up by torrential hill streams and the rivers IB and Brahmani. The general slope of the District is from north to south. Because of this undulating, hilly and sloping nature of the landscape, the area is subjected to rapid runoff, leading not only to soil erosion but also to scarcity of water for both agriculture and drinking purposes.

2. Objectives of the Project

The objective of hiring of buses on rental basis for the remote block is to facilitate the easy and safe transportation of students to Odisha Adarsh Vidyalayas (OAVs) and Colleges students, ensuring that students residing in remote areas have equitable access to quality education. This initiative aims to address the following key objectives:

- i. By providing school bus services, the project aims to overcome geographical barriers and ensure that students living in remote blocks have convenient access to Odisha Adarsh Vidyalayas and Colleges. This accessibility is crucial for promoting inclusive education and ensuring that no student is left behind due to the lack of transportation facilities.
- ii. Improved access to transportation can lead to increased enrollment in Odisha Adarsh Vidyalayas and colleges from remote areas. Students and their families may be more inclined to enroll in these schools knowing that reliable transportation services are available, thereby expanding educational opportunities for children in underserved communities.
- iii. The project prioritizes the safety and security of students during their commute to and from school. By providing dedicated school buses operated by trusted transport providers, the project aims to minimize risks associated with long-distance travel, especially for students residing in remote blocks where transportation options may be limited.
- iv. Improved access to education through initiatives like the school bus project can have broader positive impacts on the community. Education is a key driver of social and economic development, and by ensuring that students from remote blocks have access to quality education, the project contributes to the overall development of the region.

The objective of the "Hiring of Buses" for the remote block is to bridge the transportation gap and facilitate the easy reach of students to Odisha Adarsh Vidyalayas and college students, thereby promoting inclusively, enhancing enrollment, ensuring safety, promoting educational excellence, and fostering community development in underserved areas.

3. Coverage

The program has to cover all OAV schools in the district and the +2 & +3 degree college students of Koira and Lahunipara blocks of the districts & 1 ANM.

Institute Types	Tentative No. of School	Tentative No. of students
OAV Schools	17	4182
+2 & Degree Colleges	10	2000
ANM	1	
Total	28	6182

Tentative Requirement of Buses				
Sl. No.	Particular	Category of School Buses	No. of Buses	Minimum Avg. Mileage in Km/Ltr.
1	School Buses for OAVs	32 Seater School bus	37	6 Km
2	School Buses for Colleges	41 Seater School bus	45	4 km
	Total Buses		82	

The Tentative Rout Chart for the requirement of buses is annexed as Annexure -A of this document for reference.

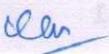
4. Project Cycle:

- i. The hiring of buses is initially for a period of one year (may be extended further every year up to a maximum of 03 years (including initial one year) from the date of contract or effective date. The period of contract may be curtailed or extended depending upon the performance of the successful bidder and requirements. The period of contract can be extended on the same rates, terms and conditions for a further period at the discretion of the DEO & DMF, Sundargarh.

5. GENERAL TERMS AND CONDITION:

- i. The Buses to be provided must be in excellent condition and must have registration of 01.01.2021 and onwards.
- ii. The colour of a Bus shall be Yellow & the name with logo of District Mineral Foundation, Sundargarh shall be duly written on both sides of the bus in Both Odiya and English. Front windshield should have "School Bus" written in bold letter. School Bus shall be prominently written in back of vehicle along with telephone number for logging complain.
- iii. Name of School should be written on front windshield and School Bus on back and front of the School Bus.
- iv. The Successful bidder shall deploy helpers/ cleaners on all the buses, failing which a penalty shall be imposed on the Successful bidder. In case of frequent violations, the contract may be terminated by the DEO, Sundargarh. The Driver(s) and Helper(s) deployed should not be under age.

- v. The driver engaged for the buses should have a valid driving license and the buses should be registered with the concerned authorities of Govt. A certificate to this effect should be provided prior to engagement of bus for this assignment. The drivers of the buses provided must follow traffic rules and other regulations prescribed by the Govt. from time to time. Original copies of Registration, Insurance of Buses & Driving License of Driver, aadhar Card must be submitted to DEO before engagement of buses. The background verification for technical efficiency of Diver shall be done by RTO. In case of any change of driver or contact number of driver, prior permission of DEO, Sundargarh must be taken duly informing DMF, Sundargarh. All such documents must be available for inspection to authorized representative of school/DEO/DMF as and when required.
- vi. Buses provided should be properly maintained, roadworthy and should possess all related valid documents i.e. RC, Insurance, Fitness Certificate, Permits, Upto date paid taxes etc at all times. The successful bidder will provide fitness certificate before initial deployment of buses and at the time of extension of contract (Yearly basis).
- vii. The Successful bidder will take care of the insurance of the buses as well as of the Drivers/Helpers. Speed Limitation Device (SLD)/ Speed Governor will be installed in all the buses to measure/regulate the speed of the buses.
- viii. The drivers must observe all etiquette and protocol while performing the duty. He must be neatly dressed, should wear a proper uniform and badges to be decided by the DEO at the time of engagement for which no extra payment will be provided and must carry a mobile phone in working condition, for which, no separate payment shall be made by the DEO. All drivers should carry with mobile phones.
- ix. In case of the absence of the Driver/Buses, the successful bidder has to provide the substitute. If the successful bidder fails to provide the substitute of Driver/ bus, a penalty shall be imposed.
- x. All maintenance servicing of the buses should be done by the successful bidder at their own cost. The interior and exterior conditions of the buses should be well maintained.
- xi. In case of a break down, the successful bidder will be responsible for repair and maintenance of the buses and will arrange an alternate buses within one hour. DEO will not pay any type of compensation for replacement/maintenance/damage of the buses.
- xii. Total breakdown period excluding routine maintenance in a year should not exceed 12 days. If it exceeds, extra 5% penalty of annual hired value of particular buses will be levied.
- xiii. In case of frequent violation of the terms and conditions, the contract can be terminated forthwith at the cost of the successful bidder.
- xiv. The DEO is not bound to accept the lowest rates and reserves the right to accept tender in whole or in part or can reject it entirely without assigning any reason.
- xv. The buses are to be placed for Service within 1 month from the date of issue of work order/Signing of contract agreement which ever is earlier.
- xvi. The Successful bidder shall abide by all statutory laws, rules, and regulations of the State Govt. Central Govt. as per jurisdiction.



- xvii. The Corrigendum (if any) & clarifications to the queries from all Applicants will be uploaded on the website <https://sundargarh.odisha.gov.in/>. Any such corrigendum shall be deemed to be incorporated into this Tender. It's the responsibility of the bidder to check for the updates regarding this tender.
- xviii. All the certificates, testimonials desired in tender as per the eligibility criteria will be verified with the original documents to be presented by the firms/ agencies on the date of opening of Technical bids. Accordingly, all the bidders desirous of participating in the bidding process must attend the bid opening and come prepared with the entire original documents of which copies have been submitted with the tender for verification. Any bidder is found absent on the date of opening or fails to submit the original documents: their offers will be summarily rejected.
- xix. It is the responsibility of the Successful bidder to pay the wages to the drivers and helpers as per the Minimum Wages Act. With statutory deduction as notified by the Ministry of Labour/State Government from time to time. The drivers/ helpers must be paid not less than the minimum wage. The contract may be cancelled if any complaints are received from the drivers/helpers in this regard.
- xx. No manpower should be engaged exclusively for this contract, When the contract terminates, there shall be no physical or normal pressure on the DEO & DMF Sundargarh, on grounds of "person displaced from their job". The DEO & DMF will not entertain such a claim.
- xxi. During the agreement period, all safety measures must be taken care of by the successful bidder for the buses and the personnel engaged under this contract. Any safety hazard occurring during the lease period shall be the sole responsibility of the successful bidder. The DEO shall in no way be liable for any such incident occurring during or in connection with this contract. All the buses should undergo safety checks quarterly or as prescribed by the law or directed by DEO, Sundargarh. This will be the responsibility of successful bidder. If sought, the successful bidder will have to provide the proof to DEO of having carried out the testing and the bus having been certified as FIT. The School buses should comply to all safety requirements as notified by the Government from time to time.
- xxii. The DEO rules shall be binding for execution of the contract. Further, in case of any dispute arising out of or in connection with the aforesaid contract either during subsistence of the contract or thereafter, the Collector & Chairperson, DMF, Sundargarh is the sole arbitrator to decide the same and his decision is final and binding on both the parties. If differences persist even after arbitration and there are compelling reasons to go to the court, it will be decided in the court of Sundargarh only.
- xxiii. The entire buses service contract under this assignment can be terminated any point of time, giving prior notice of three month by both the parties . In case of unsatisfactory services, the contract of the successful bidder may be terminated giving one week's notice. For de hiring a particular bus one month notice will be given to the successful bidder.
- xxiv. The successful bidder should make arrangements of his own for the stay/ accommodation of the drivers and helpers so that the latter remains available at all reasonable hours of the day.
- xxv. The quoted rate shall be valid for 1 (one) year. No escalation in price on account of any reason whatsoever will be allowed during the currency of the contract. The contract price shall be inclusive of all types of taxes, duties, levies, check gate, parking and service charges. No

- variation in the above taxes, duties etc. will be entertained during the currency of the contract. Even if the contract is extended beyond one year for the said assignment the rate/Price will remain same.
- xxvi. The DEO reserves the right to cancel/ reject any or all bids without assigning any reason thereof.
- xxvii. The DEO reserves the right to accept the whole or any part of the tender and the same shall be binding on the Successful bidder.
- xxviii. The need for a buses may increase/ decrease in the future in any of the category.
- xxix. The contract cannot be outsourced to a third party.
- xxx. The Log Book shall be Maintained by the successful bidder. Kilometer reading shall be necessarily recorded in relevant columns and verified regularly by an authorized officer (Principal and BDO/Competent Authority) before making payments.
- xxxi. The successful bidder shall be responsible for ensuring compliance with the provisions related to Labour Law and especially the Minimum Wages Afct. Payment of wages Act, PF, ESI, Act, Payment of Bonus Act, Contract Labour (R&A) Act, Workmen compensation Act etc. as applicable from time to time. The employees of the successful bidder shall not be deemed to be employees of the user department and hence the compliance of the applicable acts laws will be the sole responsibility of the successful bidder.
- xxxii. The successful bidder shall be personally responsible for any theft, misconduct and/or disobedience on the part of drivers so provided by him.
- xxxiii. The mileage count will start from the location of pickup and no extra kilometers from the garage to the pickup point will be provided. The mileage count will also terminate at the dropping point and not up to the garage.
- xxxiv. The buses cannot be put to any private/commercial use beyond the duty hours or on holidays. Unauthorized use of the buses by the driver/service provider will lead to unilateral termination of the contract with immediate effect. The successful bidder has to ensure the safety of passengers by avoiding negligent driving by their drivers, such as speeding, rash driving and driving a buses without brakes/ defective brakes. No Monthly extra charges will be paid, in case DEO/DMF uses the buses for other purpose as per requirement. The buses cannot be used for any other purpose as specified in this document without the written permission of the Collector/DEO, Sundargarh.
- xxxv. The Successful bidder has to make an agreement with DEO on Rs.100/- Non- Judicial Stamp Paper.
- xxxvi. In case of non-satisfactory performance of the contract, DEO shall have a right to forfeit the performance security.
- xxxvii. No unauthorized person should be allowed to travel in a buses, when on official duty.
- xxxviii. GPS equipped bus with continuous back tracking should be available.
- xxxix. The bus deployed should have a fire extinguisher and a first aid kit.



- xl. The bus deployed should have at least one CCTV camera and shall ensure 100% serviceability of CCTV all times.
- xli. The bus deployed must be available at the pickup points at-least 10 minutes before the indicated time.
- xlii. The DEO will not be responsible for any challan, loss, damage or accident to the buses or to any other buses or injury, Death etc. All buses provided by the successful bidder will be duly insured for third party risk and in case of any accident or damage it will be the sole responsibility of successful bidder to pay compensation to the claimants and the DMF/DEO will not be responsible for any payment or for other violations.
- xliii. In case of break down/Routine maintenance the successful bidder will provide substitute bus without affecting the service. In case the bus are not provided and the service gets affected, the penalty will be imposed on the successful bidder.
- xliv. The buses will have to be maintained by the Successful bidder in good running condition, which includes at least the following-
 - a) Minimum noise of engine and body while running.
 - b) Tyres with proper treads.
 - c) Inflated stepni, working headlights, tail lamps, indicators, speedometer, milometer, temperature indicator etc.
 - d) Proper paint on the outside.
 - e) Good condition of bumpers.
 - f) Upholstery is in good condition, including washed and ironed white seat covers;
 - g) Proper locking of all doors.
 - h) Proper closing and opening of all windows.
 - i) Dusting of the dashboard, rear board, matting, windscreen, windows and body. Failure to maintain the same would invite a penalty @ 2% of the bill for each failure for the duration of the failure/lapse.

6. Eligibility Criteria for Technical Qualification

- i. The Bidder should have at least 40 buses of 2021 model (registration of 01.01.2021 or onwards) registered in bidder name as commercial Bus. (*Registration Certificates of buses along with the list to be enclosed*).
 - ii. The Bidder should be
 - a Limited Liability Partnership ("LLP") registered under the LLP Act, 2008. OR
 - a "Partnership Firm" registered under the Indian Partnership Act, 1932 OR
 - an Indian Company ("Company") registered under the Companies Act, 1956/2013. OR
 - a Sole Proprietorship Firm registered as such under any of the applicable laws in India.
- (Scanned copy of the Registration Certificate/MOA and AOA/Certificate of Incorporation/GST Registration or any other relevant document should be enclosed as a proof for above criteria)*
- iii. The desirous bidders must submit the required EMD of INR 10,00,000/- (Indian National Rupees Ten Lakh) as bid security with technical bid as detailed below.

- iv. The Bidder must have a GSTIN number and submit a self-attested copy of the certificate of Registration.
- v. The Bidder must have a PAN number and submit a self-attested copy of a certificate of PAN Card.
- vi. The Bidder must have submitted an Income Tax Return for the last three years (2020-21, 2021-22 & 2022-23). Copies to be attached.
- vii. The bidder should have Operational Experience of minimum 40 (forty) Buses operational at a time for at least 6 months continuous duration on rental basis during last 3 (three) years from the date of release of this invitation to tender under Central Government/ State Government(s)/PSU/ULB/Educational Institution in India (Contract/agreement/Work order and Completion Certificate to be enclosed).
- viii. The Bidder must attach a turnover and net worth certificate duly signed by the Chartered Accountant for the last three financial years i.e. F.Y. 2020-21, 2021-22, 2022-23 as per TECH-3 of Technical Bid Format. The minimum average annual turnover of the bidder should be at least INR 30 Crores and should have cumulative positive net worth of at least INR 60 Crores for last three (3) years (FY2020-21, FY 2021-22, FY 2022-23).
- ix. Bidder must submit a declaration/undertaking to the effect that the firm has not been blacklisted/banned/suspended/debarred from any organization/institute and no case is pending with the police or in court of law against their name, duly notarized. If the same is found at any point of time in any circumstance, the contract shall be terminated and performance guarantee shall be forfeited. *(To be submitted as per TECH -4 of Technical Bid Format)*
- x. Bidder must submit an undertaking to provide Monthly Wages/ Salary including statutory deductions to be paid to the drivers and Helper (not less than the minimum wages) including provision of mobile phones, Brown uniform (two pairs), black shoes (2 pairs) as applicable for the drivers should be indicated by the bidders. *(Undertaking to be enclosed as per TECH -5 of Technical Bid format)*
- xi. Bidder must submit a Power of Attorney in the name of the person signing the proposal. Original Power of Attorney (Notarized on a Rs. 100/- Non-Judicial Stamp Paper) *(original to be enclosed with bid as per TECH-6 of Technical Bid Format)*.
- xii. Copy of the entire tender document must be numbered page-wise and duly self- attested and stamped on each page as a token of acceptance of our terms and conditions.
- xiii. Joint venture or consortium is not allowed for this assignment.

NOTE: The copies of documents submitted towards Eligibility criteria are to be substantiated through production of originals, when asked for.

7. Earnest Money Deposit (EMD)

The Bidder must furnish as part of the technical bid, an Earnest Money Deposit (EMD) amounting to INR 10,00,000/- (Rupees Ten Lakh only) in shape of DD from any scheduled Nationalized/Scheduled bank in favour of "District Education Officer (DEO), Sundargarh" payable at Sundargarh. The EMD of unsuccessful Bidders shall be refunded after finalization of

payable at Sundargarh. The EMD of unsuccessful Bidders shall be refunded after finalization of selection process and award of contract. The EMD of the successful Bidder will be released only after furnishing the required Performance Bank Guarantee (PBG) and signing of the contract. The EMD will be forfeited on account of the following reasons:

- A Bidder engages in a corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice as envisaged under this RFP (including the standard form of Work Order); or,
- If any Bidder withdraws its Bid during the Bid Validity Period as specified in this RFP and as extended by the Bidder from time to time; or,
- In the case of the Selected Bidder, if the Selected Bidder fails to accept the Work Order or execute the Contract or fails to furnish the Performance Security within the specified time limit; or
- If the Bidder commits any breach of terms of this RFP or is found to have made a false, representation to DEO; or
- A Bidder submits a non-responsive Bid.

8. Validity of the Bid

Bids shall remain valid for a period of **180 (One Hundred Eighty Days)** from the date of opening of the Technical Bid. The DEO reserves the rights to reject a bid valid for a shorter period as non-responsive and will make the best efforts to finalize the selection process and award of the contract within the bid validity period. The bid validity period may be extended on mutual consent.

9. Pre-Bid meeting

Bidders can submit their queries in respect of the Tender and other details, if any, to DEO Sundargarh through email deosundergarh30@gmail.com before the pre-bid meeting. **The Pre-bid meeting will be held in the District Mineral Foundation (DMF) conference hall(1st Floor), Collectorate campus, Sundargarh-770001 at specified date and time mentioned above.** Clarifications to the above will be uploaded in <https://sundargarh.odisha.gov.in/> of the respective Bidders for the purpose of preparation of the bid.

10. Submission of Bid

Bidders must submit their bids by **Registered Post / Speed Post only** to the specified address on or before the last date and time for submission of bids. The Client will not be responsible for postal delay / any consequence in receiving the bids. Each part should be separately bound with no loose sheets. Each page should be numbered and in conformation to the eligibility qualifications and clearly indicated using an index page. The Client will not consider any bid that arrives after the deadline. Any bid received after the deadline will be rightly rejected by the Authority. Bidders should submit only 1 bid.

The procedure for submission of the bid is described below:

i. Technical Bid (Original):

The envelope containing technical bid shall be sealed and superscripted as **"TECHNICAL BID- SELECTION OF TRAVEL AGENCY FOR PROVIDING BUS SERVICES TO DIFFERENT OAVs & COLLEGES OF SUNDARGARH DISTRICT UNDER DISTRICT MINERAL FOUNDATION, SUNDARGARH."** and to be furnished inside one envelope. The duly

filled-in technical Bid submission forms, with all the supportive documents and information must be furnished as part of technical Bid.

ii. Financial Bid (Original):

The envelope containing financial bid shall be sealed and superscripted as "FINANCIAL BID – SELECTION OF TRAVEL AGENCY FOR PROVIDING BUS SERVICES TO DIFFERENT OAVs & COLLEGES OF SUNDARGARH DISTRICT UNDER DISTRICT MINERAL FOUNDATION, SUNDARGARH" and to be furnished inside one envelope. The duly filled-in financial bid forms should contain the detail price offer for the proposed assignment and to be furnished as per the prescribed format only. The financial bid shall not include any conditions attached to it and any such conditional financial bid shall be rejected.

The "Technical Bid" and "Financial Bid" must be submitted in two separate sealed envelopes (with respective markings in bold letters) along with the prescribed formats/information mentioned in the Tender Document. The first envelope must be marked as "TECHNICAL BID (Selection of Travel Agency for providing bus services to different OAVs & Colleges of Sundargarh, Odisha under District Mineral Foundation, Sundargarh)".

Any deviation from the prescribed procedures / information / formats / conditions shall result in out-right rejection of the bid. All the pages of the bids must be sealed and signed by the authorized representative of the Bidder. Bids with any conditional offer shall be rightly rejected. All pages of the Bid must have to be sealed and signed by the authorized representative of the Bidder. Any conditional bids will be rejected.

The second envelope must be marked as "FINANCIAL BID (Selection of Travel Agency for providing bus services to different OAVs & Colleges of Sundargarh, Odisha under District Mineral Foundation, Sundargarh) and it should contain Financial Bid only. Both the above envelopes must be sealed and placed inside a third main envelope with proper labelling of following information in bold:

NAME OF THE ASSIGNMENT:

Tender NUMBER AND DATE:

NAME OF THE BIDDER:

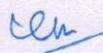
DEADLINE FOR SUBMISSION OF BID:

NAME AND ADDRESS OF THE BIDDER:

CONTACT NUMBER OF THE BIDDER:

11. EVALUATION OF TECHNICAL BID

- i. The bidder should submit their bid(s) in the format attached.
- ii. The DEO will open the Technical Bids in the presence of the Bidders or of their representatives who choose to attend at the appointed place and time. They must bring proper authorization from their firm/ agency at the time of opening of the bids, failing which they will not be allowed to participate in the opening process
- iii. The bid of any bidder who has not complied with one or more of the conditions prescribed in the eligibility criteria for technical qualification will be summarily rejected.



- iv. The bidder must produce the original documents towards the eligibility criteria for technical qualification on the date of opening of tender for verification. Besides this, DEO has reserved the right to verify the documents submitted by those organizations who have issued such certificates.

12. EVALUATION OF FINANCIAL BID

- i. Financial bids of only the technically qualified bidders will be opened for evaluation in the presence of qualified bidders.
- ii. The financial bid shall contain the exact charges as applicable against the buses (as per the FIN-1 of financial bid format) on a monthly basis. Further, the DEO also reserves the right to cancel the financial bid of any bidder if it is found that the charges quoted are unreasonable or unjustified.
- iii. One authorized representative of each of the bidders would be permitted to be present at the time of opening of the bids.
- iv. The L1 price will be decided on the basis of the lowest quoted Total cost of the monthly rate per bus for both the category of Buses in together.
- v. Financial negotiations shall only be carried out if the Rates/Prices quoted are not found to be reasonable/or are High. If the negotiation with L1 bidder fails, then the authority may invite the L2 bidder to execute the assignment at the reasonable Rate/Price as decided by the Committee. If the negotiation with the L2 bidder fails, the authority shall cancel the bidding process and re-invite the bids for the assignment.
- vi. The letter for award of contract will be issued to you only after receipt of the performance guarantee. The Successful bidder, after receipt of the work order, will enter in a contract.

13. DAMAGES

Sr. No.	Reasons of Damages	Amount per bus
i.	For late reporting per occasion of bus.	Rs. 1500/- per hr.
ii.	Unclean or non-road worthiness buses deployed	Rs. 2500/-per incident
iii.	Misbehavior of drivers/ non following instructions from the govt. Officers	Rs.2500/- per day
iv.	Any lapse notice during operation of contract other than listed in clause of damages	Rs. 2500/- per incident
v.	Carrying un-authorized persons or duty	Rs.1500/- per Trip
vi.	Not providing bus on a day	Rs. 5000/- per Day
vii.	Not providing another bus in case of breakdown	Rs. 5000/-per Day
viii.	Non-maintaining the log book properly	Non- Payment of trip
ix.	Not providing a substitute driver in case of absence of the driver	Rs. 5000/ per Day.

14. ARBITRATION

In case of any dispute or difference arising out of or in connection with the tender conditions and contract, the DEO will address the dispute/ difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole Arbitrator to be appointed by the Collector & Chairperson-cum-Managing Trustee, DMF Sundargarh as per Arbitration and Conciliation Act, 1996.

15. JURISDICTION

The Court at Sundargarh alone will have the jurisdiction to try any matter, dispute or reference between parties arising out of this tender/ contract. It is specifically agreed that no court outside and other than Sundargarh court shall have jurisdiction in the matter.

16. FORCE MAJEURE

If at any time during the currency of the contract, either party is subject to force majeure, which can be termed as civil disturbance, riots, strikes, tempest, acts of God etc., may prevent either party from discharging his obligation, the affected party must promptly notify the other party about the happening of such an event. Neither party shall be reason of such an event to be entitled to terminate the contract in respect of such performance of their obligations. The obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. The performance of any obligations under the contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. If the performance of any obligation under the contract is prevented or delayed by reason of the event beyond a period mutually agreed to any or seven days, whichever is more, either party may at its option terminate the contract.

17. PERFORMANCE GUARANTEE

The successful bidder shall have to deposit Indian National Rupees Thirty Lakhs (INR 30,00,000/-) / 2% of contract value, whichever is higher towards Performance Bank Guarantee by way of Demand Draft/ Bank Guarantee issued by a Nationalized/ Scheduled Commercial Bank in favour of District Education Officer (DEO), Sundargarh. The bank guarantee should be valid for 60 days beyond the period of contract. In case the contract is extended the successful bidder will submit the fresh Performance Guarantee (PG) and the PG should be valid for 60 days beyond the extended period of contract.

18. PAYMENT SCHEDULE

- i. The successful bidder will be paid the finalized and approved monthly hiring charges and the fuel cost. The fuel costs for running the buses will be paid/reimbursed as per the actual consumption of diesel based on the Minimum Average Mileage in Kilometre per Litre mentioned below. The Minimum Avg. Mileage in Km/Litre for each Category of Buses are mentioned below:

Sl. No.	Particular	Category of Buses	Minimum Avg. Mileage in Km/Litre
1	School Buses for OAVs	32-Seater	6 Km per litre
2	School Buses for Colleges	41-Seater	4 km per litre

- ii. TDS & All Taxes as applicable will be deducted from the bills of the successful bidder.
- iii. The monthly quoted rate is for 10 Hrs. in a day & 26 days in a month.
- iv. Requirement of buses will be on a need basis, therefore No. of buses required may increase/decrease in any category of buses.
- v. DEO shall conduct block wise assessment of the buses based on the requirement for OAVs and rationalization and submit the same along with detailed route chart and an estimated cost based on previous year's average requirement to DMF for approval.
- vi. Based on requirements, the BDOs shall assess the requirements of their respective blocks and submit them to the DEO, which shall be forwarded by DEO to DMF for approval.
 - a) DEO shall be responsible for releasing and monitoring fund utilization and generating monthly assessment reports to be submitted to DMF.
 - b) Once approved, the DEO shall issue the work order to selected Bidder for deployment of buses along with detailed route chart.

- c) The DEO shall place a requisition on a quarterly basis to DMF based on the estimated cost of the project and DMF shall transfer the same to DEO within 20 days of submission of the requisition.
- d) The selected bidder shall submit monthly invoices to DEO along with a logbook containing the signature of the authorized officers and drivers deployed under this agreement.
- e) The Selected Bidder shall also submit a GPS tracking report along with the invoice.
- f) The DEO shall verify the bills based on the total running of the buses and penalties if any, and subject to the DEO being satisfied that the selected Bidder is or has been carrying out their duties, obligations and responsibilities under this contract, sums duly approved shall be paid within 15 days of receipt of a valid invoice.
- g) The same process shall be followed by the DEO for any and every previously pending bills under this project.
- h) If for any reason, DEO is dissatisfied with the performance of this contract or there has been an unreasonable delay without its approval, an appropriate sum may be withheld from any payment otherwise due.
- i) DMF has the right to monitor the project and suggest corrective actions, if any, to the parties.

In such event, the Authority shall identify the particular services with which it is dissatisfied, together with the reasons for such dissatisfaction, and payment of the amount outstanding will be made upon remedy of any unsatisfactory work or resolution of outstanding queries.

19. Conflict of Interest

A Bidder shall not have a conflict of interest (the "Conflict of Interest") that affects the Bidding Process. Any Bidder found to have a Conflict of Interest shall be disqualified. In the event of disqualification, the Authority shall be entitled to forfeit and appropriate the Bid Security (EMD), as mutually agreed genuine pre-estimated loss and damage likely to be suffered and incurred by the Authority and not by way of penalty for, inter alia, the time, cost and effort of the Authority, including consideration of such Bidder's bid (the "Damages"), without prejudice to any other right or remedy that may be available to the Authority under the Bidding Documents and/ or the Agreement or otherwise. Without limiting the generality of the above, a Bidder shall be deemed to have a Conflict of Interest affecting the Bidding Process, if:

- i. the Bidder or its Associate and any other Bidder or its Associate thereof have common controlling shareholders or other ownership interest; provided that this disqualification shall not apply in cases where the direct or indirect shareholding of a Bidder or an Associate thereof (or any shareholder thereof having a shareholding of not more than 25% (twenty-five per cent) of the paid up and subscribed share capital of such Bidder or Associate, as the case may be) in the other Bidder or Associate is not more than 25% (twenty five per cent) of the subscribed and paid up equity share capital thereof; provided further that this disqualification shall not apply to any ownership by a bank, insurance company, pension fund or a public financial institution referred to in sub-section (72) of section 2 of the Companies Act, 2013. For the purposes of this Clause indirect shareholding held through one or more intermediate persons shall be computed as follows: (aa) where any intermediary is controlled by a person through management control or otherwise, the entire shareholding held by such controlled

- intermediary in any other person (the "Subject Person") shall be taken into account for computing the shareholding of such controlling person in the Subject Person; and (bb) subject always to sub-clause (aa) above, where a person does not exercise control over an intermediary, which has shareholding in the Subject Person, the computation of indirect shareholding of such person in the Subject Person shall be undertaken on a proportionate basis; provided, however, that no such shareholding shall be reckoned under this sub-clause (bb) if the shareholding of such person in the intermediary is less than 26% of the subscribed and paid up equity shareholding of such intermediary; or
- ii. a constituent of such Bidder is also a constituent of another Bidder; or
 - iii. such Bidder or any Associate thereof receives or has received any direct or indirect subsidy, grant, concessional loan or subordinated debt from any other Bidder or any Associate thereof or has provided any such subsidy, grant, concessional loan or subordinated debt to any other Bidder or any Associate thereof; or
 - iv. such Bidder has the same legal representative for purposes of this Bid as any other Bidder; or
 - v. such Bidder, or any Associate thereof has a relationship with another Bidder, or any Associate thereof, directly or through common third party/ parties, that puts either or both of them in a position to have access to each other's information about, or to influence the Bid of either or each other; or
 - vi. such Bidder, or any Associate thereof has participated as a consultant to the Authority in the preparation of any documents, design or technical specifications of the Project.

20. Grant of Work Order

- i. After selection, a work order ("Work Order") will be issued, in duplicate, by DEO to the Selected Bidder(s). The Work Order will be handed to the Selected Bidder or emailed or posted to the Selected Bidder's address as given in the Tender and such handing or emailing or posting shall be deemed good service of such a notice. The Selected Bidder (s) shall, within 03 (three) working days of the receipt of the Work Order, sign and return the duplicate copy of the Work Order in acknowledgement thereof. Thereafter, the Selected Bidder will enter into a Agreement with DEO ("Selected Bidder") and shall work in accordance with the SOW mentioned in the Tender.
- ii. The acceptance of the Work Order by the Selected Bidder shall create binding obligations upon the Selected Bidder to fulfil the conditions as specified in this Tender and the Work Order, including the execution of the Contract within the prescribed time, all to the satisfaction of DEO.
- iii. In the event the duplicate copy of the Work Order duly signed by the Selected Bidder (s) is not received by the stipulated date, DEO may, unless it consents to extension of time for submission thereof, appropriate the Earnest Money Deposit of such Selected Bidder(s) as mutually agreed genuine pre-estimated loss and damage suffered by DEO on account of failure of the Selected Bidder(s) to acknowledge the Work Order.
- iv. Additionally, non-acceptance of the Work Order by the Selected Bidder within the time prescribed therein shall lead to forfeiture of the Earnest Money Deposit of such Selected Bidder and thereafter, DEO shall be free to award the Project to the next Bidder in sequence,



or to proceed in the manner as considered in the best interest of DEO, at the sole discretion of DEO.

v. Once selected the bidder will provide the fitness certificate of buses prior to deployment of buses. The route chart will be prepared by concerned official and will be shared to the successful bidder prior to deployment of vehicle.

21. Disclosure

- i. Bidders have an obligation to disclose any actual or potential conflict of interest. Failure to do so may lead to disqualification of the Bidder or termination of its contract.
- ii. Bidder must disclose if they are or have been the subject of any proceedings (such as blacklisting) or other arrangements relating to bankruptcy, insolvency, or the financial standing of the Bidder, including but not limited to appointment of any officer such as a receiver in relation to the Bidder's personal or business matters or an arrangement with creditors, or of any other similar proceedings.
- iii. Bidder must disclose if they have been convicted of, or are the subject of any proceedings relating to:
 - a) A criminal offence or other serious offence punishable under the law of the land, or where they have been found by any regulator or professional body to have committed professional misconduct.
 - b) Corruption including the offer or receipt of an inducement of any kind in relation to obtaining any contract.
 - c) Failure to fulfil any obligations in any jurisdiction relating to the payment of taxes or social security contributions.

22. Anti-corruption Measure

- i. Any effort by Bidder(s) to influence the DEO in the evaluation and ranking of financial bid, and recommendation for award of contract, will result in the rejection of the bid.
- ii. A recommendation for award of Contract shall be rejected if it is determined that the recommended Bidder has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question. In such cases, the DEO shall blacklist the Bidder either indefinitely or for a stated period, disqualifying it from participating in any related bidding process for the said period.

23. Language of Bids

The Bid and all related correspondence exchanged between the Bidder and the Client shall be written in the English language. Supporting documents and printed literature that are part of the bid may be in another language provided they are accompanied by an accurate translation of the relevant passages in English with self-certification for accuracy, in which case, for the purposes of interpretation of the Bid, the translated version shall govern.

24. Confidentiality

Information relating to the examination, clarification, evaluation and recommendation for the Bidders shall not be disclosed to any person who is not officially concerned with the Bidding Process or is not a retained professional advisor advising the Authority in relation to, or matters

arising out of, or concerning the Bidding Process. The Authority will treat all information, submitted as part of the Bid, in confidence and will require all those who have access to such material to treat the same in confidence. The Authority may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/ or the Authority or as may be required by law or in connection with any legal process. Amendment of the Tender Document

At any time before submission of bid, the Client may amend the Invitation Tender by issuing an addendum through NIC Sundargarh website. Any such addendum will be binding on all the Bidders. To give Bidders reasonable time in which to take an addendum into account in preparing their bids, the Authority may, at its discretion, extend the deadline for the submission of the bids.

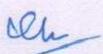
25. Authority's right to accept any bid, and to reject any or all bid/s

The Authority reserves the right to accept or reject any bid, and to annul or amend the bidding/selection/evaluation process and reject all bids at any time prior to award of contract award, without assigning any reason there of and thereby incurring any liability to the Bidders.

26. Disqualification of Bid

The Bid is liable to be disqualified in the following cases as listed below:

- i. Bid submitted without Bid Processing Fee & EMD as applicable.
- ii. Bid not submitted in accordance with the procedure and formats as prescribed in the Tender document.
- iii. During validity of the bid, or its extended period, if any, the Bidder increases the quoted prices.
- iv. Bid is received in incomplete form.
- v. Bid is received after due date and time for submission of bid.
- vi. Bid is not accompanied by all the requisite documents / information.
- vii. Bids with any conditional technical and financial offer.
- viii. If the Bidder provides any assumptions in the financial bid or qualifies the commercial bid with its own conditions, such bid will be rejected even if the commercial value of such bid is the lowest / best value.
- ix. Bid is not properly sealed or signed.
- x. Bid is not conforming to the requirement of the scope of the work of the assignment.
- xi. Bidder tries to influence the bid evaluation process by unlawful/corrupt/fraudulent means at one or any point of time during the bid process.
- xii. If, any of the bid documents, excluding the commercial bid, submitted by the Bidder is found to contain any information on price, pricing policy, pricing mechanism or any information indicative of the commercial aspects of the Bidders or any person acting on its behalf indulges in corrupt and fraudulent practices.
- xiii. Any other condition/situation which holds the paramount interest of the Authority during the overall section process.



27. Fraud and Corrupt Practices

The Bidders and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Bidding Process. Notwithstanding anything to the contrary contained herein, DEO may reject a Bid without being liable in any manner whatsoever to the Bidder, if it determines that the Bidder, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in the Bidding Process. In such an event, DEO shall be entitled to forfeit and appropriate the Bid Security or Performance Security, as the case may be, as Damages, without prejudice to any other right or remedy that may be available to DEO under the Bidding Documents and/ or the Agreement, or otherwise.

Without prejudice to the rights of the DEO hereinabove and the rights and remedies which DEO may have under the RFP, or otherwise if a Bidder is found to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Bidding Process such Bidder, at the sole and absolute discretion of DEO, shall not be eligible to participate in any tender or RFP issued by DEO during a period of 2 (two) years from the date such Bidder, is found to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practices, as the case may be. The following terms shall have the meaning hereinafter respectively assigned to them:

- (a) "corrupt practice" means (i) the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the actions of any person connected with the Bidding Process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of DEO who is or has been associated in any manner, directly or indirectly, with the Bidding Process or work order or has dealt with matters concerning the Agreement or arising therefrom, before or after the \ execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of the DEO, shall be deemed to constitute influencing the actions of a person connected with the Bidding Process); or
(ii) save and except as permitted under the Clause of this RFP, engaging in any manner whatsoever, whether during the Bidding Process person in respect of any matter relating to the Project, who at any time has been or is a legal, financial or technical adviser of DEO in relation to any matter concerning the Project;
- (b) "Fraudulent Practice" means a misrepresentation or omission of facts or suppression of facts or disclosure of incomplete facts.
- (c) "Coercive Practice" means impairing or harming, or threatening to impair or harm, directly or indirectly, any person or property to influence any person's participation or action in the Bidding Process.
- (d) "Undesirable Practice" means (i) establishing contact with any person connected with or employed or engaged by the Project Sponsoring Authority with penal the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Bidding Process; or (ii) having a Conflict of Interest; and
- (e) "Restrictive practice" means forming a cartel or arriving at any understanding or arrangement among Bidder with the objective of restricting or manipulating a full and fair competition in the Bidding Process.

TECHNICAL BID FORMAT

TECH --1	:	Cover Letter
TECH --2	:	Technical Bid in Standard Format with all the Supporting Documents
TECH --3	:	Annual turnover and net worth certificate from an Independent Chartered Accountant firm.
TECH --4	:	Self-Declaration on Non-Judicial Stamp Paper in original that the organization is currently not blacklisted/banned/suspended/debarred by any Government or any of its agencies.
TECH --5	:	Undertaking to provide Monthly Wages/Salary including statutory deductions (not less than the minimum wages)
TECH --6	:	Power of Attorney in the name of the person signing the proposal. Original Power of Attorney



TECHNICAL BID

TECH-1

COVER LETTER

[On the Letter Head of the Applicant]

Date:

Place:

To

District Education Officer,

Sundargarh- 770001,

Odisha

Subject: Submission of Technical Bid for providing bus services to different OAVs & Colleges of Sundargarh, Odisha under District Mineral Foundation, Sundargarh.

Ref: Tender No.: _____, Dated:2024

Sir,

Being duly authorized to represent and act on behalf of _____
(Name of organization) (hereinafter referred to as "the Applicant"), and having reviewed and fully understood the Scope of Work for the assignment, the undersigned hereby does submit the bid for providing bus services to different OAVs & Colleges of Sundargarh, Odisha under District Mineral Foundation, Sundargarh.

We are enclosing our bid, in the prescribed Pro-forma, in original with all the details as per requirements for your consideration.

The undersigned hereby also declares that the statements made and the information provided in the bid is complete, unconditional, true and correct in every detail.

Yours faithfully,

Date:

Place:

Seal of the
Organization

Signature
(Authorized Signatory)

Name:

Designation:

TECH - 2
BIDDER PROFILE AND EXPERIENCE

The Bidders are required to provide the detailed information requested as per the format below:

Sr. No.	General particulars of the Bidder	Details to be filled up by the Bidder
1	a) Name of the bidder	
	b) Registered address with telephone nos., Mobile No.	
	E-mail ID	
	c) Year of Establishment/ Incorporation	
	d) Authorized Person's ✓ Name & Designation ✓ Tel. No./Landline ✓ E-mail ID ✓ Mobile ✓ Fax	
2	The desirous bidders must submit the required EMD of INR 10,00,000/- (Indian National Rupees Ten Lakh) as bid security with technical bid as detailed below. Details of Earnest Money Deposit (EMD- Rs. 10,00,000)	Demand Draft No.: Name of Bank: Date: Amount: Enclosed DD Yes/No
3	The bidder must have a GSTIN number and submit a self-attested copy of the certificate of Registration.	GST No. (Copy of self-attested certificate attached) Yes/No (page No.)
4	The bidder must have a PAN number and submit a self-attested copy of a certificate of PAN Card.	PAN No. (Copy of self- attested certificate attached) Yes/No (page No.)
5	The Bidder should have at least 40 buses of 2021 model (registration of 01.01.2021 or onwards) registered in bidders name as commercial Bus.	Bus No. & Reg. in the name of Bus No.& Reg. in the name of Bus No.& Reg. in the name of..... (Registration Certificates of buses along with the list to be enclosed). Yes/No Attached Document (Page No.____)
6	The Bidder should be ● a Limited Liability Partnership ("LLP") registered under the LLP Act, 2008. OR ● a "Partnership Firm" registered under the Indian Partnership Act, 1932 OR ● an Indian Company ("Company") registered under the Companies Act, 1956/2013. OR ● a Sole Proprietorship Firm registered as such under any of the applicable laws in India.	(Scanned copy of the Registration Certificate/MOA and AOA/Certificate of Incorporation/GST Registration or any other relevant document should be enclosed as proof for the said criteria) Yes/No Attached Document (Page No.____)
7	The Bidder must have submitted an Income	Copies to be attached.

eln

	Tax Return for the last three years (2020-21, 2021-22 & 2022-23).	Yes/No Attached Document (Page No.____)
8	The bidder should have Operational Experience of minimum 40 (Forty) Buses operational at a time for at least 6 months continuous duration on rental basis during last 3 (three) years from the date of release of this Invitation to tender under Central Government/State Government(s) / PSU / ULB /Educational Institution in India (Contract/Agreement/Work order and Completion Certificate to be enclosed)	(Contract/agreement/Work order and Completion Certificate to be enclosed). Yes/No Attached Document (Page No.____)
9	The Bidder must attach a turnover and net worth certificate dully signed by the Chartered Accountant for the last three financial years i.e. F.Y. 2020-21, 2021-22, 2022-23. The minimum average annual turnover of the bidder should be at least INR 30 Crores and should have cumulative positive net worth at least INR 60 Crores for last three (3) years (FY2020-21, FY 2021-22, FY 2022-23).	The Bidder must attach a turnover and net worth certificate dully signed by the chartered Accountant for the last three financial years i.e. F.Y. 2020-21, 2021-22, 2022-23 with UDI number as per TECH-3. Yes/ No Attached the Certificate from a Chartered Accountant as (TECH- 3) per (Page No.____)
10	Bidder must submit a self-declaration/undertaking to the effect that the firm has not been blacklisted/banned/suspended/debarred from any organization/institute and no case is pending with the police or in court of law against their name, duly notarized. If the same is found at any point of time in any circumstance, the contract shall be terminated and performance guarantee shall be forfeited.	(To be submitted as per TECH - 4 of Technical Bid Format) Yes/No Attached Document (Page No.____)
11	Bidders must submit an undertaking to provide Monthly Wages/Salary including statutory deduction to be paid to the drivers and cleaners (not less than the minimum wages) including provision of mobile phones, white uniform (two pairs), black shoes (2 pairs) as applicable for the drivers should be indicated by the bidders.	(Undertaking to be enclosed as per TECH-5) Yes/No Attached Document (Page No.____)
12	Copy of the entire tender document must be numbered page-wise and duly self- attested and stamped on each page as a token of acceptance of our terms and conditions.	Yes/No Attached self-attested and stamped Document (Page No.____)
13	Power of Attorney in favour of the person signing the bid on behalf of the Bidder	TECH-6 Format for Power of Attorney Yes/No Attached (Page No.____)

Note: Agencies/Bidders not submitting full information/documents at the first instance shall be rejected.

<p>Signature with Stamp:..... Date:..... Full Name:..... Address:.....</p>	<p>2021-22 & 2022-23) Tax Return for the last three years (2020-21, 2019-20 & 2018-19)</p>
<p>Completion Certificate signed by the Chartered Accountant as per (TECH-3)</p>	<p>8 The Bidder should have Operations Experience of minimum 40 (Forty) Buses operational at a time for at least 6 months continuous duration on rental basis during last 3 (three) years from the date of release of this invitation for tender under Central Government/State Government(s) / PSU / URB Educational Institution in India (Contract/Agreement/Work order and Completion Certificate to be enclosed)</p>
<p>9 The Bidder must attach a turnover and net worth certificate duly signed by the Chartered Accountant for the last three financial years i.e. F.Y. 2020-21, 2019-20, 2018-19. The minimum average annual turnover of the bidder should be at least INR 30 Crores and should have cumulative positive net worth at least INR 50 Crores for last three (3) years (FY2020-21, FY 2019-20, FY 2018-19). Attached the Certificate from a Chartered Accountant as per (TECH-3)</p>	<p>9 The Bidder must attach a turnover and net worth certificate duly signed by the Chartered Accountant for the last three financial years i.e. F.Y. 2020-21, 2019-20, 2018-19. The minimum average annual turnover of the bidder should be at least INR 30 Crores and should have cumulative positive net worth at least INR 50 Crores for last three (3) years (FY2020-21, FY 2019-20, FY 2018-19). Attached the Certificate from a Chartered Accountant as per (TECH-3)</p>
<p>10 Bidder must submit a self-declaration/undertaking to the effect that the firm has not been blacklisted/banned/suspended/debarred from any organization/institute and no case is pending with the police or in court of law against their name, duly notarized. If the same is found at any point of time in any circumstance, the contract shall be terminated and performance guarantee shall be forfeited.</p>	<p>10 Bidder must submit a self-declaration/undertaking to the effect that the firm has not been blacklisted/banned/suspended/debarred from any organization/institute and no case is pending with the police or in court of law against their name, duly notarized. If the same is found at any point of time in any circumstance, the contract shall be terminated and performance guarantee shall be forfeited.</p>
<p>11 Bidder must submit an undertaking to provide Monthly Wages/Salary including statutory deduction to be paid to the drivers and cleaners (not less than the minimum wages) including provision of mobile phones, white uniform (two pairs), black shoes (2 pairs) as applicable for the drivers should be indicated by the bidders.</p>	<p>11 Bidder must submit an undertaking to provide Monthly Wages/Salary including statutory deduction to be paid to the drivers and cleaners (not less than the minimum wages) including provision of mobile phones, white uniform (two pairs), black shoes (2 pairs) as applicable for the drivers should be indicated by the bidders.</p>
<p>12 Copy of the entire tender document must be numbered page-wise and duly self-attested and stamped on each page as a token of acceptance of our terms and conditions.</p>	<p>12 Copy of the entire tender document must be numbered page-wise and duly self-attested and stamped on each page as a token of acceptance of our terms and conditions.</p>
<p>13 Power of Attorney in favour of the person signing the bid on behalf of the bidder</p>	<p>13 Power of Attorney in favour of the person signing the bid on behalf of the bidder</p>

Note: Agencies/Bidders not submitting full information/documents at the first instance shall be rejected.

TECH: 3

ANNUAL TURNOVER AND NETWORTH STATEMENT

[To be given on letter head of the Independent Chartered Accountant (CA)]

In Reference to the Tender No. _____, dated _____ for providing bus services to different OAVs & Colleges of Sundargarh, Odisha under District Mineral Foundation, Sundargarh

The annual turnover and net worth of _____ (Name of Bidder) _____ (Address) of three financial years (F.Y. 2020-21, 2021-22, 2022-23) are given below and certified that the statement is true and correct:

Sl. No.	Financial Year (F.Y.)	Annual Turnover in Lakhs (Indian National Rupees)
1.	F.Y. 2020-21	
2.	F.Y. 2021-22	
3.	F.Y. 2022-23	
Average Annual turnover of three Financial Years i.e. FY 2020-21, 2021-22 & 2022-23 (In Figures) in Lakhs		

Sl. No.	Financial Year (F.Y.)	Net Worth in Lakhs (Indian National Rupees)
1.	F.Y. 2020-21	
2.	F.Y. 2021-22	
3.	F.Y. 2022-23	
Cumulative Net Worth of Three financial Years i.e. FY 2020-21, 2021-22 & 2022-23(In Figures) in Lakhs		

Date:
Place:

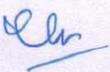
Seal of the
Independent CA firm

Signature of CA
Name of CA:
Membership No:
Full address:

Date:
Place:

Seal of the Bidder

Signature
(Authorized Signatory of Bidder)
Name:
Designation:



TECH - 4

(Self-Declaration/Undertaking on Notarized of appropriate value Non-Judicial Stamp Paper in original)

Declaration/Undertaking

In Reference to the Tender No. _____, dated _____ for Selection of Travel Agency for providing bus services to different OAVs & Colleges of Sundargarh, Odisha under District Mineral Foundation, Sundargarh

I/We, _____ (Name of the person), the authorized signatory of _____ (Name of Organization), hereby solemnly declare & provide undertaking that our Organization _____ (Name of organization) or any of our promoter(s)/Director(s) is not blacklisted/banned/suspended/debarred currently by Government of India/any State Government /any Union Territory(UT) Administration in India or by any PSU or by any agency of either Government of India, any State Government or any UT Administration in India/any organization/institute and no case is pending with the police or in court of law against our organization.

We declare that there are no proceedings, disputes or enquiries pending against us in connection with cheating, misappropriation of funds or exploitation of beneficiaries.

We also acknowledge that in case of misrepresentation of the information, our bid/ contract shall be rejected/ terminated at any stage by the client, which shall be binding on us. Any loss or damage to the client, on this count, will be compensated by us.

In case of any further changes which effect this declaration at a later date, we would immediately inform the DMF/DEO accordingly.

Seal of the bidder

Date:

Place:

Signature

(Authorized Signatory of bidder)

Name:

Designation:

Note: Please submit this self-declaration/undertaking in Original.

Signature

TECH- 5

[On the Letter Head of the Bidder]

(Undertaking in original)

In Reference to the Tender No. _____, dated _____ 2024 for Selection of Travel Agency for providing bus services to different OAVs & Colleges of Sundargarh, Odisha under District Mineral Foundation, Sundargarh

I/We, _____ (Name of the person), the authorized signatory of _____ (Name of Organization), hereby solemnly declare/provide _____ (Name of organization) that our Organization _____ (Name of organization) will provide Monthly Wages/ Salary including statutory deductions to be paid to the drivers and cleaners (not less than the minimum wages) including provision of mobile phones, white uniform (two pairs), black shoes (2 pairs) as applicable for the drivers.

Seal of the bidder

Date:

Place:

Signature

(Authorized Signatory of bidder)

Name:

Designation:

Note: Please submit this Undertaking in Original.



TECH-6
Format for Power of Attorney
(Notarized on INR 100.00 Stamp Paper)

Know all men by these presents, We,(Insert name of Bidder)..... (name of the firm and address of the registered office) do hereby constitute, nominate, appoint, and authorize Mr. / Ms. (Insert Name of PoA Holder)....., presently residing at(Insert address)....., who is presently employed with us and holding the position of(Insert designation of the PoA Holder in the organization)....., as our true and lawful attorney (hereinafter referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Proposal/Bid for the "Insert name of Project" for a period of _____ years ("Project") as defined under this Invitation to Tender for the (Name of the Authority) (the "District Education Officer (DEO)"), including but not limited to signing and submission of all applications, bids and other documents and writings, participate in Pre-Bids and other conferences and providing information/ responses to the DEO, representing us in all matters before the DEO, signing and execution of all contracts including the Agreement and undertakings consequent to acceptance of our bid, and generally dealing with the DEO in all matters in connection with or relating to or arising out of our bid for the said Project and/ or upon award thereof to us and/or till the entering into of the Agreement with the DEO.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE,(Insert name of Bidder)....., THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF 2024

Accept

(Signature of **PoA Holder**)
(Name, Title and Address)

Notarized

Name of the Authorized :
Representative

(Signature of the Authorized Representative with Date)

CERTIFIED :

Signature of person executing attorney

Name of person executing :
attorney

**Designation of person :
executing attorney
Date and Seal**

Address of Bidder :

Contact Number of Bidder :

Email id of Bidder :

WITNESS:
1) Full Name
Address
Signature

2) Full Name
Address
Signature

Notes:

- The mode of execution of Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
- Also, wherever required, the executant(s) should submit for verification the extract of the charter documents and documents such as a resolution / Power of attorney in favor of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder

Yours sincerely,
Authorized signature (in full and initials):
Name and Title of signatory with seal:
Address:

elb

FINANCIAL BID

FIN- 1

(On the Letter Head of Bidder)

Date:

Place:

To

District Education Officer,
Sundargarh- 770001, Odisha

Subject: Submission of Financial Bid for providing bus services to different OAVs & Colleges of Sundargarh, Odisha under District Mineral Foundation, Sundargarh.

Dear Sir,

We, the undersigned, offer for providing bus services to different OAVs & Colleges of Sundargarh, Odisha under District Mineral Foundation, Sundargarh, in accordance to Tender no. _____ Dated _____ and Technical Bid submitted by us. The Price/Rate offered for the assignment are mentioned with including all applicable taxes:

Sl. No.	Category of the Buses	Minimum Avg. Mileage in Km/Ltr.	Monthly quoted Rate per Bus for 10 hrs. in a day and 26 days, excluding fuel cost (inclusive of all taxes in INR)
1	41-Seater School Bus (Non-AC)	4 Km per Litre	
2	32-Seater Bus School (Non-AC)	6 km per Litre	
3	Total quoted cost in INR (Sl. 1 +2)		

The fuel costs for running the buses will be paid/reimbursed as per the actual consumption of diesel based on the Minimum Average Mileage in Kilometre per Litre as mentioned above as per applicable category of buses.

Our Financial Bid shall be binding upon us up to expiration of the validity period of the bid. We understand you are not bound to accept any bid you receive.

Yours sincerely,

Authorized Signature {In full and initials}: _____

Name and Title of Signatory with seal: _____

Address: _____

The L1 price will be decided on the basis of the lowest quoted Total cost of the monthly rate per bus for both the category of Buses in together (Sl. No. 3).

ANNEXURE-A

TENTATIVE ROUT CHART FOR THE REQUIREMENT OF BUSES

Sl. No	OAV NAME/ INSTITUTIONS	CATEGORY OF BIUSES (SEATER TYPE 32 / 41)	ROUTE	
			FROM	TO
1	OAV SIMDEGA	41	SCHOOL	BAIGANBUD
2	OAV SIMDEGA	41	SCHOOL	KINJIRKELA
3	OAV SIMDEGA	41	SCHOOL	SAGJORE
4	OAV SIMDEGA	41	SCHOOL	RAJPUR
5	OAV KAMALAGA, HEMGIR	41	OAV KAMALAGA	BALICHUAN, KALAMEGHA
6	OAV KAMALAGA, HEMGIR	41	OAV KAMALAGA	BILAIMUNDA, RATANSARA
7	OAV KAMALAGA, HEMGIR	41	OAV KAMALAGA	KANIKA, BEHERAMUNDA, DAGHORA
8	OAV KAMALAGA, HEMGIR	41	OAV KAMALAGA	CHANDARPUR, TAPARIA
9	OAV KAMALAGA, HEMGIR	41	OAV KAMALAGA	GOPALPUR, BASUNDHARA
10	PARAGAPOSH	32	OAV PARAGAPOSH	NUADIHI
11	PARAGAPOSH	32	OAV PARAGAPOSH	MAHULDIHI
12	PARAGAPOSH	32	OAV PARAGAPOSH	BHELIADIHI
13	PARAGAPOSH	41	OAV PARAGAPOSH	DARJING
14	OAV TELIPOSH	32	ANDHARI	OAV Teliposh
15	OAV TELIPOSH	32	USHRA	OAV TELIPOSH
16	OAV TELIPOSH	41	OAV Teliposh - Hathibari- Kapilas	OAV Teliposh
17	OAV TELIPOSH	41	BIRMITRAPUR	OAV Teliposh
18	OAV TELIPOSH	41	OAV Teliposh - KARM BAHAL	OAV TELIPOSH
19	OAV BABUNUAGAON	32	BABUNUAGAON	SIHIDIA
20	OAV BABUNUAGAON	32	BABUNUAGAON	S BALANG
21	OAV BABUNUAGAON	32	BABUNUAGAON	TENDRA
22	OAV BABUNUAGAON	41	BABUNUAGAON	BARAHMUSHA
23	OAV, MAHIPANI	32	JHIRPANI	SCHOOL
24	OAV, MAHIPANI	32	BISRA	SCHOOL
25	OAV, MAHIPANI	32	SUKUDA	SCHOOL
26	OAV, MAHIPANI	41	RANGILA CHOWK	SCHOOL
27	OAV, MAHIPANI	41	SECTO-1, RKL	SCHOOL
28	OAV LEPHRIPADA	41	DANDPANI	CHHATENPALI
29	OAV LEPHRIPADA	41	BILEIBAHAL	CHHATENPALI
30	OAV LEPHRIPADA	41	DARLIPALI	CHHATENPALI
31	OAV LEPHRIPADA	41	RAIDIHI	CHHATENPALI
32	OAV GURUNDIA	32	BONAI BUSTAND	OAV GURUNDIA
33	OAV GURUNDIA	32	KUSUMNALI	OAV GURUNDIA
34	OAV GURUNDIA	32	TAMDA	OAV GURUNDIA
35	OAV GURUNDIA	41	BABUNUAGAON	OAV GURUNDIA
36	OAV GURUNDIA	41	KUNDEIDIHA	OAV GURUNDIA
37	OAV LATHIKATA	32	OAV LATHIKATA	GOTIDHARA
38	OAV LATHIKATA	41	OAV LATHIKATA	ROURKELA
39	OAV LATHIKATA	32	OAV LATHIKATA	AMJHARAN
40	OAV LATHIKATA	41	OAV, LATHIKATA	CHIKATMATI
41	OAV JAHARITOLI NUAGAON	32	OAV JAHARITOLI	TETERKELA

Selection of Travel Agency for providing bus services to different OAVs & Colleges of Sundargarh, Odisha under District Mineral Foundation, Sundargarh

42	OAV JAHARITOLI NUAGAON	32	OAV JAHARITOLI	LOARAM
43	OAV JAHARITOLI NUAGAON	32	OAV JAHARITOLI	BANKOBA
44	OAV JAHARITOLI NUAGAON	41	OAV JAHARITOLI	PATRAPALI
45	OAV JAHARITOLI NUAGAON	42	OAV JAHARITOLI	LINDRA
46	OAV TALSANKARA	41	MADHUPUR	OAV TALSANKARA
47	OAV TALSANKARA	32	BIJADIHI	OAV TALSANKARA
48	OAV TALSANKARA	41	KUDABAGA	OAV TALSANKARA
49	OAV TALSANKARA	32	KAINSARA	OAV TALSANKARA
50	OAV TALSANKARA	40	SARGIPALI	OAV TALSANKARA
51	OAV UJALPUR	41	UJALPUR	DHAURADHA
52	OAV UJALPUR	41	UJALPUR	PATKIJORE
53	OAV UJALPUR	41	UJALPUR	PANDARIPANI
54	OAV KUSUMDIHI	32	SCHOOL	GOPNA
55	OAV KUSUMDIHI	32	SCHOOL	KADALIA
56	OAV KUSUMDIHI	32	SCHOOL	BAD ROXY
57	OAV KUSUMDIHI	32	SCHOOL	TENSA
58	OAV RAJGANGPUR	32	SCHOOL	KANSBAHAL
59	OAV RAJGANGPUR	34	SCHOOL	RENGALBEDA
60	OAV RAJGANGPUR	32	SCHOOL	GANGAJAL
61	OAV RAJGANGPUR	34	SCHOOL	KAHUCHUAN
62	OAV TALASARA	41	OAV	BANDEGA
63	OAV TALASARA	41	OAV	KAITARA
64	BHOIPALI, BARGAON	40	BHOIPALI	EKMA
65	BHOIPALI, BARGAON	40	BHOIPALI	KUREIBAGA
66	OAV,BUDAKATA	41	KUTRA	BELDIHI
67	OAV,BUDAKATA	41	KUTRA	TARKERA
68	GOVT HIGHER SECONDARY SCHOOL LUABAHAL	32	JHARPALAM, BUDAPATHAR, MUNDERKHET, CHHATABAR, BILAIMUNDA, TAPARIA ,KUCHEDEGA	LUABAHAL
69	GOVT HIGHER SECONDARY SCHOOL KANIKA	32	BEHERAMUNDA, JULUMBAHAL, ROHINI, RAICHUAN, ANKELBIRA, TILIA, KAUDARAHHA, KANIKA	KANIKA
70	VESAJA PATEL COLLEGE,HEMGIR DUDUKA	32	KENDUDIHI	DUDUKA
71	VESAJA PATEL COLLEGE,HEMGIR DUDUKA	32	TAPARIA	DUDUKA
72	PANCHAYAT SAMITI HIGHER SECONDARY SCHOOL HEMGIR	32	KANAKTURA, LAIKERA, DUDUKA, BARPALI, GARJANBAHAL, KIRIPSIRA, DURUBAGA	HEMGIR

Selection of Travel Agency for providing bus services to different OAVs & Colleges of Sundargarh, Odisha under District Mineral Foundation, Sundargarh

73	MANIKESWARI H.S SCHOOL G.TUMULIA	42	KANIKA, HEMGIR, GARJANBAHAL	G.TUMULIA
74	MANIKESWARI DEGREE COLLEGE G.TUMULIA	42	HEMGIR, TAPARIA, GOPALPUR	G.TUMULIA
75	KOIRA +2 COLLEGE & KOIRA DEGREE COLLEGE	32	GOPNA VIA SAN-ROXI	KOIRA COLLEGE
76	KOIRA +2 COLLEGE & KOIRA DEGREE COLLEGE	41	PATMUNDA G.P. OFFICE	KOIRA COLLEGE
77	KOIRA +2 COLLEGE & KOIRA DEGREE COLLEGE	32	RUGDI	KOIRA COLLEGE
78	KOIRA +2 COLLEGE & KOIRA DEGREE COLLEGE	41	KALMANG	KOIRA COLLEGE
79	KOIRA +2 COLLEGE & KOIRA DEGREE COLLEGE	41	KIORA VIA TENSA	KOIRA COLLEGE
80	LAHUNIPARA COLLEGE & BONAI COLLEGE	41	BADABALIJOIRE-JAMUDIHI-K BALANG TO LAHUNIPARA COLLEGE & BONAI COLLEGE	BACK TO BAD-BALIJOIRE
81	GOPABANDHU HIGH SCHOOL & DPS KOIRA	41	KOIRA, KANTAR-KOIRA	BACK TO BLOCK OFFICE, KOIRA
82	DISTRICT MEDICAL (ANM)	41	NTPC	HOSTEL

-----End of the document-----

el

District Education Officer
Sundargarh

Man

COLLECTOR, SUNDARGARH