

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, SUNDARGARH

ଜିଲ୍ଲା ମୁଖ୍ୟ ଚିକିତ୍ସା ଓ ଜନସ୍ୱାସ୍ଥ୍ୟ ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, ସୁନ୍ଦରଗଡ଼.

No. 3655 /CDM&PHO,SNG

Date. 22/11/2024 /

To,

The Joint Director (Advertisement)  
I & PR Deptt., Lok Sampark Bhawan  
Bhubaneswar, Odisha

Sub: Regarding Publication of tender call notice.

Madam/Sir,

Please find herewith a specimen copy of the Tender Call Notice for publication of the same in daily newspaper single edition in one Odia & one English in B/W using minimum space as per the Govt norms for one day's all edition.

You are also requested to submit the bill as per the I & PR rate along with a copy of the Newspaper within 15 days of publication of advertisement to the under signed for release of payment.

**OFFICE OF THE CDM & PHO, SUNDARGARH**

Bid ref no. CDM&PHO/3654.../XV-FC 002/2024-25

Date-22/11/24

**Tender Call Notice**

Sealed Tenders are invited from intending suppliers through Speed Post/Register Post/Courier for supply of Reagent for Semi-automated Bio-Chemistry analyzer out of XV-FC fund, under CDM & PHO, Sundargarh.

The willing Suppliers /Bidders are requested to submit sealed tenders as per the bid term and condition on or before 16/12/2024 till 5:00 P.M. Tender document can be downloaded/obtained from the district web site <https://Sundargarh.odisha.gov.in> . This office will not entertain any tender after the due date/time fixed for any circumstances. The under signed reserves the right to reject any or whole tender without assigning any reason thereof.

-Sd-  
CDM&PHO, Sundargarh

  
Chief District Medical & Public Health Officer,  
Sundargarh

Memo. No. 8656 Date 22 / 11 / 2024

1. Copy to the DIPRO Sundargarh for information & necessary action.
2. Copy to the DeGM, OSWAN Cell, Sundargarh for information & necessary action. He is requested to publish the above tender call notice in the district website along with documents annexed.
3. Copy submitted to the Collector &DM, Sundargarh for kind information.

  
Chief District Medical & Public Health Officer,  
Sundargarh

HEALTH AND FAMILY WELFARE DEPARTMENT  
GOVERNMENT OF ODISHA

CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, SUNDARGARH

**TENDER CALL NOTICE FOR SUPPLY OF "LABORATORY REAGENT" FOR  
PHC/UPHC OUT OF XV-FC FUND TO CHIEF DISTRICT MEDICAL & PUBLIC  
HEALTH OFFICER, SUNDARGARH**

**Name of the Health Institution : OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC  
HEALTH OFFICER, SUNDARGARH  
Email: sngcdmo@gmail.com**

**Bid Reference No. - CDM&PHO/...3654/XV-FC 002/2024-25**

**LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS: 16-12-2024 at 05:00 PM**

**DATE & TIME OF OPENING OF THE TENDER: 17-12-2024 at 11:00 AM**

Place of opening of bid documents &  
address for communication &  
Receipt of bid documents

Chief District Medical & Public Health Officer  
O/O- Chief District Medical & Public Health Officer  
At/Po/Dist- Sundargarh Pin- 770001

Chief District Medical & Public Health Officer,  
Sundargarh



**TERMS AND CONDITIONS: -**

Sealed tenders will be received by Dated 16/12/24 up to 5:00 PM. by the Chief District Medical & Public Health Officer, Sundargarh through Speed Post/ Regd. Post only for the purchase of "Laboratory Reagents" for the year 2024-25. Any tender received after the due date & time will be rejected / returned to the sender unopened.

The bidder(s) shall have to submit their tender in separate sealed envelopes, i.e one for technical bid by superscribing Cover "A" (Technical Bid) & Cover "B" (Price Bids). The Technical Bid and Price Bids should be put into a third Cover, which should be super scribed as **"Tender for Laboratory Reagents for PHC/UPHC out of xv-fc fund to Chief District Medical & Public Health Officer, Sundargarh for the year 2024-25"**

The Sealed tenders "Cover A" (Technical Bid) submitted by the tenderers will be opened at the Conference Hall, O/O- CDM & PHO, Sundargarh on date 17/12/24 at 11:30 AM. The tenderer or their duly authorized representative is allowed to be present during the opening of the tenders if they so like.

No tender documents shall be accepted after the expiry of scheduled date and time for receipt of bids.

The details of items and specification are mentioned at Annexure – I.

Rate should be quoted in Indian rupee (with paisa in two decimals only), both in words and figures against each item as the payments will be made in Indian rupee only (Annexure-II). The tenderer shall not quote the rate for any item other than the item specified in the list.

The GST shall be charged as per the guidelines given by the Finance Dept., Govt. of Odisha / India from time to time.

The quoted product must be compatible with the analyzer available at PHC/UPHC.

Bidders who have earlier record of Nil-supply / part-supply of ordered items or consumables after being L1 (in continuing rate contract, 2023-24) are not allowed to participate for those items in this tender (i.e their offer for non- supplied / part-supply items shall not be considered for evaluation and shall be rejected outright).



**A. Tender Processing Fee and EMD:**

1. The **Tender processing fee** (non-refundable) of **Rs.2000/-** should be furnished by the Tenderers in shape of **Bank Draft** in favour of **“ZSS NON- NRHM SUNDARGARH”** and payable at **Sundargarh** from any nationalized bank along with bid for verification.
2. The tenderer shall submit EMD of **Rs.10000/-** in shape of **Bank Draft** in favour of **“ZSS NON- NRHM SUNDARGARH”** and payable at **Sundargarh** from any nationalized bank as per the details mentioned below:
3. The bidder has to submit Performance Security of 10% on Order value in shape of DD in favor of **“ZSS Non-NRHM Sundargarh”** after selected as L1, and the EMD submitted will be refunded to the L1 bidder after submission of Performance Security. The Performance Security will be refunded after one year from the date of 1<sup>st</sup> order without any interest.

**B. ELIGIBILITY CRITERIA**

Distributors / Wholesalers / C&F Agents-/ local suppliers are eligible to participate in the tender provided, they have:

- (i) Bidders should submit the valid drug license/Challan Copy of renewal of Drug license photocopy from the Drug Controller.
- (ii) Bidder should submit Valid ISO /CE / US FDA / WHO GMP / GMP Certificate of the products in Technical bid document.
- (iii) Average Annual turnover of Rs. 25 Lakhs for last three years (2020-21, 2021-22 & 2022-23).
- (iv) Bidder should submit Proof of supply to Govt. hospital (bidders at present supplying to CDM & PHO, SUNDARGARH neednot submit the same).
- (v) Bidder should submit copy of PAN Card, GST registration certificate with the Technical Bid.
- (vi) Bidder should submit copy of IT Return return for last three years (2020-21, 2021-22 & 2022-23)
- (vii) Bidder should submit copy of GST return file of last 03 months (August-24 to October-24)
- (viii) Bidder who has been blacklisted either by the Tender inviting authority or by any State Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting.

**C. Documents should be submitted with the Technical Bid (COVER-A) sequentially:-**

1. Forwarding letter followed by check list
2. Tender processing fee
3. Earnest Money Deposit (EMD) as mentioned in Clause “A”



4. Details name, address, telephone no., Fax, e-mail of the manufacturer / authorized distributor / contract person / office in Orissa.
  5. Declaration as per format **Annexure-III**.
  6. Copy of valid Wholesale / Distributor / Drug license from the Drug Controller (in case of distributor)
  7. Manufacturer's authorization (As per Annexure- V).
  8. Annual turnover (Annexure-IV) from the Chartered Accountant
  9. Copy of PAN CARD & GST registration certificate
  10. Copy of I.T Return (2020-21, 2021-22 & 2022-23) & copy of GST return of Last 03 month (August-24 to October-24)
  11. List of items quoted (Annexure – I).
  12. Copy of valid ISO/ISI/GMP/WHO GMP/CE/US FDA certificate of the Products.
  13. All the sheets of technical Bid along with bid document shall be numbered and duly attested by the bidder.
  14. All the documents should be self-attested by the bidders.
- (Please sort the technical documents serially as mentioned above) Submission of

**D. COVER – B (PRICE BID)**

1. The tender format giving the quoted rate should be sent in a separate sealed cover hereafter called **Cover "B" (Price Bids)**.

Cover –B (Price Bid) will be opened only of the tenderers who qualify in evaluation of Technical Bid (Cover – A) and/or items qualified in sample evaluation (of asked items) as per tender specification.

2. The tender format (Price Schedule(s)) in duplicate in the prescribed form (as per Annexure – II) must be submitted in Cover-B. The price of the item should be quoted inclusive of insurance, packing, forwarding, freight (door delivery) but exclusive of GST if any. The price should be quoted for each item both in figures and words. Only two decimal points (paise) will be taken into consideration ignoring the rest digits. In case of difference in words and figures, words will be taken into consideration for evaluation.
3. The quoted rates should be final and shall not be subject to any escalation during the validity of the rate contract.
4. The Cover "B" of the tenderer / bidder whose tender qualified technically in Cover-A will only be opened and the date and time will be intimated later through email.

**E. Rejection of the tender:**

The tender paper (whole / part) will be rejected, if any documents are wanting /not found with the tender bid.

- (i) Sealed Price bid (quoted rate) without signature and seal.



#### **F. Evaluation:**

1. Tenders will be evaluated as per the requirement of the bid and the price bid (Cover-B) shall be opened only for the bidders who will qualify in the technical evaluation
2. The cost of the unit item **excluding Taxes / GST will be evaluated.**
3. If the approved lowest eligible supplier fails to supply ordered items within the stipulated period, to meet the need, the tender inviting authority reserves right to procure the same from the participated bidders at L1 rate, if they agree to supply at L1 approved rate.
4. After publication of approved list & intimation to participated bidders, the bidders who have participated, but not in L1 position, may submit their willingness to supply the item(s) at L1 rate; in situations where the approved (L1) bidder fails to supply ordered items within stipulated period; the willing bidder(s) will be given with purchase order(s) to meet the exigency or the emergency nature of the required item. In such situation, purchase order will be given to willing bidder in order of preference from L2 to Lhigh.

#### **G. Delivery:**

1. Supply shall be completed within 45 days (maximum) from the date of issue of purchase order or as mentioned in the purchase order along with test report.
2. Delivery shall be made at Sub-store, District Headquarter Hospital, Sundargarh.

#### **H Payment:**

- 1 .100% payment shall be made after submission of stock entry certificate(s) from the concerned authority and as per the availability of funds. Under no circumstances the supply should be interrupted as regards to payment.

#### **I Penalties:**

- 1 If any product after use found to be **“Not of Satisfactory Quality”/Not as per the parameter/ gives adverse reaction upon consumption**, such item will be declared as **“Not of Satisfactory Quality”** on the basis of the report of the concerned user department. The said product shall be freezed. The supplier have to replace fresh stock equal to the purchased quantity and take back the freezed stock at his own cost. In case the supplier fails to replace the stocks, the Performance Security shall be forfeited. No further purchase order will be placed to the firm / supplier for the item(s) and the firm / supplier will be blacklisted/debarred from participating in any tender floated in future for three years.
- 2 If bidder fails to supply ordered items after getting purchase order within the stipulated time or violates the tender terms & conditions or if two purchase orders of approved bidder are cancelled (whole/part) within the rate contract period, the concerned approved bidder



shall be blacklisted and will be debarred to participate in any tender floated by the Chief District Medical & Public Health Officer, Sundargarh for next three (03) consecutive years.

- 3 If the successful bidder/ bidders fail to supply within the stipulated period i.e. 45 (forty five) days from date of receipt of order from CDM&PHO, Sundargarh, liquidated damage @0.5% the tender value per week of delay shall be deducted from the final payment. The maximum delay time acceptable is 8 weeks. Hence, the maximum liquidated damage shall be up to 4% of purchase order. If the bidder fails to supply within the maximum delay time his order stands cancelled automatically.

**J General Conditions:**

1. The tender documents should be clearly written /typed without any correction, interpolations, and overwriting. Each page of the tender should bear the dated signature of the tenderer.
2. The approved rate and supplier will be valid for one year from the date of approval. In case of any unavoidable situation, the tender inviting authority may extend the rate contract till finalization of new rate contract for greater interest of public at large.
3. In the event of the last date of submission of bid being declared as a holiday for the purchaser's office, the due date submission of bids and opening of bids will be the following the next working date & same time
4. The quantum of procurement will be made on requirement basis.
5. The authority reserves the right to accept /reject all the bids or any part thereof without assigning any reason thereof.
6. All legal disputes, if any relating to purchase etc. are subject to jurisdiction in the courts of law situated at Sundargarh, Odisha.

Sd/-

**Chief District Medical & Public Health Officer,  
Sundargarh**



**LIST OF ITEMS AND TECHNICAL SPECIFICATION****Reagent For Semi automatic Biochemistry Analyzer (Make- Meril)**

Sl. No.	PRODUCT NAME	METHOD	PACK SIZE
1	ALBUMIN	END POINT BROMOCRESOL GREEN	4 X 50 ML
2	BILLIRUBIN (TOTAL)	END POINT MODIFIED MALLOY-EVELYN	4 X 25 ML
3	BILLIRUBIN (DIRECT)	END POINT MODIFIED MALLOY-EVELYN	4 X 25 ML
4	GLUCOSE	END POINT ENZYMATIC(GOD/PAP)	5 X 100 ML
5	UREA	KINETIC ENZYMATIC UV(GLDH)	4 X 20 ML
6	CREATININE	JAFFE KINETIC	2 X 25 ML
7	CHOLESTEROL	END POINT ENZYMATIC(CHOD/PAP)	4 X 25 ML
8	URIC ACID	END POINT ENZYMATIC(URICASE)	4 X 50 ML
9	CALCIUM-ARSENZO	END POINT COLORED COMPLEX(ARSENZO)	2 X 25 ML
10	HDL(DIRECT)	DIRECT HOMOGENOUS ENZYMATIC	4 X 25 ML
11	LDL(DIRECT)	DIRECT HOMOGENOUS ENZYMATIC	2 X 30 ML
12	TOTAL PROTEIN	BIURET-END POINT	4 X 50 ML
13	ALKALINE PHOSPHATASE	KINETIC,DGKC/SCE(DEA BUFFER)	5 X 20 ML
14	AMYLASE	KINETIC,SUBSTRATE CNPG3	4 X 10 ML
15	SGOT	KINETIC UV IFCC W/O P5P	4 X 20 ML
16	SGPT	KINETIC UV IFCC W/O P5P	4 X 20 ML
17	TRIGLYCERIDE	END POINT ENZYMATIC(GPO/PAP)	4 X 25 ML
18	LIPASE	ENZYMATIC KINETIC	1 X 10 ML
19	ANTI STREPTOLYSIN-O(ASO)	TURBILATEX	1 X 40 ML
20	C-REACTIVE PROTEIN(CRP)	TURBILATEX	1 X 40 ML
21	RHEUMATOID FACTOR(RF)	TURBILATEX	1 X 40 ML
22	CELL WASH		4 X 50 ML



LIST OF ITEMS AND TECHNICAL SPECIFICATIONReagent For Semi automatic Biochemistry Analyzer (Make- Q-Line)

Sl. No.	PRODUCT NAME	METHOD	PACK SIZE
1	ALBUMIN	END POINT BROMOCRESOL GREEN	2 X 50 ML
2	BILLIRUBIN (TOTAL)	END POINT MODIFIED MALLOY-EVELYN	2 X 125 ML
3	BILLIRUBIN (DIRECT)	END POINT MODIFIED MALLOY-EVELYN	2 X 125 ML
4	GLUCOSE	END POINT ENZYMATIC(GOD/PAP)	4 X 250 ML
5	UREA	KINETIC ENZYMATIC UV(GLDH)	2 X 50 ML
6	CREATININE	JAFFE KINETIC	2 X 50 ML
7	CHOLESTEROL	END POINT ENZYMATIC(CHOD/PAP)	2 X 50 ML
8	URIC ACID	END POINT ENZYMATIC(URICASE)	2 X 50 ML
9	CALCIUM-ARSENZO	END POINT COLORED COMPLEX(ARSENZO)	2 X 50 ML
10	HDL(DIRECT)	DIRECT HOMOGENOUS ENZYMATIC	80 ML
11	LDL(DIRECT)	DIRECT HOMOGENOUS ENZYMATIC	80 ML
12	TOTAL PROTEIN	BIURET-END POINT	2 X 50 ML
13	ALKALINE PHOSPHATASE	KINETIC,DGKC/SCE(DEA BUFFER)	2 X 50 ML
14	AMYLASE	KINETIC,SUBSTRATE CNPG3	2 X 50 ML
15	SGOT	KINETIC UV IFCC W/O P5P	2 X 50 ML
16	SGPT	KINETIC UV IFCC W/O P5P	2 X 50 ML
17	TRIGLYCERIDE	END POINT ENZYMATIC(GPO/PAP)	2 X 50 ML
18	LIPASE	ENZYMATIC KINETIC	20 ML
19	ANTI STREPTOLYSIN-O(ASO)	TURBILATEX	50 ML
20	C-REACTIVE PROTEIN(CRP)	TURBILATEX	50 ML
21	RHEUMATOID FACTOR(RF)	TURBILATEX	50 ML

**LIST OF ITEMS QUOTED**  
**MANDATORY**  
(To be attached with technical bid)

**ANNEXURE - I(A)**

Sl No	Item No. as per tender	Name of the Item	Specification	Name of the manufacturer	Model / Brand name	Remarks
1						
2						

**N.B:** In case of mentioning page number, instead of mentioning range, please put exact page number for faster evaluation



**PRICE SCHEDULE**

Sl No.	Item Sl No. as per Tender	Name of the Item	Make/Model/ Specification/ - Unit	Name of the Manufacturer	Each Rate (Test kit/Bottle/Packet / Packet Set etc.)	Rate of GST %	Total Unit Cost Including Tax

N.B: Please provide both softcopy (.pdf format in pen drive) and hardcopy in the price bid.



**RUPEES 20 STAMP PAPER**  
**DECLARATION FORM**

I / We \_\_\_\_\_ (NAME & DESIGNATION) having  
 My/our \_\_\_\_\_ (Name of bidder) situated at \_\_\_\_\_ do  
 declare that I / We have carefully read all the terms & conditions of tender of the Chief District  
 Medical & Public Health Officer, Sundargarh, Odisha for the supply of drugs & medical consumables.  
 I will abide with all the terms & conditions set forth in the tender paper Reference  
 no.

I/We do hereby declare that, I/We have not been de-recognized / debarred / black listed by any  
 State Govt. / Union Territory / Govt. of India / Govt. organization / Govt. Health Institutions for supply  
 of Not of Standard Quality (NSQ) items / part-supply / non- supply.

That, I am not a defaulter in supply of any item to Chief District Medical & Public Health  
 Officer, Sundargarh or any other indenting officers of the State of Odisha after being Lowest  
 responsive bidder in past three years.

I / We further declare that I / We possess valid Manufacturing License / Drug License  
 /Import license bearing No. \_\_\_\_\_ Valid up to \_\_\_\_\_. I / We \_\_\_\_\_  
 do hereby declare that I / we will supply the approved items as per the terms, conditions &  
 specifications of the tender document. I / we further declare that my / our EMD and or Security  
 Deposit will be forfeited if I /we fail to supply any item after getting order from the purchaser. I /  
 we further declare that we will supply the ordered items manufactured only by the manufacturers as  
 mentioned in the bid document.

Further, I / We also declare that we have quoted the products manufactured / imported by us  
 / duly authorized by the manufacturer / importer.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and or  
 Security Deposit and debar / blacklist me/us for a period of 3 years if, any information furnished by  
 us proved to be false at the time of inspection / verification and not complying with the Tender terms  
 & conditions.

Signature of the bidder:

Date:

Name & Address of the Firm:

Affidavit before Executive Magistrate / Notary Public.



ANNUAL TURN OVER STATEMENT

The Annual Turnover of M/s \_\_\_\_\_  
\_\_\_\_\_ who is a wholesaler / distributor / drug/reagent supplier for the last  
three years are given below and certified that the statement is true and correct.

Sl No.	Year	Turnover in Rupees (Rs.)
01	2020-21	
02	2021-22	
03	2022-23	
	Average Turnover	

Date:

Signature of Auditor/Chartered Accountant

Place:

(Name in Capital)

Registration No.

UDIN No.

Seal.

NB:

1. This certificate should be supported by figures in PL Account & Income Tax Return.



ANNEXURE – V

MANUFACTURER'S AUTHORISATION FORMAT

(in original letter head of manufacturer / importer)

To

The Chief District Medical & Public Health Officer,  
Sundargarh.

Sub: Letter of Authorization.

Ref: CDM&PHO/...../XV-FC 002/2024-25

Dear Sir,

We \_\_\_\_\_ who  
are established and reputed manufacturer/ Importer of Medical Consumables having factories  
at \_\_\_\_\_ (Address of Factory/  
Corporate Office) do hereby authorize M/s \_\_\_\_\_ (Name  
and address of Distributor/Agent) to Submit the bid and sign the contract with you against the  
above referred tender for the Products manufactured/ imported by us. The products authorized  
by us the above agency is as follows:

SI No.	Item No.	SI	Name of the Item	Manufactured by	Model/Brand

We also extend our full quality assurance for the items quoted by M/s \_\_\_\_\_  
\_\_\_\_\_ as per the terms and conditions in your  
tender under reference above.

Yours faithfully,

Full Name of the Designated person  
(Signature with seal)

Contact Number:

Email:

**Note: This letter of authority should be on the letter head of the manufacturer and should be signed by a person competent and having the power of attorney to bind the manufacturer. It should be included in the bid submitted by the tenderer if the tenderer is not the manufacturer / importer.**



### CHECK LIST

Sl. No.	Details of the bidder		
1	Name of the Bidder		
2	Bidder Type (Please Tick)	C&F Agent / Wholesaler / Distributor / Drug Supplier	
3	Participated for category:	A	B
	Separate Price bid submitted	Yes / No	Yes / No
4	Address with Phone No. & email ID		
5	Contact Person:		
6	Mobile No. / Landline No.	-	-
7	Email ID		

### DOCUMENTS SUBMITTED

Sl. No.	Document details	Submitted (Yes/No)	If Yes Page No.	Remarks if any
1	Tender Processing Fees details: Transaction No.: Date:                      Amount:			
2	EMD Details:			
3	List of items quoted (Annexure I (A))			
4	Valid ISO/GMP/USFDA Certificate			
5	Valid Drug license from competent authority:(Manufacturing / wholesale / retail etc.)			
6	Annual Turnover statement:			
7	Copy of PAN card			
8	Copy of GST registration certificate			
9	Copy of latest I.T return & GST payment certificate:			
10	Declaration			
11	Proof of supply:			
12	Authorization From Manufacturer			

N.B: Bidder have to sign and seal each page with sequentially numbered.

*[Handwritten Signature]*